



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

ADVISORY DESIGN REVIEW COMMITTEE MINUTES OF DECEMBER 11, 2019 ESQUIMALT COUNCIL CHAMBERS

PRESENT:	Tim Cottrell Bev Windjack Cst. Greg Shaw (non-voting)	Ally Dewji, Roger Wheelock
ABSENT:	Robert Schindelka, David Van Stolk, Graeme Verhulst	
STAFF:	Bill Brown, Director of Development Services, Staff Liaison Karen Hay, Planner	
COUNCIL LIAISON:	Councillor Meagan Brame Councillor Jacob Helliwell (regrets)	

I. CALL TO ORDER

Roger Wheelock, Chair, called the Design Review Committee meeting to order at 3:29 p.m. (note that the Committee conducted a site inspection at the Rosemead House prior to convening their meeting in the Council Chambers).

II. LATE ITEMS

The developer provided a hand out explaining the project during the site inspection.

III. APPROVAL OF AGENDA

Moved by Ally Dewji, seconded by Bev Windjack: That the agenda be approved as amended with the inclusion of the late item.

Carried Unanimously

IV. ADOPTION OF MINUTES – SEPTEMBER 11, 2019

Moved by Tim Cottrell, seconded by Bev Windjack: That the minutes of the November 13, 2019, meeting be adopted as circulated. **Carried Unanimously**

V. STAFF REPORTS

HERITAGE ALTERATION PERMIT

**English Inn (The Manor House or Rosemead House)
429 Lampson Street**

Andrea Scott from Lovick Scott Architects and Stephen Duke from Aragon Properties Ltd. provided an overview of the application. Ms Scott made a PowerPoint Presentation which included a site plan showing the context of the building, the east elevation to demonstrate the proposed roof design over the terrace at the entrance, and the extension of the covered walkway to the parkade. Ms Scott also discussed the reasons for replacing the current mixture of windows above the first floor with vinyl windows. The windows on the main level will remain. The windows on the upper floors need to be upgraded in order to provide thermal comfort for guests.

Questions from the Committee (response in italics)

In general terms, what is the significance of the windows to the heritage identity? *We are hoping to bring the aesthetic back to the original intended Tudor style. The windows will have the same style and muntins as was the original intent.*

In response to questions about the look and feel of the proposed vinyl windows, Ms. Scott responded that *a typical wood window requires a roof overhang. Vinyl windows offer longevity and just pop in. To replace the windows with wood windows you need to remove the siding.*

The Committee discussed the importance of this building to Esquimalt's heritage; particularly that it is a McClure design. The discussions included the importance of having wood frame windows in order to be true to the building's heritage.

RECOMMENDATION

Moved by Ally Dewji, seconded by Tim Cottrell: That the Design Review Committee forward the application to Council with a recommendation that:

- The proposed timber trellis on the east façade be replaced with a covered, timber pergola with shingles and skylights; and
- The proposed extension of the terrace through the construction of a covered connection between the existing approved covered walkway on the east elevation and the new Inn wing;

Be approved because they are in character with the previously approved alterations.

Carried Unanimously.

Moved by Roger Wheelock, seconded by Ally Dewji: That the Design Review Committee forward the application to Council with a recommendation to approve the replacement of the windows subject to the windows that need to be replaced being replaced with wood windows as they are more in keeping with the heritage character of the building. **Carried unanimously.**

VI. NEXT REGULAR MEETING

Wednesday, January 8, 2020

VII. ADJOURNMENT

CERTIFIED CORRECT

CHAIR, DESIGN REVIEW COMMITTEE
THIS 12th DAY OF FEBRUARY, 2020

CORPORATE OFFICER