



CORPORATION OF THE TOWNSHIP OF ESQUIMALT
MINUTES
ENVIRONMENTAL ADVISORY COMMITTEE

Thursday, October 26, 2017
7:00 p.m.
Wurtele Room, Municipal Hall

PRESENT: Casey Brant
Susan Low
Chloe Blankers
Ronn Stevenson
Waheema Asghar
Councillor Lynda Hundleby (Council Liaison)
Councillor Olga Liberchuk (Council Liaison)

STAFF: Marlene Lagoa, Community Development Coordinator (Staff Liaison)
Deborah Liske, Recording Secretary

REGRETS: Brenda Bolton

1. CALL TO ORDER

Marlene Lagoa, Staff Liaison called the meeting to order at 7:03 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Chloe Blankers, seconded by Susan Low that the agenda of the Environmental Advisory Committee meeting of October 26, 2017 be approved as presented.
The motion **CARRIED**.

4. INTRODUCTIONS

Committee members provided brief introductions.

5. MINUTES

(1) Minutes of the Environmental Advisory Committee meeting, June 22, 2017

Moved by Chloe Blankers, seconded by Ronn Stevenson that the minutes of the Environmental Advisory Committee meeting of June 22, 2017 be approved as presented.
The motion **CARRIED**.

6. NEW BUSINESS

- (1) Council Policies
- (a) Operational Guidelines for Council Committees
 - (b) Environmental Advisory Committee Terms of Reference
 - (c) Role of Youth Representative

Ms. Lagoa reviewed the following Council policies: Operational Guidelines for Council Committees; Environmental Advisory Committee Terms of Reference; and Role of Youth Representative.

- (2) Council Strategic Priorities 2015 – 2019
- a) Updated Strategic Priorities Chart (January 2017)
 - b) Strategic Priorities Report (2017)

Ms. Lagoa outlined the 2015 – 2019 strategic priorities of Council.

(3) Membership List Contact Information

A confidential membership contact list was circulated for review by committee members. It was requested any revisions be provided to the Recording Secretary.

(4) Agenda Items and Distribution

Items for the agenda must be provided to the Chair and Staff Liaison for review and approval. Council and staff will also refer items to the agenda. Agendas are made available for pick-up at the Recreation Centre for those that request. Committee members will be advised via email once agendas are available for pick-up and posted on municipal website.

(5) Meeting Schedule Dates and Times

The committee will meet as required, at the call of the Chair on the fourth Thursday of the month at 7:00 p.m. in the Wurtele Room or on an alternate date as deemed necessary to complete the business of the committee. The committee will not meet in the months of July, August and December as per the committee's terms of reference.

7. REPORTS FROM STAFF LIAISON

(1) Oil to Heat Pump Incentive Program

Ms. Lagoa reported four out of the twenty \$150 "top-up" incentives have been claimed to date and responded to questions.

(2) BCSEA Cool It! Climate Leadership Training

Ms. Lagoa reported all five workshops have been booked with select classrooms at Macaulay and Rockheights school. Ms. Lagoa also responded to questions.

(3) Sale of Eggs – Animal Management Bylaw, 2015, No. 2841

Ms. Lagoa provided an update on the Animal Management Bylaw which will now allow the selling of eggs from urban hens.

8. COMMUNICATIONS

(1) Memorandum from Marlene Lagoa, Staff Liaison, dated September 18, 2017, Re: Green Communities Climate Action Recognition Program – Letter from Tara Faganello

Ms. Lagoa provided an overview of the recognition program, explained how the Township of Esquimalt accomplished Level 3 recognition and responded to questions.

(2) Memorandum from Marlene Lagoa, Staff Liaison, dated October 24, 2017, Re: Air Quality Health Concerns – Letter from Island Health

Committee members reviewed the communications item and provided the following input and feedback:

- Require registration of wood burning devices
- Create incentives / programs for replacement of noncertified appliances
- Expand heat pump program to include noncertified woodstoves
- Host community bonfire day / demonstrations of certified / efficient wood burning appliances
- Implement community engagement, social marketing / awareness campaigns, public education
- Highlight air quality information

Ms. Lagoa provided clarification and responded to questions.

Moved by Casey Brant, seconded by Waheema Asghar that the Environmental Advisory Committee recommends the Township of Esquimalt support a social marketing and educational campaign to raise awareness about the impact of wood smoke on air quality and health as well as expand the existing oil to heat pump incentive program to include uncertified wood stove appliances to heat pump.
The motion **CARRIED**.

9. ELECTIONS

(1) Election of Chair and Vice-Chair

Marlene Lagoa, Staff Liaison provided an overview of Chair and Vice Chair roles and responsibilities.

Ms. Lagoa opened the floor to nominations for Chair.

Casey Brant was nominated for the position of Chair. Casey Brant was appointed to the position of Chair of the Environmental Advisory Committee by acclamation.

Ms. Lagoa opened the floor to nominations for Vice Chair.

Susan Low and Chloe Blankers were nominated for the position of Vice-Chair. Susan Low declined the nomination of Vice Chair. Chloe Blankers was appointed to the position of Vice-Chair of the Environmental Advisory Committee by acclamation.

10. ADJOURNMENT

The meeting adjourned at 8:44 p.m.

Waheema Asghar, Chair
This 27th day of September, 2018

Certified Correct:

Anja Nurvo, Corporate Officer