



## CORPORATION OF THE TOWNSHIP OF ESQUIMALT

### **A G E N D A** **ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

October 27, 2016

7:00 p.m.

Council Chambers, Esquimalt Municipal Hall

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1. **CALL TO ORDER**
2. **LATE ITEMS**
3. **APPROVAL OF THE AGENDA**
4. **INTRODUCTIONS**
5. **MINUTES**
  - (1) Minutes of the Environmental Advisory Committee meeting, Pg. 1 – 2  
September 29, 2016
6. **NEW BUSINESS**
  - (1) Urban Agriculture and Food Systems (OCP Review) Pg. 3
7. **REPORTS FROM STAFF LIAISON**
  - (1) BC Government Grow Local Program (<http://iafbc.ca/funding-opportunities/grow-local/>)
  - (2) Esquimalt Neighbourhood Watersheds Map Display
8. **ADJOURNMENT**



**CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

**MINUTES**

**ENVIRONMENTAL ADVISORY COMMITTEE**

Thursday, September 29, 2016  
7:00 p.m.  
Council Chambers, Municipal Hall

**PRESENT:** Patrick O'Hara  
Gail Willson  
Carole Witter (Arrived 7:11 p.m.)  
Brenda Bolton  
Susan Low  
Chloe Blankers  
Councillor Meagan Brame (Council Liaison)

**STAFF:** Marlene Lagoa, Community Development Coordinator (Staff Liaison)  
Deborah Liske, Recording Secretary

**REGRETS:** Casey Brant  
David Shaw  
Councillor Beth Burton-Krahn (Council Liaison)

**1. CALL TO ORDER**

Marlene Lagoa, Staff Liaison called the meeting to order at 7:00 p.m.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

Moved by Gail Willson, seconded by Patrick O'Hara that the agenda of the Environmental Advisory Committee meeting of September 29, 2016 be approved as presented.  
The motion **CARRIED**.

**4. INTRODUCTIONS**

Committee members provided brief introductions.

**5. MINUTES**

(1) Minutes of the Environmental Advisory Committee meeting, May 26, 2016

Moved by Gail Willson, seconded by Susan Low that the minutes of the Environmental Advisory Committee meeting of May 26, 2016 be approved as presented.  
The motion **CARRIED**.

**6. NEW BUSINESS**

(1) Environmental Advisory Committee Terms of Reference

Ms. Lagoa reviewed the committee terms of reference and Council Policy No. ADMIN-45, Operational Guidelines for Council Committees and Commission.

Carole Witter arrived at 7:11 p.m.

(2) Council Strategic Priorities 2015 – 2019  
a) Updated Strategic Priorities Chart (January 2016)  
b) Strategic Priorities Report (April 2015)

Ms. Lagoa outlined the 2015 – 2019 strategic priorities of Council.

(3) Membership List Contact Information

A confidential membership contact list was circulated for review by committee members. It was requested that any revisions be provided to the Recording Secretary.

(4) Agenda Items and Distribution

Items for the agenda must be provided to the Chair and Staff Liaison for review and approval. Agendas are made available for pick-up at the Recreation Centre for those that request. Committee members will be advised via email once agendas are available for pick-up and posted on municipal website.

(5) Meeting Schedule Dates and Times

The committee will meet as required, at the call of the Chair on the fourth Thursday of the month at 7:00 p.m. in the Council Chambers or on an alternate date as deemed necessary to complete the business of the committee. The committee will not meet in the months of July, August and December as per the committee's terms of reference. The committee will have scheduled meetings on October 27, 2016 and November 24, 2016.

**7. REPORTS FROM STAFF LIAISON**

(1) Township's 2015 Climate Action Revenue Incentive Program (CARIP) Public Report

Ms. Lagoa provided a brief overview of the report.

(2) Provincial Climate Leadership Plan

Ms. Lagoa provided a brief overview of the recommendations of the plan.

(3) OCP Review Update

Ms. Lagoa reviewed the status of the OCP review update and outlined how food security could be included in the updated OCP. Ms. Lagoa requested committee members to come with their top three critical policy areas within urban agriculture and food systems to review and discuss at the next meeting.

**8. ELECTIONS**

(1) Election of Chair and Vice-Chair

Marlene Lagoa, Staff Liaison provided an overview of Chair and Vice Chair roles and responsibilities.

Ms. Lagoa opened the floor to nominations for Chair.

Patrick O'Hara was nominated for the position of Chair. Patrick O'Hara was appointed to the position of Chair of the Environmental Advisory Committee by acclamation.

Ms. Lagoa opened the floor to nominations for Vice Chair.

Chloe Blankers was nominated for the position of Vice-Chair. Chloe Blankers was appointed to the position of Vice-Chair of the Environmental Advisory Committee by acclamation.

**9. ADJOURNMENT**

The meeting adjourned at 8:00 p.m.

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Patrick O'Hara, Chair  
This 27<sup>th</sup> day of October, 2016

Certified Correct:  
\_\_\_\_\_  
Anja Nurvo, Corporate Officer

## MEMORANDUM

**DATE:** October 17, 2016  
**TO:** Environmental Advisory Committee  
**FROM:** Marlene Lagoa, Community Development Coordinator  
**SUBJECT:** Urban Agriculture & Food Systems

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In preparation for our October 27<sup>th</sup> meeting on urban agriculture and food systems for the OCP update, please refer to the email sent on October 14, 2016.

Please come prepared with at least 3 of your top policy areas. Feel free to draft goals and objectives if you are very keen! Also keep in mind the purpose of the Official Community Plan is to provide guidance on future land use and development decision making. For example, policies dealing with the establishment of community gardens is in scope, whereas a policy to establish a food security committee would be considered out of scope.

*Table: Definition and Examples of Goals, Objectives and Policies*

<b>Goals</b>	<b>Objectives</b>	<b>Policies</b>
<b>Goals</b> are broad statements of purpose that define the community's hopes and vision of the future. They are general in nature and by design.	<b>Objectives</b> are specific statements of intent that relate to a goal. Objectives are relevant, precise, and tangible (quantifiable).	<b>Policies</b> are specific statements which guide decision-making. They represent clear choices that can be made based on goals and objectives as well as analysis of pertinent data. They may describe standards or measures that should be satisfied.
<b>Example:</b> <i>Promote a diversity of housing forms, tenures, residential uses and densities to support the resort community's needs.</i>	<b>Example:</b> <i>Encourage accessibility, flexibility and adaptability in residential land uses.</i>	<b>Example:</b> <i>Support additional "Live/Work" zoning in appropriate locations.</i>

To assist you with your research, I recommend reviewing one or more of the following resources:

- Draft [CRD Regional Growth Strategy](#)
- City of [Victoria OCP](#) (or any other municipality's recently updated OCP which includes urban farming and food policies)
- A few resources are listed on our [website](#) (please scroll down the page)
- The world wide web!

If you have any questions, please don't hesitate to send me an email or to phone me at 250-414-7114 weekdays between 8:30 am and 4:30 pm.