



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES

ENVIRONMENTAL ADVISORY COMMITTEE

Thursday, September 29, 2016
7:00 p.m.
Council Chambers, Municipal Hall

PRESENT: Patrick O'Hara
Gail Willson
Carole Witter (Arrived 7:11 p.m.)
Brenda Bolton
Susan Low
Chloe Blankers
Councillor Meagan Brame (Council Liaison)

STAFF: Marlene Lagoa, Community Development Coordinator (Staff Liaison)
Deborah Liske, Recording Secretary

REGRETS: Casey Brant
David Shaw
Councillor Beth Burton-Krahn (Council Liaison)

1. CALL TO ORDER

Marlene Lagoa, Staff Liaison called the meeting to order at 7:00 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Gail Willson, seconded by Patrick O'Hara that the agenda of the Environmental Advisory Committee meeting of September 29, 2016 be approved as presented.
The motion **CARRIED**.

4. INTRODUCTIONS

Committee members provided brief introductions.

5. MINUTES

(1) Minutes of the Environmental Advisory Committee meeting, May 26, 2016

Moved by Gail Willson, seconded by Susan Low that the minutes of the Environmental Advisory Committee meeting of May 26, 2016 be approved as presented.
The motion **CARRIED**.

6. NEW BUSINESS

(1) Environmental Advisory Committee Terms of Reference

Ms. Lagoa reviewed the committee terms of reference and Council Policy No. ADMIN-45, Operational Guidelines for Council Committees and Commission.

Carole Witter arrived at 7:11 p.m.

(2) Council Strategic Priorities 2015 – 2019
a) Updated Strategic Priorities Chart (January 2016)
b) Strategic Priorities Report (April 2015)

Ms. Lagoa outlined the 2015 – 2019 strategic priorities of Council.

(3) Membership List Contact Information

A confidential membership contact list was circulated for review by committee members. It was requested that any revisions be provided to the Recording Secretary.

(4) Agenda Items and Distribution

Items for the agenda must be provided to the Chair and Staff Liaison for review and approval. Agendas are made available for pick-up at the Recreation Centre for those that request. Committee members will be advised via email once agendas are available for pick-up and posted on municipal website.

(5) Meeting Schedule Dates and Times

The committee will meet as required, at the call of the Chair on the fourth Thursday of the month at 7:00 p.m. in the Council Chambers or on an alternate date as deemed necessary to complete the business of the committee. The committee will not meet in the months of July, August and December as per the committee's terms of reference. The committee will have scheduled meetings on October 27, 2016 and November 24, 2016.

7. REPORTS FROM STAFF LIAISON

(1) Township's 2015 Climate Action Revenue Incentive Program (CARIP) Public Report

Ms. Lagoa provided a brief overview of the report.

(2) Provincial Climate Leadership Plan

Ms. Lagoa provided a brief overview of the recommendations of the plan.

(3) OCP Review Update

Ms. Lagoa reviewed the status of the OCP review update and outlined how food security could be included in the updated OCP. Ms. Lagoa requested committee members to come with their top three critical policy areas within urban agriculture and food systems to review and discuss at the next meeting.

8. ELECTIONS

(1) Election of Chair and Vice-Chair

Marlene Lagoa, Staff Liaison provided an overview of Chair and Vice Chair roles and responsibilities.

Ms. Lagoa opened the floor to nominations for Chair.

Patrick O'Hara was nominated for the position of Chair. Patrick O'Hara was appointed to the position of Chair of the Environmental Advisory Committee by acclamation.

Ms. Lagoa opened the floor to nominations for Vice Chair.

Chloe Blankers was nominated for the position of Vice-Chair. Chloe Blankers was appointed to the position of Vice-Chair of the Environmental Advisory Committee by acclamation.

9. ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Patrick O'Hara, Chair
This 27th day of October, 2016

Certified Correct:

Anja Nurvo, Corporate Officer