



**CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

**MINUTES**

**ENVIRONMENTAL ADVISORY COMMITTEE**

Thursday, April 21, 2016

7:00 p.m.

Wurtele Room, Municipal Hall

- PRESENT:** David Shaw – Chair  
Patrick O’Hara – Vice Chair  
Casey Brant  
Carole Witter  
William MacGillivray (Arrived 7:25 p.m.)  
Councillor Meagan Brame (Council Liaison)
- STAFF:** Marlene Lagoa, Community Development Coordinator (Staff Liaison)  
Deborah Liske, Recording Secretary
- REGRETS:** Gail Willson  
Susan Low  
Councillor Beth Burton-Krahn (Council Liaison)

1. **CALL TO ORDER**

Chair Shaw called the meeting to order at 7:06 p.m.

2. **APPROVAL OF THE AGENDA**

Moved by Carole Witter, seconded by Vice Chair O’Hara that the agenda of the Environmental Advisory Committee meeting of April 21, 2016 be approved as amended by adding **REPORT FROM STAFF LIAISON** as Item 6 and renumbering the agenda accordingly.  
The motion **CARRIED**.

3. **MINUTES**

- (1) Minutes of the Environmental Advisory Committee meeting, February 25, 2016

Moved by Carole Witter, seconded by Casey Bryant, that the minutes of the Environmental Advisory Committee meeting of February 25, 2016 be approved as presented.  
The motion **CARRIED**.

4. **OLD BUSINESS**

- (1) Green Event Planning Guide – Examples of Measurable Activities and Visual Aids  
(a) Green Event Guide Measurement and Visual Aids

Committee members reviewed the list of measurements and visual aids.

- (b) Draft Green Event Reporting Form

Committee members reviewed and discussed the draft green event reporting form and how the form could be incorporated in to the local grant application.

- (c) Recommendations

Committee members reviewed and discussed the draft recommendations to Council.

William MacGillivray arrived at 7:25 p.m.

Moved by Carole Witter, seconded by Vice Chair O'Hara that the Environmental Advisory Committee recommends that Council:

1. Adopt the Green Event Reporting Form as a tool to measure the environmental performance of events receiving financial or in kind support from the Township;
2. Direct staff to establish icons for each of the following categories: Venue; Transportation, Equipment & Materials; Food; Waste Diversion; and Communication, and that these icons be utilized in the guide and on all green event reporting forms; and
3. Direct staff to update the Green Event Planning Guide by developing these additional resources:
  - a. A transportation fact sheet that lists travel options and transportation routes in Esquimalt;
  - b. An information sheet listing the types of equipment, materials and communication resources that may be utilized when hosting an event on municipal property; and
  - c. Re-designed bin signage templates to be consistent with the colour scheme recommended in the guide.

The motion **CARRIED**.

- (2) Council Referral – Request for Local Government Input, Climate Action and Climate Leadership Plan

Committee members discussed concepts to assist in combatting climate change.

Moved by Vice Chair O'Hara, seconded by Carole Witter that the Environmental Advisory Committee recommends that Council forward a letter to the Ministry of the Environment outlining the following input for the BC Climate Leadership Plan and Federal pan-Canadian framework for combatting climate change:

Transportation:

- Increase investment in electric vehicles and charging infrastructure.
- Increase investment and incentives in a variety of forms of transportation, particularly in smaller communities.

Buildings:

- Improve the *National Building Code* to increase energy performance.
- Introduce energy performance bench-marking for buildings, by size and region, and that it include residential, commercial and government agencies.
- Make incentives worthwhile and ongoing for homeowners accessing green infrastructure funding.
- Allow utilities to provide on-bill financing for home energy retrofits.

Forests:

- Continue funding for the growth of urban forests.

Agriculture:

- Update food production regulation and incentives to support small scale agriculture and facilitate access to the marketplace.

Government Operations:

- Provide group buying opportunities for municipalities

Clean Energy Technology Innovation:

- Support pilot projects for technical innovations such as waste streams and renewable energy.

Adaptation and Resilience:

- Provide funding to update aging infrastructure for better resiliency to extreme weather events.

The motion **CARRIED**.

**5. NEW BUSINESS**

(1) Strategic Priorities 2015 – 2019 (Updated January 2016)

(2) Operational Strategies 2016

The Strategic Priorities 2015 – 2019 and Operational Strategies 2016 were circulated for information. Councillor Brame responded to questions and comments from committee members.

**6. REPORT FROM STAFF LIAISON**

Marlene Lagoa, Staff Liaison provided the following reports:

Committee membership and appointments – those members with appointments expiring June 30, 2016 were encouraged to reapply. Susan Low has been appointed to fill the temporary vacancy of David Coney.

Earth Day – Highrock Park – watershed map was displayed

Creatively United for the Planet, Sustainability Showcase – April 22 – 23<sup>rd</sup> at the Royal BC Museum

OCP Looking Forward Forum – May 4<sup>th</sup> at the Esquimalt Recreation Centre

Age-friendly Workshop – April 28<sup>th</sup> at the Archie Browning Sports Centre

**7. ADJOURNMENT**

The meeting adjourned at 8:53 p.m.

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Patrick O’Hara, Vice Chair  
This 26<sup>th</sup> day of May, 2016

Certified Correct:  
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Anja Nurvo, Corporate Officer