



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A **ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

January 21, 2016

7:00 p.m.

Council Chambers, Esquimalt Municipal Hall

-
1. **CALL TO ORDER**
 2. **APPROVAL OF THE AGENDA**
 3. **MINUTES**
 - (1) Minutes of the Environmental Advisory Committee meeting, September 24, 2015 Pg. 1 – 2
 4. **NEW BUSINESS**
 - (1) Draft CRD Regional Trails Management Plan
 - (a) Referral from Council (Memorandum) Pg. 3
 - (b) Letter from Larisa Hutcheson, General Manager, Parks & Environmental Services, CRD, dated November 26, 2015, Re: CRD Regional Parks – Draft Regional Trails Management Plan Pg. 4 – 5
 - (c) Comment Form Pg. 6 – 25
 - (d) CRD Draft Regional Trails Management Plan ([Link](#))
 - (2) Green Event Planning Guide
 - (a) January 4, 2016 Council Meeting (Memorandum) Pg. 26
 - (3) Esquimalt Neighbourhood Watersheds Map Update
 - (4) Official Community Plan Review Update
 - (a) Kick Off Survey Results ([Link](#))
 - (b) Phase 2 Engagement Strategy (verbal update)
 - (5) Verbal Update from Councillor Brame Re: Esquimalt High School
 5. **ADJOURNMENT**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT
MINUTES
ENVIRONMENTAL ADVISORY COMMITTEE

Thursday, September 24, 2015
7:00 p.m.
Council Chambers, Municipal Hall

PRESENT: Patrick O'Hara
David Shaw
Gail Willson
Carole Witter
Casey Brant
William MacGillivray
David Coney
Councillor Meagan Brame (Council Liaison)

STAFF: Marlene Lagoa, Community Development Coordinator (Staff Liaison)
Deborah Liske, Recording Secretary

REGRETS: Councillor Beth Burton-Krahn (Council Liaison)

1. CALL TO ORDER

Marlene Lagoa, Staff Liaison called the meeting to order at 7:02 p.m.

2. APPROVAL OF THE AGENDA

Moved by Carole Witter, seconded by Gail Willson that the agenda of the Environmental Advisory Committee meeting of September 24, 2015 be approved as presented.
The motion **CARRIED**.

3. INTRODUCTIONS

Committee members provided brief introductions.

4. MINUTES

(1) Minutes of the Environmental Advisory Committee meeting, May 28, 2015

Moved by Carole Witter, seconded by David Shaw that the minutes of the Environmental Advisory Committee meeting of May 28, 2015 be approved.
The motion **CARRIED**.

5. NEW BUSINESS

(1) Environmental Advisory Committee Terms of Reference

Marlene Lagoa, Staff Liaison, distributed the handout provided at the new committee orientation session for those committee members who did not attend.

Ms. Lagoa reviewed the committee terms of reference and responded to questions from committee members clarifying how items are referred to the committee.

(2) Council Strategic Priorities 2015 – 2019

Ms. Lagoa reviewed the 2015 – 2019 strategic priorities of Council with the committee.

(3) Membership List Contact Information

A confidential membership contact list was circulated for review by committee members. It was requested that any revisions be provided to the Recording Secretary.

(4) Agenda Items and Distribution

Items for the agenda must be provided to the Chair and Staff Liaison for review and approval. Agendas are made available for pick-up at the Recreation Centre for those that request. Committee members will be advised via email once agendas are available for pick-up and posted on municipal website.

(5) Meeting Schedule Dates and Times

The committee will meet as required, at the call of the Chair on either Wednesdays or Thursdays at 7:00 p.m. in the Council Chambers. The committee will not meet in the months of July, August and December as per the committee's terms of reference.

6. REPORTS FROM STAFF LIAISON

(1) Esquimalt Neighbourhoods Watershed Map – Update

Ms. Lagoa provided the committee with an update on the Esquimalt Neighbourhoods Watershed Map noting response has been very positive. The map and stand are in production; a weather and graffiti proof map has been installed on the outside of the Gorge Nature House building in Gorge Park and production of school resource materials is near completion. Ms. Lagoa also responded to questions from the committee.

(2) Green Event Planning Guide – For Input

Ms. Lagoa provided the committee with an overview of the Green Event Planning Guide and responded to questions. Committee members provided comments and suggestions. It was suggested consideration be given to acknowledge those events that exceed a pre-determined level of green initiatives.

Ms. Lagoa noted the draft guide and policies will be presented to Council for approval before the end of 2015.

7. ELECTIONS

(1) Election of Chair and Vice-Chair

Marlene Lagoa, Staff Liaison provided an overview of Chair and Vice Chair roles and responsibilities.

Ms. Lagoa opened the floor to nominations for Chair.

David Shaw was nominated for the position of Chair. David Shaw was appointed to the position of Chair of the Environmental Advisory Committee by acclamation.

Ms. Lagoa opened the floor to nominations for Vice Chair.

Patrick O'Hara was nominated for the position of Vice-Chair. Patrick O'Hara was appointed to the position of Vice-Chair of the Environmental Advisory Committee by acclamation.

8. ADJOURNMENT

The meeting adjourned at 8:36 p.m.

David Shaw, Chair
This day of , 2016

Certified Correct:

Anja Nurvo, Corporate Officer

MEMORANDUM

DATE: January 14, 2016
TO: Environmental Advisory Committee
FROM: Marlene Lagoa, Community Development Coordinator
SUBJECT: Council Referral – Draft CRD Regional Trails Management Plan

At Esquimalt Council's Regular Meeting held Monday, January 4, 2016, Council duly adopted the following resolution:

“That Council refer the CRD Draft Regional Trails Management Plan to the Environmental Advisory Committee for review and staff post the Plan on the Township website, with comments to be forwarded directly to the CRD by January 29, 2016.”

Following a presentation Council asked the following questions to CRD staff:

Q: Lighting studies: Have any been completed?

A: No but they are recommended in the draft Plan.

Q: E&N Rail Trail/Regional Parks information map at Colville Park: Why it was not listed as a short-term action (as opposed to medium).

A: Unsure of the reasoning.

Q: First Nations: Is there a plan in place?

A: Discussions are moving ahead.

Q: One day will the trail connect with the mid-island trails?

A: It is proposed to expand to Sooke Hills Wilderness Park and then to the north (not along train tracks).

Q: Does the CRD have any future plans for the Trackside Gallery?

A: Not that staff is aware of.

Attachments

1. Letter from Larisa Hutcheson, General Manager, Parks & Environmental Services, CRD, dated November 26, 2015, Re: CRD Regional Parks – Draft Regional Trails Management Plan
2. CRD Draft Regional Trails Management Plan ([Link](#))



Making a difference...together

Regional Parks
490 Atkins Avenue
Victoria, BC, Canada V9B 2Z8

T: 250.478.3344
F: 250.478.5416
www.crd.bc.ca/parks

November 26, 2015

Mayor Barbara Desjardins and Council
Township of Esquimalt
1129 Esquimalt Road
Victoria BC V9A 3P1

CORPORATION OF THE TOWNSHIP OF ESQUIMALT

For Information:

CAO Mayor/Council

RECEIVED: DEC 02 2015

Referred: *Anija (for coordination of presentation)*

For Action For Response COTW

For Report Council Agenda IC

File No: 6130.30
Regional Trails

Dear Mayor Desjardins and Council:

RE: CRD REGIONAL PARKS – DRAFT REGIONAL TRAILS MANAGEMENT PLAN

The Capital Regional District (CRD) has been developing a Regional Trails Management Plan to guide management and development of regional trails, including the Galloping Goose, Lochside and E&N Rail Trail - Humpback Connector, over the next 10 years.

A CRD-Municipal-Provincial Working Group provided input and advice on several occasions during the planning process. The working group was made up of representatives from municipalities and electoral areas having regional trails located within their jurisdiction and representation from the Ministry of Transportation and Infrastructure, as the owner of the land on which the Galloping Goose Regional Trail is located. Initial input was also received from interested First Nations with lands along the regional trails and from the public before the Regional Trails Management Plan was drafted.

A draft Regional Trails Management Plan is now available and the CRD is undertaking a second round of public participation to gather comments before finalizing it for approval by the CRD Board.

The CRD is requesting your comments. A copy of the draft Regional Trails Management Plan and related comment form are enclosed for your assistance. These are also available on the CRD website at:

<https://www.crd.bc.ca/project/regional-trails-management-plan>

If desired, a summary presentation about the Regional Trails Management Plan can be provided to Council, or your designate, by CRD staff upon request.

Please provide comments **by January 30, 2016** to:

Regional Parks
490 Atkins Avenue
Victoria BC V9B 2Z8
Attention: Carolyn Stewart

or by e-mail to cstewart@crd.bc.ca using the Subject Line: RTMP Comment.

If you have any questions about the draft Regional Trails Management Plan or would like to request a presentation, please contact Carolyn Stewart, Planner, at 250.360.3368 or cstewart@crd.bc.ca.

Sincerely,



Larisa Hutcheson, P.Eng
General Manager
Parks & Environmental Services

Enclosures: Draft Regional Trails Management Plan
Comment Form

cc: Mike Walton, Senior Manager, Regional Parks
Miké MacIntyre, Acting Manager, Planning, Resource Management & Development,
Regional Parks
Carolyn Stewart, Planner, Planning, Resource Management & Development,
Regional Parks

Regional Trails Management Plan Comment Form

CRD

Making a difference... together

RECEIVED

DEC 02 2015

Capital Regional District | Parks & Environmental Services

The **Galloping Goose**, the **Lochside**, and the **E&N Rail Trail - Humpback Connector** **Regional Trails** are important recreation and active transportation corridors in the Capital Regional District (CRD).

The purpose of this comment form is to seek your advice on the draft **Regional Trails Management Plan (LINK)**.

Your responses will remain anonymous and will only be used by CRD Regional Parks for planning purposes during the preparation of the Regional Trails Management Plans.

The comment form should take about 15 – 20 minutes to complete.

Comment forms will be received until **midnight January 31, 2016**.

STRATEGIC DIRECTION FOR REGIONAL TRAILS

1. Overall, do you support the vision for regional trails, below?

As the regional trail systems grows and matures, a network of interconnected trails emerges. The trails connect the Capital region's communities, key destinations and the regions beyond. The network facilitates active, healthy lifestyles for people of all ages and abilities by providing opportunities for recreation and active transportation. We work together to create and maintain a trail system that accommodates a diversity of users, promotes respect among users, and supports positive experiences for all.

- Completely support
- Somewhat support
- Slightly support
- Do not support

2. Why?

3. Overall, do the following principles set a good overarching philosophy for managing regional trails?

- A. The vision for regional trails should be considered in all decision-making.
- B. Active transportation and recreation opportunities are equally important for a healthy region.
- C. The trail system should provide opportunities for diverse non-motorized uses for people of all ages and abilities.
- D. Liaison with local and provincial authorities is critical in order to create an integrated system.
- E. Developing relationships with First Nations close to the trails is important and partnership opportunities should be promoted, in areas of mutual interest.
- F. Public awareness and education are important and should be considered in all projects.
- G. Adjacent land use and development should enhance the trail system and not negatively impact the specific trail corridor.
- H. Respect for nature and maintaining greenways along trails are important.
- I. Any new uses must be consistent with the trail policies.
- J. Adaptive management will be used to address changing needs.

Yes

No

4. Are there any other management principles you think need to be **added**, and why?

5. Are there management principles listed above that you do **not support**, and why?

6. Overall, do you support the 49 overarching policies identified for regional trails? (see chapter 2.4 Link)

- Completely support
- Somewhat support
- Slightly support
- Do not support

7. Are there any other overarching policies you think need to be **added**, and why?

8. Are there any overarching policies you do **not support**, and why?

9. Overall, do you support the following strategic actions?

- A. Work with municipalities and electoral areas on improving road/trail safety, allowing cycling across trail-related crosswalks, linking key regional destinations/active transportation routes, and outreach.
- B. Develop and implement a public outreach program.
- C. Develop additional operational policies, procedures, guidelines and standards.
- D. Map visitor facility locations along the trails and incorporate the data into the CRD Geographic Information System (GIS) and Asset Management program.
- E. Continue regional trail planning for the Southern Gulf Islands and Salt Spring Island.
- F. Undertake a trail lighting study.
- G. Establish a cooperative enforcement patrol program and protocols with area police and bylaw enforcement services.
- H. Improve web-based mapping and develop mobile applications.
- I. Collaborate with interested First Nations to establish a standard welcome sign identifying traditional territories and potential interpretive messages.
- J. Regularly update partnership and legacy programs to include trail-related donations and partnerships.

- Completely support
- Somewhat support
- Slightly support
- Do not support

10. Are there any other strategic actions that relate to all trails that you think need to be **added**, and why?

11. Are there any strategic actions you do **not support**, and why?

GALLOPING GOOSE REGIONAL TRAIL MANAGEMENT PLAN

Management goals for the Galloping Goose Regional Trail have been set as follows:

Bike and Pedestrian Trail between Victoria - Luxton (in Langford):

- A. Provide a safe and enjoyable trail for pedestrians, cyclists, rollerbladers and skateboarders.
- B. Promote safe and respectful use practices on the trail to help ensure positive experiences for all.
- C. Provide an arterial route within a larger active transportation and recreation network.

Multi-use Trail between Luxton - Kapoor Regional Park (in Juan de Fuca Electoral Area):

- A. Provide a safe and enjoyable trail for pedestrians, cyclists and equestrians.
- B. Provide an off-street route to access several regional parks.
- C. Promote safe and respectful use practices on the trail to help ensure positive experiences for all users.

12. Overall, do you support the management goals identified above?

- Completely support
- Somewhat support
- Slightly support
- Do not support

13. Overall, do you support the following development concept for the Galloping Goose Regional Trail?

The focus during the timeline of this management plan will be managing and improving the regional trail infrastructure along the trail, as needed. In the highest use urban sections of the trail, additional attention will be given to resolving conflicts between user groups.

- Completely support
- Somewhat support
- Slightly support
- Do not support

14. Overall, do you support the following priority actions identified for the Galloping Goose Regional Trail?

- A. Work with municipalities and the Ministry of Transportation and Infrastructure to ensure safe road-trail crossings along the trail.
- B. Develop and implement an updated sign plan.
- C. Assess feasibility of widening the trail versus separating the different uses between the Selkirk Trestle and the Switch Bridge, and between the Switch Bridge and McKenzie Avenue/Highway 1.
- D. Undertake major infrastructure upgrading (e.g. trestles).
- E. Formalize agreements for any sections of the route that are outside of the Ministry of Transportation and Infrastructure lease area.
- F. Work with BC Transit regarding the implications of transit development on the trail route.
- G. Expand the Atkins Avenue parking lot or create additional park and ride opportunities between Atkins Road (View Royal) and Tillicum Road (Saanich).
- H. Work with the City of Victoria to formalize the rest stop at Cecilia Ravine and add an information kiosk.
- I. Work with Colwood and Metchosin to create a pedestrian and cycling link from the Galloping Goose to Witty's Lagoon Regional Park.

- Completely support
- Somewhat support
- Slightly support
- Do not support

15. Do you have any comments about the Galloping Goose Regional Trail management plan?

LOCHSIDE REGIONAL TRAIL MANAGEMENT PLAN

16. Overall, do you support the following management goals identified for the Lochside Regional Trail?

- A. Provide a safe and enjoyable trail for pedestrians and cyclists.
- B. Provide access to key regional destinations.
- C. Promote safe and respectful use practices on the trail to help ensure positive experiences for all users.

- Completely support
- Somewhat support
- Slightly support
- Not at all support

17. Overall, do you support the following development concept for the Lochside Regional Trail?

The focus during the timeline of this management plan will be on updating and improving the regional trail infrastructure, as needed, to facilitate safe cycling and pedestrian use. Horseback riding will continue to be permitted along a small section of the trail between Island View Road (Central Saanich) and Lochside Park (Saanich) until the trail is paved. Separate surfacing will not be provided for horses alongside the trail.

- Completely support
- Somewhat support

Slightly support

Do not support

18. Overall, do you support the following priority actions identified for the Lochside Regional Trail?

- A. Develop and implement an updated sign plan.
- B. Pave remaining sections of the trail.
- C. Work with municipalities to address high use/high conflict areas and/or to shift the trail off-street where appropriate.
- D. Work with municipalities to develop and sign active transportation links.
- E. Work with the Town of Sidney to consider a trail route change from Ocean Street to Weiler Street.
- F. Assess, and if feasible, widen the trail from the Switch Bridge to Quadra Street in Saanich.
- G. Partner with Saanich to establish 'park and ride' and rest stop facilities at Fowler Park and a washroom near the intersection of the Lochside and Blenkinsop Connector trails.
- H. Formalize, through agreements, any sections of the trail route that are outside of the Lochside Road allowance and/or former railway corridor.

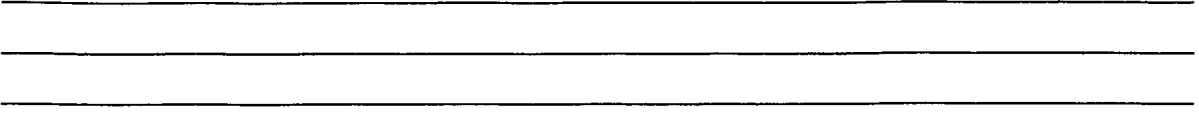
Completely support

Somewhat support

Slightly support

Do not support

19. Do you have any comments about the Lochside Regional Trail management plan?



E&N RAIL TRAIL - HUMPBACK CONNECTOR

20. Overall, do you support the following management goals for the E&N Rail Trail- Humpback Connector?

- A. Provide a safe and enjoyable trail for pedestrians, cyclists, rollerbladers, and skateboarders.
- B. Provide an arterial route within a larger active transportation network.
- C. Link to other trails and active transportation routes and provide access to key regional destinations.
- D. Promote safe and respectful use practices on the trail to help ensure positive experiences for all users.

- Completely support
- Somewhat support
- Slightly support
- Do not support

21. Overall, do you support the following development concept for the E&N Rail Trail-Humpback Connector?

The focus during the timeline of this management plan will be to complete the development of the E&N Rail Trail-Humpback Connector, including extending it to the Humpback Reservoir in Sooke Hills Wilderness Regional Park Reserve, where it will link with the Sooke Hills Wilderness Trail. Acquiring both internal and external funding is critical to achieving this goal.

- Completely support
- Somewhat support
- Slightly support
- Not at all support

23. Overall, do you support the following priority actions identified for the E&N Rail Trail-Humpback Connector?

- A. Complete the trail development, including an extension to Sooke Hills Wilderness Regional Park Reserve.
- B. Work with municipalities, First Nations, and other partners on potential partnership projects.
- C. Develop a Legacy Project for public donations for four additional drinking water fountains along the trail.

Completely support

Somewhat support

Slightly support

Do not support

24. Do you have any comments about the E&N Rail Trail-Humpback Connector management plan?

IMPLEMENTATION, MONITORING, AND EVALUATION

The various priority actions identified in the Regional Trails Management Plan have been prioritized as short term, medium term, or long term in Table 1 ([Link](#)). This prioritization is used to suggest which actions should be considered first for implementation.

25. Overall, do you support the prioritization of actions proposed in the management plan?

- Completely support
- Somewhat support
- Slightly support
- Do not support

23. Are there changes you would recommend to the priority setting, and why?

APPENDICES

24. Do you have any comments on the Appendices 1 to 4 ([Link](#))?

About You

The following information is requested so we can compare how representative the respondents are of the Capital Regional District population as a whole. This information is collected under the authority of the Local Government Act, is subject to the Freedom of Information and Protection of Privacy Act, and will be used in an aggregated way so it does not identify any individual respondent.

26. In which age category do you fall?

- Under 16
- 16-19
- 20-29
- 30-39
- 40-49
- 50-59
- 60-69
- 70+

27. In which area do you live?

Central Saanich

Colwood

Esquimalt

Highlands

Juan de Fuca Electoral Area

Langford

Metchosin

North Saanich

Oak Bay

Salt Spring Island

Saanich

Sidney

Sooke

Southern Gulf Islands

Victoria

View Royal

Other _____

MEMORANDUM

DATE: January 14, 2016
TO: Environmental Advisory Committee
FROM: Marlene Lagoa, Community Development Coordinator
SUBJECT: **Council Referral – Green Event Planning Guide**

At Esquimalt Council's Regular Meeting held Monday, January 4, 2016, Council duly adopted the following resolution:

"That Council:

- 1. Approve the Green Event Planning Guide and direct staff to use the guide as a tool to continuously improve the environmental performance of Township events;*
- 2. Authorize staff to upload the Green Event Planning Guide and resources to the website and to update the guide as necessary;*
- 3. Direct staff to distribute the Green Event Planning Guide to the organizers of events that receive financial or in-kind support from the Township and encourage them to improve the environmental performance of their events; and a Section be added to the Local Grant Application to be completed by Groups that request In Kind or Financial support from the Township, to advise of environmental practices they are planning to implement to encourage a more sustainable and environmentally friendly event; and*
- 4. Direct staff to distribute the Green Event Planning Guide to individuals that rent a Township facility or park and encourage them to consider improving the environmental performance of their events.*

That the Green Event Planning Guide be referred to the Environmental Advisory Committee for review to identify examples of measurable activities to create visual aids for groups using the Guide."