

Corporation of the Township of Esquimalt

**ESQUIMALT
PARKS AND RECREATION
ADVISORY COMMITTEE
September 19, 2013 at 7:00 P.M.
COUNCIL CHAMBERS
1229 ESQUIMALT ROAD**

MINUTES

Present: Willie MacGillivray
John Noyes
Peter Ryan
Darwin Robinson
Celia Owen
Mark Harris
S.Hartman, Director of Parks & Recreation Services
J.Byron, Manager of Recreation Services
R. Daykin, Manager of Parks & Facilities

Regrets: David Coney
Councillor Tim Morrison
Councillor Bob McKie

The meeting was called to order at 7:02 pm

1. APPROVAL OF AGENDA

Moved by Peter Ryan, seconded by John Noyes that the agenda for the regular Meeting of the Parks & Recreation Advisory Committee for September 19, 2013 be approved. The motion **CARRIED**

2. MINUTES

Acceptance moved by Peter Ryan, seconded by Celia Owen. The motion **CARRIED**.

3. REPORT

Community Events Funding – An application was received from The Gorge Swim Fest requesting funds for their August 11, 2013 event. Moved by John Noyes, seconded by Mark Harris that the Gorge Swim Fest be awarded \$750.00. The motion **CARRIED**

4. REFERRAL FROM COUNCIL

Animal Control Contract and Bylaw Update- Staff Report No. ADM-13-034

A staff report on the Animal Control Contract and Bylaw update – Status, was referred to the Parks and Recreation Committee for a discussion on improved signage and public awareness of “off leash” and “on leash” areas in Esquimalt parks as well as other matters related to the bylaw that the Committee may wish to bring to Council’s attention. Feedback was as follows;

- Better signage is needed in most parks.
- Would like no tethering and humane basket muzzling added to the bylaw.

A motion was made by John Noyes, seconded by Celia Owen to Support the SPCA’s letter received by the Township on May 21, 2013 regarding no tethering and use of humane basket muzzles only.

The motion **CARRIED**

Esquimalt Parks and Recreation Advisory Committee Agenda
Meeting of September 19, 2013
Page 2

5. REFERRAL FROM COUNCIL

Draft Green Event Guide- Input Opportunity-Staff Report No. ADM-13-026.

The Committee was asked to provide input on the Draft Green Event Guide. This input will be provided to the Corporate Officer. General Comments from the Committee were as follows:

- Document should be reduced from 28 pages to no more than two.
- Concerned about the financial impact. Especially on volunteer event organizers.
- Must not be more than a "guideline" and education piece.
- Recommend a 10 year plan implementation plan with annual reviews
- Would like to have this document compared to other best practices
- Remove the word "mandatory".
- Add a section on Parking.

6. DIRECTOR'S REPORT

- Memorial Park Project is at Substantial Completion.
- Esquimalt Recreation Centre upgrade is underway.
- Archie Browning Sports Centre Plaza Entrance plans are in draft stage.
- Macaulay Point Agreement has been signed.
- Westbay Washroom Project has been delayed due to delivery issues.
- Gorge Park Bridge Replacement postponed to 2014.

7. PUBLIC QUESTION PERIOD

There were no questions from the public.

9. ADJOURNMENT


The meeting adjourned at 8:56 p.m.



Darwin Robinson, Chair

This 23rd day of October, 2013

Certified Correct:



Anja Nurvo, Corporate Officer