



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES REGULAR MEETING OF MUNICIPAL COUNCIL MONDAY, JUNE 17, 2013 7:00 P.M. COUNCIL CHAMBERS

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor Tim Morrison
Councillor David Schinbein

STAFF:

Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services & IT
Anja Nurvo, Manager of Corporate Services
Marlene Lagoa, Sustainability Coordinator
Louise Payne, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:07 pm. Mayor Desjardins encouraged the public to attend the Open Houses scheduled between June 17 and 26 by the Capital Regional District regarding the McLoughlin Requests for Proposal and the Biosolids Energy Centre. The Mayor also invited the public to attend the Special Committee of the Whole meeting scheduled for 5:45 pm on Tuesday, June 18, 2013.

2. LATE ITEMS

The Agenda was amended as follows:

- Deletion of Item 7 (1) Delegation – Colin MacLock and Carole Witter, West Bay Residents Association, Federal Policy for Built Heritage Conservation;
- Add to Agenda Item 9. Mayor's and Councillors' Reports - (3) Oral Report from Councillor McKie, Re: Buccaneer Days;
- Pertaining to Agenda Item 12. Rise and Report (3) Report from the Special *In Camera* Meeting of Council, June 3, 2013, Re: Sewage Treatment Facilities – Mayor Desjardins June 14, 2013 Submission to the Core Area Wastewater Treatment Program Commission;
- Add to Agenda Item 12. Rise and Report – (4) Report from the Special *In Camera* Meeting of Council, June 17, 2013, Re: Approval of News Release – Director of Community Safety Services.

3. APPROVAL OF THE AGENDA

MOTION: Moved by Councillor Brame/Councillor McKie:
That the Agenda be approved as amended.

CARRIED UNANIMOUSLY.

4. MINUTES

MOTION: Moved by Councillor Morrison/Councillor McKie:
That the following minutes be adopted as circulated:

- (1) Special Meeting of Council, May 27, 2013
- (2) Regular Meeting of Council, May 27, 2013
- (3) Special Meeting of Council, June 3, 2013
- (4) Special Meeting of Council, June 11, 2013

CARRIED UNANIMOUSLY.

5. PRESENTATIONS

- (1) Jessica Shamek and Oliver Terry, Students, Camosun College, 1st Place Winning Project in CRD "Ready, Set, Solve" Challenge

Oliver Terry presented a PowerPoint presentation on their winning project in the CRD's "Ready, Set, Solve" Challenge – Cycling Infrastructure in the Township of Esquimalt and answered questions from Council.

6. **PUBLIC INPUT**

Mark Salter, resident, advised that the Cycling Infrastructure report had been referred to the Environmental Advisory Committee and they were working with the CRD Traffic Management staff. He also expressed his support for the Green Event Planning Guide.

7. **DELEGATION**

- (1) Colin MacLock and Carole Witter, West Bay Residents Association, Federal Policy for Built Heritage Conservation

This Agenda item was deleted.

8. **STAFF REPORTS**

Administration

- (1) Draft Green Event Planning Guide, Staff Report No. ADM-13-026

The Sustainability Coordinator presented Staff Report No. ADM-13-026 and answered questions from Council.

MOTION: Moved by Councillor Brame/Councillor Hundleby:

That Council:

1. Receive Staff Report No. ADM-13-026 for information including the attached Draft Green Event Planning Guide;
2. Provide any comments to staff on the Draft Green Event Planning Guide;
3. Authorize staff to distribute, for input and comments, the Draft Green Event Planning Guide to interested parties including but not limited to:
 - Advisory Committees to Council;
 - Esquimalt Chamber of Commerce;
 - Event planners;
 - Municipal staff;
 - Esquimalt and West Bay Residents Associations;
 - CRD Inter-Municipal Climate Action Working Group/Steering Committee;
 - Parties having expressed an interest in the guidelines; and
 - The public at large by posting a copy on the website.
4. Direct staff to prepare a report to Council in Fall 2013, with a revised Green Event Planning Guide for consideration of approval along with an implementation strategy.

MOTION: Moved by Councillor Hundleby/Councillor Morrison:

That the motion be amended to add "5. Council consider moving the Green Event Planning Guide into policy by 2015."

CARRIED (Councillor Schinbein opposed).

The question was called on the motion as amended.

CARRIED UNANIMOUSLY.

Finance

(2) 2013 Local Grant Submission, Staff Report No. FIN-13-006

The Director of Financial Services presented Staff Report No. FIN-13-006 and answered questions from Council.

Council Comments:

- Concern that less than 90% of budgeted funds have been allocated;
- Several like-minded organizations coming forward for support (i.e. 12 groups for children and youth) – suggestion that they work together to decrease costs and duplication of services;
- Feedback from residents who pay taxes expect services for fire, policing, but not to give tax dollars to organizations;
- Chair of the Local Grant Committee stated that the committee ensured that the Local Grant Policy was followed (i.e. “must” appear before committee – if did not, application was not considered); some groups had also requested a tax exemption and were therefore not awarded grant funding;
- Policy states “up to 90% of grant allocation” to be awarded;
- Organizations can apply for a grant throughout the year from unallocated funds;
- Local grants provide for a sense of community as well as services to the community, especially Esquimalt-based organizations.

MOTION: Moved by Councillor Morrison/Councillor McKie:

That Council approve the distribution of local grants as set out in the schedule attached to Staff Report No. FIN-13-006, with the following additional grants approved:

- a) Rockheights Middle School (\$1,500);
 - b) Esquimalt Community Gardens (\$800); and
 - c) Macaulay Elementary School PAC (\$12,130, not \$5,000);
- for a total amount of \$55,230 in local grants awarded.

CARRIED (Mayor Desjardins opposed).

Engineering and Public Works

(3) Signage of Intersections, Staff Report No. EPW-13-014

The Director of Engineering and Public Works presented Staff Report No. EPW-13-014 and answered questions from Council.

MOTION: Moved by Councillor McKie/Councillor Brame:

That Council receive Staff Report No. EPW-13-014 for information.

CARRIED UNANIMOUSLY.

(4) Traffic Orders for Esquimalt Road – 1200 to 1400 Blocks, Staff Report No. EPW-13-015

MOTION: Moved by Councillor McKie/Councillor Hodgins:

That Council approve the following:

1. Repeal Traffic Order Nos. 141, 1178 and 1188 and that Traffic Order Nos. 1202 and 1203 be adopted;
2. Traffic Order No. 1202 – that signs and road markings be placed to indicate that parking is prohibited at all times on the North side of Esquimalt Road commencing at the East boundary of Canteen Road and extending to a point 10 metres to the East of the entrance to the Public Works Yard, adjacent to 1390 Esquimalt Road; and
3. Traffic Order No. 1203 – that signs be placed to indicate “No Stopping” between the hours of 7:00 am and 9:00 am, Monday – Friday, on the North side of Esquimalt Road commencing at a point 10 metres to the East of the entrance of the Public Works Yard, adjacent to 1390 Esquimalt Road, and extending to a point 25 metres east of East boundary of Admirals Road.

CARRIED UNANIMOUSLY.

- (5) Traffic Order for Lampson Street Bus Stop Relocation, Staff Report No. EPW-13-016

MOTION: Moved by Councillor Schinbein/Councillor Morrison:

That Council approve Traffic Order No. 1201 – That a sign bearing the Words ‘Bus Stop’ be placed, and curb painted red, to indicate that a Bus Stop exists at all times on the West side of Lampson Street, from a point 15.5 metres southerly from the southern boundary of the E & N Railway, thence southerly for a distance of 20.2 metres.

CARRIED UNANIMOUSLY.

Development Services

- (6) Rezoning Application, 622 Admirals Road, [Lot 155, Suburban Lot 43, Esquimalt District, Plan 2854], [Lot 156, Suburban Lot 43, Esquimalt District, Plan 2854], [Lot 157, Suburban Lot 43, Esquimalt District, Plan 2854], [Lot 158, Suburban Lot 43, Esquimalt District, Plan 2854, Except Part in Red on Plan 312 BL], Staff Report No. DEV-13-024

MOTION: Moved by Councillor Hodgins/Councillor McKie:

1. That Council receive Staff Report DEV-13-024 in response to and satisfaction of Council’s resolution of May 27, 2013;
2. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw [No. 207], 2013, No. 2798, attached as Schedule “A” of Staff Report No. DEV-13-024, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of Lot 155, Lot 156, Lot 157, and Lot 158, Suburban Lot 43, Esquimalt District, Plan 2854, Except Part in Red on Plan 312 BL [622 Admirals Road] shown cross hatched on Schedule ‘A’ of Bylaw No 2798, from C-3 [Core Commercial] to CD No. 82 [Comprehensive Development District No. 82] be **read a third time**;
3. That prior to the adoption of Bylaw No. 2798, the owner enter into a Housing Agreement pursuant to Section 905 of the Local Government Act in a form consistent with that found in Schedule “B” of Staff Report NO. DEV-13-024, and staff is directed to bring

- the associated Housing Agreement Bylaw forward for concurrent consideration by Council; and
4. That prior to the adoption of Bylaw No. 2798, the owner register a Section 219 Covenant on the titles to the properties in favour of the Township of Esquimalt, as detailed in Schedule "C" of Staff Report No. DEV-13-024, and the Mayor and staff are accordingly authorized to execute that Covenant.

CARRIED (Councillor Hundleby opposed).

9. MAYOR'S AND COUNCILLORS' REPORTS

MOTION: Moved by Councillor Hodgins/Councillor McKie:

That the following reports be received for information:

- (1) Report from Mayor Barbara Desjardins, Re: Federation of Canadian Municipalities Annual Conference, 2013; and
- (2) Report from Councillor Dave Hodgins, Re: Involvement Report – Federation of Canadian Municipalities, Vancouver, BC, May 31 – June 3, 2013.

CARRIED UNANIMOUSLY.

- (3) Oral Report from Councillor McKie, Re: Buccaneer Days

Councillor McKie reported on another successful Buccaneer Days.

MOTION: Moved by Councillor Brame/Councillor Hodgins:

That the oral report from Councillor McKie regarding 2013 Buccaneer Days event be received for information.

CARRIED UNANIMOUSLY.

10. REPORTS FROM COMMITTEES

- (1) Memorandum from the Environmental Advisory Committee, dated May 13, 2013, Re: Environmental Advisory Committee Activities and Accomplishments in 2012

MOTION: Moved by Councillor Brame/Councillor Hundleby:

That the memorandum from the Environmental Advisory Committee (EAC) dated May 13, 2013 regarding EAC activities and accomplishments in 2013 be received.

CARRIED UNANIMOUSLY.

MOTION: Moved by Councillor Brame/Councillor Hodgins:

That the following draft minutes be received:

- (2) Draft minutes from the Heritage Advisory Committee meeting, May 15, 2013; and
- (5) Draft minutes from the Environmental Advisory Committee meeting, May 23, 2013.

CARRIED UNANIMOUSLY.

- (3) Memorandum from the Heritage Advisory Committee, dated June 5, 2013, Re: OCP and Zoning Bylaw Amendment Application – CRD Core Area Waste Treatment Plant

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That the memorandum from the Heritage Advisory Committee dated June 5, 2013 regarding the OCP and Zoning Bylaw Amendment Application – CRD Core Area Waste Treatment Plant be received.

CARRIED UNANIMOUSLY.

- (4) Draft minutes from the Special Advisory Planning Commission meeting, April 30, 2013

MOTION: Moved by Councillor Brame/Councillor Hodgins:
That the draft minutes from the Special Advisory Planning Commission meeting held April 30, 2013 be received.

CARRIED UNANIMOUSLY.

- (6) Memorandum from the Environmental Advisory Committee, dated June 12, 2013, Re: Environmental Advisory Committee 2013 Work Plan

MOTION: Moved by Councillor McKie/Councillor Brame:
That the memorandum from the Environmental Advisory Committee (EAC) dated June 12, 2013 regarding the EAC 2013 Work Plan be received.

CARRIED UNANIMOUSLY.

RECESS AND RECONVENE

The Regular Meeting of Council recessed at 8:44 pm and reconvened at 8:50 pm with all members of Council present.

11. COMMUNICATIONS

MOTION: Moved by Councillor McKie/Councillor Hundleby:
That the following communications be received:

- (1) Letter from Gordie Logan, CREST, dated May 17, 2013, Re: 2012 CREST Annual Report;
- (3) Letter from Robert G. Woodland, City of Victoria, dated June 4, 2013, Re: Esquimalt OCP/Zoning Bylaw Amendment Referral Respecting the Proposed Core Area Wastewater Treatment Plant at McLoughlin Point; and
- (4) Email from Anne-Marie Marchi, Capital Regional District, dated June 12, 2013, Re: E&N Rail Trail Progress Update – Open House.

CARRIED UNANIMOUSLY.

- (2) Letter from Geoff Urton, Provincial Office BCSPCA, dated May 21, 2013, Re: Enhancements to Existing Animal Control Bylaws

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the letter from Geoff Urton, Provincial Office BCSPCA dated May 21, 2013 regarding enhancements to existing Animal Control Bylaws

be referred to staff for a report to Council, including feedback on the effectiveness of our current animal control contract.

CARRIED UNANIMOUSLY.

MOTION: Moved by Councillor Brame/Councillor McKie:
That the letter from Geoff Urton, Provincial Office BCSPCA dated May 21, 2013 regarding enhancements to existing Animal Control Bylaws be received.

CARRIED UNANIMOUSLY.

12. RISE AND REPORT

- (1) Report from the Special *In Camera* Meeting of Council, May 13, 2013, Re: Arts, Culture and Special Events

At the Special *In Camera* meeting of Council held on May 13, 2013, Council passed the following resolution:

That Council:

1. *authorize the Parks and Recreation Department to proceed with organizing a Home and Garden Contest and a modified Seniors' Tea;*
2. *suggest that the organization and coordination of an Arts Festival be left to the Arts, Culture and Special Events Committee; and*
3. *rise and report, following the opportunity for the Mayor to discuss this with the Chair of the Committee.*

- (2) Report from the Special *In Camera* Meeting of Council, May 27, 2013, Re: Report from Mayor Desjardins Re: Previous Resolutions Passed by Council Re: Sewage Treatment Plant

At the Special *In Camera* meeting of Council held May 27, 2013, Council passed the following resolution:

That Council:

1. *rise and report on the resolution passed at the Special In Camera meeting held on March 19, 2007, regarding the CRD's report on sewage treatment options; and*
2. *rise and report on the Mayor's Report on "Previous Resolutions passed by Council re: Sewage Treatment Plant" as presented at the Special In Camera Council meeting held on May 27, 2013.*

- (3) Report from the Special *In Camera* Meeting of Council, June 3, 2013, Re: Sewage Treatment Facilities

At the Special *In Camera* meeting of Council held June 3, 2013, Council passed the following resolution:

In response to the CRD's intention to put forward an RFP (Request for Proposal) in early July, that Council direct staff to

expedite consideration including further public input of McLoughlin Point Rezoning and OCP Amendment Bylaws prior to Council's summer recess; and that Council rise and report on this resolution.

- (4) Report from the Special *In Camera* Meeting of Council, June 17, 2013, Re: Approval of New Release – Director of Community Safety Services

At the Special *In Camera* meeting of Council held June 17, 2013, Council passed the following resolution:

*That Council approve the News Release – Director of Community Safety Services; and
That Council rise and report on the News Release.*

13. PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

14. ADJOURNMENT

MOTION: Moved by Councillor Hodgins/Councillor Hundleby:
That the Regular Meeting of Council be adjourned at 8:55 pm.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 24TH DAY OF JUNE, 2013

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER