



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

File 0550-06

April 18, 2013

NOTICE

**A REGULAR MEETING OF COUNCIL WILL BE HELD ON
MONDAY, APRIL 22, 2013 AT 7:00 PM, IN THE COUNCIL
CHAMBERS, ESQUIMALT MUNICIPAL HALL, 1229
ESQUIMALT ROAD.**

**ANJA NURVO
CORPORATE OFFICER**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A **REGULAR MEETING OF COUNCIL**

Monday, April 22, 2013

7:00 p.m.

Esquimalt Council Chambers

1. **CALL TO ORDER**

2. **LATE ITEMS**

3. **APPROVAL OF THE AGENDA**

4. **MINUTES**

- (1) Minutes of the Special Meeting of Council, April 15, 2013 Pg. 1 – 3
- (2) Minutes of the Regular Meeting of Council, April 15, 2013 Pg. 4 – 14

5. **PRESENTATIONS**

- (1) Peter Leathley, Rogers Communications Inc., Wireless Communications Facilities Pg. 15
- (2) Kevin Wolski, Convenor and Karima Ramji, Past Convenor, World Partnership Walk Victoria
- (3) Don Barr, President and Doug Grant, General Manager, Royal Canadian Legion, Branch 172, 622 Admirals Road Business Plan

6. **2013 FINANCIAL PLAN AND PROPERTY TAX RATE PRESENTATION**

- (1) Power Point Presentation by Ian Irvine, Director of Financial Services

7. **PUBLIC INPUT (On items listed on the Agenda)**

Excluding items which are or have been the subject of a Public Hearing.

8. **STAFF REPORTS**

Administration

- (1) Draft Strategic Plan 2013 Update, Staff Report No. ADM-13-016 Pg. 16 – 23

RECOMMENDATION:

That the Council of the Corporation of the Township of Esquimalt:

- 1. Approve the Strategic Plan Update as presented, and
- 2. Direct staff to include a copy of the Strategic Priorities Chart with the tax mailing in May.

Engineering and Public Works

- (2) Update on Street Naming Signage Budget Request, Staff Report No. EPW-13-005 Pg. 24 – 26

RECOMMENDATION:

That the 2013 Public Works Operational budget be adjusted to include a one time supplementary cost of \$7,500 for the purchase and installation of additional street blades.

- (3) Council Resolution for Brownfield Renewal Funding for Esquimalt Village Project, Staff Report No. EPW-13-006 Pg. 27 – 29

RECOMMENDATION:

Council approves the following resolution:

WHEREAS 1235 Esquimalt Road is owned by Corporation of the Township of Esquimalt;

WHEREAS the Township of Esquimalt is proceeding with the development of this property;

WHEREAS the Township of Esquimalt has committed \$75,000 for the detailed site investigation and remediation plan for the property;

THEREFORE BE IT RESOLVED that Council approves that an application be submitted to the Brownfield Renewal Funding Program to provide additional funding for the project.

Development Services

- (4) Development Variance Permit, 973 Wollaston Street, [Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589], Staff Report No. DEV-13-016 Pg. 30 – 47

RECOMMENDATION:

That Council resolves that the application for a Development Variance Permit authorizing the construction as shown in the photos, stamped “Received February 15, 2013”, and sited as detailed on the survey plan prepared by Powell and Associates, stamped “Received February 15, 2013”, and including the following relaxations to Zoning Bylaw, 1992, No. 2050, for Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589 [973 Wollaston Street], **be denied**.

Zoning Bylaw, 1992, No. 2050, Section 67.52 (5) – Lot Coverage

Lot Coverage for the CD-65 Zone, as identified in Section 67.52(5) of the Zoning Bylaw, 1992, No. 2050, is varied from 22% to 23% [i.e. a 1% increase from 22% to 23% Lot Coverage].

Zoning Bylaw, 1992, No. 2050, Section 67.52 (7)(a)(iii) Rear Setback - A 2.25 metre reduction to the requirement that no principal building shall be located within 7.9 metres of any rear lot line. [i.e. from 7.9 metres to 5.65 metres].

- (5) Development Variance Permit, 1138 Wychbury Avenue, [Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016], Staff Report No. DEV-13-017 Pg. 48 – 65

RECOMMENDATION:

That Council resolves that Development Variance Permit No. 00005, authorizing construction as shown in photographs, stamped “Received February 7, 2013”, and shown on plans provided by Pacific Truss, stamped “Received February 7, 2013”, and sited as detailed on the survey plan prepared by J.E. Anderson and Associates, stamped “Received February 7, 2013”, and including the following relaxations to Zoning Bylaw, 1992, No. 2050, **be approved, and staff be directed to issue the permit and register the notice on the title** of Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016 [1138 Wychbury Avenue].

Zoning Bylaw, 1992, No. 2050, Section 40(6)(b) – Building Height - a 0.4 metre relaxation the requirement that an Accessory Building shall not exceed 3.6 metres in Height [i.e. from 3.6 metres to 4.0 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(8)(b) – Lot Coverage - a relaxation of 5% to the requirement that all Accessory Buildings shall not exceed 10% of the Area of the Parcel [i.e. increase from 10% of parcel area to 15% of parcel area].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(ii) – Siting Requirements – Accessory Building – Side Setback - a 0.73 metre reduction to the required 1.5 metre setback from an Interior Side Lot Line [i.e. from 1.5 metres to 0.77 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(iii) – Siting Requirements – Accessory Building – Rear Setback - a 0.78 metre reduction to the required 1.5 metre setback from a Rear Lot Line [i.e. from 1.5 metres to 0.72 metres].

9. **MAYOR’S AND COUNCILLORS’ REPORTS**

10. **COMMUNICATIONS**

- (1) Letter from Sandy Rozon, Esquimalt Buccaneer Committee, dated April 11, 2013, Re: 2013 Buccaneer Days Weekend Pg. 66
- (2) Email from Susan Draper, dated April 15, 2013, Re: Municipal Food Bank Resolution Pg. 67 – 78

11. **NOTICE OF MOTION**

- (1) Use of Costumed Mascots for Commercial Marketing in Public Spaces – Councillor Morrison Pg. 79 – 80

12. **PUBLIC QUESTION AND COMMENT PERIOD**

*Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.*

13. **ADJOURNMENT**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
SPECIAL MEETING
OF MUNICIPAL COUNCIL
MONDAY, APRIL 15TH, 2013

5:45 P.M.
COUNCIL CHAMBER, MUNICIPAL HALL

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor Tim Morrison
Councillor David Schinbein

STAFF:

Laurie Hurst, Chief Administrative Officer
Ian Irvine, Director of Financial Services & IT
Anja Nurvo, Manager of Corporate Services/Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Special Meeting of Council to order at 5:45 pm.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

MOTION: Moved by Councillor Brame/Councillor McKie:
That the Agenda be approved as circulated.

CARRIED UNANIMOUSLY.

4. **MOTION TO GO *IN CAMERA***

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That Council convene *In Camera* pursuant to Section 90 of the *Community Charter* to discuss:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- A matter that, under another enactment, is such that the public may be excluded from the meeting; and
- The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

in accordance with Section 90 (1) (a), (k), (m), and 2 (b) of the *Community Charter*, and that the general public be excluded.

CARRIED UNANIMOUSLY.

5. **ADJOURNMENT**

MOTION: Moved by Councillor McKie/Councillor Brame:
That the Special Meeting of Council be adjourned at 5:46 pm.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT

THIS DAY OF _____, 2013

CERTIFIED CORRECT:

ANJA NURVO, CORPORATE OFFICER

DRAFT



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, APRIL 15TH, 2013
7:00 P.M.
COUNCIL CHAMBERS

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor Tim Morrison
Councillor David Schinbein

STAFF:

Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services & IT
Anja Nurvo, Manager of Corporate Services
Louise Payne, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:00 pm.

2. LATE ITEMS

The following were added to the Agenda:

- Pertaining to Agenda Item 8. Staff Reports (2) Bylaw and Policy Review, Staff Report No. ADM-13-014;
- Item 9. Mayor's and Councillors' Reports (4) Verbal Report from Councillor Hundleby re: CRD Workshop on McLoughlin Point Design;
- Item 9. Mayor's and Councillors' Reports (5) Verbal Report from Councillor Schinbein re: Recent Activities as Councillor;
- Item 9. Mayor's and Councillors' Reports (6) Verbal Report from Mayor Desjardins re: CRD Board Meeting and Conflict of Interest Issue;
- New Item 13. Rise and Report; and renumber subsequent Items.

3. APPROVAL OF THE AGENDA

MOTION: Moved by Councillor Schinbein/Councillor McKie:
That the Agenda be approved as amended.

CARRIED UNANIMOUSLY.

4. MINUTES

MOTION: Moved by Councillor Brame/Councillor Hodgins:
That the minutes of the Special Meeting of Council held on March 25, 2013 be adopted as circulated.

CARRIED UNANIMOUSLY.

5. PRESENTATIONS

- (1) Janet Jones, Chair, Centennial Celebration Select Committee,
Final Report

Janet Jones, Chair of the Centennial Celebration Select Committee presented the final report on the Centennial Celebrations in 2012. Mayor Desjardins requested that Ms. Jones provide Council with a copy of the Committee's final report.

- (2) Jon Burbee, Manager of Real Estate Services, Canadian Forces Base Esquimalt – Federal Policy on Built Heritage Conservation

Mr. Jon Burbee, Manager of Real Estate Services, Canadian Forces Base Esquimalt, presented a PowerPoint presentation on federal policies on built heritage conservation and answered questions from Council.

6. 2013 PROPERTY TAX RATE PRESENTATION

- (1) 2013 Property Tax Rates – PowerPoint Presentation by Ian Irvine, Director of Financial Services

The Director of Financial Services presented a PowerPoint presentation on 2013 property tax rate scenarios for 1.96% increase in all classes, 0% increase in all classes and a 0% increase in other classes with a reduction in Class 6 (Business), and answered questions from Council.

Council Comments:

- Emphasize that there will be no reduction in service levels;
- Ask staff to look at a 1.96% increase for all classes, but a 0% increase for Class 6 (Business).

7. PUBLIC INPUT

Darwin Robinson, resident, pointed out that 2003 was the last time Class 6 (Business) tax rates were decreased. He added that most residents expect a reasonable tax increase to prepare for future reduced assessed values.

A resident expressed concern for the proposed tax rate, noting that any decrease in business class tax rates puts a greater burden on residents.

Muriel Dunn, resident, expressed concern with Second Reading of Zoning Bylaw, 1992, No. 2050, Amendment Bylaw (No. 207), 2013, No. 2798 without the report from the Legion scheduled at the next Council meeting. She also questioned the “non-binding” referendum conducted at the 2011 Municipal Election regarding the Esquimalt Village Plan.

Lorna Sankey, business owner of 624 Admirals Road and resident, expressed concern that she was still waiting for the developer of 622 Admirals Road to contact her regarding concerns with the proposed development, and she was concerned with the precedent for future development in Esquimalt.

Chris Fitzpatrick, developer of 622 Admirals Road, advised that due to the financial constraints of the project, there was no further opportunity to discuss changes to the proposed development.

Curtis Sankey, business owner of 624 Admirals Road and resident, stated that a 12-storey building on the site at 622 Admirals Road is too dense, and he was concerned that vehicles visiting this site would park on his business property at 624 Admirals Road.

8. STAFF REPORTS

Administration

(1) Flag Policy, Staff Report No. ADM-13-011

The Manager of Corporate Services presented Staff Report No. ADM-13-011 and answered questions from Council.

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That Council approve Council Policy No. ADMIN-66 – Flag Policy.

Council Comments:

- Section 3(b) – Guest Flags and Banners – concern with flying flags from foreign nations without a Canadian flag (should always be present);
- Section 3(a) – what is definition of “non-profit” with respect to this flag policy as some non-profit organizations are controversial?
- Section 2(b) – re: death of former Councillor – “at least 10 years” is too long – “2 terms” would be more appropriate;
- Regarding the last bullet in Section 2(b), “. . . person to whom Council wishes to bestow this honour . . .” – is difficult to get Council together to decide this – suggestion: “at discretion of the Mayor in consultation with Council”;
- Section 3(a) – concern about flying flags of other sovereign nations “at discretion of CAO” – this is a political issue, therefore should not be at discretion of CAO;
- Consider an additional flagpole at Municipal Hall.

MOTION: Moved by Councillor Morrison/Councillor Schinbein:
That Council **table** further consideration of Council Policy No. ADMIN-66 “Flag Policy” to a future Committee of the Whole meeting of Council.

CARRIED UNANIMOUSLY.

RECESS AND RECONVENE

The meeting recessed at 8:37 pm and reconvened at 8:43 pm with all members of Council present.

(2) Bylaw and Policy Review, Staff Report No. ADM-13-014

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the Council of the Corporation of the Township of Esquimalt:

- a) Rescind the following Council Policies:
 - ADMIN-63 Terms of Reference – Centennial Celebrations Select Committee;
 - FIN-05 Reserve Account – Esquimalt Parks and Recreation Commission “Rainy Day Fund”;
 - GEN-03 Coat-of-Arms Crests – Municipal Vehicles; and
 - PLAN-32 Registration of 700 Notices;
- b) Approve Council Policy No. ADMIN-42 Records Management – Esquimalt Records Classification Manual, as amended, as attached to Staff Report No. ADM-13-014;
- c) Approve Council Policy No. ADMIN-58 Terms of Reference – Special Committee to Review Council Remuneration, as amended, as attached to Staff Report No. ADM-13-014 (submitted as a Late Item); and

- d) Authorize the dissolution of the Esquimalt Parks and Recreation Commission "Rainy Day Fund" Reserve Account and the re-allocation of the existing funds in the Reserve Account in the amount of \$8,000 to Accumulated Surplus.

CARRIED UNANIMOUSLY.

Development Services

- (3) Rezoning Application, 622 Admirals Road, (Lot 155, Suburban Lot 43, Esquimalt District, Plan 2854), (Lot 156, Suburban Lot 43, Esquimalt District, Plan 2854), (Lot 157, Suburban Lot 43, Esquimalt District, Plan 2854), (Lot 158, Suburban Lot 43, Esquimalt District, Plan 2854, Except Part in Red on Plan 312 BL), Staff Report No. DEV-13-014

The Director of Development Services presented Staff Report No. DEV-13-014 and answered questions from Council.

Council Comments:

- Concern about staff parking;
- Some "amenities" offered are required in other municipalities;
- Consider access off Constance Avenue rather than off Admirals Road;
- Suggestion for streetscape benches enroute to the plaza as an additional amenity;
- Include design guidelines for enhancement of south face of building.

MOTION: Moved by Councillor Hodgins/Councillor McKie:

- a) That Council resolves that Second Reading of Zoning Bylaw, 1992, No. 2050, Amendment Bylaw (No. 207), 2013, No. 2798 be rescinded;
- b) That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw (No. 207), 2013, No. 2798 (Schedule "A") which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of Lot 155, Lot 156, Lot 157 and Lot 158, Suburban Lot 43, Esquimalt District, Plan 2854, Except Part in Red on Plan 312 BL (622 Admirals Road) shown cross hatched on Schedule "A" of Bylaw No. 2798, from C-3 (Core Commercial) to CD No. 82 (Comprehensive Development District No. 82) be amended as presented in Staff Report DEV-13-014;
- c) That Bylaw No. 2798 be further amended with the addition under "Design Guidelines" of the following: "south side of the building shall incorporate an artistic or creative motif and/or green building design";
- d) That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw (No. 207), 2013, No. 2798, be read anew a second time; and
- e) That Council authorizes the Corporate Officer to schedule a public hearing for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw (No. 207), 2013, No. 2798, send required notification to local residents and owners and to advertise for same in the local newspaper.

CARRIED UNANIMOUSLY.

- (4) Esquimalt Village Project Update, Staff Report No. DEV-13-015

The Director of Development Services presented Staff Report No. DEV-13-015 and answered questions from Council.

MOTION: Moved by Councillor Brame/Councillor Morrison:
That Council endorse the Esquimalt Village Project Work Plan attached as Schedule "A" to Staff Report No. DEV-13-015.

CARRIED UNANIMOUSLY.

9.

MAYOR'S AND COUNCILLORS' REPORTS

- (1) Report from Councillor Dave Hodgins, Re: Participants Report: Federation of Canadian Municipalities (FCM), Prince George, BC, March 6-9, 2013

Councillor Hodgins reported on his attendance at the FCM meeting in Prince George in March, 2013.

MOTION: Moved by Councillor McKie/Councillor Brame:
That the report from Councillor Hodgins regarding the FCM meeting in Prince George, BC March 6-9, 2013 be received.

CARRIED UNANIMOUSLY.

- (2) Verbal Report from Councillor Meagan Brame, Re: Family of Schools Meeting

Councillor Brame provided a verbal report on her attendance at the Family of Schools meeting, held once a month for all Administrators of all schools in Esquimalt.

MOTION: Moved by Councillor Hundleby/Councillor McKie:
That the verbal report from Councillor Brame on the Family of Schools meeting be received.

CARRIED UNANIMOUSLY.

- (3) Verbal Report from Mayor Barbara Desjardins Re: Greater Victoria Harbour Authority Special General Meeting, April 18, 2013

Mayor Desjardins provided a verbal report on the Greater Victoria Harbour Authority's Special General meeting on April 18, 2013, noting that there was concern regarding governance. In previous times, Directors were nominated by member agencies; however the nomination process has been changed to allow the Board to acquire Directors with specific skills, and to address the recent Supreme Court decision regarding conflict of interest.

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the verbal report from Mayor Desjardins regarding the Greater Victoria Harbour Authority Special General meeting on April 18, 2013 be received.

CARRIED UNANIMOUSLY.

- (4) Verbal Report from Councillor Linda Hundleby re: Capital Regional District (CRD) Workshop on McLoughlin Point Design

Councillor Hundleby reported on her attendance at the CRD Workshop on McLoughlin Point design ideas.

MOTION: Moved by Councillor Brame/Councillor Schinbein:
That the verbal report from Councillor Hundleby on the CRD Workshop on McLoughlin Point design be received.

CARRIED UNANIMOUSLY.

- (5) Verbal Report from Councillor David Schinbein re: Recent Activities as Councillor

Councillor Schinbein reported on his attendance at the following events:

- First ball thrown for Little League Baseball season;
- Awards ceremony at HMCS Malahat;
- McLoughlin Point Design Workshop at Laurel Point Inn.

MOTION: Moved by Councillor McKie/Councillor Hundleby:
That the verbal report from Councillor David Schinbein regarding recent activities as a Councillor be received.

CARRIED UNANIMOUSLY.

- (6) Verbal Report from Mayor Desjardins re: CRD Board Meeting and Conflict of Interest Issue

Mayor Desjardins reported on the conflict of interest issue at the CRD Board meeting that resulted in Esquimalt not having a representative at the table during the discussion of the Financial Plan Bylaw.

MOTION: Moved by Councillor Brame/Councillor McKie:
That the verbal report from Mayor Desjardins regarding the CRD Board meeting and the conflict of interest issue be received.

CARRIED UNANIMOUSLY.

MOTION TO EXTEND MEETING HOURS

MOTION: Moved by Councillor Morrison/Councillor Schinbein:
That the Regular Meeting of Council on April 15, 2013 be extended to 10:15 pm.

CARRIED UNANIMOUSLY.

10.

REPORTS FROM COMMITTEES

MOTION: Moved by Councillor Brame/Councillor McKie:
That the following minutes be received:

- (1) Adopted minutes from the Advisory Planning Commission meeting, February 26, 2013;
- (2) Adopted minutes from the Advisory Planning Commission Design Review Committee meeting, March 20, 2013;

- (3) Draft minutes from the Heritage Advisory Committee meeting, March 20, 2013;
- (6) Draft minutes from the Environmental Advisory Committee meeting, March 21, 2013;
- (7) Draft minutes from the Advisory Planning Commission meeting, March 26, 2013;
- (8) Draft minutes from the Arts, Culture and Special Events Advisory Committee meeting, April 3, 2013.

CARRIED UNANIMOUSLY.

- (4) Memorandum from the Heritage Advisory Committee dated March 21, 2013 re: Heritage Advisory Committee 2013 Work Plan

MOTION: Moved by Councillor Brame/Councillor Morrison:
That Council approve the 2013 Work Plan of the Heritage Advisory Committee as outlined in their memorandum dated March 21, 2013.

CARRIED UNANIMOUSLY.

- (5) Memorandum from the Heritage Advisory Committee dated March 21, 2013 Re: Recommendation on Proposal to Honour the late Rowland Bourke, VC, DSO, Former Esquimalt Resident

MOTION: Moved by Councillor Hodgins/Councillor Hundleby:
That Council supports the proposal to honour Victoria Cross Recipient Rowland Bourke based on the letter from Bart Armstrong dated January 9, 2013.

CARRIED UNANIMOUSLY.

- (9) Memorandum from the Arts, Culture and Special Events Advisory Committee dated April 11, 2013 Re: Arts, Culture and Special Events Advisory Committee 2013 Work Plan

MOTION: Moved by Councillor Morrison/Councillor Brame:
That Council approve the 2013 Work Plan of the Arts, Culture and Special Events Advisory Committee as outlined in their memorandum dated April 11, 2013.

CARRIED UNANIMOUSLY.

11.

COMMUNICATIONS

- (1) Letter from Jack Bates dated March 12, 2013 Re: Proposal to Support and Protect Heritage Values of Fort Macaulay

MOTION: Moved by Councillor Hodgins/Councillor Brame:
That Council receive the letter from Jack Bates dated March 12, 2013 regarding his proposal to support and protect heritage values at Fort Macaulay.

CARRIED UNANIMOUSLY.

- (2) Email from Tammy Percival, Esquimalt Representative on Victoria Family Court and Youth Justice Committee dated March 18, 2013 Re: VFCYJC Update for Esquimalt City Council

MOTION: Moved by Councillor Brame/Councillor Schinbein:
That Council receives the report from Tammy Percival, Esquimalt Representative on Victoria Family Court and Youth Justice Committee dated March 18, 2013 regarding VFCYJC update.

CARRIED UNANIMOUSLY

- (3) Letter from Jacqueline Eckstein, BC Government and Service Employees Union dated March 26, 2013 Re: Closing of Retail Outlet of Liquor Distribution Branch in Esquimalt

MOTION: Moved by Councillor Schinbein/Councillor Hundleby:
That the letter from Jacqueline Eckstein, BC Government and Service Employees Union dated March 26, 2013 regarding closing of retail outlet of liquor distribution branch in Esquimalt be received; and
That Mayor Desjardins send a letter to the BC Government and Service Employees Union acknowledging their concerns and will contact Liquor Licensing Branch to inquire regarding their plans.

CARRIED UNANIMOUSLY.

- (4) Media Release from the Capital Regional District dated April 8, 2013 Re: Nominations Are Now Open for the 2013 EcoStar Awards

MOTION: Moved by Councillor Brame/Councillor Morrison:
That the media release from the Capital Regional District dated April 8, 2013 regarding "Nominations Are Now Open for the 2013 EcoStar Awards" be received; and
That the media release from the CRD dated April 8, 2013 be referred to the Environmental Advisory Committee.

CARRIED UNANIMOUSLY.

12.

NOTICE OF MOTION

- (1) Use of Costumed Mascots for Commercial Marketing in Public Spaces – Councillor Morrison

MOTION:

WHEREAS the Township of Esquimalt respects the rights of residents and visitors to enjoy the Township's public spaces such as (but not limited to) streets, sidewalks, parks and pathways without interruptions from intrusive and/or inappropriate commercial marketing;

WHEREAS the Township of Esquimalt strives to provide a well-planned community that is attractive, respectful and considerate for both residents and businesses that support maintaining a pleasant, welcoming community;

WHEREAS numerous complaints have been received regarding certain marketing tactics within the Township of Esquimalt;

THEREFORE BE IT RESOLVED that Council directs staff to prepare a report for Council's consideration on the options, including revisions to existing bylaws or adoption of a new bylaw, to regulate the use of mascots, including the following:

1. *The use of a mascot or any other costumed promoter for the purposes of business and commercial marketing activities in any public spaces is not permitted within the Township of Esquimalt unless otherwise authorized by Council.*
2. *A business owner who wishes to use a mascot or any costumed promoter for the purposes of business and commercial marketing activities in public spaces may seek a permit for specific times, dates, locations and purposes by way of a request to Council. Any use of a mascot or any other costumed promoter for the purposes of business and commercial marketing activities in any public spaces that do not follow the specific conditions of an authorized permit shall result in a cancellation of the permit and the offender may be subject to the penalties as listed in Section 4(8), (ii) and (iii).*
3. *A majority vote of approval by Council is required for the issuing of such permit. If Council is on a scheduled break and unable to consider permit requests prior to a specific marketing event, then the applicant may seek a permit from the Mayor, and the Mayor (or Acting Mayor) will be authorized to review and decide the permit request on behalf of Council.*
4. *Any unauthorized use of a mascot or any other costumed promoter for the purposes of business and commercial marketing activities in any public spaces within the Township of Esquimalt shall be subject to the following penalties:*
 - i) *First Offence: a fine of \$250.00 or, at the discretion of the Township's Bylaw Officer, an official letter of warning from the Township of Esquimalt in lieu of the first-offence fine.*
 - ii) *Second Offence: a fine of \$500.00.*
 - iii) *Third Offence and all other continued offences: a fine of \$1000.00.*
5. *Corporate/business mascots participating as official sponsors for community and/or charitable special events shall be exempt for the specific dates, times and locations of such special events.*

This matter will be added to the Agenda for the next Regular Meeting of Council for Council's consideration.

13. RISE AND REPORT

- (1) Report from the Special *In Camera* Meeting of Council, April 15, 2013 Re: Community Gaming Centre in Esquimalt

At the Special *In Camera* meeting of Council held on April 15, 2013, Council passed the following resolution:

That Council participate as appropriate within the legislated process conducted by BC Lottery Corporation under the Gaming Control Act for a Community Gaming Centre in Esquimalt.

14. PUBLIC QUESTION AND COMMENT PERIOD

Sherri Robinson, resident, expressed concern that no attempt be made to move the HMCS Esquimalt memorial.

Mayor Desjardins advised that a memorial ceremony was scheduled for April 16th commencing at 5:15 pm at the monument site to commemorate sixty-eight years since HMCS Esquimalt was lost at sea.

Muriel Dunn, resident, stated that she agreed that the HMCS Esquimalt monument should stay where it was. She also expressed concern with the amenities offered by the developer of 622 Admirals Road.

Mr. Chisholm, resident, expressed concern for trip hazards on the sidewalk at Joffre and Esquimalt Road and requested that a new sidewalk be installed.

MOTION TO EXTEND MEETING HOURS

MOTION: Moved by Councillor Morrison/Councillor McKie:
That the Regular Meeting of Council of April 15th, 2013 be extended to 10:30 pm.

CARRIED UNANIMOUSLY.

Lorna Sankey, business owner of 624 Admirals Road and resident, advised that she would be away on May 27th, the proposed date for the Public Hearing for the rezoning application for 622 Admirals Road, and requested that the Public Hearing be held on another day.

Jack Bates, resident, stated that he was looking forward to working with the Heritage Advisory Committee on the promotion of the heritage profile of Fort Macaulay.

15. ADJOURNMENT

MOTION: Moved by Councillor Hodgins/Councillor Hundleby:
That the Regular Meeting of Council be adjourned at 10:15 pm.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS DAY OF _____, 2013

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER

CORPORATION OF THE TOWNSHIP OF ESQUIMALT
For Information:
 CAO Mayor/Council

RECEIVED: FEB 27 2013
Anja
 For Action For Response COTW
 For Report Council Agenda IC

**APPLICATION TO MAKE A PRESENTATION
TO MUNICIPAL COUNCIL**

Pursuant to *Council Procedure Bylaw, 2009, No. 2715, Section 19 – Presentations*, Council may allow up to two (2) Presentations (*from outside organizations*) at any Council meeting.

Each presentation (*representative(s) of an outside organization*) will be **limited to a time period of ten (10) minutes**, after which will be followed by questions period, at the discretion of Council. An email confirmation will be sent to confirm the date of your Presentation.

Name of Organization: ROGERS COMMUNICATIONS INC.

Name(s) and Title(s) of Presenter(s): ~~DETAINED~~ DETAILED PRESENTERS TBD

Daytime Phone No. _____

Email: _____

Preferred Date of Presentation to Council: APRIL 22nd, 2013


Nature/Subject of Presentation: WIRELESS COMMUNICATIONS FACILITIES

Making a PowerPoint presentation? YES NO

If YES, please email your PowerPoint presentation to louise.payne@esquimalt.ca by **Noon of the Thursday prior to the Monday (Council) meeting** where you will be presenting.

If you have handouts for Council, please bring at least ten (10) copies to the Council meeting, and give to the Recording Secretary, Louise Payne, prior to the start of the meeting at 7:00 p.m.

27 | FEB. | 2013
Date of Application


Signature of Applicant



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: April 22, 2013
Staff Report No. ADM-13-016

REQUEST FOR DECISION

SUBJECT: Draft Strategic Plan 2013 Update

RECOMMENDATION:

That the Council of the Corporation of the Township of Esquimalt:

1. approve the Strategic Plan Update as presented, and
2. direct staff to include a copy of the Strategic Priorities Chart with the tax mailing in May.

RELEVANT POLICY:

This document will become the relevant policy once adopted.

STRATEGIC RELEVANCE:

This document is intended to provide direction and set priorities for the coordination of Township resources. This document will act as the foundation and guide for staff in developing operational strategies and budget.

Submitted by: CAO

R. Alvest

Date:

April 17/13

STAFF REPORT

DATE: April 16, 2013 Report No. ADM-13-016
TO: Mayor and Council
FROM: Laurie Hurst, CAO
SUBJECT: Draft Strategic Plan 2013 Update

RECOMMENDATION:

That the Council of the Corporation of the Township of Esquimalt:

1. approve the Strategic Plan Update as presented, and
2. direct staff to include a copy of the Strategic Priorities Chart with the tax mailing in May.

BACKGROUND:

On January 26, 2013, Council held a workshop to update the Strategic Priorities Report. Staff was directed to: (1) provide the updated Strategic Priorities Chart to Directors for their review and input and request that they add Operational Strategies for their Department required to reach Council's Strategic Objectives, as well as timelines for completion, (2) bring the updated Draft Strategic Priorities Chart to the February COTW meeting, for receipt and direction to obtain input from Advisory Committees and the public, and (3) bring all comments/input to Council for review and approval of the finalized documents in March.

At the COTW meeting held on February 25, 2013, Council passed a Resolution to receive the draft document entitled "Strategic Priorities: Township of Esquimalt, updated January 2013" and directed that staff take certain actions. Based on Council's comments all abbreviations were eliminated from the report and chart, numbers under "NOW" have been removed and replaced with bullets and a notation that items are not listed in priority order has been added to the chart. A copy of the draft report was provided to the Township's Advisory Committees requesting input by April 5th and a copy of the draft report was posted to our website requesting input and comments.

ISSUES:

- 1) *Arts, Culture & Special Events Advisory Committee:
(excerpt from draft Minutes of meeting held on April 3, 2013)*

"Committee members briefly discussed the strategic priorities and noted that they did not find any reference to Arts, Culture or Special Events.

The staff liaison explained that the promotion of a community's culture contributes towards its economic development and that the members of this committee would be asked to contribute at a future round table on economic development.

It was also noted that the committee could contribute towards communications, public engagement and bring ideas forward for the website."

2) *Heritage Advisory Committee:*
(excerpt from draft Minutes of meeting held on March 20, 2013)

"The importance of understanding the strategic priorities was noted in its connection to the Committee's terms of reference."

The Staff Liaison also noted comments at that meeting that the Committee members felt that they fit within several of Council's priority areas.

In addition, Council has passed several Policies relating to Heritage, including HER-02 "Heritage Designation", HER-03 "Heritage Trees" and HER-05 "Heritage Policy Update 2012". The Terms of Reference for the Heritage Advisory Committee state that the Committee is to make recommendations to Council on implementation of these Policies.

3) *Environmental Advisory Committee:*

- In order to provide greater clarity, the Committee suggests that the Strategic Priorities Chart be expanded to provide a more complete description of each priority and strategy. Even with the one page of highlights, the Committee does not feel there is enough information to fully understand what Council would like to achieve. While this suggestion is intended to provide a better understanding of the Strategic Priorities for all readers, we feel this is also necessary in order for the Committee to best focus its efforts in assisting Council to achieve its objectives.*
- As the Strategic Priorities Chart is intended for public viewing, the Committee suggests avoiding the use of acronyms such as CAO.*

(Note: no comments were provided by the Parks & Recreation Advisory Committee, Advisory Planning Commission or Design Review Panel.)

4) *Public Comments:*

"Thanks for sharing the draft report.

Is there a reason why we have a section for Fire Services but not for Police Services? I understand that we purchase the service from Victoria, however, I would expect that Esquimalt has a list of priorities similar to the ones for Fire Service. If so, should they not be in this report for action and tracking?"

"To clarify my previous point on Police Services, I am referring to the summary page in the Strategic Plan. Most of the content in the detail report seems to deal with the transition. I think we should also see a section that deals with the current strategic/operational priorities in Esquimalt, similar to the focus of the Fire Services section. There is annual priorities in Esquimalt, and I would think it would be good to recognize it within the Strategic plan like the other areas."

"The Strategic Priorities Report claims that the bicycle lanes 'work well'. My experience is that the bicycle lanes on Esquimalt Road are an expensive failure.

My observation is that the bicycle lanes are under-utilized. I have seen no compelling measurements published by any credible source that would refute my perception. The oft-quoted statistic, used by bicycle advocates during the Blue Bridge Referendum was that 3000 cyclists per day used the bridge. That is the equivalent of one cyclist every 12 seconds for 10 hours, which I assert is an impossibility, even on the sunniest summer day.

I challenge the municipality to undertake a fair and real measurement of the bicycle traffic on Esquimalt Road before committing any more of our money to this form of 'multi-modal transportation.'"

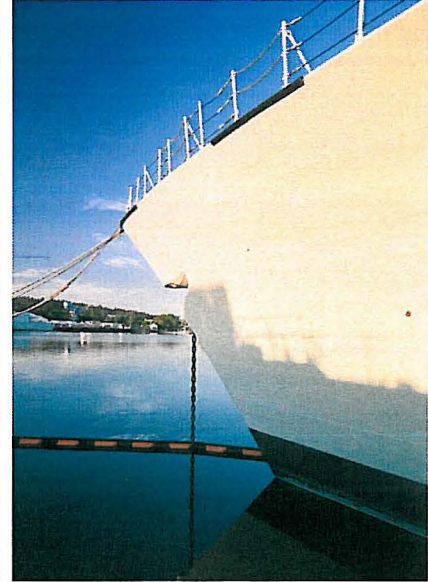
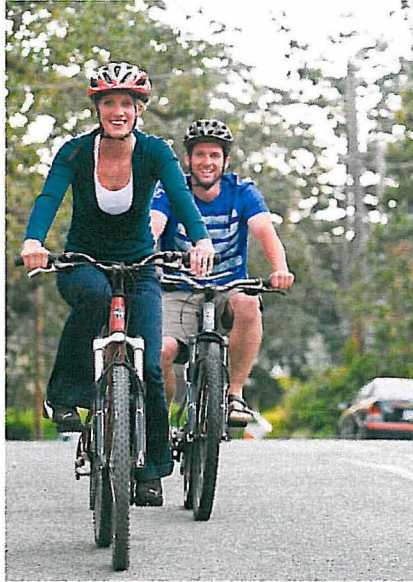
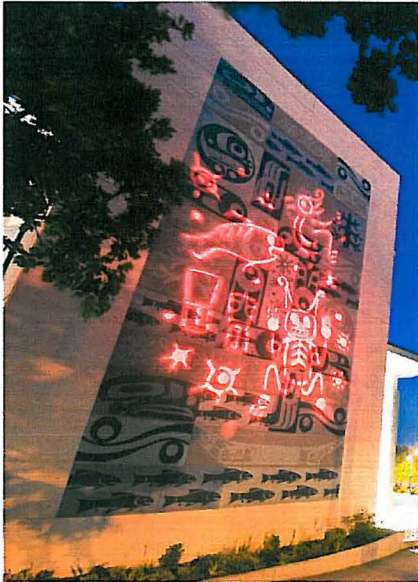
It would be staff recommendation that, as suggested in the public comments, that the Strategic Priorities Chart be revised to include an additional section under Operational Strategies for Policing once a framework agreement has been finalized.

ALTERNATIVES:

1. That Council approve the Strategic Plan Update as presented and direct staff to include a copy of the Strategic Priorities Chart with the tax mailing in May.
2. That Council provide alternative direction to staff.
3. That Council request further information from staff.

FOCUSING ON CREATING A SUSTAINABLE COMMUNITY

Strategic Priorities at the Township of Esquimalt



Updated January 2013

Please see www.esquimalt.ca for more information on Council's Strategic Planning

Updating Council's Strategic Priorities

Background

In January 2012, Council held a workshop to set short-term strategic priorities and longer-term strategic directions. A draft report was prepared, which was released for public input and circulated for review and comment to management staff and Council Advisory Committees. The finalized "2012 Strategic Priorities Report" was approved by Council on May 7, 2012. This Report is intended to be reviewed regularly to ensure it remains consistent with Council's priorities. As a part of this workshop, Council set out a process to regularly set, monitor and adjust short-term strategic priorities.

Updating Township Strategic Priorities

On January 26, 2013, Council and the Chief Administrative Officer held a workshop to update the Strategic Priorities Report. The workshop process involved the following steps:

- (1) Reviewing existing Strategic Priorities Chart to determine which items can be removed as either completed or incorporated into day-to-day operations.
- (2) Reviewing the remaining items to determine whether there is any change in priority due to new information, changing conditions or internal capacity issues.
- (3) Identifying current and emerging issues that have arisen in our community during the past year, due to changing external and internal influences, and determine whether they should be included as strategic priorities at this time.
- (4) Determining whether items are "Council Priorities" (requiring political attention) or "Operational Strategies" (to be dealt with by staff with Council's oversight).
- (5) Assigning responsibility for implementation of priorities to appropriate departments.

Strategic Priorities Chart

The preparation of a 'Strategic Priorities Chart' is an important part of the strategic planning process to translate plans into action and to assign responsibility for priorities and strategies with target dates for regular monitoring and updating.

The attached updated Chart provides a summary of short-term matters requiring attention. It will be used by staff to prepare a draft Budget and Financial Plan for Council's consideration, and to develop their work program. It is also intended that Council's Advisory Committees will ensure that their annual work plans are focused on assisting Council and staff achieve these strategic priorities. The Strategic Priorities Chart is a living document that should be reviewed regularly to make adjustments, update priorities and celebrate achievements.

Highlights of the updated Strategic Priorities Chart

- Policing continues to be a major issue affecting our community. The negotiation of a new Framework Agreement for Policing has been added as an urgent Council priority.
- Waste Resource Management has been added as a Council priority, which includes sewage treatment plant, resource recovery, kitchen scraps, and solid waste management including garbage collection and landfill issues.
- Under Council Advocacy, two major regional issues have been added: 1) Regionalization of Policing, and 2) Connected Multi-Modal Transportation. Both of these issues will impact the community but extend beyond our borders and are not within our direct control. There may be opportunity for Council to have an influence on up-coming direction and decisions.
- Youth Community Engagement was added as a Council Priority in recognition of the importance of actively involving our youth in all aspects of our community.
- The development of a Township Economic Development Strategy was retained as a Council Priority, but broadened to include community growth and the provision of a livable community including a variety of housing types.
- Council confirmed its commitment to moving forward with the Climate Action Plan; however, in acknowledgement of the vision and overriding philosophy statements in the 2012 Strategic Priorities Report, this has been broadened to “Sustainability Implementation” which includes environmental, financial and social impacts.
- Council wishes to consider long range tax planning, including implementation of a Three-Year Tax Plan in order to provide a level of certainty and security to the community and its residents and taxpayers.
- Arising from the very successful completed Centennial Program, three Legacy Projects have been added as Operational Strategies: (1) the Esquimalt Shines Home & Garden initiative, (2) The Esquimalt Centennial Book, and (3) the Centennial Memorial Walkway.
- The promotion of Healthy Esquimalt was added as a priority to the Parks and Recreation Department, in acknowledgement that Council considers an age-friendly community and physical fitness to be important to a healthy community.
- In recognition of our many community volunteers, Council added “Committee Alignment with Strategic Plan” as a priority to the Corporate Services Department to ensure that the mandates of Advisory Committees and the appropriate role of their Chairs and Council Liaisons are clarified.

Township of Esquimalt
STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES: "SHAPING OUR FUTURE"

NOW (Not listed in priority order) <ul style="list-style-type: none"> • POLICING: Framework Agreement • WASTE RESOURCE MANAGEMENT • ECONOMIC DEVELOPMENT STRATEGY • MULTI-MODAL TRANSPORTATION • SUSTAINABILITY IMPLEMENTATION • ESQUIMALT VILLAGE PROJECT: Provincial Environmental Certification 		mid March Ongoing September Ongoing Ongoing October
NEXT (Not listed in priority order) <ul style="list-style-type: none"> • ESQUIMALT VILLAGE PROJECT: Zoning Bylaw/Public Hearing (Oct) • THREE-YEAR TAX PLAN (June) • YOUTH COMMUNITY ENGAGEMENT (Ongoing) 		ADVOCACY <ul style="list-style-type: none"> • <i>Regionalization of Policing</i> • <i>Connected Multi-Modal Transportation</i>
OPERATIONAL STRATEGIES (CAO/Staff)		
CHIEF ADMINISTRATIVE OFFICER POLICING: Framework Agreement (draft mid March) <ul style="list-style-type: none"> • Service Delivery Assessment (Ongoing) • Performance Management (Ongoing) 	PLANNING ESQUIMALT VILLAGE PROJECT: Provincial Environmental Certification (Oct) ECONOMIC DEVELOPMENT STRATEGY (June Community Meeting / Sept Final Strategy) ESQUIMALT VILLAGE PROJECT: Zoning Bylaw/ Public Hearing (Oct) <ul style="list-style-type: none"> • Official Community Plan Review (2014) • Zoning Bylaw Review (2015) 	
COMMUNICATIONS <ul style="list-style-type: none"> • Website Refresh – Council focus group (May) • Centennial Legacy Project – Centennial Books (Ongoing) • Public Engagement (Ongoing) 	FINANCE THREE-YEAR TAX PLAN (June) <ul style="list-style-type: none"> • Tax Incentives Policies (Sept - part of Economic Development Strategy) • Internal Service Level Review (Sept) • Orientation to Finance Functions (Sept) 	
ENGINEERING WASTE RESOURCE MANAGEMENT (Ongoing) MULTI-MODAL TRANSPORTATION (Ongoing) <ul style="list-style-type: none"> • Infrastructure Priorities: Chart (Dec) • Sidewalk Continuity Plan (Oct) • Manhole Separation Program (Dec) 	CORPORATE SERVICES SUSTAINABILITY IMPLEMENTATION (Ongoing) Council Chamber Efficiencies (Aug) Committee Alignment with Strategic Plan (end Feb) <ul style="list-style-type: none"> • Bylaw Enforcement (Ongoing) • Bylaw Review: Targets List (next group Oct) • Records Management: Paperless Agendas (July), Update (Ongoing) 	
RECREATION YOUTH COMMUNITY ENGAGEMENT (Ongoing) Continue to Promote Healthy Esquimalt (Ongoing) <ul style="list-style-type: none"> • Special Events Management Strategy (Oct) • Urban Forest/Greenway Management (2014) • Infrastructure Renewal Strategy (Dec) • Recreation Centre: Energy Upgrade (Mar) • Macaulay Point Park Species Protection (Apr) • Centennial Legacy Projects – Walkway & 'Esquimalt Shines' (Ongoing) 	FIRE SERVICES <ul style="list-style-type: none"> • Business Continuity Plan: Emergency Program Community Education (Ongoing, 2014) • Underwriter Survey (May) • Strategic Emergency Plan (Oct) • Seniors Fire Safety Public Education Program (June) • Safe Community: Operational Audit (Oct) 	



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: April 22, 2013
Staff Report No. EPW-13-005

REQUEST FOR DECISION

SUBJECT: Update on Street Naming Signage Budget Request

RECOMMENDATION:

That the 2013 Public Works Operational budget be adjusted to include a one time supplementary cost of \$7,500 for the purchase and installation of additional street blades.

RELEVANT POLICY:

Streets and Traffic Regulation Bylaw, 2005, Bylaw No. 2607

STRATEGIC RELEVANCE:

Does not relate to a specific Strategic Goal

Submitted by: Director, Engineering & Public Works

Jeff Miller

Reviewed by: CAO

R. Forrest

Date:

April 17/13

STAFF REPORT

DATE: April 17, 2013 Report No. EPW-13-005
TO: Laurie Hurst, Chief Administrative Officer
FROM: Jeff Miller, Director, Engineering and Public Works
SUBJECT: Update on Street Naming Signage Budget Request

RECOMMENDATION:

That the 2013 Public Works Operational budget be adjusted to include a one time supplementary cost of \$7,500 for the purchase and installation of additional street blades.

BACKGROUND:

During the 2013 Budget discussions, the issue of street signage was raised. It was noted that at a number of intersections there was only one street blade. This blade would either identify the street the vehicle was travelling on or crossing. There was not a second blade identifying the other road.

In the past, it has been a practice to only install one street blade. This blade would generally identify the side street with the main street not being identified. It was assumed that drivers would be aware of the main streets and the road they were on. This practice came about as a way to conserve money as it would then be necessary to sign every second or third street in order to provide information to the drivers.

Public Works was requested to identify the number of locations where this situation occurs and the cost to rectify. A survey of the Township revealed that 140 street blades (intersections) were missing cross street blades.

ISSUES:

1. Rationale for Selected Option

In order to rectify the situation, street blades should be installed at all the locations identified. This will provide drivers with the ability to identify their location at any of the intersections.

2. Organizational Implications

There are minor organizational implications to this work depending on the season when it is carried out. If the work is planned to be carried out during the Spring or Summer, it would require reallocation of staff from scheduled maintenance activities. If the work is carried out in late Fall or Winter, the project would have minimal impact on scheduled maintenance activities.

3. Financial Implications

The cost of this project has been estimated to be \$11,600. This cost is composed of three components: materials, labour and equipment. The cost for each component is:

- Materials = \$7,500
- Labour = \$2,800
- Equipment = \$1,300

As this work is being carried out by Public Works staff and equipment, the labour and equipment costs already exist within the 2013 budget. The outstanding cost to the Township would be the \$7,500 for materials. The street signs are custom made in order to reflect the various street names and carry the Township's logo on them.

4. Sustainability/Environmental Implications

Not applicable

5. Communication

Notification will be posted on the Township's web site advising concerned individuals that additional street blades will be installed.

ALTERNATIVES:

1. That the 2013 Public Works Operational budget be adjusted to include a one time supplementary cost of \$7,500 for the purchase and installation of additional street blades.
2. That the 2013 Public Works Operational budget not be adjusted to include a one time supplementary cost of \$7,500 for the purchase and installation of additional street blades.



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: April 22, 2013
Staff Report No. EPW-13-006

REQUEST FOR DECISION

SUBJECT: Council Resolution for Brownfield Renewal Funding for Esquimalt Village Project

RECOMMENDATION:

Council approves the following resolution:

WHEREAS 1235 Esquimalt Road is owned by Corporation of the Township of Esquimalt;

WHEREAS the Township of Esquimalt is proceeding with the development of this property;

WHEREAS the Township of Esquimalt has committed \$75,000 for the detailed site investigation and remediation plan for the property;

THEREFORE BE IT RESOLVED that Council approves that an application be submitted to the Brownfield Renewal Funding Program to provide additional funding for the project.

RELEVANT POLICY:

Does not relate to specific policy

STRATEGIC RELEVANCE:

Strategic Priority – Esquimalt Village Project: Provincial Environmental Certification

Submitted by: Director, Engineering & Public Works

Reviewed by: CAO

Date:

[Signature]
[Signature]
April 17/13

STAFF REPORT

DATE: April 17, 2013 Report No. EPW-13-006
TO: Laurie Hurst, Chief Administrative Officer
FROM: Jeff Miller, Director, Engineering and Public Works
SUBJECT: Council Resolution for Brownfield Renewal Funding for Esquimalt Village Project

RECOMMENDATION:

Council approves the following resolution:

WHEREAS 1235 Esquimalt Road is owned by Corporation of the Township of Esquimalt;

WHEREAS the Township of Esquimalt is proceeding with the development of this property;

WHEREAS the Township of Esquimalt has committed \$75,000 for the detailed site investigation and remediation plan for the property;

THEREFORE BE IT RESOLVED that Council approves that an application be submitted to the Brownfield Renewal Funding Program to provide additional funding for the project.

BACKGROUND:

In the 2012 Budget discussions, a capital project request was approved to carry out a detailed site investigation and complete a remediation plan for 1235 Esquimalt Road (former location of Public Works and old Municipal Hall) for the Esquimalt Village Project (EVP).

Due to past activities carried out on this site, it has been designated a brownfield site. The Township has been carrying out groundwater monitoring for the past number of years on the site as per Ministry of Environment (MOE) requirements. With the EVP moving into the next stage, the Township is now looking to MOE to obtain a legal certification to remove the site from the Brownfield Registry. By obtaining a certification, the site will be more attractive to developers and removes environmental liabilities from the Township.

The budget request committed \$75,000 of Township monies towards the project. The order of magnitude cost for this project was in the \$125,000 range for a detailed site investigation and submission of a remediation plan to MOE. This cost does not include implementation of the remediation plan.

The remaining funding for the project is to be obtained from external sources. These sources are either the Brownfield Renewal Funding Program (Provincial) or the Green Municipal Fund (Federation of Canadian Municipalities). In order to submit an application to the Brownfield Renewal Funding Program, the proponent must also submit a Council resolution expressing support and commitment to the project. A similar Council resolution will also be needed for an application to Green Municipal Fund. This will occur at the later date.

ISSUES:

1. Rationale for Selected Option

A requirement for submitting a proposal for funding is the inclusion of a Council resolution. The Brownfield Renewal Funding Program is currently accepting proposals and will close on May 17, 2013. By approving the resolution, Council provides a required piece of the proposal for the Brownfield Renewal Funding Program and increases the possibility of the Township's proposal being accepted.

2. Organizational Implications

There are no significant organizational implications. The project will be managed by the Director of Engineering with assistance from Engineering and Development Services staff, as required.

3. Financial Implications

A successful funding application will result in the Township receiving funding to complete the project.

4. Sustainability/Environmental Impacts

Removal of site from Brownfield Registry

5. Communication

This project is one component of the work plan presented by Development Services at the April 15, 2013 Council meeting. Updates on the project will be brought forward to Council as required. Project information will also be available on the website.

ALTERNATIVES:

1. Council approves the following resolution:

WHEREAS 1235 Esquimalt Road is owned by Corporation of the Township of Esquimalt;

WHEREAS the Township of Esquimalt is proceeding with the development of this property;

WHEREAS the Township of Esquimalt has committed \$75,000 for the detailed site investigation and remediation plan for the property;

THEREFORE BE IT RESOLVED that Council approves that an application be submitted to the Brownfield Renewal Funding Program to provide additional funding for the project.

2. Council does not approve an application to the Brownfield Renewal Funding Program.



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: April 22, 2013
Staff Report No. DEV-13-016

REQUEST FOR DECISION

SUBJECT: DEVELOPMENT VARIANCE PERMIT
973 Wollaston Street
[Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589]

RECOMMENDATION:

That Council resolves that the application for a Development Variance Permit authorizing the construction as shown in the photos, stamped "Received February 15, 2013", and sited as detailed on the survey plan prepared by Powell and Associates, stamped "Received February 15, 2013", and including the following relaxations to Zoning Bylaw, 1992, No. 2050, for Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589 [973 Wollaston Street], **be denied**

Zoning Bylaw, 1992, No. 2050, Section 67.52 (5) – Lot Coverage Lot Coverage for the CD-65 Zone, as identified in Section 67.52(5) of the Zoning Bylaw, 1992, No. 2050, is varied from 22% to 23% [i.e. a 1% increase from 22% to 23% Lot Coverage].

Zoning Bylaw, 1992, No. 2050, Section 67.52 (7)(a)(iii) Rear Setback - A 2.25 metre reduction to the requirement that no principal building shall be located within 7.9 metres of any rear lot line. [i.e. from 7.9 metres to 5.65 metres].

RELEVANT POLICY:

Official Community Plan Bylaw, 2006, No. 2646
Zoning Bylaw, 1992, No 2050
Development Approval Procedures Bylaw, 2003, No. 2562
Advisory Planning Commission Bylaw, 2012, No. 2792

STRATEGIC RELEVANCE:

This Request For Decision does not directly relate to a specific strategic objective.

Submitted by: Writer Tanya Baker

Reviewed by: CAO R. Must

Date: April 17/13

STAFF REPORT

DATE: April 15, 2013 Report No. DEV-13-016
TO: Laurie Hurst, Chief Administrative Officer
FROM: Trevor Parkes, Senior Planner
SUBJECT: DEVELOPMENT VARIANCE PERMIT
973 Wollaston Street
[Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589]

RECOMMENDATION:

That Council resolves that the application for a Development Variance Permit authorizing the construction as shown in the photos, stamped "Received February 15, 2013", and sited as detailed on the survey plan prepared by Powell and Associates, stamped "Received February 15, 2013", and including the following relaxations to Zoning Bylaw, 1992, No. 2050, for Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589 [973 Wollaston Street], **be denied**

Zoning Bylaw, 1992, No. 2050, Section 67.52 (5) – Lot Coverage Lot Coverage for the CD-65 Zone, as identified in Section 67.52(5) of the Zoning Bylaw, 1992, No. 2050, is varied from 22% to 23% [i.e. a 1% increase from 22% to 23% Lot Coverage].

Zoning Bylaw, 1992, No. 2050, Section 67.52 (7)(a)(iii) Rear Setback - A 2.25 metre reduction to the requirement that no principal building shall be located within 7.9 metres of any rear lot line. [i.e. from 7.9 metres to 5.65 metres].

BACKGROUND:

Context

Applicant: Roman Olariu
Owners: Roman and Susanne Olariu
Property Size: Metric: 643 m² Imperial: 6921.4 ft²
Existing Land Use: Single Family Dwelling
Surrounding Land Uses: South: Single Family Residential
East: Single Family Residential
North: Single Family Residential
West: Single Family Residential

Existing Zoning: Comprehensive Development District No. 65 [CD No. 65]

Purpose of the Application

The applicant has built an addition to the deck located at the rear of the principal building, without the benefit of a Building Permit.

The subject property was rezoned in 2008 allowing a subdivision of the property into two strata parcels. A new infill home has been constructed at 971 Wollaston Street. The infill parcel proposed in 2008 was smaller than the permitted parcel size within the Single Family Residential zone therefore Comprehensive Development District [CD No. 65] was created and site specific zoning regulations were written. Site specific zoning is written to accommodate a development proposal for a specific piece of land with the intention that, should the zoning be approved, no future alterations will be accommodated on the site.

CD No. 65 states that Lot Coverage shall cover no more than 22% of the parent lot. The new deck exceeds the permitted Lot Coverage by one percent [1%]. The minimum rear setback for a principal building in CD No. 65 is required to be not less than 7.9 metres. This measurement corresponded to the siting of the existing house prior to the recent expansion to the existing deck. The applicant is requesting a 2.25 metre reduction to this requirement to 5.65 metres to accommodate the new deck area. Approval of these two variances is required before a Building Permit could be issued to inspect this deck for BC Building Code compliance.

Comments from Other Departments

The plans for this proposal were circulated to other departments and the following comments were received:

Building Services: Construction must conform to BC Building Code 2006 and Municipal Building Code Bylaw, 2002, No. 2538. Should a Development Variance Permit be approved, a Building Permit would be processed to ensure existing construction complies with BC Building Code requirements.

Engineering Services: Engineering staff have completed a preliminary evaluation of Works and Services that would be required for the proposed construction. Staff confirms that the proposed construction does not impact the engineering aspects of the property.

Comments from the Advisory Planning Commission [APC]

This application was considered at the regular meeting of APC held on March 26, 2013. Members confirmed that the restrictive, site specific, zoning was in place when the owner purchased the property and that a notice on title confirmed the home was subject to a Development Permit. Members stated that it was apparent that the work completed was substantial enough to require a Building Permit. Members confirmed that this site is within a custom zone, and the zoning is restrictive to limit development to that approved by Council at the time of rezoning. The application was forwarded to Council with a **recommendation of denial**.

ISSUES:

1. Rationale for Selected Option

An underlying tenet of Comprehensive Development District [CD] zoning, written to accommodate infill housing projects, has been that the once development is achieved consistent with the approved zoning and Development Permit the site offers no further development potential. It is for this reason CD zones are tailored to accommodate specific conditions of a proposed development scheme rather than having established standards for zoning criteria such as setbacks, lot coverage, and parcel area requirements. During the CD zoning process, concerned local residents often seek assurances that the proposed

development represents the maximum potential for the site. Approval of relaxations to zoning criteria on one site does not set precedence within the community. However, permitting further development on a property within a CD zone would represent a departure from the perception that CD zoned sites are "built out" and could result in residents questioning the integrity of the CD zoning process in the future.

The proposed increase in Lot Coverage is not substantial; however, the requested 2.25 metres reduction to the rear setback represents a significant encroachment whether one references the zoning criteria for CD No. 65 or the Township's Single Family Residential [RS-1] zoning. OCP Section 9.8.4.3(h) states that windows, decks and patios associated with infill projects should be designed to minimize intrusion onto the privacy of adjacent properties. The addition to the deck at 973 Wollaston Street contravenes this guideline as the extended deck now overlooks the rear yards of both 977 Wollaston Street and 971 Wollaston Street.

For these reasons staff recommends this application for variances be denied and the building be brought into compliance with the CD No. 65 zone.

2. Organizational Implications

This Request for Decision has no organizational implications.

3. Financial Implications

This Request for Decision has no financial implications.

4. Sustainability/Environmental Implications

The installation of the deck addition and associated grade level patio expansion has marginally decreased the amount of permeable surface on the site. Notwithstanding this change, staff have no concerns regarding water retention to this site.

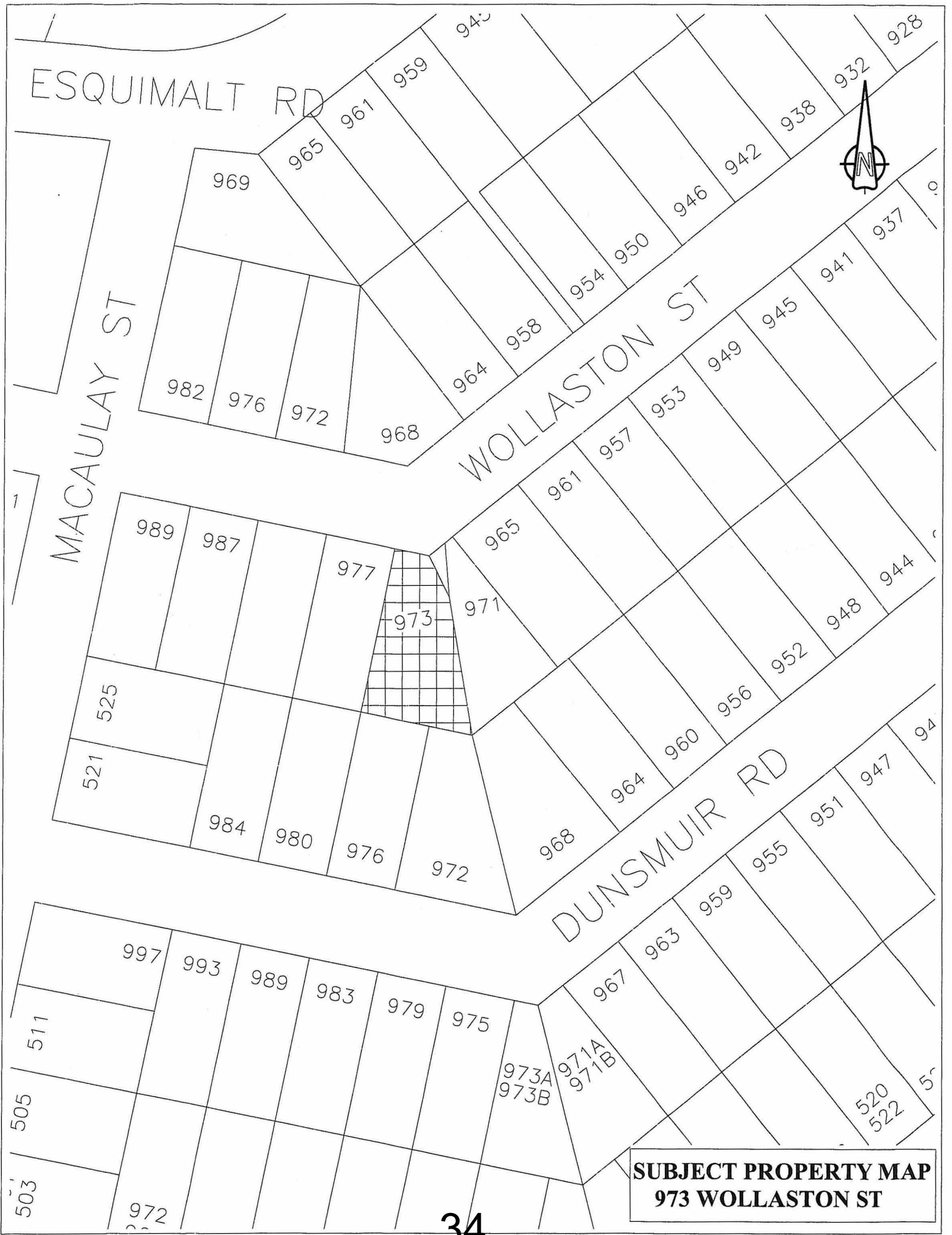
5. Communication

As this is a Development Variance Permit application, notices were mailed to owners and occupiers of parcels within 50 metres [164 ft.] of the subject property on April 8, 2013 indicating that Council would be considering the requested Development Variance Permit application on Monday, April 22, 2013. To date, no responses have been received from the public as a result of these notifications.

In advance of submitting the application the applicant sought out his immediate neighbours to gather their feedback regarding the impact of the deck on existing views and whether it created any hardship. Four property owners responded that the deck is acceptable [attached].

ALTERNATIVES:

1. Council **deny** this application for a Development Variance Permit. In response to this direction, staff would require the applicant to secure a Building Permit to return the rear deck to the size that existed prior to the addition being installed.
2. Council **approve** the Development Variance Permit and direct staff to issue the permit and register a notice on the property title.

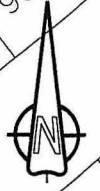


ESQUIMALT RD

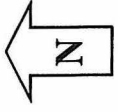
MACAULAY ST

WOLLASTON ST

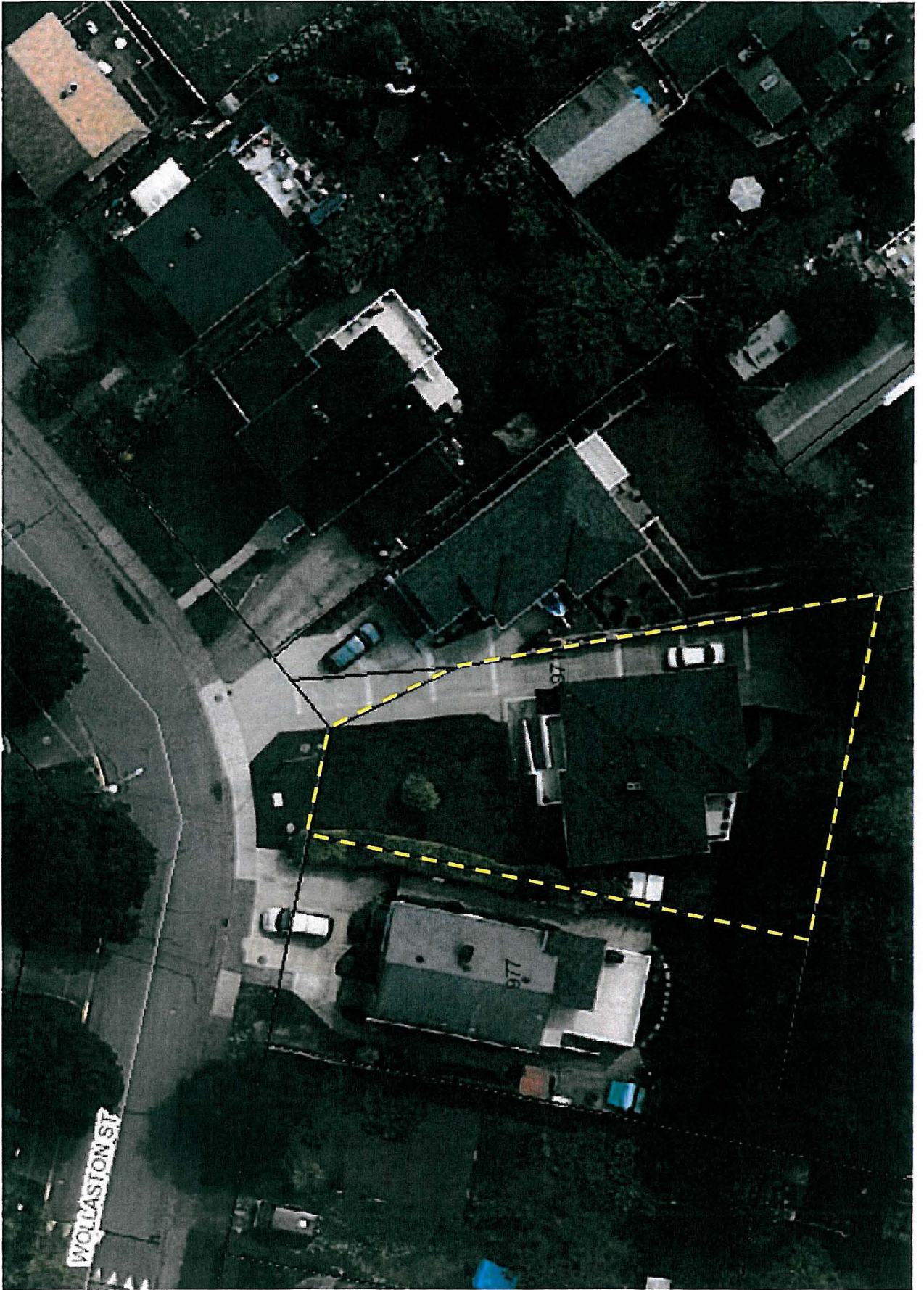
DUNSMUIR RD



**SUBJECT PROPERTY MAP
973 WOLLASTON ST**



937 Wollaston Street





CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Voice: (250) 414-7100
Fax: (250) 414-7111

April 8, 2013

DEVELOPMENT VARIANCE PERMIT NOTICE

An application for a Development Variance Permit has been received from Roman and Suzanne Olariu, the registered owners of 973 Wollaston Street [Strata Lot A, Section 11, Esquimalt District, Plan VIS6589].

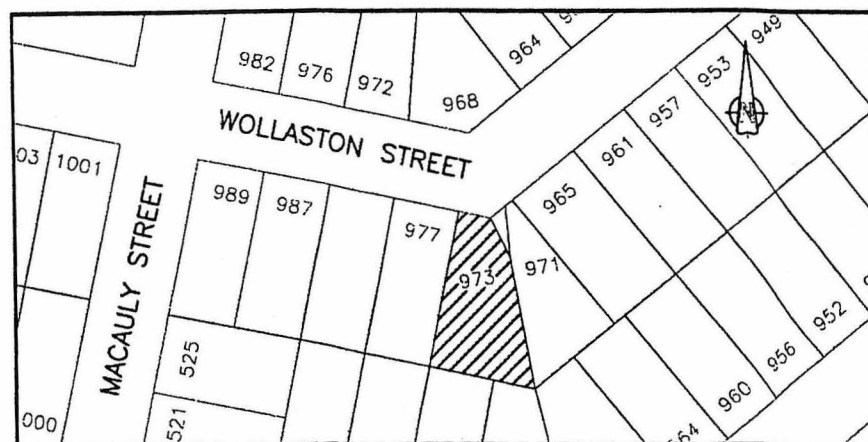
Purpose of the Application:

The applicants have built an addition to an existing deck, located at the rear of the principal building, without the benefit of a building permit. Review of the application has revealed that this construction requires relaxation of both the required rear setback and lot coverage detailed in the CD-65 zone. Should approval of these variances be granted, the owners would be required to secure a building permit and the Building Official would inspect the deck for BC Building Code compliance.

Authorization of the following variances to Zoning Bylaw, 1992, No. 2050 is required:

Zoning Bylaw, 1992, No. 2050, Section 67.52 (5) – Lot Coverage Lot Coverage for the CD-65 Zone, as identified in Section 67.52(5) of the Zoning Bylaw, 1992, No. 2050, is varied from 22% to 23% [i.e. a 1% increase from 22% to 23% lot coverage].

Zoning Bylaw, 1992, No. 2050, Section 67.52 (7)(a)(iii) Rear Setback - A 2.25 metre reduction to the requirement that no principal building shall be located within 7.9 metres of any rear lot line. [i.e. from 7.9 metres to 5.65 metres].



Site Location:

Strata Lot A, Section 11, Esquimalt District, Plan VIS6589
[973 Wollaston Street]

The Municipal Council will consider this application at **7:00 p.m., Monday, April 22, 2013, in the Council Chambers, Municipal Hall, 1229 Esquimalt Road, Esquimalt B.C.** Affected persons may make representations to Council at that time or submit a written submission prior to that date.

Information related to this application may be reviewed at the Development Services counter, Municipal Hall, 1229 Esquimalt Road, from 8:30 a.m. until 4:30 p.m., Monday to Friday (excluding Saturdays, Sundays, Statutory Holidays) until April 22, 2013.

**BILL BROWN,
DIRECTOR OF DEVELOPMENT SERVICES**

Personal information contained in communications to Council and its Committees is collected under the authority of the Community Charter and Local Government Act and will be used to assist Council members in decision making. Please note that your comments relating to this matter will form part of the Township's public record and may be included in a public agenda and posted on our website.

67.52 COMPREHENSIVE DEVELOPMENT DISTRICT NO. 65 [CD NO. 65]

In that Zone designated as CD No. 65 [Comprehensive Development District No. 65] no Building or Structure or part thereof shall be erected, constructed, placed, maintained, or used and no land shall be used except in accordance with and subject to the regulations contained in or incorporated by reference into this Part.

(1) **Permitted Uses**

The following Uses and no others shall be permitted:

- (a) Single Family Residential
- (b) Home Occupation

(2) **Parcel Size**

The minimum Parcel Size of Parcels created by bare land strata subdivision shall be 475 square metres.

(3) **Density**

The number of dwelling units permitted on Lot 1, Section 11, Esquimalt District, Plan 8096 [971 Wollaston Street] shall be limited to two (2) for a density of one unit per 574 square metres.

(4) **Building Height**

- (a) No Principal Building shall exceed a Height of 7.3 metres
- (b) No Accessory Building shall exceed a Height of 3.6 metres.

(5) **Lot Coverage**

All Principal Buildings, Accessory Buildings and Structures combined shall not cover more than 22% of the Area of Lot 1, Section 11, Esquimalt District, Plan 8096

(6) **Floor Area Ratio**

The combined Floor Area Ratio for Lot 1, Section 11, Esquimalt District, Plan 8096 shall not exceed .25.

(7) **Siting Requirements**

(a) **Residential Buildings:**

- (i) Front Setback: No Principal Building shall be located within 9 metres of any Front Lot Line.
- (ii) Side Setbacks: No Principal Building shall be located within 1.5 metres of any Interior Lot Line.

- (iii) Rear Setback: No Principal Building shall be located within 7.9 metres of any Rear Lot Line.
 - (iv) Building Separation: No Principal Building within Lot 1, Section 11, Esquimalt District, Plan 8096 shall be located within 7 metres of any other Principal Building within Comprehensive Development District No. 65.
- (b) **Accessory Buildings:**
- (i) Front Setback: No Accessory Building shall be located in front of the front face of either of the Principal Buildings.
 - (ii) Side Setbacks: No Accessory Building shall be located within 1.5 metres of any Interior Side Lot Line.
 - (iii) Rear Setback: No Accessory Building shall be located within 1.5 metres of any Rear Lot Line.
 - (iv) Building Separation: No Accessory Building shall be located within 2.5 metres of any Principal Building.

(8) **Fencing**

Subject to Section 22, no fence shall exceed a Height of 1.2 metres in front of the front face of either Principal Building and no fence shall exceed a Height of 2 metres behind the front face of either Principal Building.

(9) **Landscaping and Open Space**

Landscaping and Open Space shall be as shown on the plans submitted with the application and controlled by Development Permit No. 19/2007.

(10) **Off-Street Parking**

The number of off street parking stalls shall be provided in the ratio of 1 stall for each Dwelling Unit for a total of three [2] spaces.

POWELL & ASSOCIATES

BC Land Surveyors

Building Location Certificate of
Strata Lot A, Section 11, Esquimalt District, Strata Plan VIS6589

Civic Address: 973 Wollaston Street

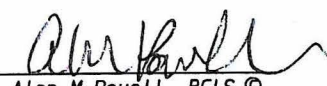
Parcel Identifier: 027-542-165 in the Municipality of Esquimalt

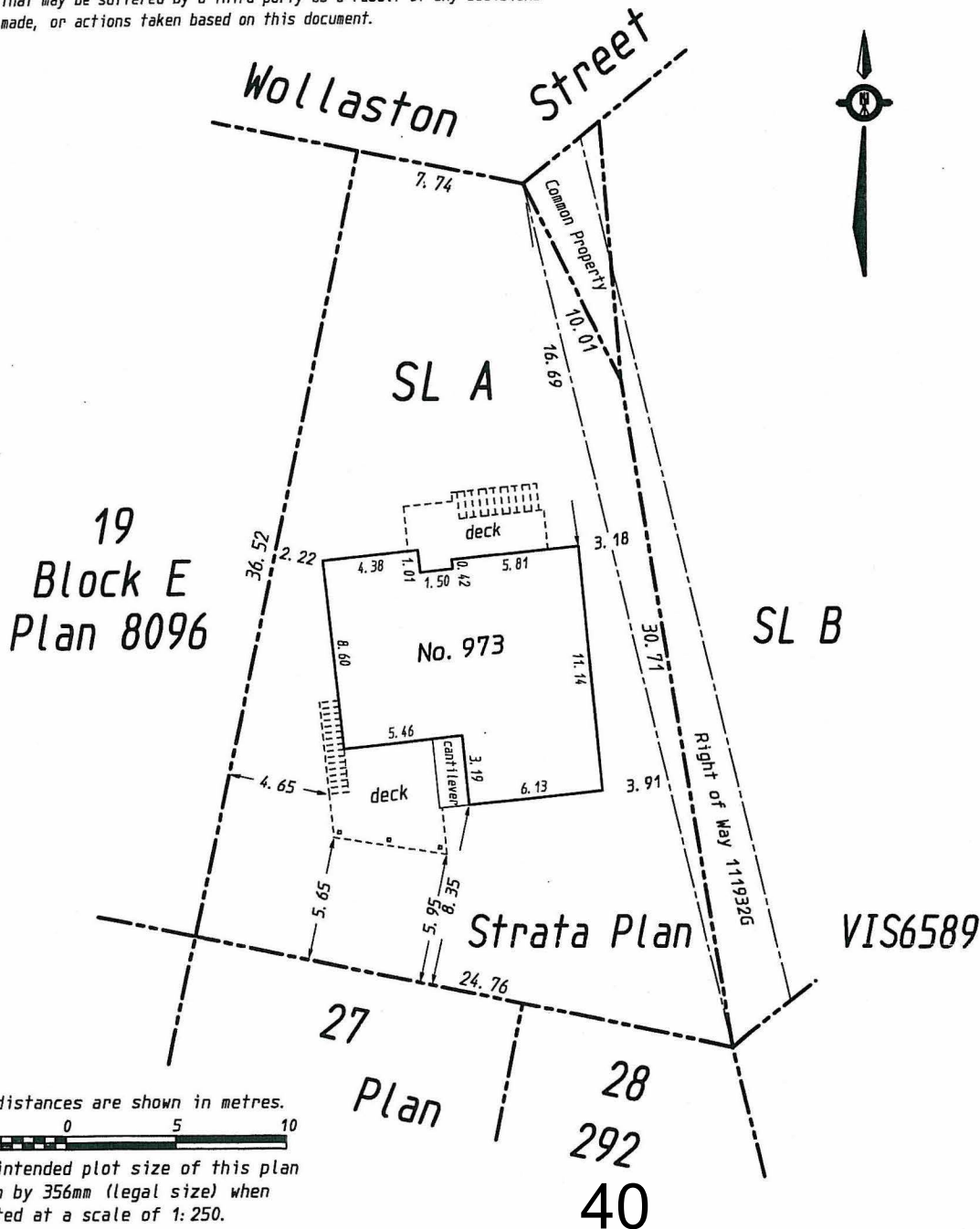
Prepared for: Roman Olariu

This document shows the relative location of the surveyed structures and features with respect to the boundaries of the parcel described above. This document shall not be used to define property lines or property corners. This building location certificate has been prepared in accordance with the Manual of Standard Practice and is certified correct this 13th day of February, 2013.

This document is not valid unless signed and sealed. This Plan was prepared for Mortgage or Municipal inspection purposes and is for the exclusive use of our client. All rights reserved. No person may copy, reproduce, transmit, or alter this document in whole or in part without the consent of the signatory. The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made, or actions taken based on this document.

RECEIVED
250-2950 Douglas Street
Victoria, BC V8T 4N4
Phone: 382-8855
File: 10, 103-19
CORP. OF TOWNSHIP
OF ESQUIMALT
DEVELOPMENT & ENGINEERING SERVICES


Alan M. Powell, BCLS ©



All distances are shown in metres.
5 0 5 10
The intended plot size of this plan
216mm by 356mm (legal size) when
plotted at a scale of 1:250.

Rear Deck Development

973 Wollaston St.
Victoria, BC.
V9A 5B1

February 7, 2013

In the recent months, a deck extension and stairs were constructed on the property of 973 Wollaston St.

The deck was lengthened 5.5 feet towards the rear of the lot to allow access to the stairs which run down along the side of the building/lot. The purpose of the stairs was to provide an extra exit with access to a safe and enclosed yard (away from the road) for our child (plus future child) and small dog.

Unfortunately we did not realize we were building into a setback outlined by zoning bylaws (CD-65); this means we are approx. **2 meters** closer to the rear of the lot. This leaves approx. **6 meters (20 feet)** between the deck post and the rear of the property line.

As the homeowner I am required to ask for your allowance and good will to keep this expansion as it is now, so long that it does not obstruct views or cause any other unnecessary hardship to you.

If this is the case, kindly sign below:

977 Wollaston St.:

Colleen Sheels.

971 Wollaston St.:

Gwen Santics

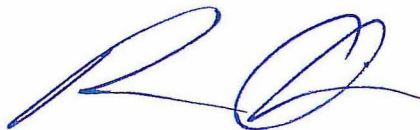
976 Dunsmuir Rd.

Audrey Baker

972 Dunsmuir Rd.:

Ed Weir

Thank you for your consideration,



Roman Olariu

Address:

973 WOLLASTON ST

Folio:

2579.001

Project:

Date:

Feb 15, 2013

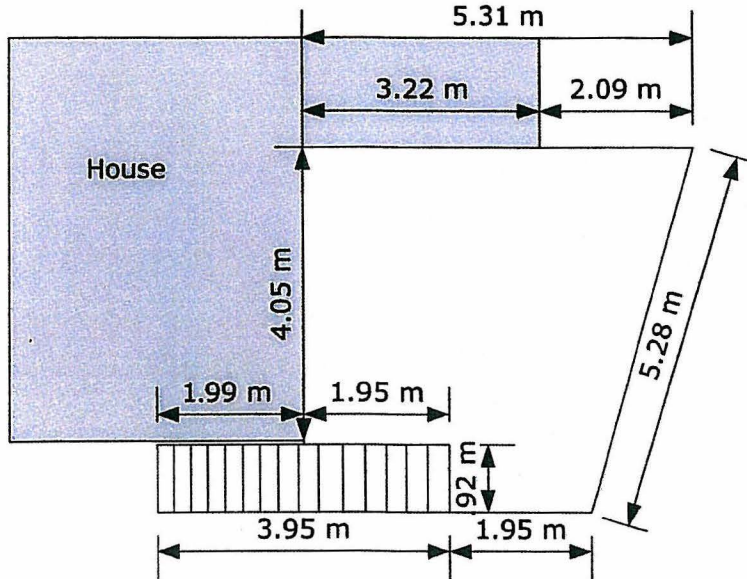
Folder:

DVP00006

Type / Subject:

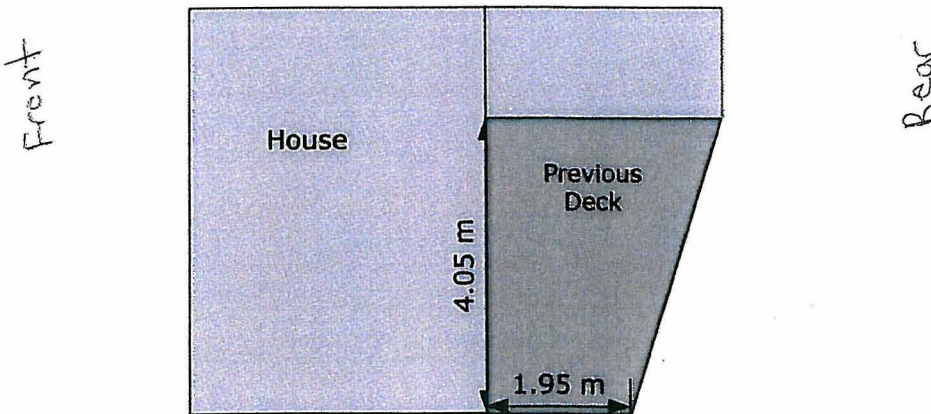
DEVELOPMENT VARIANCE PERMIT -
Development Variance Permit

Deck After Extension and Stairs



Scale 1 to 100

Deck Prior to Extension + Stairs



Scale 1 to 100

Address:
973 WOLLASTON ST

Folio:
2579.001

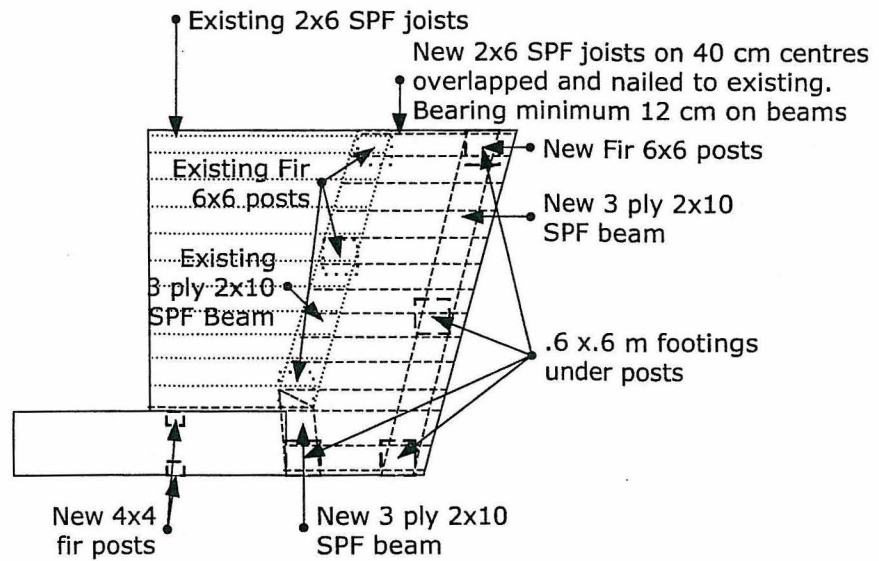
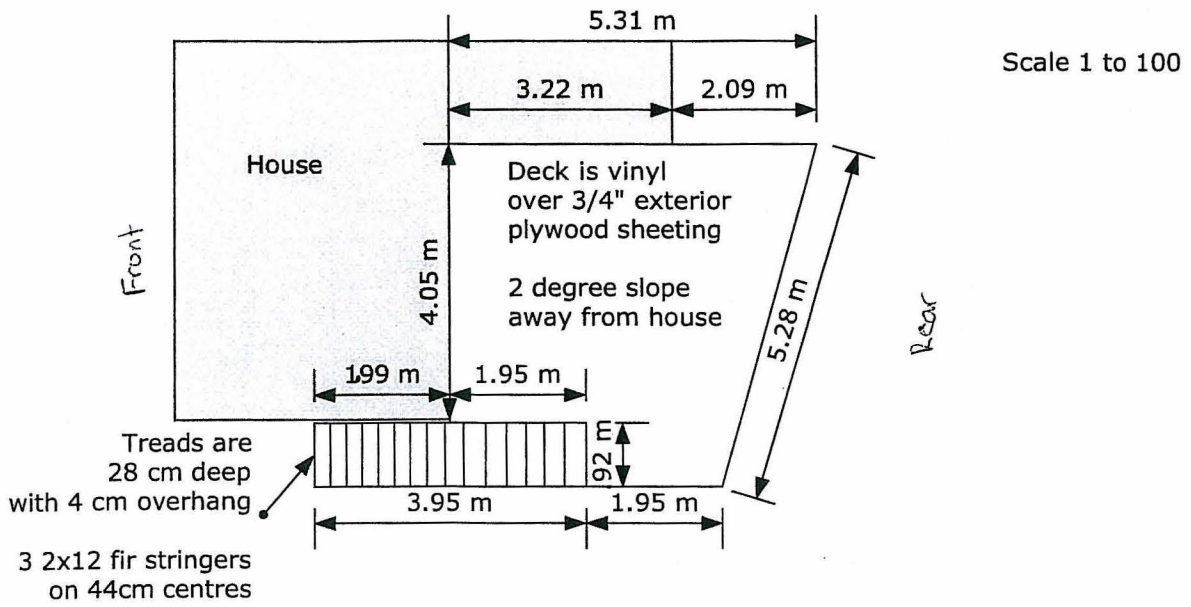
Project:

Date:
Feb 15, 2013

Folder:
DVP00006

Type / Subject:
DEVELOPMENT VARIANCE PERMIT -
Development Variance Permit



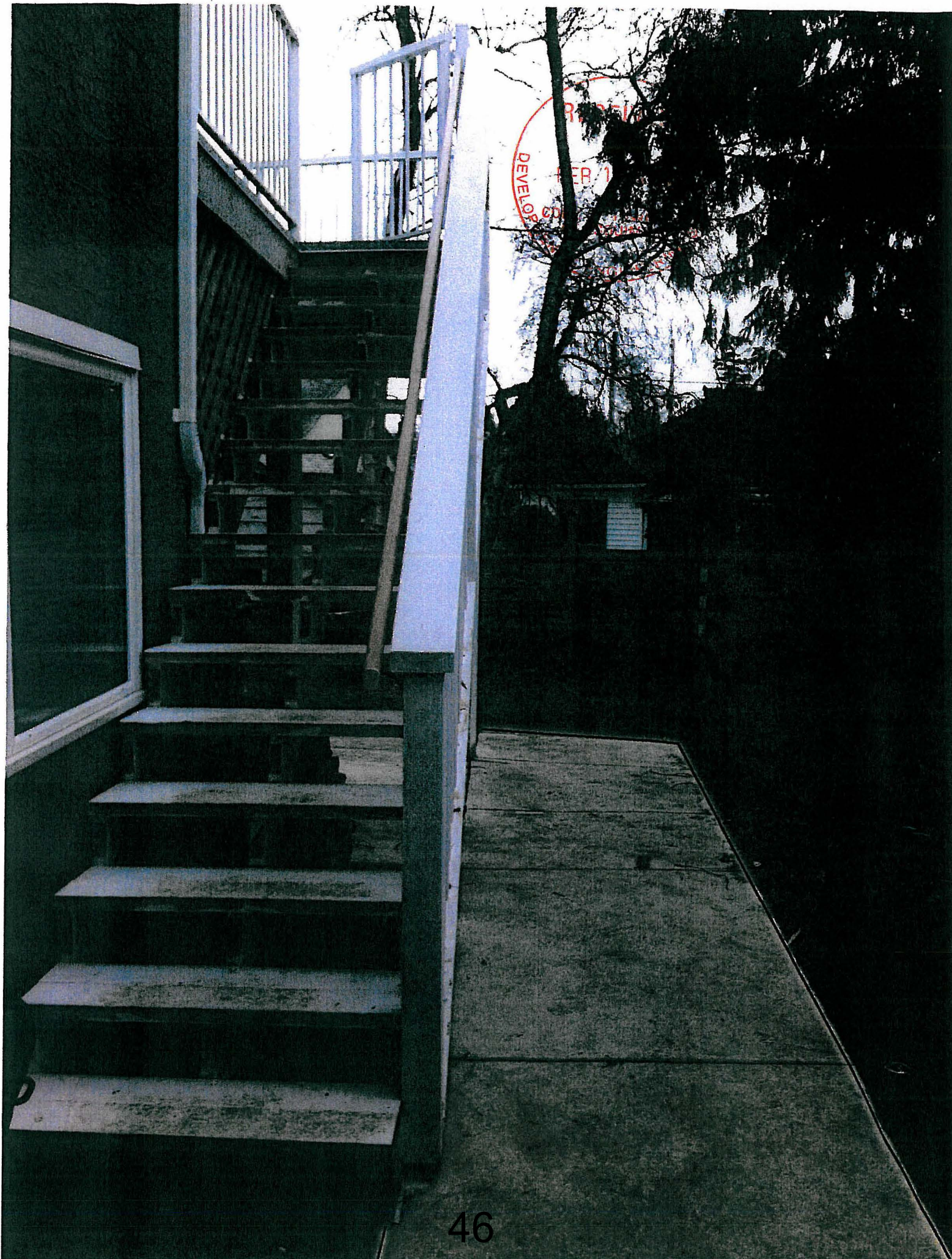


RECEIVED
FEB 15 2013
CORP. OF TOWNSHIP
OF ESQUIMALT
DEVELOPMENT & ENGINEERING SERVICES

New slab, posts and footings



4 new posts and footings



RECEIVED
FEB 15 2013
CORP. OF TOWNSHIP
OF ESQUIMALT
DEVELOPMENT & ENGINEERING SERVICES



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: April 22, 2013
Staff Report No. DEV-13-017

REQUEST FOR DECISION

SUBJECT: DEVELOPMENT VARIANCE PERMIT
1138 Wychbury Avenue
[Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016]

RECOMMENDATION:

That Council resolves that Development Variance Permit No. 00005, authorizing construction as shown in photographs, stamped "Received February 7, 2013", and shown on plans provided by Pacific Truss, stamped "Received February 7, 2013", and sited as detailed on the survey plan prepared by J.E. Anderson and Associates, stamped "Received February 7, 2013", and including the following relaxations to Zoning Bylaw, 1992, No. 2050, **be approved, and staff be directed to issue the permit and register the notice on the title** of Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016 [1138 Wychbury Avenue].

Zoning Bylaw, 1992, No. 2050, Section 40(6)(b) – Building Height - a 0.4 metre relaxation the requirement that an Accessory Building shall not exceed 3.6 metres in Height [i.e. from 3.6 metres to 4.0 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(8)(b) – Lot Coverage - a relaxation of 5% to the requirement that all Accessory Buildings shall not exceed 10% of the Area of the Parcel [i.e. increase from 10% of parcel area to 15% of parcel area].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(ii) – Siting Requirements – Accessory Building – Side Setback - a 0.73 metre reduction to the required 1.5 metre setback from an Interior Side Lot Line [i.e. from 1.5 metres to 0.77 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(iii) – Siting Requirements – Accessory Building – Rear Setback - a 0.78 metre reduction to the required 1.5 metre setback from a Rear Lot Line [i.e. from 1.5 metres to 0.72 metres].

RELEVANT POLICY:

Official Community Plan Bylaw, 2006, No. 2646
Zoning Bylaw, 1992, No. 2050
Development Approval Procedures Bylaw, 2003, No. 2562
Advisory Planning Commission Bylaw, 2012, No. 2792

STRATEGIC RELEVANCE:

This Request For Decision does not directly relate to a specific strategic objective.

Submitted by: Writer Trevor Pahn

Reviewed by: CAO R. Hurst

Date: April 17/13

STAFF REPORT

DATE: April 15, 2013 Report No. DEV-13-017
TO: Laurie Hurst, Chief Administrative Officer
FROM: Trevor Parkes, Senior Planner
SUBJECT: DEVELOPMENT VARIANCE PERMIT
1138 Wychbury Avenue
[Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016]

RECOMMENDATION:

That Council resolves that Development Variance Permit No. 00005, authorizing construction as shown in photographs, stamped "Received February 7, 2013", and shown on plans provided by Pacific Truss, stamped "Received February 7, 2013", and sited as detailed on the survey plan prepared by J.E. Anderson and Associates, stamped "Received February 7, 2013", and including the following relaxations to Zoning Bylaw, 1992, No. 2050, **be approved, and staff be directed to issue the permit and register the notice on the title** of Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016 [1138 Wychbury Avenue].

Zoning Bylaw, 1992, No. 2050, Section 40(6)(b) – Building Height - a 0.4 metre relaxation the requirement that an Accessory Building shall not exceed 3.6 metres in Height [i.e. from 3.6 metres to 4.0 metres].

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Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(ii) – Siting Requirements – Accessory Building – Side Setback - a 0.73 metre reduction to the required 1.5 metre setback from an Interior Side Lot Line [i.e. from 1.5 metres to 0.77 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(iii) – Siting Requirements – Accessory Building – Rear Setback - a 0.78 metre reduction to the required 1.5 metre setback from a Rear Lot Line [i.e. from 1.5 metres to 0.72 metres].

BACKGROUND:

Context

Applicant/Owner: Vern and Penny Walleen

Property Size: Metric: 832 m² Imperial: 8956 ft²

Existing Land Use: Single Family Dwelling

Surrounding Land Uses: South: Two Family Residential
East: Two Family Residential
North: Single Family Residential
West: Two Family Residential

Existing Zoning: RD-3 [Two Family/Single Family Residential] [No change required]

Purpose of the Application

The applicant has completed a renovation of the western portion of the existing non-conforming Accessory Building, adding a new roofline in order to accommodate a vehicle hoist for personal vehicle maintenance. Work was completed without securing a required Building Permit. The Building Official has confirmed that the owner must now make application for a Building Permit to either restore the building to its original state or have the construction approved.

Comments from Other Departments

The plans for this proposal were circulated to other departments and the following comments were received:

Building Services: Construction must conform to BC Building Code 2006 and Municipal Building Code Bylaw, 2002, No. 2538. A Building Permit will be processed should the relaxations to Zoning Bylaw, 1992, No. 2050 be approved by Council.

Engineering Services: Engineering staff have completed a preliminary evaluation of Works and Services at 1138 Wychbury Avenue. Staff confirms that the proposal does not impact the engineering aspects of the property.

Development Services: The addition to the roof of the existing non-conforming Accessory Building exceeds the allowable height for an Accessory Building detailed in the RD-3 zone. Further analysis reveals that the height increase represents an expansion of the existing non-conformity, the siting of the building, therefore variances are being sought to address all non-conformity to the RD-3 zone associated with this building.

Comments from the Advisory Planning Commission [APC]

This application was considered at the regular meeting of APC held on March 26, 2013. Members commented that the new roofline was complimentary to the building and the architecture of the surrounding neighbourhood. Members also stated that, given the distance from the street the roofline was barely noticeable. The application was forwarded to Council with a **recommendation of approval**.

ISSUES:

1. Rationale for Selected Option

The requested height relaxation is modest with little impact on sightlines from neighbouring properties and no additional impact on privacy of adjacent outdoor spaces. This relaxation is required to accommodate changes to the building which enhance the intended use of the accessory building as a workshop and storage area for personal vehicles.

2. Organizational Implications

This Request for Decision has no organizational implications.

3. Financial Implications

This Request for Decision has no financial implications.

4. Sustainability/Environmental Implications

This Request for Decision has no sustainability or environmental implications.

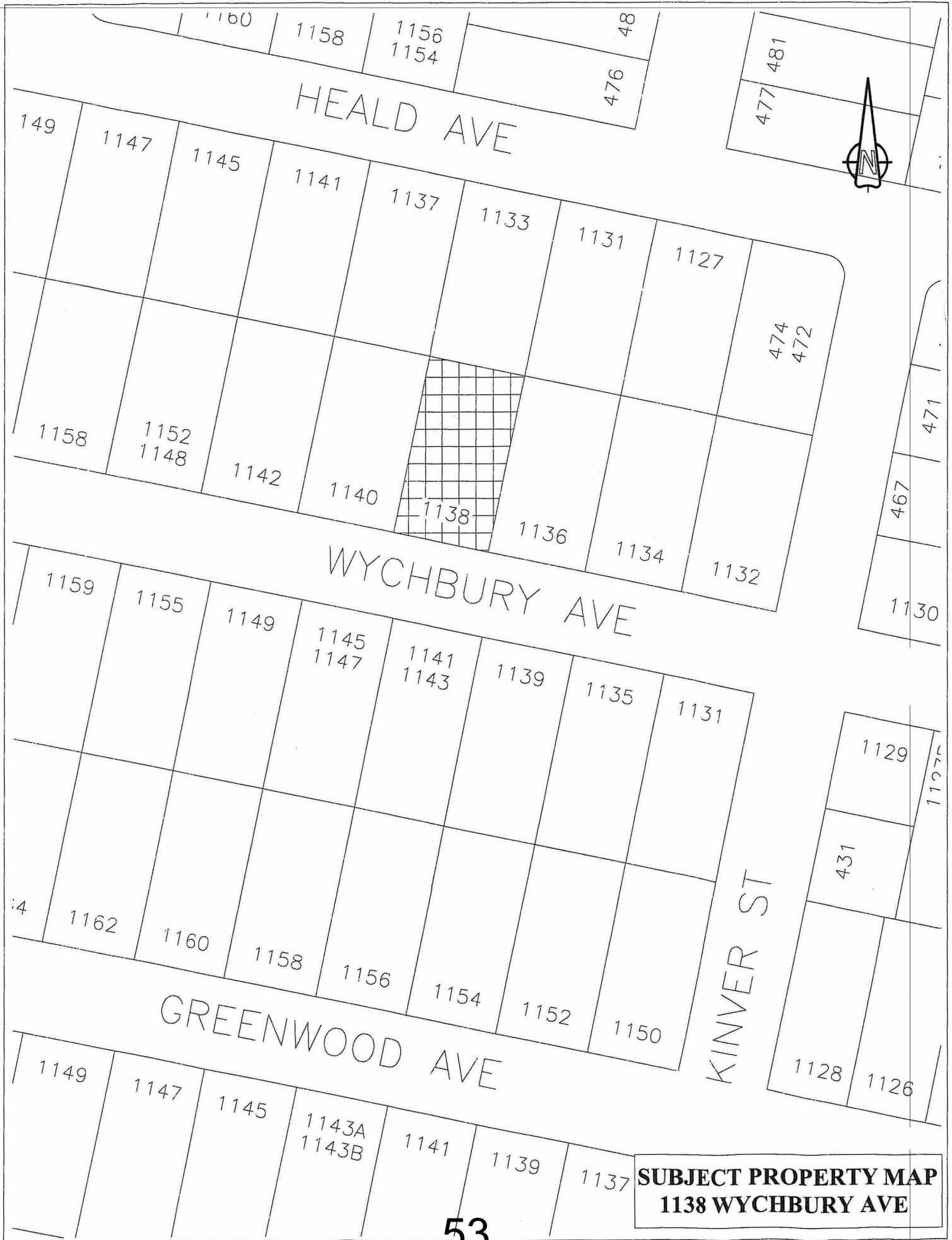
5. Communication

As this is a Development Variance Permit application, notices were mailed to owners and occupiers of parcels within 50 metres [164 ft.] of the subject property on April 8, 2013 indicating that Council would be considering the requested Development Variance Permit application on Monday, April 22, 2013. To date, no responses have been received from the public as a result of these notifications.

To further support this application for variances, the applicant sought out his neighbours to gather their feedback regarding the impact of the increase in height to the existing accessory building [attached].

ALTERNATIVES:

1. Council **approve** Development Variance Permit No. 00005 and direct staff to issue the permit and register a notice on the property title.
2. Council **deny** Development Variance Permit No. 0005 and direct staff to ensure the building is restored to its original state.



**SUBJECT PROPERTY MAP
1138 WYCHBURY AVE**

1138 Wychbury Avenue



Subject Property Boundary: 



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

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Website: www.esquimalt.ca Email: info@esquimalt.ca

Voice: (250) 414-7100
Fax: (250) 414-7111

April 8, 2013

DEVELOPMENT VARIANCE PERMIT NOTICE

An application for a Development Variance Permit has been received from Vernon and Penny Walleen, the registered owners of 1138 Wychbury Avenue [Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016].

Purpose of the Application:

The applicants have completed a renovation of the western portion of the existing non-conforming Accessory Building, adding a new roofline in order to accommodate a vehicle hoist for personal vehicle maintenance. Work was completed without securing a required Building Permit. Review of the application has revealed that this construction requires a 0.4 metre relaxation to the permitted height of an Accessory Building. The remaining three variances are required to sanction the siting of the existing building, constructed in 1980, as it does not conform to current zoning requirements. Should approval of these variances be granted, the owners would be required to secure a building permit and the Building Official would inspect the roof for BC Building Code compliance.

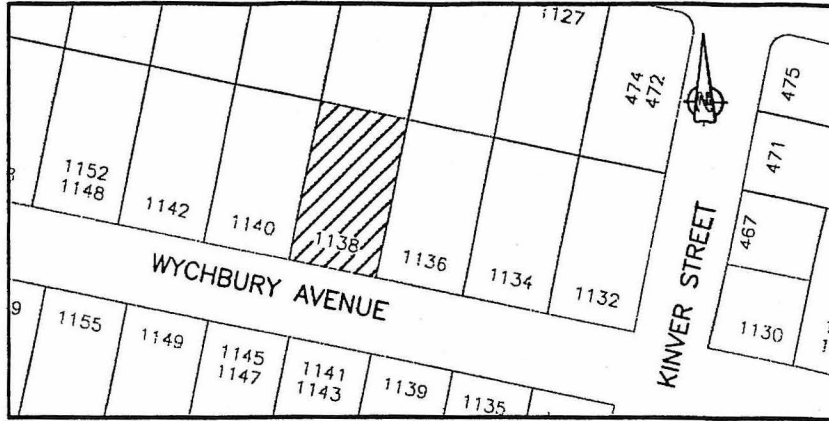
Authorization of the following variances to Zoning Bylaw, 1992, No. 2050 is required:

Zoning Bylaw, 1992, No. 2050, Section 40(6)(b) – Building Height - a 0.4 metre relaxation to the requirement that an Accessory Building shall not exceed 3.6 metres in Height [i.e. from 3.6 metres to 4.0 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(8)(b) – Lot Coverage - a relaxation of 5% to the requirement that all Accessory Buildings shall not exceed 10% of the Area of the Parcel [i.e. increase from 10% of parcel area to 15% of parcel area].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(ii) – Siting Requirements – Accessory Building – Side Setback - a 0.73 metre reduction to the required 1.5 metre setback from an Interior Side Lot Line [i.e. from 1.5 metres to 0.77 metres].

Zoning Bylaw, 1992, No. 2050, Section 40(9)(b)(iii) – Siting Requirements – Accessory Building – Rear Setback - a 0.78 metre reduction to the required 1.5 metre setback from a Rear Lot Line [i.e. from 1.5 metres to 0.72 metres].



Site Location: Lot 15, Block 2, Section 11, Esquimalt District, Plan 6016 [1138 Wychbury Avenue]

The Municipal Council will consider this application at **7:00 p.m., Monday, April 22, 2013, in the Council Chambers, Municipal Hall, 1229 Esquimalt Road, Esquimalt B.C.** Affected persons may make representations to Council at that time or submit a written submission prior to that date.

Information related to this application may be reviewed at the Development Services counter, Municipal Hall, 1229 Esquimalt Road, from 8:30 a.m. until 4:30 p.m., Monday to Friday (excluding Saturdays, Sundays, Statutory Holidays) until April 22, 2013.

**BILL BROWN,
DIRECTOR OF DEVELOPMENT SERVICES**

Personal information contained in communications to Council and its Committees is collected under the authority of the Community Charter and Local Government Act and will be used to assist Council members in decision making. Please note that your comments relating to this matter will form part of the Township's public record and may be included in a public agenda and posted on our website.

Karen Hay
Planning Technician
Township of Esquimalt
1229 Esquimalt Road
Esquimalt, BC V9A 3P1
March 20,2013



Dear Karen Hay:

RE : 1138 Wychbury Avenue

Addendum: Enclosed neighbour's signatures and street map to be included with our application for DVP # 000005 filed February 7, 2013 regarding our addition of accessory building at 1138 Wychbury Avenue.

Yours truly

A handwritten signature in cursive script that reads "Vern Walleen".

A handwritten signature in cursive script that reads "Penny Walleen".

Vern Walleen

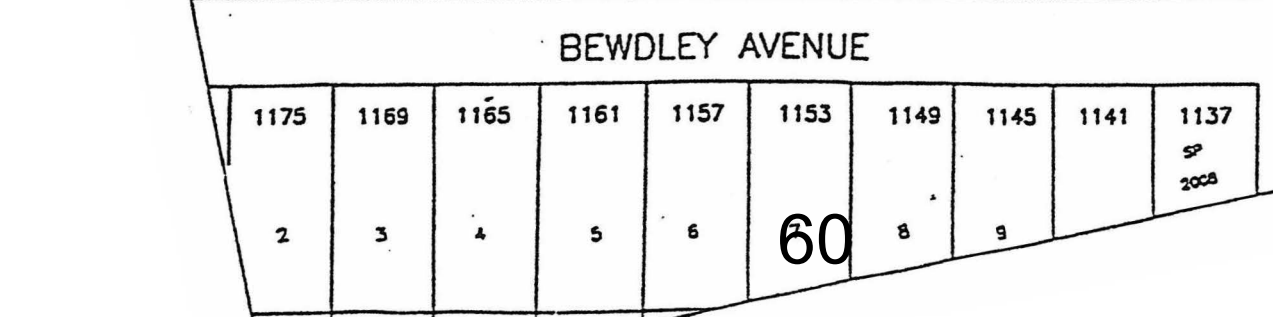
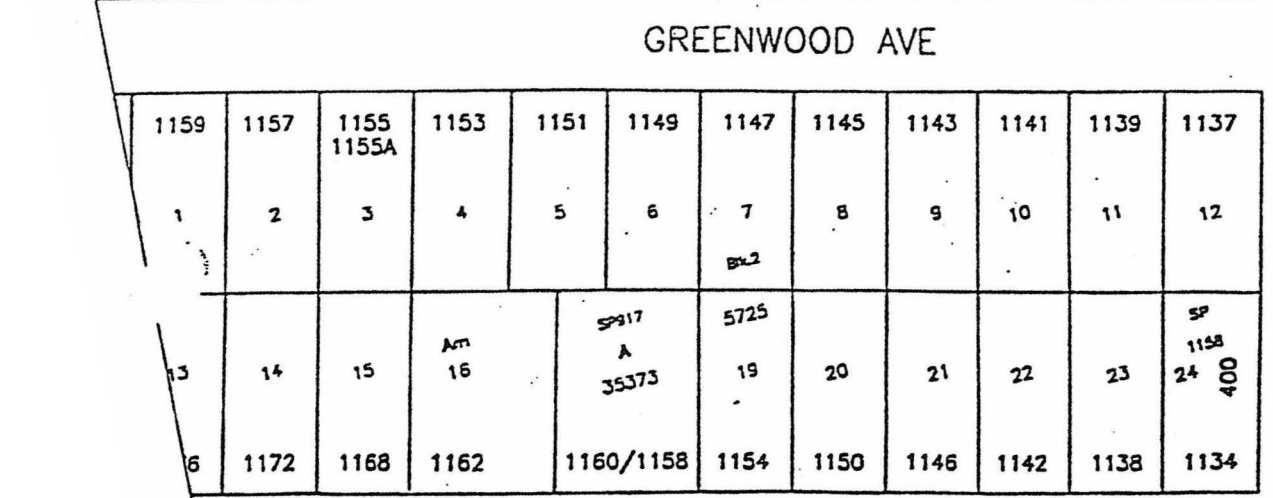
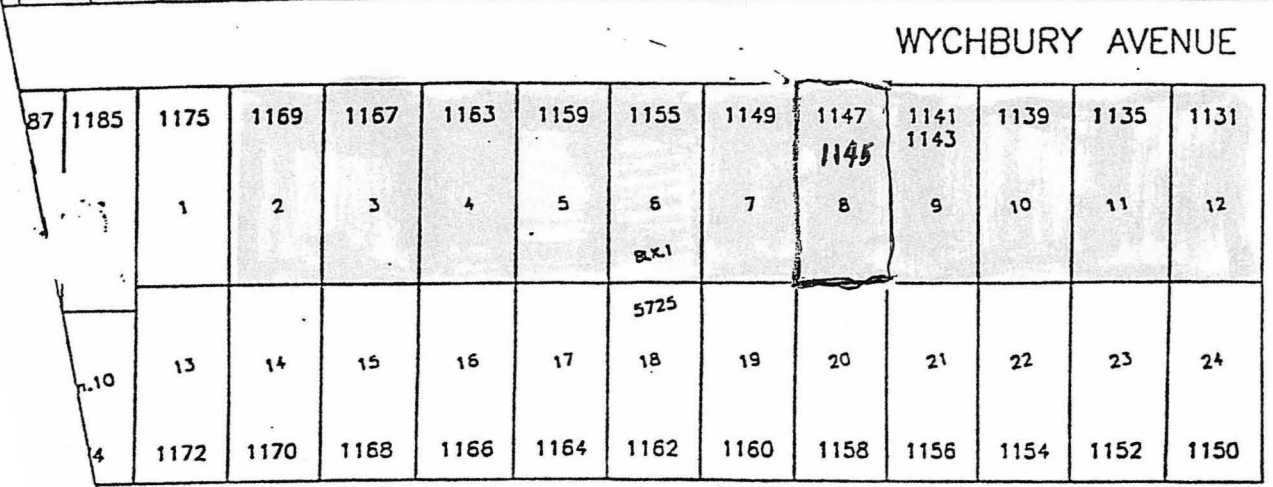
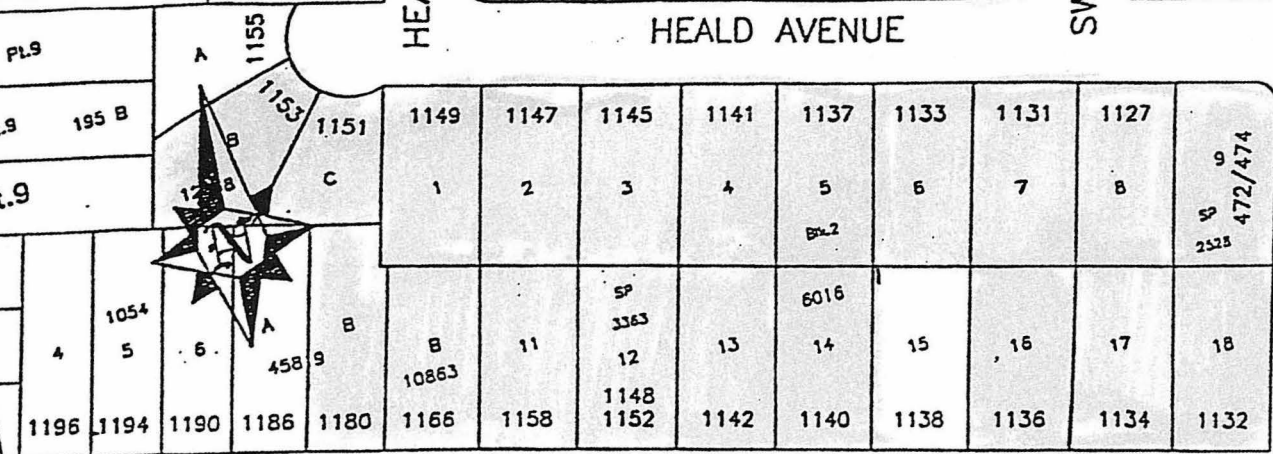
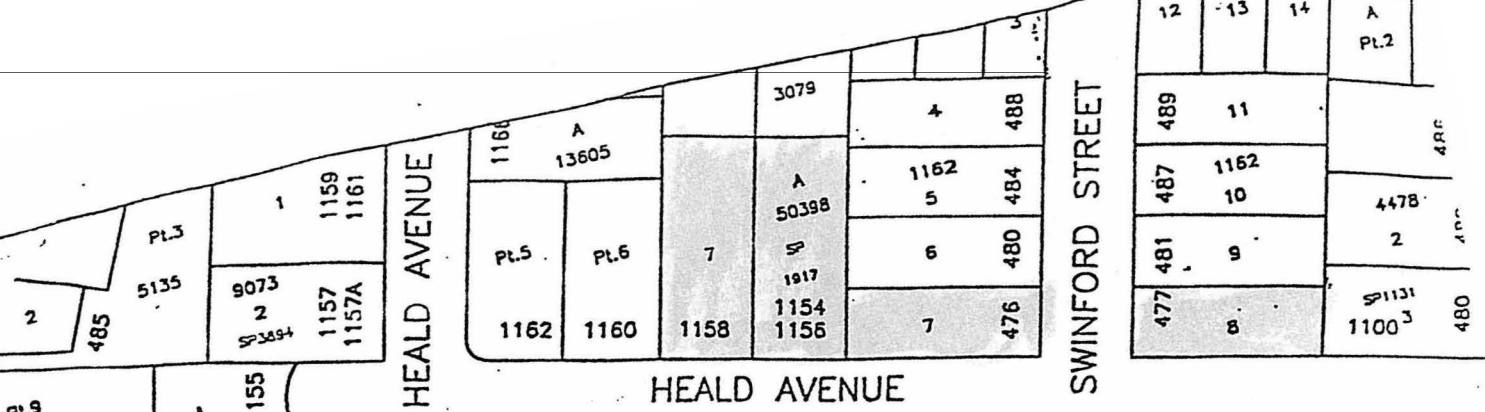
Penny Walleen

We the undersigned do not have a problem with the location, height or size of the addition recently installed to our accessory building at 1138 Wychbury Avenue.

NAME	ADDRESS	SIGNATURE
Sheena Carlson	1136 a+b Wychbury Ave	S. Carlson
A. BURROWS	1134 Wychbury Ave	A. Burrows
M. Hackett	1141 Heald Ave	M. Hackett
Ron Moss	1145 HEALD AVE	R. Moss
LYNDA O'KEEFE	1147 HEALD AVE	L. O'Keefe
Rita GREEN	1151 HEALD AVE	Rita M. Green
Jason Hodge	1140 Wychbury Ave	J. Hodge
GILLIAN KLASSEN	1152 Wychbury Ave	G. Klassen
Cim Connor	1158 WYCHBURY AVE	Cim Connor
MIMI ROBERTSON	1149 WYCHBURY AVE	M. Robertson
B A CURRAN	1135 WYCHBURY	B. Curran
D.E. Russell	1131 Wychbury	D.E. Russell
Michael Giles	472 Kinver St.	M. Giles
J. Olson	474 Kinver St.	J. Olson
RICHARD LEE	477 SWINFORD ST.	Richard E. Lee
Krista O'Brien	1142 Wychbury	K. O'Brien
Laura Long	1166 Wychbury Ave	L. Long

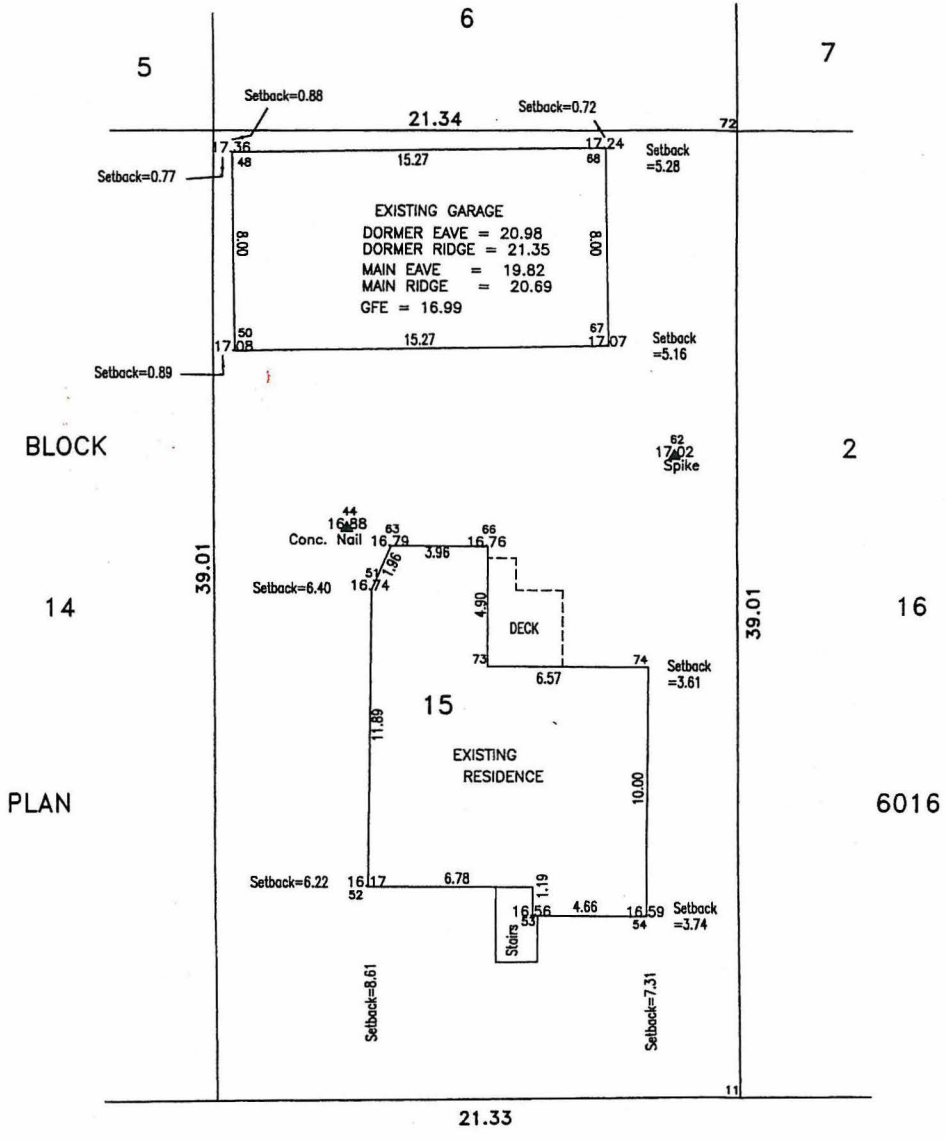
We the undersigned do not have a problem with the location, height or size of the addition recently installed to our accessory building at 1138 Wychbury Avenue.

NAME	ADDRESS	SIGNATURE
Curtis Danckw	1139 Wychbury	C. Danckw
WENDY ISDAHL	476 Swinford St.	W. Isdahl
EDITH MATOUS	1143 WYCHBURY AVE	E. Matous
Jim Millington	1132 Wychbury Ave	Jim Millington
Ann-Marie Millington	1132 Wychbury Ave	Ann-Marie Millington
JANE Devana	1145 Wychbury Ave	J. Devana
Christina Trumpy	1127 Heald Ave	Christina Trumpy
George Herbrich	1149 Heald Ave	G. Herbrich
Lorrene Good	1153 Heald Ave	L. Good
Brian Theobald	1158 Heald Ave	B. Theobald
F.M. Whitehouse	1131 Heald Ave.	F.M. Whitehouse
W. Buck GBRINK	1159 Wychbury Ave	W. Buck
John Fokkema	1169 Wychbury Ave	John Fokkema
Susan Robinson	1163 Wychbury Ave	Susan Robinson
Dwight D. Ince	1163 Wychbury Ave	D. Ince



60

4.3



WYCHBURY AVENUE

Address:
1138 WYCHBURY AVE
Folio:
2228.000
Project:

Date:
Feb 7, 2013
Folder:
DVP00005

NOTE : ELEVATIONS ARE TO GEODETIC DATUM
 THE DECIMAL POINT OF THE ELEVATION
 DENOTES THE LOCATION OF THE SHOT
 TAKEN UNLESS OTHERWISE NOTED
 LOT DIMENSIONS ARE CALCULATED FROM
 CURRENT SURVEY AND EXISTING SURVEY RECORDS
 DIMENSIONS ARE APPROXIMATE(+/-0.15m). IF
 CRITICAL, THEY MUST BE CONFIRMED AFTER
 FURTHER FIELD SURVEYS.
 BUILDING DIMENSIONS AND OFFSETS ARE CALCULATED
 TO THE EXTERIOR OF SIDING

Type / Subject:
DEVELOPMENT VARIANCE PERMIT -
Development Variance Permit



GARAGE HEIGHT CALCULATION

AVERAGE GRADE = 17.19m
 DORMER MIDPOINT = 21.17m
 HEIGHT = 3.98m

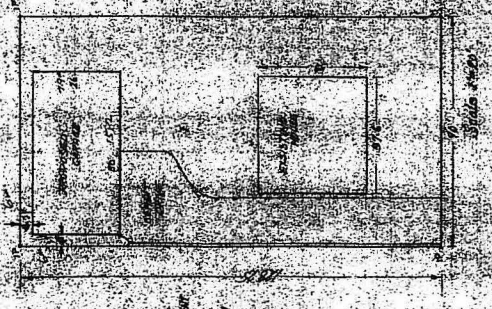
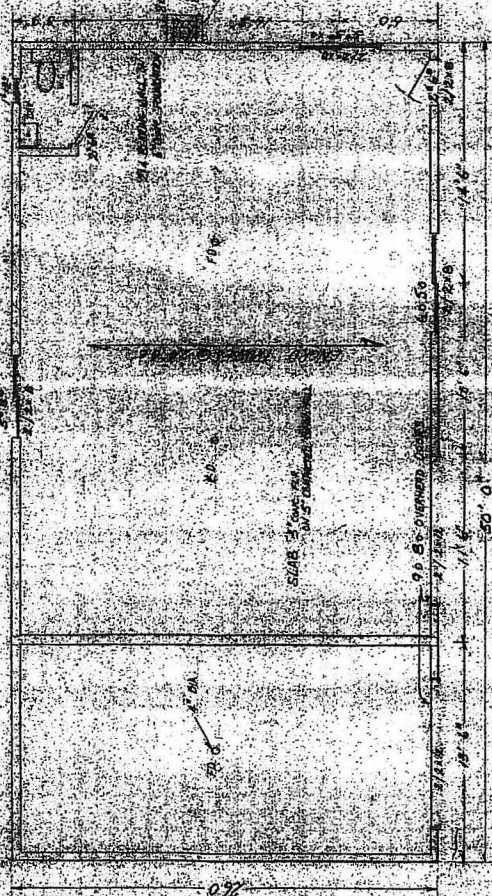
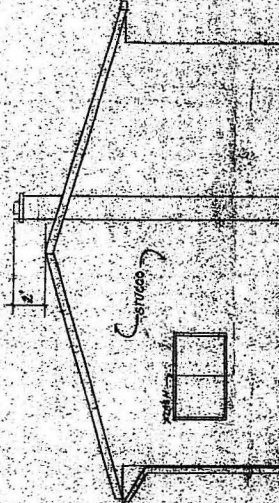
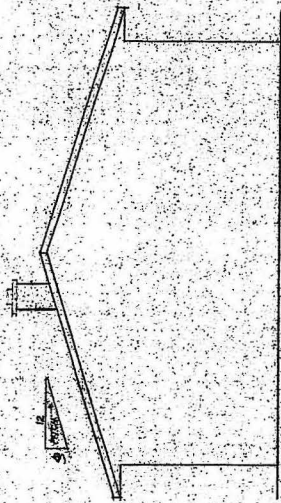
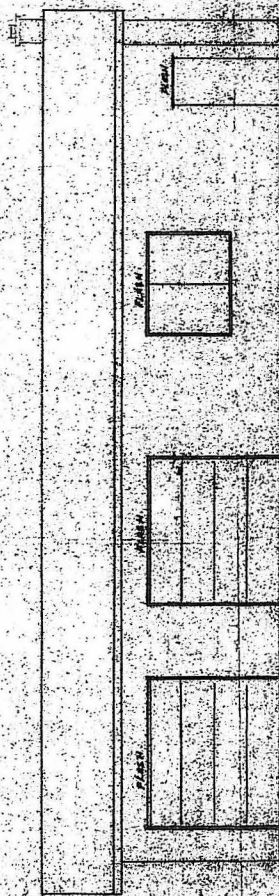
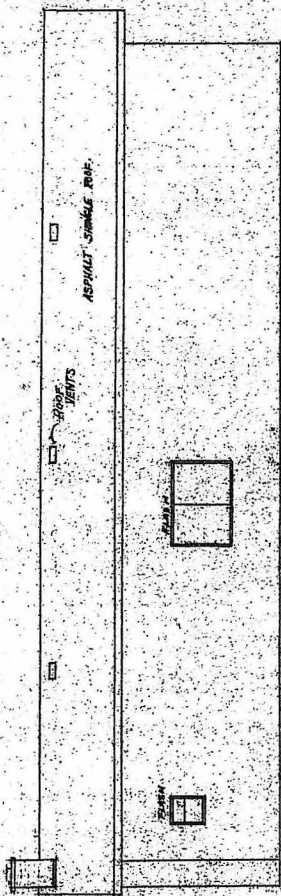
J. E. Anderson and Associates

SURVEYORS ENGINEERS
 VICTORIA NANAIMO

Certified correct, this 16h day of January 16, 2013.

D.R. Carrier, BCLS

SITE PLAN	
1138 WYCHBURY AVENUE	
LEGAL : LOT 15, BLOCK 2, SECTION 11, ESQUIMALT DISTRICT, PLAN 6016	
DRAWN BY : DBL	PROJECT SURVEYOR : D.R. CARRIER
SCALE : 1 : 200	DATE : JAN. 16, 2013.
CLIENT :	
MR. VERN WALLEEN	
OUR FILE : 27879	REVISION :



EVES 2' FROM PL
MAX HEIGHT 12'
DRAINS

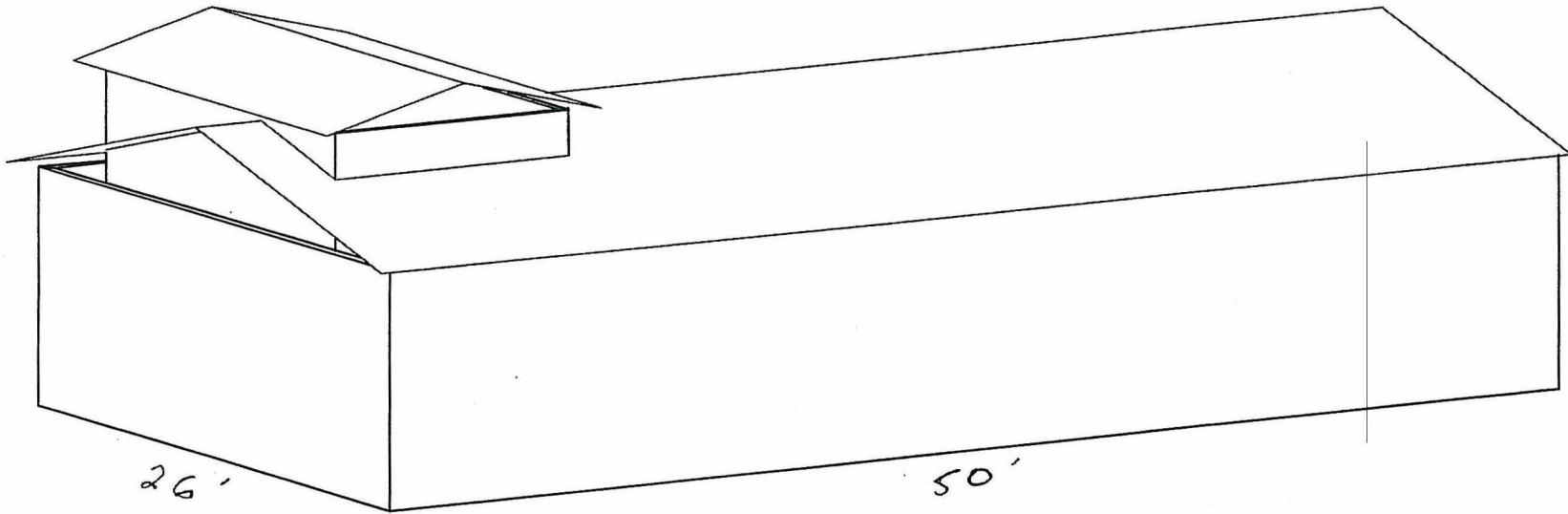
7-255R PLAN 1200 36 57

11/83 WASHINGTON 657



Elly Best

63



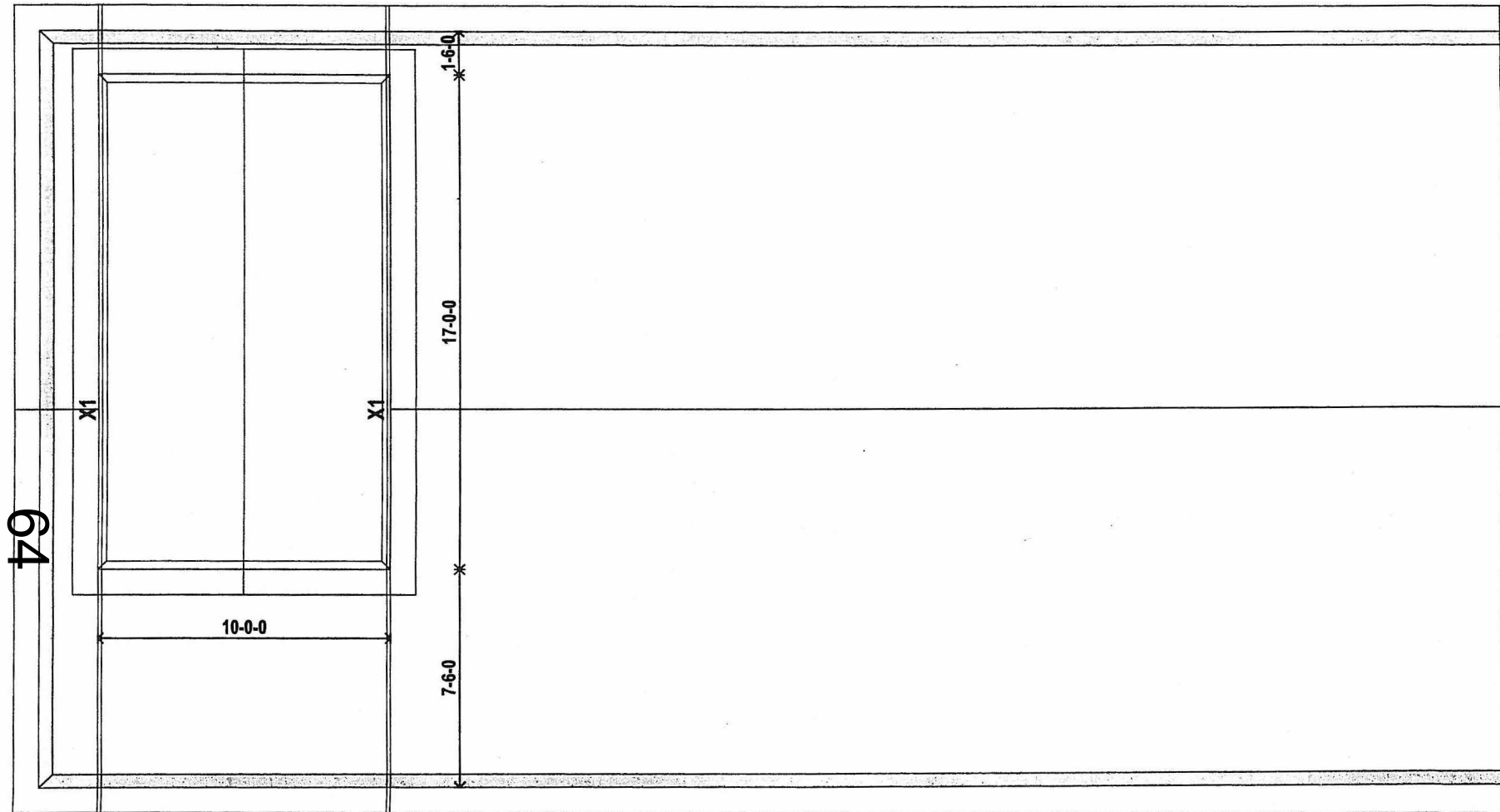
**PACIFIC
TRUSS**

3730 Trans Canada Highway
PO Box 70
Cobble Hill, B.C. V0R 1L0
(250) 743-5584

Vern Walleen
1138 Wychbury Ave
Esquimalt, BC
All trusses @ 24" O.C. Max.
Preliminary Layout.

Roof Loading
TC Live: 0.00 psf
TC Dead: 3.00 psf
BC Live: 0.00 psf
BC Dead: 7.00 psf
TC Stress Inc: 0.00
BC Stress Inc: 0.00
Spacing: 2-0-0 o.c.

Account: Vern Walleen
Job: Q13A080A
Designer: JS
Checker: PBS
Date: 01-24-13



64

X1

X1

10-0-0

* 1-6-0

17-0-0

*

7-6-0

PACIFIC TRUSS
 730 Trans Canada Highway
 O Box 70
 Abbotsford, B.C. V0R 1L0
 (50) 743-5584

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 1138 Wychbury Ave
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 BC Stress Inc: 0.00
 Spacing: 2'-0" o.c.

Account: Vern Walleen
 Job: Q13A080A
 Designer: JS
 Checker: PBS
 Date: 01-24-13



RECEIVED
FEB 07 2013
CORP. OF TOWNSHIP
OF ESQUIMALT
DEVELOPMENT & ENGINEERING SERVICES



ESQUIMALT

Buccaneer Days

June 7, 8, 9, 2013



April 11, 2013

Mayor Barbara Desjardin and Coucilors
Town of Esquimalt

CORPORATION OF THE TOWNSHIP OF ESQUIMALT		
For Information:		
<input type="checkbox"/> CAO	<input type="checkbox"/> Mayor/Council	
RECEIVED: APR 12 2013		
Referred:		
<input type="checkbox"/> For Action	<input type="checkbox"/> For Response	<input type="checkbox"/> COTW
<input type="checkbox"/> For Report	<input checked="" type="checkbox"/> Council Agenda	<input type="checkbox"/> IC

This is to advise that the **2013 Buccaneer Days Weekend** is scheduled for **June 7, 8, 9, 2013** and we would love to have the Coucilors act as Judges for the parade which will be on Saturday, June 8, 2013. We would also ask that due to the Mayor being in the parade, could the Acting Mayor please be on the Reviewing Stand to greet the Base Commander as in past years once again.

If it is not possible to have three Councilors as judges, could Mayor and Council suggest other names for this job.

Thank you for your consideration of this request.

Yours truly,

Sandy Rozon
Secretary. Esquimalt Buccaneer Committee

Bill Emery & Bob McKie, Co-Chairs
P.O. Box 36030 – 1153 Esquimalt Road, Esquimalt, B.C. V9A 3N7

Kim Maddin

From: Laurie Hurst
Sent: April 16, 2013 8:19 AM
To: Kim Maddin
Subject: FW: Municipal Food Bank Resolution
Attachments: Resolution.docx; Information package backgrounder.doc; signed letter re food banks .docx; If we want to close the food banks...docx.pdf; PHO report 2005 excerpts copy-1.pdf

For login and processing, thanks.

Laurie Hurst, CGA
Chief Administrative Officer
Corporate Services
Township of Esquimalt
Phone: 1-250-414-7133
www.esquimalt.ca

CORPORATION OF THE TOWNSHIP OF ESQUIMALT		
For Information:		
<input type="checkbox"/> CAO	<input type="checkbox"/> Mayor/Council	
<input type="checkbox"/>		
RECEIVED: APR 16 2013		
Referred:		
<input type="checkbox"/> For Action	<input type="checkbox"/> For Response	<input type="checkbox"/> COTW
<input type="checkbox"/> For Report	<input checked="" type="checkbox"/> Council Agenda	<input type="checkbox"/> IC

From: Barb Desjardins
Sent: April 16, 2013 8:00 AM
To: Laurie Hurst
Subject: Fw: Municipal Food Bank Resolution

the attachments for the previous letter to go on council agenda as correspondence please

From: Grace Draper
Sent: Monday, April 15, 2013 4:53 PM
To: Barb Desjardins
Subject: Re: Municipal Food Bank Resolution

Attached are some documents which we've prepared for councils:

On 2013-04-15, at 4:21 PM, Barb Desjardins wrote:

Can you please sent the attachments

From: Grace Draper
Sent: Monday, April 15, 2013 11:09 AM
To:
Subject: Re: Municipal Food Bank Resolution

Good morning,
I have received no communication in regards to this Food Bank resolution and I am wondering what its status is at this time in your community. Thanks so much.

Susan Draper

On 2013-03-17, at 11:57 PM, Grace Draper wrote:

Dear Mayor Desjardins,

I am a member of a local faith-based anti-poverty organization called **Faith in Action** (FIA). Recently, we were successful, with Councillor Lisa Helps' assistance, in getting the city of Victoria to endorse a resolution that calls for municipal councils to work with all levels of government with a view to eliminating the need for food banks by 2018.

FIA believes this resolution is an excellent way to start a conversation in our community about the way society is trying to meet the food needs of its poor and vulnerable citizens. With a provincial election just around the corner, we want to lift up this issue in the public arena so that the voices of those citizens living in poverty are not lost. As well, the recent UN Special Rapporteur's Report on the Right to Food in Canada strongly recommended that Canada move away from a charity based food distribution system for poor people towards a rights-based system of insuring that all citizens have access to adequate and nutritious food.

The time is right for your community to think more seriously about other ways to insure dignity for all. I hope you agree.

Attached are some documents which we've prepared for councils:

1) **the resolution** (This can be adapted to suit a particular municipality. For example, Victoria added another "whereas" in its resolution that referred to the Official Community Plan.)

<Resolution.docx>

2) **a backgrounder** (provides context and the rationale for the resolution)

<Information package backgrounder.doc>

3) **a letter from faith leaders** in support of the resolution

<signed letter re food banks .docx>

4) **excerpts from the Public Health Officer's 2005 report on food, health and well-being**

<PHO report 2005 excerpts copy-1.doc>

5) a one page fact sheet that lists **political actions/policies that would need to be implemented** in order for food banks to be eliminated

<If we want to close the food banks...docx>

Faith in Action has put a great deal of time and thought into this resolution package and we're hoping that as the Mayor of your municipality, you will be able to give this issue the attention it deserves. If you have any questions, please contact me. Members of Faith in Action are available to speak with you or your council about this resolution and why we believe we all need to be talking about ways to improve the food security of the vulnerable and poor in our midst.

Thanks so much; I look forward to your reply.

Susan Draper

Victoria, BC V8R 3L5

Susan Grace Draper

<http://www.victoriafaithinaction.ca/>

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>> Susan Grace Draper
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>>
>> <http://www.victoriafaithinaction.ca/>
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RESOLUTION:

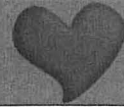
Whereas income security and food security are inextricably bound;

whereas the number of people who are food insecure in municipalities in BC continues to rise in spite of an ever-growing number of charitable food-redistribution efforts;

whereas Canada is obligated under international law to provide an adequate standard of living which includes the human right to adequate food and nutrition;

whereas enabling people to feed themselves with dignity requires everyone's participation, and the most comprehensive way to do this is for all levels of government to accept their responsibilities to develop policies and programs that will end hunger in Canada;

be it resolved that the the City of _____ pledges to encourage the provincial and federal governments to insure food security for all citizens and eliminate the need for food banks by 2018.



RATIONALE

How is it that in a province as wealthy as British Columbia, there are almost 100,000 people using food banks every month, with a third of these clients under the age of 18?

In every community in BC, food banks are having a hard time meeting the complex nutritional needs of the diverse population they serve: working people, single parents, people living with disabilities, seniors, and the addicted and/or mentally ill, many of whom are still inadequately housed.

Thirty years ago in Canada, food banks did not exist. The social safety net Canadians began to put in place after the Great Depression and World War II, insured that most poor people had adequate income support and affordable housing. Soup kitchens were enough temporary support for the mostly unemployable men who had fallen through the gaps.

Certainly much has changed in 30 years, but Faith in Action wonders:

Has the chief tool we use to manage hunger in our community today- the food bank- become part of the problem?

It was never meant to be this way...

Once viewed as an emergency stopgap measure only, the compassionate people who started us down this path believed that when the economy recovered, food banks would close their doors.

Instead, food banks have continued to operate and to expand their services. They have become the chief way we recycle food waste in our communities. There is a huge charitable industry that ramps up two or three times a year to gather donations: all this effort makes us feel good, but is this charitable food redistribution network the most effective way to feed hungry people?

Food Banks Canada reported that in 2010, 35% of Canadian food banks ran out of food. In addition, 50% cut back on the size of their hampers because of rising demand and inadequate supply. Clearly, food banks are not a solution to hunger.

And how does it feel to be on the receiving end of this charity?

Seldom do we consider this question. Food banks divide the community into "us" - those who give- and "them"- those who receive. And in spite of our best efforts to reduce the stigma of using food banks, it exists. In fact, we know many poor people choose to go hungry rather than accept charitable food handouts.

Worse- who is deciding who is eligible and who is not, for this free food? Private charity, not government, and while food banks try to be fair, with a lack of oversight and public accountability, there is no transparency. The people who depend on their services, are not in a position to complain, criticize or appeal.

Surely the most vulnerable deserve our fiercest protection and support!

Faith in Action believes that it is time to stop pretending that charity is the best way to end hunger in our communities.

An adequate standard of living is a human right in our democracy. This right is expressed in the *Universal Declaration of Human Rights* (1948) and the *International Covenant on Economic, Social and Cultural Rights* (1976), both of which Canada has ratified. The *International Covenant on Economic, Social and Cultural Rights* commits Canada, and the provinces, to "the right of everyone to an adequate standard of living for himself/herself and his/her family, including adequate food, clothing and housing."

How then could we ever expect that private charity might be able to serve as the foundation for basic human rights when we know that it is voluntary, unpredictable, and unable to cope effectively with a national crisis? Truly it is time for a reality check.

What food banks actually do is provide "us" with a moral safety valve. Their existence means we can avoid examining the economic structures that create great poverty as well as great wealth in our province. *We can ignore the root causes of poverty and income inequality and hold fast to this cherished belief: if only more people gave to the food banks or did more volunteering, all would be well.*

**But shouldn't ending hunger in our community be everyone's collective responsibility?
Not just those who choose to donate to food charities?**

**FAITH IN ACTION THINKS SO AND THAT'S WHY WE ARE CHALLENGING ALL MUNICIPAL COUNCILS
TO ELIMINATE THE NEED FOR FOOD BANKS OVER THE NEXT 5 YEARS,
BY CALLING ON ALL LEVELS OF GOVERNMENT TO REBUILD CANADA'S SOCIAL SAFETY NET AND
END SYSTEMIC POVERTY.**

Are we striving for a just society where all citizens are valued and contribute to its success?
Or are we just a society content to let the poor make do with our leftovers?

By supporting this resolution, you'll be standing with the men and women who have been working for decades to make your community the best it can be for all its citizens. It seems fitting that we conclude this rationale with a table grace used by J. S. Woodworth, minister, Member of Parliament, and pioneer in Canada's struggle for social and democratic rights:

We give thanks for this food, for we recognize it comes to us through
the efforts of our brothers and sisters, here and throughout the world;
may what we desire ourselves, we wish for all, and to this end,
take our share in the world's work and struggles.

www.victoriafaithinaction.ca

November, 2012

To leaders in municipal and provincial governments:

As faith leaders, we are deeply concerned about the de facto public policy that for the indefinite future, care for those with insufficient food will remain the sole responsibility of volunteers.

What concerns us about such a policy is that it assumes that care for the poorest is the exclusive responsibility of a very small segment of our society – those who volunteer – and that this policy implies that there is no need for the wider society to take responsibility for feeding those without food.

Any society which encourages the vast majority of its members to believe they have no responsibility for the poorest is a society in danger of destructive divisions.

One of the unintended consequences of leaving basic food provision to volunteers is that the wider society no longer asks questions about why there are so many people with insufficient food in our city. The growing gap between the rich and poor in Canada indicates that we are dealing with a systemic problem. If our society doesn't ask why that is happening, then the ranks of those without food will simply grow, and the quality of life will deteriorate for all of us.

Religious teachings inform us that justice – ensuring fairness and dignity for all – is a priority for any society that wishes to remain healthy and productive. This ancient wisdom applies not only to those who volunteer or who attend religious worship, but also to all members of society.

Therefore, we call on our elected representatives to make ending hunger a matter of government policy, and not just the duty of those who volunteer. All levels of government need to work together and accept their responsibilities to provide policy leadership to feed, clothe and house all our citizens to an adequate standard.

Together let us create a world where no child goes to bed hungry at night and everyone has an opportunity to achieve their full potential as human and spiritual beings. By doing so we will create a community in which all of us will be proud to be Canadians and citizens of Victoria.

Signed,

The Rev. Alanna Menu
Centennial United Church

Pastor Brenda Nestegaard Paul
Grace Lutheran Church

The Rev. Dr. Ian Victor,
Lead Minister,
St. Andrew's Presbyterian Church

The Rev. Dr. Larry Scyner,
Priest-in-charge,
St. John the Divine

Canon Karen Fast,
Associate Priest,
St. John the Divine

The Rev. Dr. Allan Saunders,
Lead Minister,
First Metropolitan United Church

Rabbi Harry Brechner
Congregation Emmanu-El

The Rev. Dr. Harold Munn,
Anglican Mentor-in-Residence,
Vancouver School of Theology
(retired Rector of St. John the Divine)

Father Dean N. Henderson
Catholic Chaplain
University of Victoria/Camosun College

Stuart R. Andrie,
Ministry Coordinator
Office of Justice and Life,
Diocese of Victoria

The Rev. Dennis Hayden,
St. Luke, Cedar Hill

Westshore Compassion Group
Anglican Church of the Advent,
Colwood BC

Rolf Hasenack, OP
Pastor,
Saanich Peninsula Parish,

Father William Haan,
St. Joseph the Worker Parish

Ross White
Cadboro Bay United Church

Murray Luft,
Dialogue on Justice, Peace and Faith Group

Sisters of St. Ann,
Social Justice Committee

**IF WE WANT TO ELIMINATE THE NEED FOR FOOD BANKS IN BC,
HERE'S WHAT GOVERNMENTS CAN DO:**

"A sound social safety net is neither an unnecessary cost nor a drain on the economy. Rather, it is a vital dimension of a robust economy and an essential component of social justice."

Repairing Canada's Social Safety Net by Sherri Torjman

<http://www.caledoninst.org/Publications/PDF/631ENG.pdf>

- 1) Increase income assistance and disability benefit rates in a significant way, and remove the barriers that prevent people in need from receiving income assistance. More money is not only the simplest way to prevent hunger, but it also provides the most dignity to the recipient.
- 2) Minimum wages should be indexed to inflation and set at a level that no full-time, full-year worker lives in poverty. Again, more money means more choices and more dignity.
- 3) Immediately start building at least 2000 new units of social housing per year (not counting conversions, rental subsidies or shelter spaces). Between the mid-1970s and early 1990s, with the help of the federal government, BC created between 1,000 and 1,500 new units of social housing every year. In 2010, BC built only 280 new social housing units. We have not kept up with the need for affordable housing in this province. Higher housing costs mean people have to choose between paying the rent or buying groceries.
- 4) Implement a high-quality, universal, publicly funded, early learning and child-care program. The United Nations (UN) report card on child care—The Child Care Transition, issued in 2008—ranked us last (tied with Ireland) out of 24 economically advanced countries in the area of early childhood education and care. Economist Dr. Pierre Fortin found that the employment rate for women in Quebec increased by 3.8 percent (or 70,000 women) in 2008 as a result of the province's investment in affordable childcare. This translated into a 1.8 percent increase in the employment rate for the province and a 1.7 percent boost to Quebec's GDP.
- 5) Increase the availability of post-secondary grants for low-income students and allow income assistance recipients to retain benefits while attending a post-secondary institution. Aboriginal Canadians particularly need more support for education and training programs, as they still experience high rates of non-completion of high school.
- 6) Employment supports could be improved by extending supplementary health, dental and drug benefits to all low-income households, and not just to those on social assistance.
- 7) Community initiatives that seek to reduce energy, transportation and recreation costs for low-income households need to be promoted and strengthened. As well, support for community gardens and kitchens as a way for low-income households to increase their food security would also lessen the need for food banks and soup kitchens.

Note: Faith in Action recognizes that the first six points in this list reference provincial and federal responsibilities. In order to end hunger, municipal governments need to use the leverage they have to pressure these other levels of government to work together and repair Canada's social safety net. FOOD SHOULD NOT BE A MATTER OF VOLUNTARY CHARITY BUT A KEY ELEMENT OF SOCIAL POLICY AT ALL LEVELS OF GOVERNMENT. LOCAL GOVERNMENT'S RESPONSIBILITY FOR HEALTHY COMMUNITY INFRASTRUCTURE INCLUDES FOOD.



Excerpts from

**“Food, Health and Well-Being in British Columbia”
(Provincial Health Officer’s Annual Report 2005)**

<http://www.health.gov.bc.ca/pho/reports/>

- Food banks fill a gap by providing emergency food to people facing hunger, but they are not a dignified means to access food, are nutritionally inadequate, are limited in quantity and quality, and do not build capacity towards increased food security for all. As such, although they are—at present—indispensable, *food banks do not constitute a viable solution to food insecurity in BC.*
- More work needs to be done at the community, provincial, and national level to address the *underlying cause of household food insecurity—poverty.*
- A number of initiatives are available in some communities, such as school meal programs, food banks, community gardens and fruit tree programs, community kitchens, and good food boxes, but *these initiatives are often not accessible to all in need, are piece-meal at best, and are not funded in a sustainable manner.*
- Food banks were created as an emergency response and were never intended to provide a nutritious diet. As they are dependent on donations, the type of food available varies widely from week to week, and month to month. The majority of food is processed or packaged since vegetables and fruit are less likely to be donated than other types of food (Wilson & Tsoa 2002). Many food banks simply do not have the capacity to store refrigerated products or produce. *Nor can food banks accommodate people with medical conditions requiring special diets, such as low-sodium foods for hypertension or low-sugar foods for diabetes.*
- *Individuals in food-insecure households in Canada are more likely to report ailments such as heart disease, diabetes, and high blood pressure (Vozoris & Tarasuk, 2003).*
- *Children in hungry households in Canada are reported to have significantly poorer health than other children (McIntyre, Connor, & Warren, 1998). Almost 30 per cent of children in food-insufficient households suffer from asthma, compared with 13.5 per cent of children in food-secure households (McIntyre, Walsh, & Connor, 2001). Insufficient nutrition during early childhood can cause permanent cognitive damage, affecting a child’s ability to learn and function (Community Nutritionists Council of BC, 2004).*

In conclusion:

Working Towards Change...

Health cannot be separated from environmental and societal influences surrounding the individual. Facing epidemics of obesity and chronic illness, **governments need to strive to create environments that make the healthy choice the easy choice.** We cannot expect people to make healthy choices when they live in unsupportive social and physical environments. *It is therefore necessary to work towards creating a positive and healthy social, nutritional, and physical environment where people can have access to healthy and safe food, and can take part in physical activity that will allow them to live healthier lives.*



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
 Telephone (250) 414-7100 Fax (250) 414-7111

NOTICE OF MOTION

Request for Notice of Motion, Pursuant to Sections 37 and 38, Council Procedure Bylaw No. 2715, 2009, as amended.

INTRODUCED: Council Meeting – April 15, 2013

FROM: Councillor Tim Morrison

SUBJECT: Use of Costumed Mascots for Commercial Marketing in Public Spaces

PRESENTED TO

APR 15 2013

MUNICIPAL
COUNCIL

WHEREAS: the Township of Esquimalt respects the rights of residents and visitors to enjoy the Township's public spaces such as (but not limited to) streets, sidewalks, parks and pathways without interruptions from intrusive and/or inappropriate commercial marketing;

WHEREAS: the Township of Esquimalt strives to provide a well-planned community that is attractive, respectful and considerate for both residents and businesses that support maintaining a pleasant, welcoming community;

WHEREAS: numerous complaints have been received regarding certain recent marketing tactics within the Township of Esquimalt:

THEREFORE BE IT RESOLVED:

That Council directs staff to prepare a report for Council's consideration on the options, including revisions to existing bylaws or adoption of a new bylaw, to regulate the use of mascots, including the following:

1. The use of a mascot or any other costumed promoter for the purposes of business and commercial marketing activities in any public spaces is not permitted within the Township of Esquimalt unless otherwise authorized by Council.
2. A business owner who wishes to use a mascot or any costumed promoter for the purposes of business and commercial marketing activities in public spaces may seek a permit for specific times, dates, locations and purposes by way of a request to Council. Any use of a mascot or any other costumed promoter for the purposes of business and commercial marketing activities in any public spaces that do not follow the specific conditions of an authorized permit shall result in a cancellation of the permit and the offender may be subject to the penalties as listed in Sections 4 (i), (ii) and (iii).
3. A majority vote of approval by Council is required for the issuing of such permit. If Council is on a scheduled break and unable to consider permit requests prior to a specific marketing event, then the applicant may seek a permit from the Mayor, and the

NOTICE OF MOTION

Introduced: Council Meeting – Month XX, 2012

Subject:

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Mayor (or Acting Mayor) will be authorized to review and decide the permit request on behalf of Council.

4. Any unauthorized use of a mascot or any other costumed promoter for the purposes of business and commercial marketing activities in any public spaces within the Township of Esquimalt shall be subject to the following penalties:
 - i.) First Offence: a fine of \$250 or, at the discretion of the Township's Bylaw Officer, an official letter of warning from the Township of Esquimalt in lieu of the first-offence fine.
 - ii.) Second Offence: a fine of \$500
 - iii.) Third Offence & all other continued offences: a fine of \$1000.
5. Corporate/business mascots participating as official sponsors for community and/or charitable special events shall be exempt for the specific dates, times, and locations of such special events.

BACKGROUND:

- A new business that has set up in the past year on Esquimalt Road has been regularly using a human mascot in an obtrusive and offensive costume that wanders the streets and sidewalks of Esquimalt disturbing both residents and visitors of Esquimalt as well as disturbing the image of neighbouring businesses. The mascot also regularly sits in a lawn chair on the busy corner of Esquimalt and Admirals promoting the business to frequent traffic moving in/out and around the community. While complaints have been made directly to the business owner and to the Township of Esquimalt, this business owner's marketing tactic continues to occur frequently.
- An enforceable bylaw is required to prevent this tactic from continuing to disturb Esquimalt residents, visitors and neighbouring businesses.
- This bylaw should only be applicable to commercial marketing activities by business operators and not to apply to non-profit community groups, community events, celebrations, gatherings, and any other official community-sponsored public displays.
- This bylaw should not apply to businesses that use mascots or costumed representatives for official community and/or charitable sponsorships and events.