



Corporation of the Township of Esquimalt

**ESQUIMALT  
PARKS AND RECREATION  
ADVISORY COMMITTEE**

**April 18, 2013 at 7:00 P.M.  
COUNCIL CHAMBERS  
1229 ESQUIMALT ROAD**

## **A G E N D A**

- 1. COMMITTEE APPOINTMENTS**  
A copy of letters signed by Mayor Desjardins regarding Appointments to the Parks and Recreation Advisory Committee for 2013. (p.2-4)
- 2. ELECTION OF CHAIR AND VICE CHAIR**
  - (1) Election of Chair
  - (2) Election of Vice Chair
- 3. APPROVAL OF AGENDA**
- 4. MINUTES**  
Minutes of the Regular Meeting of the Parks and Recreation Advisory Committee held on November 15, 2012. (p.5-7)
- 5. DIRECTOR'S REPORT**
  - (1) 2013 Parks and Recreation Advisory Committee Member List
  - (2) 2013 Departmental Overview and Parks and Recreation Advisory Committee Terms of Reference Presentation
  - (3) Parks and Recreation Project Plan Update
  - (4) Invitation to Host BC Seniors Games
  - (5) Senior's Tea & Art in the Park
- 6. COMMITTEE ROUNDTABLE**
- 7. PUBLIC QUESTION PERIOD**
- 8. ADJOURNMENT**



## CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1  
Website: [www.esquimalt.ca](http://www.esquimalt.ca) Email: [info@esquimalt.ca](mailto:info@esquimalt.ca)

Voice: (250) 414-7100  
Fax: (250) 414-7111

### *Office of the Mayor*

January 25, 2013

Celia Owen

Esquimalt, BC

Dear Ms. Owen:

**Re: Parks and Recreation Advisory Committee**

This will advise that, at its meeting held on December 17, 2012, the Municipal Council considered the matter of appointments to the Parks and Recreation Advisory Committee.

I am pleased to inform you that Council resolved to reappoint you for a two year term to the Parks and Recreation Advisory Committee, such appointment to expire December 31, 2014.

Scott Hartman, Staff Liaison for the Parks and Recreation Advisory Committee, will be in contact with you shortly to advise of the first meeting date.

On behalf of myself and all members of Council, congratulations on your reappointment.

Yours truly,

A handwritten signature in cursive script that reads "Barbara Desjardins".

Barbara Desjardins  
Mayor

BD/dl

cc: **Scott Hartman**



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### *Office of the Mayor*

January 25, 2013

Willie MacGillivray

Esquimalt, BC

Dear Mr. MacGillivray:

**Re: Parks and Recreation Advisory Committee**

This will advise that, at its meeting held on December 17, 2012, the Municipal Council considered the matter of appointments to the Parks and Recreation Advisory Committee.

I am pleased to inform you that Council resolved to reappoint you for a two year term to the Parks and Recreation Advisory Committee, such appointment to expire December 31, 2014.

Scott Hartman, Staff Liaison for the Parks and Recreation Advisory Committee, will be in contact with you shortly to advise of the first meeting date.

On behalf of myself and all members of Council, congratulations on your reappointment.

Yours truly,

Barbara Desjardins  
Mayor

BD/dl

cc: **Scott Hartman**



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### *Office of the Mayor*

January 25, 2013

Peter Ryan

Esquimalt, BC

Dear Mr. Ryan:

**Re: Parks and Recreation Advisory Committee**

This will advise that, at its meeting held on December 17, 2012, the Municipal Council considered the matter of appointments to the Parks and Recreation Advisory Committee.

I am pleased to inform you that Council resolved to reappoint you for a one year term to the Parks and Recreation Advisory Committee, such appointment to expire December 31, 2013.

Scott Hartman, Staff Liaison for the Parks and Recreation Advisory Committee, will be in contact with you shortly to advise of the first meeting date.

On behalf of myself and all members of Council, congratulations on your reappointment.

Yours truly,

Barbara Desjardins  
Mayor

BD/dl

cc: **Scott Hartman**



Corporation of the Township of Esquimalt

# ESQUIMALT PARKS AND RECREATION ADVISORY COMMITTEE

November 15, 2012

7:00 p.m.

Council Chambers

Esquimalt Municipal Hall, 1229 Esquimalt Road

## MINUTES

**Present:** Councillor Meagan Brame  
Councillor Tim Morrison  
Willie MacGillivray  
John Noyes  
Darwin Robinson  
David Coney  
Celia Owen  
Peter Ryan  
S. Hartman, Director of Parks and Recreation Services  
J. Byron, Manager of Recreation Services

**Regrets:** Mark Harris

The meeting was called to order at 7:02 p.m.

### 1. APPROVAL OF AGENDA

Moved by Celia Owen, seconded by John Noyes that the Agenda for the Regular Meeting of the Parks and Recreation Advisory Committee for November 15, 2012 be approved.

The motion **CARRIED**.

### 2. MINUTES

Acceptance Moved by Celia Owen, seconded by Peter Ryan

The motion **CARRIED**.

### 3. REPORTS

Community Events Funding – a report from the Community Recreation Coordinator.

One application for funding was received from the Esquimalt Residents Association to cover their AGM costs. Peter Ryan and John Noyes abstained from voting as they are both involved with the organization.

Darwin Robinson expressed concern that this was not a community event and would be precedent setting if funding was granted.

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Councillor Morrison explained the AGM was a public event with a speaker. He suggested the room rental fee of \$50 be covered. Councillor Morrison pointed out that no membership fees are charged by the E.R.A.

Willie McGillivray said this request was not in keeping with the spirit of the fund.

Councillor Morrison moved that \$75 be given to ERA and that this not be considered precedent setting until Council has the ability to update the Terms of Reference. There was no Secunder.

Moved by David Coney and seconded by Celia Owen that the request be denied. Councillor Morrison opposed.

The motion **CARRIED**.

**4. DIRECTOR'S REPORTS**

- December 8 opening of the Memorial Park Centennial Brick project.
- Winter Drive-in Movies will be ELF on December 11, 2012 and Polar Express on December 18, 2012.
- Annual Pool Closure December 2-14
- Public Information Strategy for Aquatic Energy Upgrade and U.V. Conversion

Neighborhood Development Strategy – Scott asked Committee members for suggestions on what Parks & Recreation's role in Community and Neighborhood Development should be:

Ideas were:

- Uvic has a presenter on Community Action
- Create a situation to link people looking for different services.
- Volunteer parties working in Parks.
- Expand on Networks and Partnerships.
- Block Parties, connect with Renaissance,
- After School programs at Schools & Recreation Centre
- Do a Pilot project and gauge response.
- Plan park activities as they are underutilized. i.e. parties and bootcamp.
- Walking tours, friends of parks, invasive species removal,
- Door to door survey, younger staff delivering program information
- Don't want to lose anything so no cost to existing services.
- Interpretive messaging throughout Esquimalt.
- Concern over choice of locations for certain events.

**6. PUBLIC QUESTION PERIOD**

There were no questions from the public.

**7. ADJOURNMENT**

Moved by Peter Ryan and seconded by Councillor Morrison that the meeting be adjourned at 9:08 p.m.

The motion **CARRIED**.

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Meeting adjourned at 9:08pm

**CERTIFIED CORRECT**

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Scott Hartman  
Director of Parks and Recreation Services

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Chairperson, Esquimalt Parks and  
and Recreation Advisory Committee

Draft