



# **CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

## **MINUTES REGULAR MEETING OF MUNICIPAL COUNCIL MONDAY, DECEMBER 17, 2012 7:00 P.M. COUNCIL CHAMBERS**

**PRESENT:**

Mayor Barbara Desjardins  
Councillor Meagan Brame  
Councillor Dave Hodgins  
Councillor Lynda Hundleby  
Councillor Robert McKie  
Councillor Tim Morrison  
Councillor David Schinbein

**STAFF:**

Scott Hartman, Acting Chief Administrative Officer/Director of  
Parks and Recreation Services  
Ian Irvine, Director of Financial Services and IT  
Bill Brown, Director of Development Services  
Anja Nurvo, Manager of Corporate Services  
Ritchie Morrison, Communications Coordinator  
Marlene Lagoa, Sustainability Coordinator  
Diane Knight, Executive Assistant to Mayor and CAO  
Louise Payne, Recording Secretary

**OTHER:**

Keith Lindner, Inspector, West Division, VicPD

**1. CALL TO ORDER**

Mayor Desjardins called the meeting to order at 7:00 pm.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

**MOTION:** Moved by Councillor Brame/Councillor McKie:  
That the Agenda be approved with the deletion of Item 7(4) 2013 Age-Friendly Community Planning and Project Grant Application, Staff Report No. P&R-12-006.

**CARRIED UNANIMOUSLY.**

**4. MINUTES**

**MOTION:** Moved by Councillor Hodgins/Councillor McKie:  
That the following minutes be adopted as amended:

- (1) Minutes of the Special Meeting of Council, December 3, 2012
- (2) Minutes of the Regular Meeting of Council, December 3, 2012 – Item 4(2)(a) Council Appointments for 2013, delete Councillor Hundleby as “Alternate” for the Capital Regional District Arts Committee.

**CARRIED UNANIMOUSLY.**

**5. PRESENTATION**

- (1) Presentation to Centennial Sponsors

In recognition of their generous support of Esquimalt’s Centennial 2012, Mayor Desjardins made the following presentations:

- Canadian Heritage (regrets);
- Ministry of Community, Sport and Cultural Development – Ida Chong (former Minister of Community, Sport and Cultural Development);
- Province of British Columbia, Intergovernmental Relations, Francophone Affairs – Chantal Brodeur, Francophone Affairs Program Project Coordinator;
- Country Grocer – Peter Cavin, Director, Mark Wilson, Director, Brad Boughton, Store Manager;
- Provincial Capital Commission – Kris Andersen, Program Manager, Outreach and Engagement;
- RBC Royal Bank – Esquimalt Branch – Patti Paul, Mutual Funds Representative;
- Seaspan – Victoria Shipyards – Dorothy Dodge, Executive Assistant;
- 100.3 The Q – the Zone 91.3 – John Shields, Senior Programming Manager;
- CTV Vancouver Island – Amanda Wilson, Account Executive;

- Times Colonist – Sue Webber, Advertising Sales Representative, Jason Scriven, Manager;
- Associated Engineering – Mark Dhillon;
- BC Hydro (regrets);
- Black Press – Shelley Westwood, Account Representative, Don Descoteau, Editor
- Island Tents and Events – Gisele Hatten, General Manager and Wayne Hatten, Manager.

## **RECESS AND RECONVENE**

The Regular Meeting of Council recessed at 7:25 pm and reconvened at 7:30 pm with all members of Council present.

## **6. PUBLIC INPUT**

*Mark Salter, resident*, expressed his appreciation for the staff report on the electric vehicle charging station. With respect to the staff report regarding Macaulay Point Park, he suggested that environmental stewardship strategies be applied to other municipal parks as well.

*Muriel Dunn, resident*, expressed concern for Esquimalt's newest business on Esquimalt Road, selling "bongs", and requested that Council review municipal bylaws with a view to exclude this type of business in the community. She also expressed concern with proposed developments in the community that are not family-oriented.

*Peter Ryan, resident*, expressed concern with the amount of money being spent on Macaulay Point Park, and noted that he wanted this park to be dog-friendly.

**MOTION:** Moved by Councillor Hodgins/Councillor Morrison:  
That Council directs staff and Esquimalt/Victoria Police Department to investigate enforcement options with regard to the new business on Esquimalt Road which has been the subject of recent complaints, and provide information for Council's consideration.

**CARRIED UNANIMOUSLY.**

## **7. STAFF REPORTS**

### *Administration*

(1) 2013 Council Meeting Schedule, Staff Report No. ADM-12-053

**MOTION:** Moved by Councillor Hodgins/Councillor McKie:  
That the Council of the Corporation of the Township of Esquimalt approves the 2013 Regular Meeting Schedule of Council and the Committee of the Whole as attached to Staff Report No. ADM-12-053.

**CARRIED UNANIMOUSLY.**

(2) Electric Vehicle Charging Station, Staff Report No. ADM-12-061

The Sustainability Coordinator presented Staff Report No. ADM-12-061 and answered questions from Council.

**Council Comments:**

- Must maintain cost recovery for the charging station;
- If rest of the regional municipalities do not charge for this service, would not want to see Esquimalt charging;
- To be part of the pilot project, will use \$16,000 from the Sustainability Reserve Fund;
- Review after one year; *Staff advised that would require an amendment to the Fees and Charges Bylaw to implement/charge a fee.*

**MOTION:** Moved by Councillor Morrison/Councillor Hundleby:

That Council approve:

- a) Spending of up to \$16,000 from the Sustainability Reserve Fund to cover the cost of purchasing and installing one [1] Level 2 electric vehicle charging station with dual charging cords in the Municipal Hall/Library parking lot;
- b) The signing of the Community Charging Infrastructure Fund Agreement for the receipt of \$8,000 of funding towards the purchase and installation of the electric vehicle charging station;
- c) A new 2013 core budget item of \$2,000 to cover the cost of operating and maintaining the electric vehicle station;
- d) The Township of Esquimalt's participation in BC Hydro's pilot program to track the real-time electricity use of charging stations; and
- e) Providing free use of the electric vehicle charging station with the option to review charging a competitive user fee in one year.

**CARRIED UNANIMOUSLY.**

*Finance*

- (3) Local Grant – Greater Victoria Harbour Authority for Na'Tsa'Maht – the Unity Wall, Staff Report No. FIN-12-016

The Director of Financial Services introduced Curtis Grad, CEO of the Greater Victoria Harbour Authority who answered questions from Council.

**MOTION:** Moved by Councillor Hodgins/Councillor Hundleby:

That Council approve the issuance of a letter and a cash contribution of \$2,500 in support of the Na'Tsa'Maht – The Unity Wall project as requested in the letter attached to Staff Report No. FIN-12-016.

**CARRIED UNANIMOUSLY.**

*Parks and Recreation*

- (5) Memorandum of Renewal – Macaulay Point Park, Staff Report No. P&R-12-007

The Director of Parks and Recreation Services presented Staff Report No. P&R-12-007 and answered questions from Council.

**Council Comments:**

- Any way to redirect some of the funds to other parks? *Staff advised that there are other funds in the budget and staff are working on a Parks Plan;*
- Need to clearly show with signage that this is federal land/leased parkland for the public's use;
- Military Police patrolling evenings and weekends? *Because this is federal land, MP's have authority and staff/VicPD support this.*

**MOTION:** Moved by Councillor McKie/Councillor Brame:

That Council direct staff to finalize and sign the 5 year Memorandum of Renewal with CFB Esquimalt for continued public use of Macaulay Point Park; and

That Council authorize \$15,000 from the 2012 Parks Operating Budget and \$57,100 from the 2012 Parks Capital Budget to be carried forward to 2013 in order to conduct the Macaulay Point Environmental Management Plan and increase park education signs and structures.

**CARRIED** (Councillor Hodgins opposed).

*Development Services*

- (6) Esquimalt Community Heritage Register – Old Esquimalt Road, Staff Report No. DEV-12-044

**MOTION:** Moved by Councillor Hundleby/Councillor Schinbein:

That Old Esquimalt Road be added to the Esquimalt Community Heritage Register.

**CARRIED UNANIMOUSLY.**

- (7) Development Application Procedures and Fees Bylaw 2012, No. 2791, Staff Report No. DEV-12-045

The Director of Development Services presented Staff Report No. DEV-12-045 and answered questions from Council.

**Council Comments:**

- Hear from developers that “too expensive” to develop in Esquimalt – how do we compare with other municipalities? *Staff advised that because of different categories of applications, it is difficult to compare directly with other municipalities; Esquimalt has expensive land costs but does not have Development Cost Charges, for example;*
- Public consultation should include the Westbay Residents Association;
- Like to see information coming forward to encourage development in Esquimalt.

**MOTION:** Moved by Councillor Brame/Councillor Hodgins:

That Council give first reading to Development Application Procedures

and Fees Bylaw, 2012, No. 2791 and authorize staff to circulate the bylaw for comments.

**CARRIED UNANIMOUSLY.**

**8. BYLAWS**

*For Adoption*

(1) Revenue Anticipation Borrowing Bylaw, 2013, No. 2796

**MOTION:** Moved by Councillor Hundleby/Councillor Hodgins:  
That Revenue Anticipation Borrowing Bylaw, 2013, No. 2796 be **adopted.**

**CARRIED UNANIMOUSLY.**

**9. MAYOR'S AND COUNCILLORS' REPORTS**

(1) Report from Mayor Barbara Desjardins, Re: Council Appointments

**MOTION:** Moved by Councillor McKie/Councillor Hundleby:  
That Council ratify the following appointments of members of Council:  
a) Acting Mayor Rotation:

December 1, 2012 – February 10, 2013	Councillor Lynda Hundleby
February 11, 2013 – April 30, 2013	Councillor Meagan Brame
May 1, 2013 – July 15, 2013	Councillor David Schinbein
July 16, 2013 – September 15, 2013	Councillor Tim Morrison
September 16, 2013 – November 30, 2013	Councillor Bob McKie

b) CRD Inter-Municipal Climate Action Steering Committee:  
Councillor Lynda Hundleby

c) School Liaison:  
Councillor Meagan Brame

**CARRIED UNANIMOUSLY.**

(2) Report from Councillor Dave Hodgins, Re: Federation of Canadian Municipalities Board of Directors Meeting, November 19-23, 2012, Ottawa, Ontario

Councillor Hodgins presented his report on Federation of Canadian Municipalities (FCM) Board of Directors meeting in Ottawa and answered questions from Council.

**MOTION:** Moved by Councillor Hodgins/Councillor McKie:  
That the report from Councillor Hodgins on FCM Board of Directors meeting in Ottawa November 19-23, 2012 be received.

**CARRIED UNANIMOUSLY.**

**10. REPORTS FROM COMMITTEES**

(1) Draft minutes from the Heritage Advisory Committee meeting, November 21, 2012

It was noted that Councillor Hodgins, who was shown as present at the meeting, was not in attendance.

**MOTION:** Moved by Councillor Brame/Councillor Hundleby:  
That the draft minutes from the Heritage Advisory Committee meeting, November 21, 2012 be received.

**CARRIED UNANIMOUSLY.**

**11. COMMUNICATIONS**

(1) Letter from Mayor Dean McKerracher, District of Elkford, dated November 30, 2012, Re: Federal Fisheries Act – Bill C38

**MOTION:** Moved by Councillor Brame/Councillor Hundleby:  
That the letter from Mayor Dean McKerracher, District of Elkford dated November 30, 2012 regarding Federal Fisheries Act – Bill C38 be received for information.

**CARRIED UNANIMOUSLY.**

**12. PUBLIC QUESTION AND COMMENT PERIOD**

*Muriel Dunn, resident*, expressed concerns with people not obeying the signage posted in Macaulay Point Park.

**13. ADJOURNMENT**

**MOTION:** Moved by Councillor Hundleby/Councillor Brame:  
That the Regular Meeting of Council be adjourned at 8:32 p.m.

**CARRIED UNANIMOUSLY.**

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MAYOR OF THE CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT  
THIS 7<sup>th</sup> DAY OF JANUARY, 2013

CERTIFIED CORRECT:

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ANJA NURVO  
CORPORATE OFFICER