



# **CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

**MINUTES  
REGULAR MEETING  
OF MUNICIPAL COUNCIL  
MONDAY, DECEMBER 3, 2012  
7:00 P.M.  
COUNCIL CHAMBERS**

**PRESENT:**

Mayor Barbara Desjardins  
Councillor Dave Hodgins  
Councillor Lynda Hundleby  
Councillor Robert McKie  
Councillor Tim Morrison  
Councillor David Schinbein

**REGRETS:**

Councillor Meagan Brame

**STAFF:**

Jeff Miller, Acting Chief Administrative Officer and  
Director of Engineering and Public Works  
Ian Irvine, Director of Financial Services and IT  
Bill Brown, Director of Development Services  
Anja Nurvo, Manager of Corporate Services  
Louise Payne, Recording Secretary

**1. CALL TO ORDER**

Mayor Desjardins called the meeting to order at 7:00 pm.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

**MOTION:** Moved by Councillor Hodgins/Councillor Morrison:  
That the Agenda be approved as circulated.

**CARRIED UNANIMOUSLY.**

**4. MAYOR'S ANNUAL ADDRESS**

(1) Mayor's Address

I would like to welcome members of the public who have taken the time to attend this meeting. On behalf of myself, the rest of Council and staff I am very proud to be delivering this inaugural speech on Esquimalt's Centennial year. I would like to recognize those Councils and staff preceding us who have helped to shape who and what we are today.

Compared to the history of our Coast Salish First Nations on whose territorial lands we are, it is important to recognize that our 100 year history is still in infancy.

Honouring our past has been a role that Esquimalt takes very seriously, whether it is with our First Nations, the Military: Army and Navy, regional, or even within our own borders. Esquimalt takes great pride in its past and how it has shaped and continues to shape our community.

Celebrating the present has been a theme of the year and I am very proud and honoured, along with the rest of Council, to have been part of this year's celebration.

Whenever and wherever there was an opportunity for celebration, Esquimalt community came out, supported, and celebrated.

Based on the feedback provided from these events, people will continue to support and enjoy activities in our community. From the New Year's walk hosted by Volkspport, to the St. Paul's concert series, the Societe Francophone de Victoria's annual festival Francofete March 8-11, 2012, the Nifty Fifty Curling events, Seniors Spring Tea, Freedom of the Township, Esquimalt High School Alumni celebrations, Coast Salish unveiling Ceremony, Gorge Park Centennial Celebration, Council Historical Evening, all sectors of our community were actively engaged.

The legacy of Esquimalt centennial year is significant. Imagining our future is now 'realizing our future', with the centennial legacy to build on.

Last year, Council set a three year strategic plan with five immediate priorities and five following priorities. It is significant how our Centennial naturally aligned with these priorities. Centennial year has helped Esquimalt to "direct our focus" and will assist us to define these priorities further.

To assist Council for the 2013 priorities focus, we will be holding a community forum as a debriefing and feedback session from the public regarding the centennial year and its events. It is my hope to include this just prior to or within the strategic plan review that occurs early in the New Year. This coupled with the input from the economic development roundtable process will provide clarity in going forward.

It is important to pause here and acknowledge all of those who made this celebration year possible. Thank you to the Centennial Committee who have worked together for four years, the amazing volunteers helping with everything from promotion to setup and takedown of events, and everything in between.

Thank you to our sponsors and partners from the Province, the Federal Government, local businesses, and media. And a huge thanks to the community for being engaged in centennial from the walkway project to the Esquimalt Shines project. The legacy of these projects will continue.

Imagining our future, realizing our future:

There are high expectations for Esquimalt to build on the success of the 2012 budget process coming in at a zero percent increase. Although challenging, Council will continue to work to minimize your taxes. Esquimalt has been proactive in infrastructure management, upgrading dated municipal sewer pipes, thereby reducing costs and enhancing our environment. We have also built a legacy of funds to ensure our infrastructure is managed in a proactive manner.

Council's commitment to being progressive with environmental issues is seen through such initiatives as electric plug-in charging stations, community gardens food security, and green building practice. It is my expectation that through our recent discussions with chairs of Council Committees and the recent changes with our Planning Commission that we will be able to see greater examples of this commitment in the future.

I have confidence that we will continue to use accessibility as a lens for both municipal infrastructure and new development. Physical accessibility through design has been successfully promoted and will

continue with the new design panel component of our Advisory Planning Commission.

Accessibility has many meanings and we are being proactive with increased communications, social media, and increasing website interaction. We are evaluating changes to the Council Chamber for webcasting Council meetings and other events occurring within the Council Chamber.

At this time last year we were still not clear as to what direction our police services would go. With the decision of the Minister of Justice our work now focuses on the process to negotiate a new framework agreement with Victoria. The strength of the advisory panel process and its findings have given us a clear picture of what model of policing Esquimalt desires and the importance of community participation through programs such as ETAG, Block Watch and Crime Free multi housing. This framework agreement will be a model for greater amalgamation of policing if we can get it right, and that is exciting.

We are already seeing the benefits of increased work within the naval base and dockyard through the Seaspan contract and naval fleet upgrades. With these benefits also come challenges; challenges with regards to traffic and parking throughout our municipality. These challenges will become even greater with our neighbouring municipal bridge projects coming forward in the next year.

Where there is challenge there is also opportunity and both Council and staff will continue to seek out solutions. I am considering the formation of a new Council committee to focus on transportation issues but am cognisant of the workload of both staff and our volunteers in this past year. This potential committee will be part of the discussion Council will have within strategic planning review, to meet the needs of the community and to assist our industries in their continuing prosperity.

Regionally, progress is being made on returning the E&N Rail to a functioning corridor, which means intercity or commuter rail transportation is closer to a reality. More information on next steps for this will be coming forward in the next month.

As well, the rail trail development from Admirals Road to Four Mile hill has started. Access to alternate modes of transportation through these initiatives, as well as the greater functioning of private sector contribution to transportation via the Baseline boat service, will help us to face transportation challenges. BC Transit will be encouraged to develop solutions for routes from Esquimalt to the west shore as well.

Centennial is almost over. We are going forward with new and renewed pride in our community. I was amazed by the number of people we connected with through this year who came from outside Esquimalt to participate. They told the stories of their connection with

Esquimalt, and they told them with pride. We want to build on that pride in Esquimalt. A clear vision forward is important for this.

In closing, 2012 has been a challenging year personally and I would like to thank all those who have given me and my family support. I look forward to serving this amazing community of Esquimalt in 2013 as we realize our future.

(2) Council Appointments for 2013

(a) External Boards, Committees and Commissions

Mayor Desjardins announced the following external appointments:

Capital Regional District:

Mayor Barbara Desjardins  
Councillor Lynda Hundleby (Alternate)

Capital Regional District Arts Committee:

Councillor Meagan Brame

Capital Regional District Solid Waste Advisory Committee:

Mayor Barbara Desjardins  
Councillor Lynda Hundleby (Alternate)

Capital Region Housing Trust Fund Commission:

Councillor Tim Morrison

Capital Regional Emergency Services Telecommunication (C.R.E.S.T.):

Councillor Robert McKie  
Councillor Tim Morrison (Alternate)

Capital Regional Water Supply Commission: (2-year term appointments, to expire December 8, 2014)

Councillor Dave Hodgins  
Councillor Robert McKie (Alternate)

Esquimalt Chamber of Commerce:

Councillor Lynda Hundleby  
Councillor Robert McKie (alternate)

Greater Victoria Harbour Authority

Mayor Barbara Desjardins

Greater Victoria Labour Relations Association

Mayor Barbara Desjardins  
Councillor Dave Hodgins (Alternate)

Greater Victoria Public Library Board:  
Councillor David Schinbein

Local Government Treaty Committee (Te'Mexw Treaty Advisory Committee):

Mayor Barbara Desjardins  
Councillor Meagan Brame (Alternate)

Provincial Capital Commission:  
Councillor Lynda Hundleby

Victoria/Esquimalt Harbour Society:  
Councillor Robert McKie  
Councillor Meagan Brame (alternate)

Municipal Insurance Association of British Columbia:  
Mayor Barbara Desjardins  
Councillor David Schinbein (Alternate)

(b) Internal Appointments

Mayor Desjardins announced the following internal committee appointments:

Advisory Planning Commission Liaisons:  
Councillor Tim Morrison  
Councillor David Schinbein

Arts, Culture and Special Events Advisory Committee:  
Councillor Dave Hodgins  
Councillor Lynda Hundleby

Buccaneer Days Committee:  
Councillor Meagan Brame  
Councillor Tim Morrison

Celebration of Lights Committee:  
Councillor Dave Hodgins  
Councillor Robert McKie

Centennial Celebrations Select Committee:  
Mayor Barbara Desjardins  
Councillor Lynda Hundleby

DND Liaison:  
Mayor Barbara Desjardins

Environmental Advisory Committee:  
Councillor Meagan Brame  
Councillor Lynda Hundleby

ETAG:

Councillor David Schinbein

Heritage Advisory Committee:

Councillor Dave Hodgins  
Councillor Robert McKie

Local Grant Committee:

Councillor Meagan Brame  
Councillor Dave Hodgins  
Councillor David Schinbein

Parks and Recreation Advisory Committee:

Councillor Robert McKie  
Councillor Tim Morrison

**MOTION:** Moved by Councillor McKie/Councillor Morrison:  
That Council ratify the appointment of members of Council to External and Internal Committees, Commissions and Boards for 2013 as recommended by Mayor Barbara Desjardins.

**CARRIED UNANIMOUSLY**

(c) Acting Mayor Rotation

Mayor Desjardins read the following statement:

*Section 9(1) of Council Procedure Bylaw, 2009, No. 2715 states that at the first Regular Meeting held in December each year, Council must appoint members of Council to serve as Acting Mayor for the following year.*

*Under that Bylaw, either one member could be appointed as Acting Mayor for the entire year, or each member could be appointed on a scheduled rotation for a two-month period. Our practice has been to appoint each member of Council as Acting Mayor for a two-month period.*

*Councillor Hodgins informed me by email on November 29<sup>th</sup> that he was unable to serve as Acting Mayor for 2013, and that, therefore, he would not be in a position to receive the Acting Mayor remuneration as authorized by Council Remuneration Bylaw, 2011, No. 2778 as recently amended.*

*I have been unable to contact all Council members regarding these changes, and how to cover the additional two-month period, and would, therefore, ask for a motion to postpone the appointment of Acting Mayor for 2013 to the December 17, 2012 Regular Meeting of Council.*

**MOTION:** Moved by Councillor Morrison/Councillor Schinbein:  
That the appointments of Acting Mayor for 2013 be postponed to the December 17, 2012 Regular Meeting of Council.

**CARRIED UNANIMOUSLY.**

**5. MINUTES**

**MOTION:** Moved by Councillor Hundleby/Councillor Morrison:  
That the following minutes be adopted as circulated:

- (1) Minutes of the Special Meeting of Council, November 19, 2012
- (2) Minutes of the Regular Meeting of Council, November 19, 2012
- (3) Minutes of the Special Meeting of Council, November 26, 2012

**CARRIED UNANIMOUSLY.**

**6. PRESENTATIONS**

- (1) Jack Hull, Interim Program Director, Core Area Wastewater Treatment Program, Diana Lokken, General Manager, Corporate Services and Malcolm Cowley, Manager, Engineering Design Services, Capital Regional District Re: Core Area Wastewater Treatment Program Cost Allocation

Jack Hull, Interim Program Director, Core Area Wastewater Treatment Program, Diana Lokken, General Manager, Corporate Services, Capital Regional District and Malcolm Cowley, Manager, Engineering Design Services, Capital Regional District made a presentation regarding the Core Area Wastewater Treatment Program Cost Allocation and answered questions from Council.

- (2) Bill Wellburn, Chair and Curtis Grad, President and Chief Executive Officer, Greater Victoria Harbour Authority, Re: Annual Presentation

Bill Wellburn, Chair and Curtis Grad, President and CEO presented their annual report of activities of the Greater Victoria Harbour Authority and answered questions from Council.

**7. PUBLIC INPUT**

*Mark Salter, resident*, expressed his concerns regarding environmental risks of home heating oil tanks that threaten local fish habitat.

*John Bergbusch, Chair, Association for Responsible and Environmentally Sustainable Sewage Treatment (ARESST)*, requested Council's support for the resolution adopted by the District of Oak Bay, outlined in Mayor Jensen's letter under Agenda Item 11(5), regarding the proposed land based liquid waste treatment project.

**RECESS AND RECONVENE**

The Mayor requested a short recess at 8:14 p.m. The Regular Meeting of Council reconvened at 8:19 p.m. with all members of Council present, except Councillor Brame.



**8. STAFF REPORTS**

*Administration*

- (1) Revisions to Council Policy No. ADMIN-40: Appointment Process – Advisory Committees, Commissions and Board, Staff Report No. ADM-12-058

**MOTION:** Moved by Councillor McKie/Councillor Morrison:  
That Council approve the revised Council Policy No. ADMIN-40 entitled “Appointment Process – Advisory Committees, Commission and Board of Variance” as attached to Staff Report No. ADM-12-058.

**CARRIED UNANIMOUSLY.**

**MOTION:** Moved by Councillor Morrison/Councillor McKie:  
That Council extend all committee appointments due to expire on December 31, 2012 to January 31, 2013.

**CARRIED UNANIMOUSLY.**

*Finance*

- (2) 2013 Revenue Anticipation Borrowing Bylaw, Staff Report No. FIN-12-015

**MOTION:** Moved by Councillor Hundleby/Councillor Hodgins:  
That the Revenue Anticipation Borrowing Bylaw, 2013, No. 2796, in the amount of \$2,500,000 be given 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Readings.

**CARRIED UNANIMOUSLY.**

**9. BYLAWS**

*For Adoption*

- (1) Freedom of Information Bylaw, 2012, No. 2795

**MOTION:** Moved by Councillor Schinbein/Councillor McKie:  
That Freedom of Information Bylaw, 2012, No. 2795 be **adopted**.

**CARRIED UNANIMOUSLY.**

**10. MAYOR’S AND COUNCILLORS’ REPORTS**

There were no Mayor’s or Councillors’ reports.

**11. COMMUNICATIONS**

- (2) Letter from Dawn Ritchie, Esquimalt Chamber of Commerce, received November 19, 2012, Re: 2012 Esquimalt Chamber of Commerce Membership

**MOTION:** Moved by Councillor Hodgins/Councillor Morrison:  
That the letter from Dawn Ritchie, Esquimalt Chamber of Commerce, received November 19, 2012, regarding 2012 Esquimalt Chamber of Commerce Membership be received for information.

**CARRIED UNANIMOUSLY.**

- (1) Letter from Minister Bill Bennett, Ministry of Community, Sport and Cultural Development, dated November 12, 2012, Re: Esquimalt Centennial Celebrations

**MOTION:** Moved by Councillor McKie/Councillor Hundleby:  
That the letter from Minister Bill Bennett, Ministry of Community, Sport and Cultural Development, dated November 12, 2012 regarding Esquimalt Centennial Celebrations be received for information.

**CARRIED UNANIMOUSLY.**

- (3) Email from Mark Salter, dated November 19, 2012, Re: Heating Oil Tanks

**MOTION:** Moved by Councillor Schinbein/Councillor Hundleby:  
That the email from Mark Salter dated November 19, 2012 regarding heating oil tanks be received for information; and  
That the email be referred to the Environmental Advisory Committee for their comments.

**CARRIED UNANIMOUSLY.**

- (4) Letter from Sonia Santarossa, Capital Regional District, dated November 21, 2012, Re: 2012 CRD Board and Hospital Board Appointments and 2011 Census Figures

**MOTION:** Moved by Councillor McKie/Councillor Hundleby:  
That the letter from Sonia Santarossa, Capital Regional District, dated November 21, 2012 regarding 2012 CRD Board and Hospital Board appointments and 2011 Census Figures be received; and  
That the Mayor request a presentation to Council from the Capital Regional District Board.

**CARRIED UNANIMOUSLY.**

- (5) Letter from Nils Jensen, Mayor, District of Oak Bay, dated November 26, 2012, Re: Request for Environmental Study of Land-Based Liquid Waste Treatment Project

**MOTION:** Moved by Councillor Hodgins/Councillor Morrison:  
That the letter from Nils Jensen, Mayor, District of Oak Bay dated November 26, 2012 regarding a request for environmental study of land-based liquid waste treatment project be received for information; and that a letter be sent to the Chair of the Capital Regional District, with a copy to the Mayor, District of Oak Bay, indicating Esquimalt's support for Mayor Jensen's resolution as circulate in his November 26, 2012 letter.

**CARRIED UNANIMOUSLY.**

## 12.

### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

13. **ADJOURNMENT**

**MOTION:** Moved by Councillor Hodgins/Councillor Hundleby:  
That the Regular Meeting of Council be adjourned at 8:38 p.m.

**CARRIED UNANIMOUSLY.**

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MAYOR OF THE CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT  
THIS 17<sup>th</sup> DAY OF DECEMBER, 2012

CERTIFIED CORRECT:

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ANJA NURVO  
CORPORATE OFFICER