



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, SEPTEMBER 24, 2012**

**7:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Robert McKie
Councillor Tim Morrison
Councillor David Schinbein

REGRETS:

Councillor Lynda Hundleby

STAFF:

Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Mary Turner, Deputy Director of Financial Services
Anja Nurvo, Manager of Corporate Services, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:00 pm.

2. LATE ITEMS

The following was added to the Agenda:

- Pertaining to Agenda Item 9. Communications (3) Letter from Joslyn Young, UBCM, received September 13, 2012, Re: Invitation to Attend Excellence Awards Breakfast

3. APPROVAL OF THE AGENDA

MOTION: Moved by Councillor Morrison/Councillor McKie:
That the Agenda be approved as amended.

CARRIED UNANIMOUSLY.

4. MINUTES

(1) Minutes of the Special Meeting of Council, September 17, 2012

MOTION: Moved by Councillor Brame/Councillor Morrison:
That the minutes of the Special Meeting of Council held September 17, 2012 be adopted as circulated.

CARRIED UNANIMOUSLY.

(2) Minutes of the Regular Meeting of Council, September 17, 2012

MOTION: Moved by Councillor Brame/Councillor Morrison:
That the minutes of the Regular Meeting of Council held September 17, 2012 be adopted as amended, with the correction, to item (2) on page 10 to read as follows:
“Mayor Desjardins advised that this request went to the Capital Regional District Board where it was denied, and that Mayor Desjardins will be requesting a meeting of all mayors of the communities involved to discuss how to move forward.”

CARRIED UNANIMOUSLY.

5. PUBLIC INPUT

Marion Little, Executive Director of PEERS Victoria Resource Society, apologized for not being present at the Local Grant Committee Permissive Tax Exemption meeting due to an administrative error on their end. She summarized the services the group provides, including outreach program and drop in centre, and advised that they served approximately 500 people last year, with 60-70% living in Esquimalt. She requested that Council consider granting them a tax exemption again this year.

6.

STAFF REPORTS

Administration

- (1) Appointment of Council Members to Advisory Planning Commission, Staff Report No. ADM-12-051

MOTION: Moved by Councillor Morrison/Councillor Hodgins:
That a total of two members of Council be appointed to the Advisory Planning Commission to act as liaison to Council, as non-voting members.

CARRIED UNANIMOUSLY.

Mayor Desjardins requested that Councillors indicate whether they were interested in this position, and appointed Councillor Schinbein as the second Council appointee, until the first meeting in December when Committee appointments would be made for 2013.

- (2) Draft Letter to Director of Police Services, Staff Report No. ADM-12-052

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That Council endorses the draft letter to Clayton Pecknold, Assistant Deputy Minister and Director of Police Services.

CARRIED UNANIMOUSLY.

Finance

- (3) 2013 Permissive Tax Exemptions, Staff Report No. FIN-12-011

MOTION: Moved by Councillor Brame/Councillor McKie:
That Council approves the 2013 Permissive Tax Exemptions set out in Staff Report No. FIN-12-011 with the addition of the request by PEERS Victoria Resource Society.

CARRIED (Councillors Hodgins and Morrison opposed)

MOTION: Moved by Councillor Brame/Councillor Morrison:
That Council gives first, second and third readings to the Tax Exemption (Non-Profit Organizations) Bylaw, 2012, No. 2793, as amended to add PEERS Victoria Resource Society.

CARRIED UNANIMOUSLY.

As recommended by the Local Grant Committee, staff were directed to review options to reduce permissive tax exemptions starting in the year 2014 and report back to Council.

Development Services

- (4) Bylaw to Establish an Advisory Planning Commission and to Provide for Its Composition and Procedures, Staff Report No. DEV-12-038

The Director of Development Services presented a PowerPoint presentation setting out the background, benefits and rationale,

composition of the APC and its two subcommittees, and Commission procedures and answered questions from Council.

MOTION: Moved by Councillor Hodgins/Councillor Morrison:
That Staff Report No. DEV-12-038 be sent back to staff for further consultation with the Advisory Planning Commission.

CARRIED (Mayor Desjardins opposed).

7. MAYOR'S AND COUNCILLORS' REPORTS

- (1) Report from Councillor Dave Hodgins, Re: Federation of Canadian Municipalities Board of Directors Meeting, September 4-8, 2012, Laval, Quebec

MOTION: Moved by Councillor Hodgins/Councillor Brame:
That Council receive the Report from Councillor Hodgins Re: FCM Board of Directors Meeting, held September 4-8, 2012 in Laval, Quebec.

CARRIED UNANIMOUSLY.

8. REPORTS FROM COMMITTEES

- (1) Adopted minutes from the Centennial Celebrations Select Committee meeting, July 31, 2012

MOTION: Moved by Councillor Brame/Councillor McKie:
That the adopted minutes from the Centennial Celebrations Select Committee meeting held July 31, 2012 be received for information.

CARRIED UNANIMOUSLY.

9. COMMUNICATIONS

- (1) Letter from Ronald Planden, Scouts Canada, dated September 10, 2012, Re: 2012 Scout Apple Day, Saturday, September 29th

MOTION: Moved by Councillor Brame/Councillor Hodgins:
That Council permits Scouts Canada to conduct their Scout Apple Day fundraiser within Esquimalt on Saturday September 29th, 2012.

CARRIED UNANIMOUSLY.

- (2) Email from Jan and Janice Drent, dated September 18, 2012, Re: Request for Letter of Community Support from Township of Esquimalt for Application by Maritime Museum of BC for Funding for Special Exhibit on War of 1812

MOTION: Moved by Councillor Brame/Councillor Morrison
That the Township of Esquimalt provide a letter of support to the Maritime Museum of BC Society endorsing an application for funding for a special exhibit on the War of 1812.

CARRIED UNANIMOUSLY.

- (3) Letter from Joslyn Young, UBCM, received September 13, 2012,
Re: Invitation to Attend Excellence Awards

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That Councillors Brame and Morrison, the Township's representatives on the Parks and Recreation Advisory Committee, together with one staff member from the Parks and Recreation Department, attend the UBCM Community Excellence Awards Breakfast Reception on September 27th.

CARRIED UNANIMOUSLY.

10. PUBLIC QUESTION AND COMMENT PERIOD

Lorne Argyle, resident, advised that the miniature house in the library would only be available until Friday.

Muriel Dunn, resident, requested clarification of the process for development applications, in particular the public hearing, with the proposed changes to the APC.

Mayor Desjardins requested that staff prepare a diagram to clarify the process for Council and members of the public.

11. MOTION TO GO *IN CAMERA*

MOTION: Moved by Councillor Schinbein/Councillor McKie:
That Council convene *In Camera* pursuant to Section 90 of the *Community Charter* to discuss:

- Personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and
- Labour relations or other employee relations; and
- The security of the property of the municipality; and
- Litigation or potential litigation affecting the municipality; and
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*]; and
- The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

In accordance with Section 90 (1) (b), (c), (d), (g), (k), (l) and (2) (b) of the *Community Charter*, and that the general public be excluded.

CARRIED UNANIMOUSLY.

12.

ADJOURNMENT

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That the Regular Meeting of Council be adjourned at 8:27 p.m.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 1st DAY OF OCTOBER, 2012

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER