



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

File 0550-06

September 5, 2012

NOTICE

**A REGULAR MEETING OF COMMITTEE OF THE WHOLE
WILL BE HELD ON MONDAY, SEPTEMBER 10, 2012,
FOLLOWING THE SPECIAL COUNCIL MEETING AT 7:00
P.M., IN THE COUNCIL CHAMBERS, ESQUIMALT
MUNICIPAL HALL, 1229 ESQUIMALT ROAD.**

**ANJA NURVO
CORPORATE OFFICER**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A **COMMITTEE OF THE WHOLE**

Monday, September 10, 2012
Following the Special Meeting of Council at 7:00 p.m.
Esquimalt Council Chambers

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. MINUTES

- (1) Minutes of the Regular Committee of the Whole, August 13, 2012 Pg. 1 – 4

5. STAFF REPORTS

Engineering and Public Works

- (1) Update on Old Esquimalt Road Traffic Calming Measures, Staff Report Pg. 5 – 8
No. EPW-12-018

RECOMMENDATION:

That the Committee of the Whole review the proposed alternatives with the results of said review being brought forward to Council for final approval.

6. PUBLIC QUESTION AND COMMENT PERIOD

*Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.*

7. ADJOURNMENT



Corporation of the Township of Esquimalt

COMMITTEE OF THE WHOLE

Monday, August 13, 2012

Esquimalt Municipal Hall – Council Chambers

7:00 p.m.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Dave Hodgins, Councillor Lynda Hundleby, Councillor Robert McKie, Councillor Tim Morrison, Councillor David Schinbein

STAFF: Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Anja Nurvo, Manager of Corporate Services
Louise Payne, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:00 p.m.

2. LATE ITEMS

Mayor Desjardins congratulated volunteers and members of the Arts, Culture and Special Events Committee on their successful Arts Festival held this past weekend.

Mayor and Council expressed their appreciation to the volunteers and members of the Esquimalt Residents Association on the success of the Gorge Swim Fest.

3. APPROVAL OF THE AGENDA

MOTION: Moved by Councillor Morrison/Councillor McKie:
That the Agenda be approved as circulated.

CARRIED UNANIMOUSLY.

4. MINUTES

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the Regular Committee of the Whole minutes of June 11, 2012 be adopted as circulated.

CARRIED UNANIMOUSLY.

5. **STAFF REPORTS**

Development Services

- (1) Creation of a Second Advisory Planning Commission to Be Known as the "Esquimalt Advisory Design Panel", Staff Report No. DEV-12-032

The Director of Development Services presented Staff Report No. DEV-12-032 and answered questions from Council.

Council Comments:

- Larger municipalities have used these advisory bodies, with complaints from developers about added bureaucracy in processing development applications;
- Look at role of heritage preservation and conservation as part of any Design Panel mandate;
- Members of Design Panel need to be residents of Esquimalt?
- Concerns about costs and staff time with creating another committee;
- Opportunity to have a "lens" on accessibility through architecture as well as "Crime Prevention by Design of Buildings".

MOTION: Moved by Councillor Hodgins/Councillor McKie:

That the Committee of the Whole:

1. Receive Staff Report No. DEV-12-032 for information;
2. Direct staff to confirm legislation regarding non-resident members on Design Panels;
3. Direct staff to ensure that Advisory Planning Commission recommendations are included in the reporting; and
4. Direct staff to proceed with the preparation of a report for Council's review.

CARRIED UNANIMOUSLY.

Administration

- (2) Bylaw Amendments – Priority Targeted List, Staff Report No. ADM-12-043

The Manager of Corporate Services presented Staff Report No. ADM-12-043 and answered questions from Council.

MOTION: Moved by Councillor Schinbein/Councillor Hundleby:

That the Committee of the Whole:

1. Receive Staff Report No. ADM-12-043 for information; and
2. Direct staff to proceed with the preparation of revised bylaws for Council's review.

CARRIED UNANIMOUSLY.

CHANGE TO ORDER ON THE AGENDA:

MOTION:

Moved by Councillor Morrison/Councillor McKie:

That Agenda Item 7 – Public Question and Comment Period be considered before Agenda Item 6 – Other Business.

CARRIED UNANIMOUSLY.

7. PUBLIC QUESTION AND COMMENT PERIOD

Terry Prentice, resident, expressed support for the proposal for an Esquimalt Advisory Design Panel to provide design comments later in the process.

Sandy Best, resident, expressed concern with overgrown hedges on sidewalks along Lampson Street. She also expressed concern with notices stapled onto telephone poles and suggested that this “graffiti” on utility poles be included in bylaws.

Muriel Dunn, resident, expressed concern with difficulty seeing a Yield Sign in the hedge along Lampson Street. She also expressed concerns with paying for “door to door garbage service”.

Colleen Matthews, resident, expressed concern with “Garage Sale” signs posted on utility poles that should be taken down by residents after their garage sale.

Mayor Desjardins summarized the concerns expressed that fall within the municipality’s bylaws for staff to clarify:

- Hedge heights/clearance;
- What can/can’t be put on utility poles?
- Garbage situation (reference to Bylaw No. 2630).

Nick Kovac, resident, expressed appreciation to Parks and Recreation staff for their assistance with the Gorge Swim Fest.

6. OTHER BUSINESS

- (1) Policing Services – Mediator’s Report and Discussion Re: Response

Mayor Desjardins stated that the purpose of the discussion of the Ministry of Justice mediator’s report was to formulate a written response from Council.

Council comments:

- Recommendations #42 and #43 – need to identify a fair and equitable formula for financial costs of policing the region;
- Costs of the Policing Advisory Panel process, the mediator’s report and negotiations for a framework agreement;
- Role of Provincial Government and their level of financial support - vague language regarding funding;
- Who is responsible for the implementation of this plan (recommendations of the mediator’s report) and time lines?
- Key element is governance and the funding formula;
- Key concern – monitoring of the negotiated agreement.

Staff were directed to:

1. Request a meeting with the Minister of Justice and the Premier to be held either outside or during the upcoming Union of British Columbia Municipalities Annual Convention in Victoria in September; and
2. Develop a strategic direction to be brought back to Council at their Regular meeting on August 20, 2012 for consideration.

8.

ADJOURNMENT

MOTION: Moved by Councillor Hodgins/Councillor McKie:

That the Committee of the Whole Meeting of August 13, 2012 be adjourned at 8:57 p.m.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS DAY OF _____, 2012

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

COTW Meeting: September 10, 2012
Staff Report No. EPW-12-018

REQUEST FOR DIRECTION

SUBJECT: Update on Old Esquimalt Road Traffic Calming Measures

ESSENTIAL QUESTION:

Staff requires direction on alternative to pursue in resolving traffic calming measures along Old Esquimalt Road.

BACKGROUND: See Staff Report Attached

RECOMMENDATION:

That the Committee of the Whole:

Review the proposed alternatives with results of said review being brought forward to Council for final approval.

Submitted by: 
Jeff Miller, Director of Engineering and Public Works

Reviewed by: 
Jeff Miller, A/CAO

Date: September 5, 2012

STAFF REPORT

DATE: September 5, 2012 Report No. EPW-12-018
TO: Laurie Hurst, Chief Administrative Officer
FROM: Jeff Miller, Director of Engineering and Public Works
SUBJECT: Update on Old Esquimalt Road Traffic Calming Measures

RECOMMENDATION:

That the Committee of the Whole review the proposed alternatives with the results of said review being brought forward to Council for final approval.

BACKGROUND:

On February 6, 2012, a staff report was brought forward to Council dealing with the proposed funding mechanisms available for traffic calming measures along Old Esquimalt Road. This report included a brief history of the Neighbourhood Transportation Management Plan (1996), the subsequent work carried out in the following years and current concerns with speeding along Old Esquimalt Road.

The funding mechanisms presented to Council were:

1. The project be designated as Local Area Service (LAS) and the project would be initiated by local residents and meet the requirements as set out by the Community Charter.
2. The project be designated as a Council initiated LAS and the project meets the requirements as set out by the Community Charter.
3. The project be designated as a capital project request and would be reviewed as part of the 2012 budget discussions by Council.

Council resolved that Option 3 was the preferred funding mechanism. This project was then included in the 2012 Budget discussions.

During the 2012 Budget discussions, this project was reviewed. The cost for this project was estimated to be \$70,000. This cost included the placement of seven speed tables and their associated signage along Old Esquimalt Road corridor. Council did approve the funding request for this work but requested that Engineering review additional options. Once these options were reviewed, the final decision would be made on this project.

ISSUES:

Engineering is moving forward with preparing a report that reviews the possible options for traffic calming measures along Old Esquimalt Road and their associated costs. The options that are going to be review are as follows:

1. No improvements are made to the corridor and speed enforcement will be carried out by Victoria Police as operational requirements permit.
2. Installation of speed reader displays. The speed readers would display the travel speeds of the vehicles to the operators and be equipment with hardware that would record this information for review and evaluation. If this option was chosen the information gathered would be utilized to assist Victoria Police in determining optimum times for enforcement and would educate drivers to their actual speeds. The data could also be reviewed in order to determine the severity of traffic usage and speeds along this corridor.
3. Installation of speed tables as the original capital request.
4. Installation of chicanes in similar locations as the speed tables. The chicanes would either be concrete features or PVC pylons.
5. Installation of centre island narrowing in similar locations as the speed tables. These features would be concrete.
6. Installation of road narrowing features (chokers) in similar locations as the speed tables. These features would be concrete.
7. Installation of rumble strips along the corridor.
8. Change the designation of Old Esquimalt Road from a residential collector road to a local road and add full closure to divide the street into two sections with no thoroughfare.

During the preparation of the forthcoming report, Engineering would also send out a questionnaire to the property owners along the affected stretch of Old Esquimalt Road. Its purpose would be to inform them of the work being carried out and to request that they provide feedback to the Township as to whether or not they are in favour of any of above measures. This information would then be compiled and related back to Council for use in their deliberations on this issue.

There is also a concern from staff that by including a LAS "type" of project within the capital project allocation process, that Council may be setting a precedent where future projects that fall within the LAS classification will be moved out of its established funding mechanism into the capital project allocation process.

As was previously stated in an earlier report, speeding does occur but it does not appear to be any more significant than other areas that have concerns about vehicle speed along their streets.

ALTERNATIVES:

1. That the proposed alternatives are reviewed with the results of said review being brought forward to Council for final approval.
2. That review of the proposed alternatives does not take place and the capital project moves forward with speed tables being installed.
3. That no work takes place on the street and the capital project request is cancelled.