



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

File 0550-06

May 24, 2012

NOTICE

**A REGULAR MEETING OF COUNCIL WILL BE HELD ON
MONDAY, MAY 28, 2012 AT 7:00 PM, IN THE COUNCIL
CHAMBERS, ESQUIMALT MUNICIPAL HALL, 1229
ESQUIMALT ROAD.**

**ANJA NURVO
CORPORATE OFFICER**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A

REGULAR MEETING OF COUNCIL

Monday, May 28, 2012
7:00 p.m.
Esquimalt Council Chambers

1. **CALL TO ORDER**

2. **LATE ITEMS**

3. **APPROVAL OF THE AGENDA**

4. **MINUTES**

- (1) Minutes of the Regular Meeting of Council, May 7, 2012 Pg. 1 – 9
- (2) Minutes of the Special Meeting of Council, May 14, 2012 Pg. 10 – 13

5. **PRESENTATIONS**

- (1) Joshua Frederick, Senior Project Engineer and Jeff Ward, Senior Parks Manager, Capital Regional District E & N Rail Trail
- (2) Access Awareness Day Proclamation Pg. 14

6. **PUBLIC INPUT (On items listed on the Agenda)**

Excluding items which are or have been the subject of a Public Hearing.

7. **DELEGATIONS**

- (1) William (Bill) Emberly, Re: Proposed Monument in Memorial Park to Memorialize the Battle of the Atlantic Pg. 15 – 16
- (2) Renee Hardy, Re: Concern About Cell Phone Tower Pg. 17

8. **STAFF REPORTS**

Administration

- (1) Appointment of Representative to 2014 Juno Awards Organizing Committee, Staff Report No. ADM-12-030 Pg. 18

RECOMMENDATION:

That the Council of the Corporation of the Township of Esquimalt appoints a member of Council as our representative on the Organizing Committee for the 2014 Juno Awards.

- (2) Status Report – Oil Tanker Traffic and Pipelines, Staff Report No. ADM-12-031 Pg. 19 – 22

RECOMMENDATION:

That Council receive Report No. ADM-12-031 for information.

Engineering and Public Works

- (3) Household Organics Collection and Processing, Staff Report No. EPW-12-009 Pg. 23 – 25

RECOMMENDATION:

1. That Council direct that the Township initiate and operate a household organic collection program. Staff to review issues associated with the initiation of such a program and its impact on solid waste collection and report back to Council.
2. That Council direct that the Township participates in the CRD interim processing contract for household organics processing.

- (4) Council Resolution for Admirals Road Upgrade Funding Request, Staff Report No. EPW-12-010 Pg. 26 – 27

RECOMMENDATION:

That Council authorize the submission of an application to UBCM for funding in the amount of \$2,800,000 in order to carry out Upgrade Improvements in Admirals Road Corridor.

Development Services

- (5) Addition to the Esquimalt Heritage Register, 429 Lampson Street – English Inn and Resort, Staff Report No. DEV-12-025 Pg. 28 – 34

RECOMMENDATION:

That 429 Lampson Street [Lot B, Section 11, Esquimalt District, Plan VIP60066] property be added to the Esquimalt Community Heritage Register and that the Statement of Significance be accepted as presented.

- (6) Heritage Advisory Committee – Poster Presentation by David Sudbury, Staff Report No. DEV-12-026

Pg. 35 – 37

RECOMMENDATION:

Approve the Heritage Advisory Committee's request to work with artist David Sudbury to foster public awareness, recognition and support for Esquimalt heritage through the display of his unique poster at locations to be determined by the Heritage Advisory Committee.

9. MAYOR'S AND COUNCILLORS' REPORTS

10. REPORTS FROM COMMITTEES

- (1) Committee of the Whole Report, May 14, 2012 Pg. 38
[Motion to approve the recommendations]
- (2) Adopted minutes from the Heritage Advisory Committee meeting, April 25, 2012 Pg. 39 – 44
- (3) Draft minutes from the Arts, Culture and Special Events Advisory Committee meeting, May 2, 2012 Pg. 45 – 47

11. COMMUNICATIONS

- (1) Letter from Larisa Hutcheson, Capital Regional District, dated April 20, 2012, Re: Request for Confirmation of Participation – Regional Kitchen Scraps Processing Pg. 48
- (2) Letter from Dr. Richard Stanwick, Vancouver Island Health Authority, dated May 1, 2012, Re: Strengthen Tobacco Control Bylaws Pg. 49 – 50
- (3) Letter from Robert G Woodland, City of Victoria, dated May 4, 2012, Re: 2012 Budget Pg. 51
- (4) Letter from Lorraine Copas, SPARC BC, dated May 8, 2012, Re: Access Awareness Day – June 2, 2012 Pg. 52 – 53
- (5) Email from Linda Robertson, Greater Victoria Public Library , dated May 9, 2012, Re: Community Access Program (CAP) Funding Cut Pg. 54 – 57

12. PUBLIC QUESTION AND COMMENT PERIOD

*Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.*

13. ADJOURNMENT



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, MAY 7, 2012

7:00 P.M.
COUNCIL CHAMBERS

PRESENT:

Mayor Barbara Desjardins
Mayor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor Tim Morrison
Councillor David Schinbein

STAFF:

Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Mary Turner, Deputy Director of Finance & IT
Anja Nurvo, Manager, Corporate Services
Louise Payne, Recording Secretary

OTHER:

Inspector Keith Lindner, West Division, VicPD

1. **CALL TO ORDER**

Mayor Desjardins called the Regular Meeting of Council to order at 7:00 p.m.

2. **LATE ITEMS**

The following late item was added to the Agenda:

- As part of Item 6(1) Delegations, copy of Lorraine Nygaard's letter to Premier of British Columbia re: Oil Tanker Traffic and Northern Gateway Pipeline

3. **APPROVAL OF THE AGENDA**

MOTION: Moved by Councillor Brame/Councillor McKie:
That the Agenda be approved as amended.

CARRIED UNANIMOUSLY.

4. **MINUTES**

MOTION: Moved by Councillor Hundleby/Councillor Hodgins:
That the following minutes be adopted as circulated:

- (1) Minutes of the Special Meeting of Council, April 12, 2012; and
- (2) Minutes of the Special Meeting of Council, April 16, 2012.

CARRIED UNANIMOUSLY.

- (3) Minutes of the Regular Meeting of Council, April 16, 2012

MOTION: Moved by Councillor Brame/Councillor Morrison:

That the minutes of the Regular Meeting of Council held April 16, 2012 be adopted with the following amendment: on page 2 in the last paragraph of Item 2. Late Items, the word "was" be replaced with the words "had been".

CARRIED UNANIMOUSLY.

MOTION: Moved by Councillor McKie/Councillor Morrison:

That the following minutes be adopted as circulated:

- (4) Minutes of the Special Meeting of Council, April 23, 2012; and
- (5) Minutes of the Special Meeting of Council, April 30, 2012

CARRIED UNANIMOUSLY.

5. **PUBLIC INPUT**

Attila Szabo, resident, expressed health and safety concerns for residents of his building at 1325 Esquimalt Road because of the addition of an increasing number of antennas on the roof.

Mayor Desjardins requested that staff bring back information on what has occurred in the past in terms of the issues around telecommunication towers in the community.

6. **DELEGATIONS**

- (1) Lorraine Nygaard, Oil Tanker Traffic and Northern Gateway Pipeline

Lorraine Nygaard expressed her concerns with the proposed Northern Gateway pipeline and subsequent oil tanker traffic off BC's coast, and requested Council to write to the federal and provincial governments in opposition to the proposal.

Mayor Desjardins requested that staff bring back information on Council resolutions adopted in the past regarding the pipeline issue.

7. **HEARING**

(1) Notice of Hearing

The Director of Development Services reviewed the Development Variance Permit application.

PUBLIC INPUT

Mayor Desjardins called three times for any member of the public whose interests are affected by this Development Variance Permit application to speak, and there were none.

ADJOURNMENT OF HEARING

Mayor Desjardins adjourned the Hearing at 7:15 pm.

8. **HEARING STAFF REPORT**

(1) Development Variance Permit, 1341 Lyall Street, [Lot 4, Suburban Lot 48, Esquimalt District, Plan 822], Staff Report No. DEV-12-021

MOTION: Moved by Councillor Hodgins/Councillor Morrison:

That Development Variance Permit No. 02/2012 authorizing the construction of a replacement deck and new stairs on to the principal building within 1.4 metres of the side yard setback, as detailed on the survey plan prepared by Peter I. M. Broeren, B.C.L.S., stamped "Received January 30, 2012" and including the following relaxation to Zoning Bylaw, 1992, No. 2050, be **approved, issued and registered** on the title of Lot 4, Suburban Lot 48, Esquimalt District, Plan 822:

- Zoning Bylaw, 1992, No. 2050, Section 34. (9)(a)(ii) – a 0.1 metre reduction to the required 1.5 metre interior side yard setback for a principal building [i.e. from 1.5 metres to 1.4 metres].
- The non-conforming west interior side yard setback for the principal building will also be legitimized at 1.4 metres with the approval of this variance application.

CARRIED UNANIMOUSLY.

9. **STAFF REPORTS**

Administration

(1) 2012 Strategic Priorities Report Approval, Staff Report No. ADM-12-026

The Manager of Corporate Services reviewed Staff Report No. ADM-12-026 and answered questions from Council.

Council requested that copies of the finalized report also be provided to the Library, the Recreation Centre, the Youth Council, Esquimalt Chamber of Commerce and the Esquimalt Residents Association.

MOTION: Moved by Councillor Hundleby/Councillor Brame:
That the 2012 Strategic Priorities Report attached to Staff Report No. ADM-12-026 be approved.

CARRIED (Councillor Schinbein opposed).

Finance

(2) 2012 Financial Plan and Tax Rates, Staff Report No. FIN-12-006

The Chief Administrative Officer advised Council that because of additional funds surplus from 2011 Budget, she was recommending a 0% increase in 2012 municipal tax rates.

Council comments:

- Appreciate staff's work to reduce increase in tax rates;
- Request a News Release about the 2012 tax rates;
- 0% tax increase is not coming at expense of infrastructure or contribution to Reserve Funds.

MOTION: Moved by Councillor Hundleby/Councillor Hodgins:
That Financial Plan Bylaw, 2012, No. 2789 and Tax Rates Bylaw, 2012, No. 2790 be given 1st, 2nd and 3rd Reading.

CARRIED UNANIMOUSLY.

Mayor Desjardins declared a conflict of interest with the upcoming Agenda item due to residence at West Bay, and she left the meeting at 7:42 p.m. Councillor Schinbein took the Chair as Acting Mayor.

Development Services

(3) Draft West Bay Neighbourhood Urban Design Guidelines, Staff Report No. DEV-12-022

The Director of Development Services presented a brief outline of the draft Design Guidelines.

MOTION: Moved by Councillor Hodgins/Councillor Hundleby:

1. That Council authorize staff to circulate, for comment, the Draft West Bay Neighbourhood Urban Design Guidelines to interested parties including but not limited to:

- Advisory Planning Commission;
- Arts, Culture and Special Events Committee;
- Environmental Advisory Committee;
- Esquimalt Chamber of Commerce;
- Heritage Advisory Committee;
- Parks and Recreation Advisory Committee;
- Parties having expressed an interest in the guidelines;
- West Bay Residents Association.

2. That Council instruct staff to report back in August 2012, with a revised "West Bay Neighbourhood Urban Design Guidelines Report" along with a planning policy framework and an implementation strategy.

Council comments:

- Visuals of the "massing" could be helpful;
- Earthquake information and effect of rising ocean levels due to climate change; (*Staff to contact CRD for this information*)

MOTION: Moved by Councillor Morrison/Councillor Brame:

That the motion be amended to include the following for circulation, for comment, of the Draft West Bay Neighbourhood Urban Design Guidelines:

- CFB Esquimalt;
- Esquimalt Residents Association;
- Esquimalt Business Association;
- West Bay neighbourhood residents; and
- West Bay Marina residents.

CARRIED UNANIMOUSLY.

The question was called on the motion as amended and declared **CARRIED UNANIMOUSLY.**

Mayor Desjardins rejoined the meeting at 7:56 p.m. and resumed the Chair.

10.

BYLAWS

For Adoption

- (1) Animal Bylaw, 2002, No. 2495, Amendment Bylaw [No. 4], 2012, No. 2788

MOTION: Moved by Councillor Brame/Councillor McKie:

That Animal Bylaw, 2002, No. 2495, Amendment Bylaw [No. 4], 2012, No. 2788 **be adopted.**

CARRIED UNANIMOUSLY.

11.

MAYOR'S AND COUNCILLORS' REPORTS

- (1) Report from Mayor Barbara Desjardins, Re: Twinning with Japanese City of Tagajo

Mayor Desjardins reviewed the letter from the Ambassador of Canada to Japan regarding the municipality's previous interest in twinning with the Town of Onagawa, Japan.

Council comments:

- Concerns with budget and staff implications;
- Doesn't fit with Strategic Plan;
- Need financial impact information on twinning.

MOTION: Moved by Councillor Morrison/Councillor Hundleby:
That the Township of Esquimalt pursue the possibility of forming a Twin City relationship with Tagajo, Japan.

DEFEATED (Councillors Morrison and Hodgins in favour).

MOTION: Moved by Councillor Morrison/Councillor Hodgins:
That staff be directed to provide information to Council on previous efforts of establishing Twin City relationships, with options for twinning.

CARRIED UNANIMOUSLY.

- (2) Report from Councillors Meagan Brame, Dave Hodgins, Bob McKie and Tim Morrison, Re: Association of Vancouver Island Coastal Communities (AVICC) Annual Conference: April 13-15, Ucluelet

MOTION: Moved by Councillor Hundleby/Councillor Brame:
That Councillors Brame, Hodgins, McKie and Morrison's report on the Association of Vancouver Island Coastal Communities (AVICC) Annual Conference in Ucluelet April 13-15, 2012 be received for information.

CARRIED UNANIMOUSLY.

- (3) Report from Councillor Lynda Hundleby, Re: Federation of Canadian Municipalities (FCM) Board

MOTION: Moved by Councillor Hundleby/Councillor McKie:
WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM's 75th Annual Conference and Trade Show will take place June 1 to 4, 2012, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

BE IT RESOLVED that the Council of the Corporation of the Township of Esquimalt endorse Councillor Lynda Hundleby to stand for election on FCM's Board of Directors for the duration of one year; and

BE IT FURTHER RESOLVED that Council assumes all cost associated with Councillor Lynda Hundleby attending FCM's Board of Directors meetings; and

That Councillor Hundleby's report on the Federation of Canadian Municipalities (FCM) Board be received for information.

CARRIED UNANIMOUSLY.

12.

REPORTS FROM COMMITTEES

- (1) Committee of the Whole Report, April 23, 2012
- a) Capital Region Music Awards Society re: 2014 Juno Awards Bid

Staff to clarify request for a member representative on the Organizing Committee to be a Council member or staff.

MOTION: Moved by Councillor Brame/Councillor McKie:
That Council ratify and confirm the following recommendation from the Committee of the Whole meeting of April 23, 2012:

That the Township of Esquimalt pledge support for the Victoria bid to host the 2014 Juno Awards, to a maximum amount of \$17,000 (\$1 per person resident in Esquimalt), funded over two fiscal years (2013 and 2014).

CARRIED (Councillor Hodgins opposed).

- b) Response to Request for On-Street Parking Permit Restrictions for Future Owners of Units at 521-529 Comerford Street, Staff Report No. DEV-12-020

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That Council ratify and confirm the following recommendation from the Committee of the Whole meeting of April 23, 2012:

That staff be directed to implement a post occupancy monitoring program for the proposed development at 521-529 Comerford Street in order to ascertain whether or not parking management strategies should be implemented in order to control on-street parking; and

That staff provide clarification on the process for designating "Residential Parking Areas".

CARRIED (Councillor McKie opposed).

MOTION: Moved by Councillor Brame/Councillor Schinbein:
That the following minutes be received for information:

- (2) Adopted Minutes from the Heritage Advisory Committee meeting, March 21, 2012; and
- (3) Adopted Minutes from the Centennial Celebrations Select Committee meeting, March 27, 2012.

CARRIED UNANIMOUSLY.

13. COMMUNICATIONS

- (1) Letter from Mayor Jack Mussallem, City of Prince Rupert, dated April 10, 2012, Re: Local Government Revenue Sources Review

MOTION: Moved by Councillor Brame/Councillor Morrison:

That the letter from Mayor Jack Mussallem of the City of Prince Rupert dated April 10, 2012 regarding Local Government Revenue Sources Review be received for information; and

That a letter of support for the Province's decision to complete a Revenue Source review for local governments in British Columbia be sent to Premier Clark.

CARRIED UNANIMOUSLY.

- (2) Letter from Mayor Bev Parham, City of Port Hardy, dated April 11, 2012, Re: Expert Panel Review of Business Taxation

MOTION: Moved by Councillor Brame/Councillor Hundleby:

That the letter from Mayor Bev Parham, City of Port Hardy dated April

11, 2012 regarding Expert Panel Review of Business Taxation be received for information.

CARRIED UNANIMOUSLY.

- (3) Letter from Darryl Walker, Barry O'Neill, Ken Robinson and Reid Johnson, dated April 12, 2012, Re: Community Social Services Awareness Month

MOTION: Moved by Councillor Hundleby/Councillor Brame:
That the letter from Darryl Walker, Barry O'Neill, Ken Robinson and Reid Johnson dated April 12, 2012 regarding Community Social Services Awareness Month be received for information.

CARRIED UNANIMOUSLY.

- (4) Letter from Mayor Walter Gray, City of Kelowna, Mayor Doug Findlater, District of West Kelowna, Mayor Robert Sawatzky, City of Vernon, and Mayor Dan Ashton, City of Penticton, dated April 12, 2012, re: Gas Tax Agreement – Regionally Significant Project Funds

MOTION: Moved by Councillor Schinbein/Councillor Hundleby:
That the Mayor write a letter to the Capital Regional District requesting more information on how the Gas Tax Agreement – Regionally Significant Project Funds program works and where the Capital Region municipalities are in the funding model.

CARRIED UNANIMOUSLY.

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the letter from Mayor Walter Gray, City of Kelowna, Mayor Doug Findlater, District of West Kelowna, Mayor Robert Sawatzky, City of Vernon, and Mayor Dan Ashton, City of Penticton dated April 12, 2012 regarding Gas Tax Agreement – Regionally Significant Project Funds be received.

CARRIED UNANIMOUSLY.

- (5) Letter from Minister Ida Chong, Ministry of Community, Sport and Cultural Development, dated April 18, 2012, Re: Community Recreation Program Funding for Esquimalt Recreation Centre Community Recreation Program Upgrades

MOTION: Moved by Councillor Hundleby/Councillor Brame:
That the letter from Minister Ida Chong, Ministry of Community, Sport and Cultural Development dated April 18, 2012 regarding Community Recreation Program Funding for Esquimalt Recreation Centre Community Recreation Program Upgrades be received for information.

CARRIED UNANIMOUSLY.

14.

PUBLIC QUESTION AND COMMENT PERIOD

Muriel Dunn, resident, expressed her appreciation to municipal staff for the 2012 tax rates. She also inquired about the boundaries of the West Bay neighbourhood.

Peter Ryan, resident, expressed his appreciation for the 2012 tax rates. He also pointed out that the issue of accessibility and public

washroom facilities should be considered with the West Bay Urban Design Guidelines.

Attila Szabo, resident, commented that seventeen people have had to move out of his low-cost housing building as a result of the antennas installed on the roof.

15. **ADJOURNMENT**

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the Regular Meeting of Council be adjourned at 8:26 p.m.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS DAY OF , 2012

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
SPECIAL MEETING
OF MUNICIPAL COUNCIL
MONDAY, MAY 14, 2012

5:45 P.M.
COUNCIL CHAMBERS

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor David Schinbein

REGRETS:

Councillor Tim Morrison

STAFF:

Laurie Hurst, Chief Administrative Officer
Anja Nurvo, Manager of Corporate Services [Recording Secretary]

1. **CALL TO ORDER**

Mayor Desjardins called the Special Meeting of Council to order at 5:45 p.m.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the Agenda be approved as circulated.

CARRIED UNANIMOUSLY.

4. **MOTION TO GO *IN CAMERA***

MOTION: Moved by Councillor McKie/Councillor Hundleby:
That Council convene *In Camera* pursuant to Section 90 of the *Community Charter* to discuss:

- Labour relations or other employee relations; and
- The security of the property of the municipality; and
- Litigation or potential litigation affecting the municipality; and
- Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*]

in accordance with Section 90 (1) (c), (d), (g) and (l) of the *Community Charter*, and that the general public be excluded.

CARRIED UNANIMOUSLY.

5. **RECESS THE SPECIAL MEETING OF COUNCIL TO RECONVENE FOLLOWING THE REGULAR MEETING OF COMMITTEE OF THE WHOLE**

The Special Meeting of Council recessed at 5:46 p.m.

6. **RECONVENE THE SPECIAL MEETING OF COUNCIL**

MOTION: Moved by Councillor Brame/Councillor McKie:
That the Special Meeting of Council reconvened at 7:26 pm with the following present:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor David Schinbein

STAFF: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering and Public Works

Bill Brown, Director of Development Services
Anja Nurvo, Manager of Corporate Services
Louise Payne, Recording Secretary

7. **PUBLIC INPUT**

There was no public input.

8. **STAFF REPORTS**

Administration

- (1) Appointment of Business Licence Inspector, Staff Report No. ADM-12-029

MOTION: Moved by Councillor Hundleby/Councillor Brame:
That Anja Nurvo, Manager of Corporate Services, be appointed as the Business Licence Inspector for the Township of Esquimalt.

CARRIED UNANIMOUSLY.

Engineering and Public Works

- (2) Council Resolution for Esquimalt Village Project Grant Funding Request for Brownfield Evaluation, Staff Report No. EPW-12-008

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That Council authorize the submission of an application to the Federation of Canadian Municipalities for funding in the amount of \$50,000 in order to complete a Phase II site assessment of the Esquimalt Village Project site. Council hereby confirms that the amount of \$75,000 of the Township's funds has been committed to this project in the 2012 budget.

CARRIED UNANIMOUSLY.

9. **BYLAWS**

For Adoption

- (1) Financial Plan Bylaw, 2012, No. 2789

MOTION: Moved by Councillor Hodgins/Councillor Brame:
That Financial Plan Bylaw, 2012, No. 2789 be **adopted**.

CARRIED UNANIMOUSLY.

- (2) Tax Rate Bylaw, 2012, No. 2790

MOTION: Moved by Councillor Hodgins/Councillor Hundleby:
That Tax Rate Bylaw, 2012, No. 2790 be **adopted**.

CARRIED UNANIMOUSLY.

10. **MAYOR'S AND COUNCILLORS' REPORTS**

- (1) Report from Councillor David Schinbein, Re: Vancouver Island Construction Association 100th Anniversary Legacy Project

Councillor Schinbein reported on a proposed 100th Anniversary Legacy project by the Young Construction Leaders Committee to be located in Esquimalt to coincide with our Centennial – one suggestion was a shelter at the train crossing at Colville and Admirals Road.

MOTION: Moved by Councillor Schinbein/Councillor Hundleby:
That Council direct staff to contact the Young Construction Leaders Committee as soon as possible to open discussions regarding a Centennial Legacy project, and report back to Council.

CARRIED UNANIMOUSLY.

11. PUBLIC QUESTION AND COMMENT PERIOD

There were no public questions or comments.

12. ADJOURNMENT

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the Special Meeting of Council be adjourned at 7:42 p.m.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS DAY OF _____, 2012

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Voice: (250) 414-7100
Fax: (250) 414-7111

PROCLAMATION

“ACCESS AWARENESS DAY”

June 2, 2012

- WHEREAS** Accessibility and inclusion is essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and
- WHEREAS** Accessibility affects all aspects of community life – physical, social and economic including employment, transportation, recreation, housing, and other opportunities; and
- WHEREAS** We all have a role to play in ensuring that our communities are as accessible and inclusive as possible; and
- WHEREAS** The citizens of Esquimalt recognize the importance of ensuring that people with disabilities have equitable access to opportunities that are important to them and live in an accessible community.
- THEREFORE,** I, Barbara Desjardins, Mayor of the Corporation of the Township of Esquimalt, do hereby proclaim June 2, 2012 as

Access Awareness Day

In the Municipality of Esquimalt, Province of British Columbia.

Barbara Desjardins
Mayor

Jm
(ACAs)



Corporation of the Township of Esquimalt

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C., V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Phone: (250) 414-7100
Fax: (250) 414-7111

CORPORATION OF THE TOWNSHIP OF ESQUIMALT

For Information: CAD Mayor/Council

RECEIVED: MAY 17 2012

Referred: Anja

For Action For Response COTW
 For Report Council Agenda IC



APPLICATION FOR DELEGATION TO MUNICIPAL COUNCIL MEETING

Pursuant to Council Procedure Bylaw, No. 2715, 2009, Section 20, Delegations and Petitions, (see reverse for further information) Council may allow an individual or a delegation to address Council at the meeting provided written application has been received by the Corporate Officer by 12 Noon on the Wednesday prior to the meeting. Applications can be submitted in person, by mail (1229 Esquimalt Road, V9A 3P1), Fax (250) 414-7111 or Email: council@esquimalt.ca. Applicants will be contacted to confirm the Council meeting date and their attendance at that meeting. Please contact 250-414-7136 for further information.

Delegations are **limited to five (5) minutes** unless a longer period is agreed to by unanimous vote of those members present.

NAME: WILLIAM (BILL) EMBERLY
(Please Print)

ORGANIZATION: W.W.II MERCHANT SEAMAN (CHAIRMAN OF COMMITTEE)

DAYTIME TELEPHONE: _____

EMAIL: _____

PREFERRED DATE OF APPEARANCE AT COUNCIL MEETING: 28 MAY 2012

REASONS FOR APPEARING AS DELEGATION (Please specify): _____

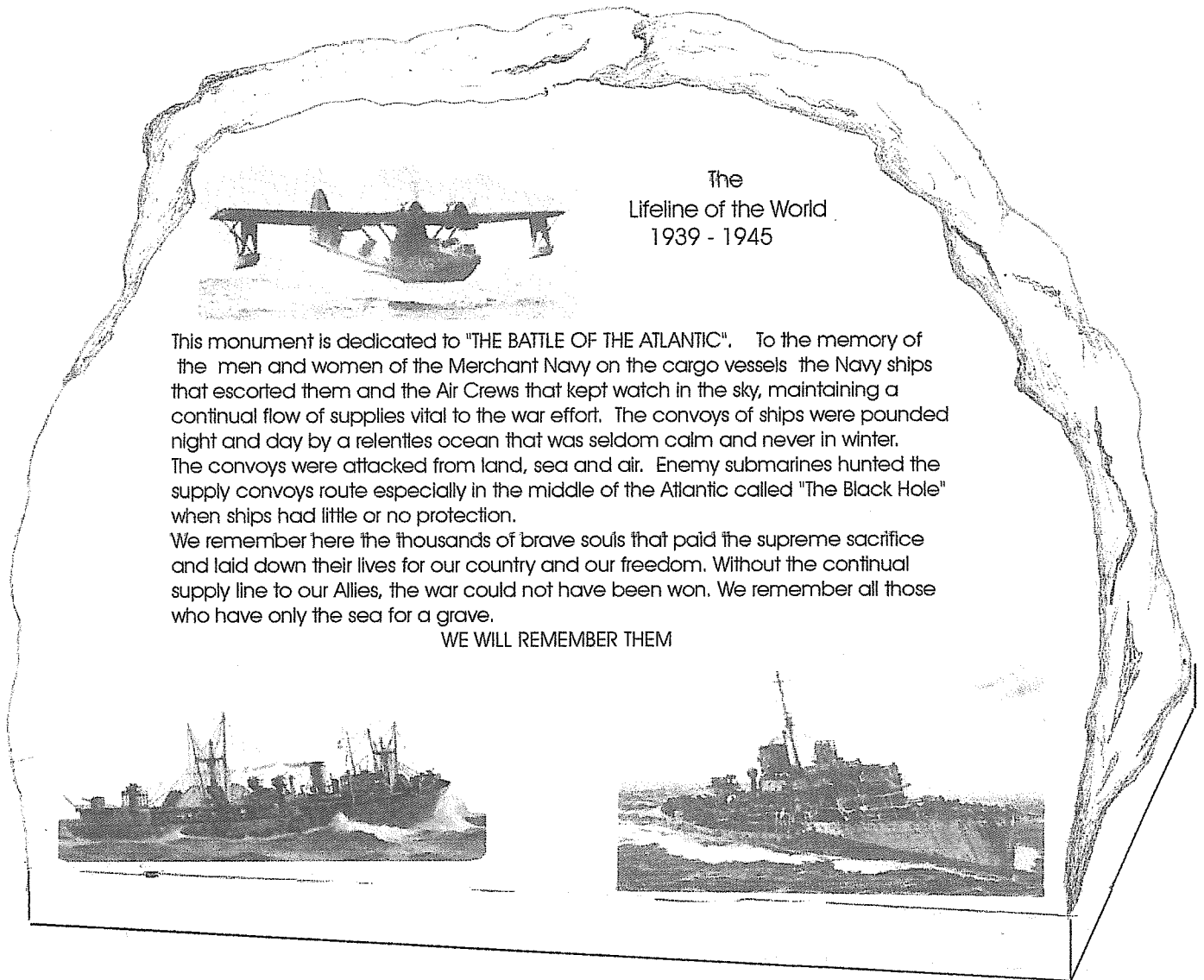
REQUEST PERMISSION TO PLACE A STONE MONUMENT IN THE AREA ADJACENT TO THE CENOTAPH ACROSS FROM CITY HALL, ON ESQUIMALT ROAD. THE PROPOSED MONUMENT WILL MEMORALIZE THE SIX YEAR "BATTLE OF THE ATLANTIC." THE SACRIFICES OF THE MEN AND WOMEN WHO SAVED US ALL FROM SLAVERY. WITHOUT THE CONVOY SUPPLY LINE THE WAR COULD NOT BE WON. A MEMORIAL TO BRAVE VOLUNTEERS WHO ONLY HAVE THE SEA FOR A GRAVE.

17-MAY-2012
Date of Application

Signature

"Canso"
Flying-Boat
Top left PBV

Lifeline of the world
Top right



The
Lifeline of the World
1939 - 1945

This monument is dedicated to "THE BATTLE OF THE ATLANTIC". To the memory of the men and women of the Merchant Navy on the cargo vessels the Navy ships that escorted them and the Air Crews that kept watch in the sky, maintaining a continual flow of supplies vital to the war effort. The convoys of ships were pounded night and day by a relentless ocean that was seldom calm and never in winter. The convoys were attacked from land, sea and air. Enemy submarines hunted the supply convoys route especially in the middle of the Atlantic called "The Black Hole" when ships had little or no protection.

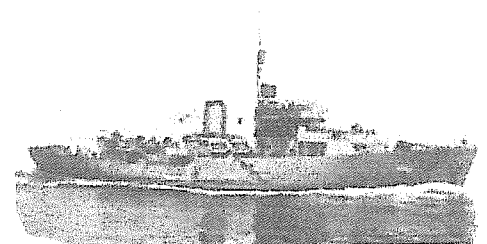
We remember here the thousands of brave souls that paid the supreme sacrifice and laid down their lives for our country and our freedom. Without the continual supply line to our Allies, the war could not have been won. We remember all those who have only the sea for a grave.

WE WILL REMEMBER THEM

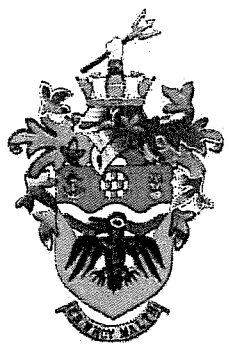
Corvette/Frigate
Bottom Right

Park ship
Bottom Left

Alternative corvette pic.



Anja



Corporation of the Township of Esquimalt

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C., V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Phone: (250) 414-7100
Fax: (250) 414-7111
RECEIVED
MAY 22 2012
CORPORATION OF THE
TOWNSHIP OF ESQUIMALT

APPLICATION FOR DELEGATION TO MUNICIPAL COUNCIL MEETING

Pursuant to *Council Procedure Bylaw, No. 2715, 2009*, Section 20, Delegations and Petitions, (see reverse for further information) Council may allow an individual or a delegation to address Council at the meeting provided written application has been received by the Corporate Officer by **12 Noon on the Wednesday prior to the meeting**. Applications can be submitted in person, by mail (1229 Esquimalt Road, V9A 3P1), Fax (250) 414-7111 or Email: council@esquimalt.ca. Applicants will be contacted to confirm the Council meeting date and their attendance at that meeting. Please contact 250-414-7136 for further information.

Delegations are limited to five (5) minutes unless a longer period is agreed to by unanimous vote of those members present.

NAME: Benée Hardy
(Please Print)

ORGANIZATION: N/A

DAYTIME TELEPHONE: _____ EMAIL: _____

PREFERRED DATE OF APPEARANCE AT COUNCIL MEETING: _____

REASONS FOR APPEARING AS DELEGATION (Please specify): I live at 959 Lampson Pl - they have put cell phone towers on top of the apartment building about 40 feet away from my house. They have done this with no notice and I am concerned for my 7 month old baby and all of the other children on my street and my neighborhood. Thank you - please contact me to let me know where or what I should do.

05/22/2012
Date of Application

Benée Hardy
Signature



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: May 28, 2012

STAFF REPORT

DATE: May 10, 2012 Report No. ADM-12-030

TO: Laurie Hurst, Chief Administrative Officer

FROM: Anja Nurvo, Manager of Corporate Services

SUBJECT: Appointment of Representative to 2014 Juno Awards Organizing Committee

RECOMMENDATION:

That the Council of the Corporation of the Township of Esquimalt appoints a member of Council as our representative on the Organizing Committee for the 2014 Juno Awards.

BACKGROUND:

At the Regular Council meeting held on May 7th, 2012, Council passed a Resolution to pledge support for the Victoria bid to host the 2014 Juno Awards to a maximum of \$17,000 (\$1 per resident), funded over two fiscal years.

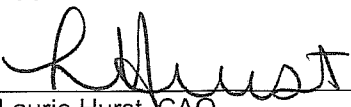
Council also requested clarification on the request from the Capital Region Music Awards Society to appoint a representative to the Organizing Committee. Staff was advised by David Hurford of the Society that the appointment can be whomever we choose; however the other Councils appeared to be favouring members of Council.

At the meeting held on May 7th, Councillor Hundleby expressed an interest in acting as the Township's representative on the Organizing Committee.

ALTERNATIVES:

1. Council may appoint a member of Council to the Organizing Committee.
2. Council may appoint a member of staff to the Organizing Committee.
3. Council may choose to not appoint a representative to the Organizing Committee at this time.


 Anja Nurvo
 Manager of Corporate Services

<p>Approved for Agenda:</p> <p> Laurie Hurst, CAO</p> <p>Dated: <u>May 10/12</u></p>
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CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: May 28, 2012

STAFF REPORT

DATE: May 23, 2012 Report No. ADM-12-031
TO: Laurie Hurst, Chief Administrative Officer
FROM: Anja Nurvo, Manager of Corporate Services
SUBJECT: Status Report - Oil Tanker Traffic and Pipelines

RECOMMENDATION:

That Council receive Report No. ADM-12-031 for information.

BACKGROUND:

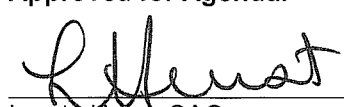
At its meeting on May 7th, 2012, Council was presented with a delegation regarding Oil Tanker Traffic and the proposed Northern Gateway Pipeline. Council directed that staff bring back information on Council resolutions adopted in the past regarding the pipeline and oil tanker issue.

Attached is an excerpt from the minutes of the meeting of Council held on June 21, 2010, wherein Council passed a resolution stating that "Esquimalt Council supports a permanent ban on coastal drilling and bulk crude oil tanker traffic in BC waters in order to protect the unique and diverse marine ecosystems of our coast and the livelihood of communities who depend on those resources." A copy of the resolution was forwarded to the Prime Minister and Premier, with copies to AVICC and UBC.

Also attached for Council's information is an excerpt from the 2010 UBCM Resolutions dealing with this issue.


Anja Nurvo
Manager of Corporate Services

Encl.

Approved for Agenda:  Laurie Hurst, CAO Dated: <u>May 24/12</u>

Moved by Councillor Garrison, seconded by Councillor Gaul that the Notice of Motion, as follows, be endorsed by Council:

Considering the current disaster resulting from offshore drilling in the US Gulf of Mexico, the inability of the oil industry to end that spill quickly or to contain its impacts, and the decades it takes for marine ecosystems to recover from spills;

Considering that Enbridge Inc. has filed an application for approval of its Northern Gateway project which would bring the first ever bulk crude oil tankers to BC's coast at a rate of more than 250 per year and that even the proponents admit that spills are inevitable in movement of crude oil;

Recognizing the concerns expressed by coastal First Nations about coastal drilling and tanker traffic as threats to both their livelihood and culture, as well as to existing aboriginal title and rights to their traditional territory;

Considering the economic importance of marine ecosystems to the economy of our coast in terms of fishing, recreation, and tourism in addition to the intrinsic value of intact and pristine coastal ecosystems, all factors recognized by the current moratorium on offshore drilling and bulk crude oil tanker traffic;

Therefore be it resolved that Esquimalt Council supports a permanent ban on coastal drilling and bulk crude oil tanker traffic in BC waters in order to protect the unique and diverse marine ecosystems of our coast and the livelihood of communities who depend on those resources;

And That the Motion be forwarded to the Prime Minister, Premier of British Columbia, Association of Vancouver Island Coastal Communities and Union of BC Municipalities.

Discussion

Councillor Garrison advised that there had been a ban in place since 1972, however, recently the province and federal governments removed the ban to encourage a major proposal to go forward to allow 250 tankers to navigate through BC waters carrying bulk oil from the tar sands.

The Question was called on the Main Motion and it **CARRIED UNANIMOUSLY.**

Council consented to Councillor Garrison making a public announcement at a June 29th meeting that Esquimalt Council supports a permanent ban on coastal drilling and bulk crude oil tanker traffic in BC waters in order to protect the unique and diverse marine ecosystems of our coast and the livelihood of communities who depend on those resources.

2010 UBCM Resolutions

AND BE IT FURTHER RESOLVED that the same legislative committee determine fees that can be put on widely used products to be used directly in the cost of recycling them, and that we work towards local solutions that are equitable for recycling and not affected by the current economy of any period.

ON MOTION, was NOT ENDORSED

B137 GREYWATER DISCHARGE SITES

Sicamous

WHEREAS Section 13 of the British Columbia *Environmental Management Act* restricts the discharge of greywater in Shuswap Lake;

AND WHEREAS the Province has not actively enforced the restrictions on greywater discharge into Shuswap Lake:

THEREFORE BE IT RESOLVED that UBCM lobby the provincial government to provide greywater discharge sites on and/or along all applicable recreational fresh water lakes and waterbodies.

ON MOTION, was ENDORSED

B138 OFFSHORE OIL & GAS EXPLORATION & DEVELOPMENT

Metchosin

WHEREAS there has occurred an environmental disaster of unprecedented proportions in the Gulf of Mexico due to the unforeseeable difficulties that can be encountered in offshore drilling for petroleum products;

AND WHEREAS the damages to the 2000 km of Alaskan shoreline plus 1300 sq km of ocean habitats from the Exxon Valdez accident are still being felt more than 20 years after that accident;

AND WHEREAS the British Columbia marine waters and coastline could well face an equally enormous environmental catastrophe:

THEREFORE BE IT RESOLVED that the Province of BC maintain the moratorium on off-shore oil and gas exploration and development for all future time;

AND BE IT FURTHER RESOLVED that UBCM lobby the federal government to maintain the moratorium on west coast offshore exploration and programs for all future time.

On motion, duly moved and seconded, that the first and second enactment clauses be amended by replacing the phrase "maintain the moratorium" with the phrase "implement a legislated ban", was endorsed.

The resolution, as amended, then read:

THEREFORE BE IT RESOLVED that the Province of BC implement a legislated ban on off-shore oil and gas exploration and development for all future time;

AND BE IT FURTHER RESOLVED that UBCM lobby the federal government to implement a legislated ban on west coast offshore exploration and programs for all future time.

On motion, duly moved and seconded, that the first and second enactment clauses be amended by replacing the phrase "for all future time" with the phrase "until technology proven elsewhere is available", was not endorsed.

On motion, duly moved and seconded, that the first and second enactment clauses be amended by striking the phrase "for all future time", was endorsed.

The resolution, as amended, then read:



THEREFORE BE IT RESOLVED that the Province of BC implement a legislated ban on off-shore oil and gas exploration and development;

AND BE IT FURTHER RESOLVED that UBCM lobby the federal government to implement a legislated ban on west coast offshore exploration and programs.

ON MOTION, as amended, was ENDORSED

B139 BULK CRUDE OIL TANKER TRAFFIC

Queen Charlotte

WHEREAS the Enbridge Northern Gateway Project will result in increased crude oil tanker traffic and risk of accidental oil spills in northern coastal waters in British Columbia;

AND WHEREAS a crude oil spill will have devastating and long lasting effects on the Pacific North Coast area that is recognized for its unique and diverse ocean ecosystems, which provide critical marine habitat and marine resources that sustain the social, cultural, environmental and economic health of coastal communities, including First Nations communities:

THEREFORE BE IT RESOLVED that the UBCM be opposed to any expansion of bulk crude oil tanker traffic on the North Coast of British Columbia;

AND BE IT FURTHER RESOLVED that the UBCM petition the federal government to establish a moratorium on bulk crude oil traffic through northern BC coastal waters.

On motion, duly moved and seconded, that the first enactment clause be amended by replacing the phrase "on the North Coast of" by the phrase "in Dixon Entrance, Hecate Strait and Queen Charlotte Sound in"; that the second enactment clause be amended by replacing the term "moratorium" with the phrase "legislated ban" and inserting the word "tanker" after the phrase "bulk crude oil"; and that the second enactment clause be amended by replacing the phrase "northern BC coastal waters" with the phrase "Dixon Entrance, Hecate Strait and Queen Charlotte Sound in British Columbia", was endorsed.

The resolution, as amended, then read:

THEREFORE BE IT RESOLVED that the UBCM be opposed to any expansion of bulk crude oil tanker traffic in Dixon Entrance, Hecate Strait and Queen Charlotte Sound in British Columbia;

AND BE IT FURTHER RESOLVED that the UBCM petition the federal government to establish a legislated ban on bulk crude oil tanker traffic through Dixon Entrance, Hecate Strait and Queen Charlotte Sound in British Columbia.

ON MOTION, as amended, was ENDORSED

B140 TAR SANDS OIL

Queen Charlotte

WHEREAS the Enbridge Northern Gateway Project proposes to deliver tar sands oil for loading onto crude oil tankers and delivery overseas via northern coastal waters;

AND WHEREAS mining of tar sands oil contributes unacceptably to climate change and to degradation of the environment and is contrary to the principles of the BC Climate Action Charter that has been signed by 177 BC local governments and the Islands Trust as a commitment to significantly cut greenhouse gas emissions by 2012:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities oppose tar sands oil being shipped in pipelines across northern BC for loading onto crude oil tankers.

ON MOTION, was ENDORSED

Director Heath Slee assumed the Chair and continued with consideration of Section B – Part II-b resolutions.

B141 REDUNDANT COVENANTS ON PROPERTY

Maple Ridge

WHEREAS redundant covenants on title can contradict a local government's zoning bylaw and negatively impact development potential for private owned property;



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: May 28, 2012

STAFF REPORT

DATE: May 28, 2012 Report No. EPW-12-009
TO: Laurie Hurst, Chief Administrative Officer
FROM: Jeff Miller, Director of Engineering and Public Works
SUBJECT: Household Organics Collection and Processing

RECOMMENDATION:

1. That Council direct that the Township initiate and operate a household organic collection program. Staff to review issues associated with the initiation of such a program and its impact on solid waste collection and report back to Council.
2. That Council direct that the Township participates in the CRD interim processing contract for household organics processing.

BACKGROUND:

For the greater Victoria region, solid waste management is centred on the Hartland Landfill. This landfill is coming to the end of its operational capacity. In an effort to extend the operational capacity of Hartland and utilize portions of the waste stream, the region has embarked on several initiatives to divert waste material from the landfill.

These initiatives have been focused on the removal of recyclable materials from the waste stream by either the Blue Box program or the drop off area at Hartland. These initiatives have also included the management of yard and garden waste. By carrying out these initiatives, the operational capacity of the landfill has been extended and generation of green house gases (GHG's) minimized.

The Capital Regional District (CRD) has proposed to introduce another initiative to extend the operational capacity of the landfill. This initiative is the removal of household organics. Household organics material is defined as: food waste, dairy products, grains, seafood, meat, bones, soiled paper portion. It does not include yard and garden materials. The household organics represent 30% of the waste stream being deposited at Hartland.

The Township produces approximately 1,800 to 2,000 tonnes of waste per year (municipal collection only). Utilizing the 30% figure, the amount of household organics that could be diverted would be approximately 540 to 600 tonnes. The CRD has estimated that household organic program would handle 15,000 tonnes of material per year for the region. This figure only

relates to residential organic production and does not include commercial or apartment tonnages.

In order to implement the household organics initiative, the CRD Board at its April 11, 2012 meeting approved a phase-in approach to the management of household organics. This strategy is as follows:

1. Offer an incentive of \$20/tonne for source separated household organics delivered to a CRD approved transfer station or composting facility in 2013 and 2014.
2. Charge a 20% surcharge on garbage loads containing household organics in 2014.
3. Ban household organics from disposal at Hartland starting January 1, 2015.
4. Tender the interim processing of household organics from confirmed municipal partners for 2013 and 2014.

Earlier this month the CRD requested that municipalities that wish to be included in the interim processing contract for household organics provide confirmation of this choice by May 31, 2012.

ISSUES:

There are two main items that direction is required on. These items are:

1. Does the Township want to initiate and operate a household organic collection program?
2. Does the Township want to participate in the CRD interim processing contract for household organics?

For the first issue, the Township should initiate and operate a household organic collection program. By initiating this program, the Township would be following the principles of integrated resource management. A waste material would be reused/recycled into a beneficial product. The removal of this component of the waste stream would also provide a way to lower the production of GHG's as household organics play a significant role in the production of these gases.

There is also a monetary aspect in favour of setting up a household organic collection program. In 2011 the Township paid \$175,157 in tipping fees at the landfill. If this figure is used as a starting point, and a 20% surcharge is applied to it, the cost to the Township would be an additional \$35,000 to \$40,000 for 2013 and 2014. Once the ban is imposed in 2015, this figure would most likely increase as fines would be levied against violators of the ban.

The other monetary aspect would be the incentive of \$20 per tonne if a program is up and running. This would reduce the tipping fee from \$107 per tonne (2013 tipping rate) to \$87 per tonne. If the 2011 figure is again utilized, the Township would have seen a cost savings of approximately \$23,000.

There will be a capital cost associated with initiating the household organic collection program as well. This cost will vary on depending on how household organics and solid waste are to be collected. Further discussion on how solid waste will be managed in the Township will be contained in a report that will be brought forward to Council after the summer break.

For the second issue, the Township should participate in the CRD interim processing contract for household organics. There are several reasons for the Township to join this program which


include:

- The processing program is essentially a new program to the region on the whole. There will be a number of unknowns associated with this program which the Township does not have the manpower to deal with. By being part of this program, the solution of these operational problems will lie with the CRD rather than the Township.
- The tonnage of household organics produced by the Township is not a large number. By being part of the program, the Township will receive the benefit of a contract based on a large tonnage value generated by the region. This should translate into lower household costs as the overall cost is spread among a large number of households throughout the region.

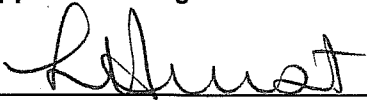
The main con to joining this program would be it is another program essentially controlled by the CRD. However, this fact is already tempered as solid waste management for the region is already directed by the CRD and this is only a change in how this material is managed.

ALTERNATIVES:

1. That Council direct that the Township initiate and operate a household organic collection program. Staff to review issues associated with initiation of such a program and its impact on solid waste collection and report back to Council.
2. That Council direct that the Township does not initiate and operate a house household organic program.
3. That Council direct that the Township participates in the CRD interim processing contract for household organics processing.
4. That Council directs that the Township not participates in the CRD interim processing contract for household organics with organics being processed under a contract between the Township and contractor.



Jeff W. Miller, P. Eng.
Director of Engineering and Public Works

Approved for Agenda:


Laurie Hurst, CAO
Dated: May 23/12



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: May 28, 2012

STAFF REPORT

DATE: May 28, 2012 Report No. EPW-12-010
TO: Laurie Hurst, Chief Administrative Officer
FROM: Jeff Miller, Director of Engineering and Public Works
SUBJECT: Council Resolution for Admirals Road Upgrade Funding Request

RECOMMENDATION:

That Council authorize the submission of an application to UBCM for funding in the amount of \$2,800,000 in order to carry out Upgrades Improvements in Admirals Road Corridor.

BACKGROUND:

In 2011, the Township undertook a study to determine if it was feasible to add bike lanes to Admirals Road from Maplebank Road to Lyall Street. It was determined that the road right of way (ROW) would support this initiative. In order to fund this work, the Township then looked to several funding sources for the work.

The first funding source was an application to the Union of British Columbia Municipalities (UBCM) regionally significant projects that was being coordinated by the Capital Region District (CRD). The Township was successful in gaining the support of the CRD for a portion of this project (\$750,000 – the addition of painted bike lanes and some asphalt repair). Staff will submit a proposal to UBCM that outlines this project and its benefits in order to be awarded these monies. The deadline for this application is August 31, 2012.

The second funding source was again application to UBCM however this funding request was through the General Strategic Priorities Fund (GSPF). In this application the following items were included:

1. The addition of bike lanes;
2. Traffic calming islands that have vegetation and irrigation (similar to Craigflower and Esquimalt Roads);
3. Improvements to the storm water collection system to include mechanical treatment so that storm water received a primary treatment before entering Esquimalt Harbour;
4. Improvements to bus shelters where possible;
5. Overlay of asphalt surface.


The class D cost estimate for this funding request was \$2,800,000. This funding request was not successful.

ISSUES:


UBCM has issued a request for a second round of funding intakes for 2012 for the GSPF. Staff is proposing that a second funding submission be made in order to provide funding for the complete upgrade of the Admirals Road Corridor. The second submission will be made for the full amount of the Class D cost estimate for the project (\$2,800,000). This amount includes the \$750,000 that the Township will be applying for under the regionally significant grant as there is no guaranty that this funding will be awarded. The funding being requested would be at 100% dollars with no funding being required by the Township. The second intake deadline is May 31, 2012.

ALTERNATIVES:

1. That Council authorize the submission of an application to UBCM for funding in the amount of \$2,800,000 in order to complete improvements in Admirals Road Corridor.
2. That Council does not pass a resolution confirming their support for the grant application.



Jeff W. Miller, P. Eng.
Director, Engineering and Public Works

Approved for Agenda:


Laurie Hurst, CAO
Dated: May 24/12



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: May 28, 2012

STAFF REPORT

DATE: May 22, 2012 Report No. DEV-12-025
TO: Laurie Hurst, Chief Administrative Officer
FROM: Karen Hay, Staff Liaison to Heritage Advisory Committee
Bill Brown, Director of Development Services
SUBJECT: ADDITION TO THE ESQUIMALT HERITAGE REGISTER
429 Lampson Street – English Inn and Resort

RECOMMENDATION:

That 429 Lampson Street [Lot B, Section 11, Esquimalt District, Plan VIP60066] property be added to the Esquimalt Community Heritage Register and that the Statement of Significance be accepted as presented.

BACKGROUND:

Civic Address: 429 Lampson Street
Legal Description of Property: Lot B, Section 11, Esquimalt District, Plan VIP60066
Common Name: English Inn [& Resort]

At the Heritage Advisory Committee May 16, 2012 meeting the committee passed the following motion:

*Moved by Liz Dill and seconded by Sherri Robinson, that the Heritage Advisory Committee recommend to Council that 429 Lampson Street be put on the Esquimalt Heritage Register.
The motion CARRIED.*

In 2009 when Council created the Community Heritage Register, 429 Lampson Street was identified as a priority for addition to the Register. It was stated at that time that the property would be recommended for inclusion on the Register when a Statement of Significance had been prepared. 429 Lampson Street is one of the properties listed in Group 1 - Buildings of Primary Importance from 'Built Heritage in Esquimalt: An Inventory' prepared by D. Field in 1984.

The Statement of Significance (SOS) for 429 Lampson Street [English Inn] is attached.

ALTERNATIVES:

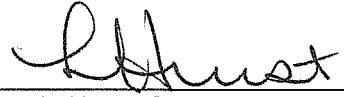
1. That 429 Lampson Street [Lot B, Section 11, Esquimalt District, Plan VIP60066] property be added to the Esquimalt Community Heritage Register and that the Statement of Significance be accepted as presented.
2. That the 429 Lampson Street [Lot B, Section 11, Esquimalt District, Plan VIP60066] property **not** be added to the Esquimalt Community Heritage Register.
3. That further information be provided before 429 Lampson Street [Lot B, Section 11, Esquimalt District, Plan VIP60066] be added to the Esquimalt Community Heritage Register.



Karen Hay
Staff Liaison to Heritage Advisory Committee



Bill Brown
Director of Development Services

<p>Approved for Agenda:</p>  _____ Laurie Hurst, CAO
<p>Dated: <u>May 23/12</u></p>

STATEMENT OF SIGNIFICANCE

English Inn – 429 Lampson Street

Description of Historic Place:

Common Name: English Inn [& Resort]

Other Names: 429 Lampson Street, Olde England Inn, Rosemeade

Civic Address: 429 Lampson Street, Esquimalt

Legal Description of Property: Lot B, Section 11, Esquimalt District, Plan VIP60066

The English Inn has been a landmark in Esquimalt since 1946 and a private home from 1909 to 1946.

The English Inn is located on a 1.8 hectare parcel, 500 metres from the ocean in the Saxe Point neighbourhood. The site contains remnants of the regional native plant life and gardens reminiscent of the Elizabethan era. The site contains a total of six buildings, two of which are particularly worthy of protection; these are the English Inn manor house and the replica of Anne Hathaway's Cottage.

The main building with its unusual combination of architectural details is aesthetically pleasing and unique in the municipality. The Inn is a community gathering place and a tourist destination.

Heritage Value:

1. Architectural Significance:

The English Inn is valued as a landmark building. Its use as a guest house, then inn and now boutique hotel, has led to other properties in the immediate area being developed for bed & breakfasts; several of which, are designed in a sympathetic architectural style.

The main building is valued for its unique details and the quality and type of building materials. The Inn is constructed largely of stone and masonry.

The architect was Samuel MacLure, one of Victoria's most renowned residential architects and the Inn contains many details characteristic of his work. The English Inn is valued as being one of the few remaining examples of MacLure's work in Esquimalt.

The collection of buildings surrounding the main English Inn manor house is valued for the character they add to the main building. From its development as a guest house in 1947, the Olde England Inn was designed as a cohesive collection of buildings intended to create the feel of a Shakespearean village. The artisans' shops, or Chaucer's Lane are a series of narrow shop fronts, reminiscent of the Elizabethan era. There is a replica

of Anne Hathaway's Cottage complete with a garden appropriate to that era, and five other buildings on site designed in the Elizabethan or Tudor style.

The English Inn property is valued for its unique landscaping. The front portion of the site has been left wooded with numerous mature Douglas Fir and Garry Oak trees which frame the entrance to the site, are landmarks in the neighbourhood and contribute to the character of the Inn. The rest of the site has been developed as a network of gardens. The sunken garden behind the manor house is an integral part of the Inn. The replica Anne Hathaway's Cottage is complimented by a garden appropriate to the Elizabethan era.

2. Social Significance:

The list of prominent British Columbia and Esquimalt residents who have resided at the English Inn underlines its social value to Esquimalt. Originally called "Rosemeade", and built in 1909 for Thomas Harry Slater [and wife Elizabeth Slater], a Yorkshire-born realtor and developer, and relative of Charles Pooley. He brought artisans from England and Scotland to work on the project.

In 1917, the house began to have a number of occupants, including Sir James Lougheed a Canadian Senator from 1889 to 1919. In the 1920s, Mrs. Tyrell Godman, a founding member of the Craigdarroch Castle Preservation Society and the Metchosin Museum Society lived in the home, as did, Major Robin H. H. Murray [and wife Enid Murry] who established the 'Island Weavers Company in the attic of the house.

Dr. Thomas Arthur Rickard and wife Marguerite owned the house from 1933 to 1946. Dr Richard was a mining engineer and geologist and wrote the book, Historic Backgrounds of British Columbia. Marguerite was a well know singer who had trained at the Royal College of Music in London, England. In 1943 the house was used by the Royal Canadian Navy as the Naval Officers Stag House.

In 1947, Rosemeade was purchased by Royal Air Force Squadron Leader Sam Lane and wife Rosina who transformed it into a guest house, renamed it the Olde England Inn and built the other buildings on the property, creating the Elizabethan Style Village.

3. Cultural Significance:

The numerous mature Douglas fir and Garry Oak trees which frame the entrance to the site are landmarks in the neighbourhood and contribute to the character of the Inn.

The English Inn is significant as both a building and a community gathering place. It has been used for the past 60 years, for weddings and other special events as well as tourist accommodation. Its use as guest house, then inn and now boutique hotel, has led to other properties in the immediate area being developed for bed & breakfasts; several of which, are designed with sympathetic architectural styles.

Character-Defining Elements:

- Impressive architectural style, the original stone structure is Tudor revival and reminiscent of an Elizabethan manor house;
- Front façade with square tapered columns supporting a port-cochère and square bay windows located on either side of the front entry;
- Expansive roof with large front gables and bracketed finials;
- Masonry foundation resting on bedrock;
- The lower two floors of this four storey building are random rubble masonry and the upper two are wood frame construction with half-timber facings;
- Random rubble columns support the roof of the porte-cochère;
- Interior is indicative of the original design concept including large paneled front hallway and grand staircase;
- The stone terrace on the south façade, constructed in 2002, was designed to blend with the original construction;
- Gardens representative of those popular at the turn of the last century for the upper classes;
- Mature Douglas fir and Garry oak trees, and other native vegetation.

Photos:



Figure 1.



Figure 2.



Figure 3.



Figure 4.



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

Council Meeting: May 28, 2012

STAFF REPORT

DATE: May 18, 2012 Report No. DEV-12-026
TO: Laurie Hurst, Chief Administrative Officer
FROM: Karen Hay, Staff Liaison to Heritage Advisory Committee
Bill Brown, Director of Development Services
SUBJECT: Heritage Advisory Committee – Poster Presentation by David Sudbury

RECOMMENDATION:

Approve the Heritage Advisory Committee's request to work with artist David Sudbury to foster public awareness, recognition and support for Esquimalt heritage through the display of his unique poster at locations to be determined by the Heritage Advisory Committee.

BACKGROUND:

The Heritage Advisory Committee at their February 29, 2012 meeting encouraged then committee member David Sudbury to go ahead with his idea to create an interactive poster to increase public awareness of heritage sites, in celebration of the Esquimalt Centennial. At the April 25, 2012 Heritage Advisory Committee meeting David Sudbury presented his poster to the Committee. The following motion was recorded:

Moved by Sherri Robinson, seconded by Dar Purewall that David Sudbury be asked to make a presentation to Council and that staff provide a date and a report to accompany the presentation. The motion Carried.

ISSUES:

Mr. Sudbury has written a letter, addressed to Mayor and Council, explaining the background for the poster and his expectations going forward with the poster. [Attached]

Due to the unique nature of the poster there was some concern about the use of the QR codes, the accompanying YouTube audio clips and how ownership could be transferred.

QR Code (stands for Quick Response) is a mobile phone readable barcode or a print based hypertext link containing a URL code (web address). Smart phones with decoding software read the URL and connect to a web location. The QR codes are generated for no charge on the internet and the YouTube audio also does not have any associated costs. At this time Mr.

Sudbury is using his website as the host location for the QR codes which then link to the YouTube audio files.

Information Technology staff have confirmed that either the Centennial or Esquimalt websites could be used to host the QR code locations.

ALTERNATIVES:

Approve the Heritage Advisory Committee's request to work with artist David Sudbury to foster public awareness, recognition and support for Esquimalt heritage through the display of his unique poster at locations to be determined by the Heritage Advisory Committee.

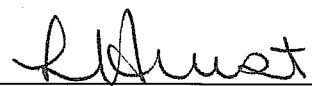
Direct staff to acquire further information.



Karen Hay
Staff Liaison to Heritage Advisory Committee



Bill Brown
Director of Development Services

<p>Approved for Agenda:</p> <p> _____ Laurie Hurst, CAO</p> <p>Dated: <u>May 23/12</u></p>

[Previously forwarded by email – May 8, 2012]

To: Mayor and Council of the Township of Esquimalt
Re: Heritage Advisory Committee (HAC) Poster

The HAC is requesting permission to use a poster to foster public awareness, recognition and support for Esquimalt heritage. Examples of where the HAC would like to use this poster include Esquimalt facilities such as the Library, Schools and the Recreation Centre.

The poster presents an aerial view of Esquimalt with 10 heritage sites outlined in various colours - these sites were selected by the members of the HAC. As well, on the poster are 10 large clear colour coded pictures of each site which are visually referenced back to the aerial view outlines. Finally colour coded quick response (QR) codes add another layer of written information audio information, but only for those who have a suitably equipped mobile phone. In this way the poster is an intergenerational puzzle for the public solve.

The 10 QR codes on the HAC poster allow a suitably equipped mobile phone to access a mobile phone-based web page. Each web page also provides a link to a simple YouTube audio of the information on the web page. Currently, David Sudbury hosts both the web pages and the YouTube audio files.

Once permission to use this poster for HAC mandated activities is secured, the HAC will reimburse David Sudbury for his production costs, roughly \$250.00. David Sudbury would like the poster to become the property of the Township. The HAC and the Township can show this poster where they see fit. The supporting web pages and YouTube audio files would also become the property of the Township. The QR codes are "hard coded" on the poster to go to David Sudbury's web space. Keep in mind, for a minimal cost the poster can be reprinted with QR codes that reference the Township's web space as well as to include Township and other sponsor branding.

David Sudbury wants to retain the rights to use images of this poster as a part of his portfolio on his website and other promotional materials. David Sudbury would also like to have his name displayed on the poster and reproductions of the poster as its sole creator.

I look forward to providing more information to Mayor and Council at their convenience.

David Sudbury
423 Fraser Street.
Esquimalt BC. V9A 6G7



COMMITTEE OF THE WHOLE REPORT

From: Meeting of May 14, 2012

To: Regular Meeting of Municipal Council – May 28, 2012

At its meeting held on Monday, May 14, 2012 the Committee of the Whole considered the following matter and resolved that the recommendation, as outlined, be submitted to Council for consideration.

1. Draft Community Economic Development Strategy Process Document, Staff Report No. DEV-12-024

That Council endorse in principle the “Draft Economic Development Strategy Process” document (Appendix “A” of Staff Report No. DEV-12-024);

That Council authorize staff to start to organize the “Community Economic Development Strategy Task Force” and the “sector round tables”;

That Council assign two members of Council to sit on the “Community Economic Development Strategy Task Force”; and

That Council assign one member of Council and an alternate to each of the proposed sector round tables.



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
HERITAGE ADVISORY COMMITTEE**

Wednesday, April 25, 2012
7:00 p.m.
Wurtele Room, Municipal Hall

PRESENT: Liz Dill – Chair
Councillor Dave Hodgins
Sherri Robinson
Heather Gillis
Dar Purewall
David Coney
David Sudbury

STAFF: Karen Hay - Staff Liaison (and Recording Secretary)

REGRETS: Councillor David Schinbein
Catherine McGregor
John Willow

GUEST: David Sudbury

1. **CALL TO ORDER**

Chair Dill called the meeting to order at 7:00 p.m.

2. **LATE ITEMS**

There were none.

3. **APPROVAL OF THE AGENDA**

Moved by Sherri Robinson, seconded by Heather Gillis, that the agenda of the Heritage Advisory Committee meeting of April 25, 2012 be approved as presented.
The motion **CARRIED**.

4. **MINUTES**

The chair noted that the minutes have a new shorter format for ease of recording.

Moved by Dar Purwell, seconded by Heather Gillis, that the minutes of the Heritage Advisory Committee meeting of March 21, 2012 be approved as presented.
The motion **CARRIED**.

5. **REPORT FROM THE CHAIR**

Chair Dill reported that it has been a very busy time and the agenda is very full.

6. OLD BUSINESS

(1) Memorial Park – memo

The Parks and Recreation Advisory Committee had their first meeting – the Heritage Committee's concerns about the usage of the Cenotaph area of the park was not on the agenda.

Moved by Heather Gillis, seconded by Councillor Dave Hodgins, that the Chair write a memo to Council requesting referral of the Heritage Advisory Committee concerns regarding usage of the park and installation of a visitor-friendly barrier between the cenotaph area and the children's playground area to the Parks and Recreation Advisory Committee for discussion.
The motion **CARRIED**.

(2) Lampson Street School - Memorial Trees

Chair Dill reported she spoke with Scott Hartman, Director of Parks and Recreation, about a rock for a plaque and placement of the trees on the Heritage Tree list. A rock will be supplied, though not the one from Esquimalt Gorge Park. Trees could be placed on the Heritage Tree List; need to confirm that the property is owned by the School Board, and not DND.

Chair Dill will continue to work with the School District for permission to locate the plaque.

Committee members discussed different options for a plaque that would be vandal and graffiti-proof. Simply etching the stone was mentioned as an option to be investigated.

(3) Heritage BC membership

The Staff Liaison reported the membership has been budgeted for - membership will continue.

(4) Work Plan 2012

Committee members discussed past and ongoing projects. They determined the following as priorities:

1. Heritage Register – Volunteers to work on Statements of Significance [SOS's] with the assistance of contractor Helen Edwards. Volunteers will aim to complete 10 SOS's this year.
2. Heritage Foundation – Committee members will:
 - Continue to discuss the next steps to be taken to establish the foundation, and will work to decide the 'type' of foundation and what it will do
 - Look further into incentives, how to offer them and who they will benefit
 - Look into foundation contributions as an option attached to density bonuses during development.

3. Maintain and Increase Public Awareness – Committee members will:
 - Recommend improvements to the heritage section of the Esquimalt website.
 - Continue with recognition certificates
 - Develop displays, heritage banners and/or virtual postcards
 - Look into commemoration of old Municipal Hall

A draft work plan will be presented at the May meeting.

7. **NEW BUSINESS**

(1) Strategic Plan

Committee members discussed the lack of indication of heritage as a priority in the Plan and that some of the language that was implied could be stronger. Heritage could be acknowledged as a 'foundation' of bringing the best of Esquimalt forward for future generations.

Councillor Hodgins stated that Council, in creating the plan, was focusing on areas that they thought would be challenges for the Municipality and not on the topics that were working well. He stated that both he and Councillor Schinbein will be taking the Committee's concerns to future Strategic Plan update sessions.

Action: Chair Dill to write a letter to Council from the Committee expressing how heritage could be incorporated into the Strategic Plan in a positive manner.

(2) Preservation of 316 Anson Street

Chair Dill has expressed to Parks Canada that DND heritage properties have value to the community. Jennifer Cousineau, from Parks Canada, has informed Chair Dill she will provide the Committee with a copy of her report about 316 Anson Street.

8. **WORK PLAN ITEMS**

- (1) Heritage Register
 - (a) Plaques, Monuments and War Memorials

This item deferred to next meeting due to time.

- (b) List of Properties, Places and Items (For Completing a Statement of Significance For)

This item deferred to next meeting due to time.

- (c) Progress of Statements of Significance and Timelines
 - i. 429 Lampson St.

Karen, Hay, Staff Liaison, reported receiving the edited information from Sherri Robinson. She also recently received an email from Susan Green, Registrar for the BC Heritage Branch, stating that a previous SOS submitted to the Province was not in the format they require. Both SOS's will need to be reviewed and reformatted to meet provincial standards. The document, "Checklist for Reviewing Statements of

Significance,” that was provided by the BC Registrar was distributed to Committee members.

Discussion arose in regards to how many properties have been submitted to the Province, and how many SOS's. Staff will be reviewing Council records and department files and asking the BC Registrar for clarification.

ii. Old Esquimalt Road SOS

This item deferred to next meeting due to time and the new information about format.

iii. 464 Head Street

This SOS is being worked on.

iv. Contract for Helen Edwards

Karen Hay, Staff Liaison, stated that staff were waiting to hear further from the contractor.

- (2) Heritage Policy
 - (a) Addition to History Section

Staff Liaison provided Committee members with a copy of the page with the change to the history section completed, as requested by the committee in 2011. The question of accuracy of the information was raised.

Action: Chair Dill to research for the next meeting.

(3) Heritage Foundation Development

Further discussion as an important part of the 2012 Work Plan. David Sudbury has provided a draft bylaw document for Committee members to review for the next meeting. Committee members will also review the Victoria Foundation bylaw for the next meeting.

Thoughts about who the foundation will benefit: municipal sites or private properties. A member mentioned that some feedback from a member of the Victoria Foundation was to keep the work of the foundation simple to begin with.

- (4) 2012 Centennial Celebration
 - (a) Recognition Awards

Recognition award to the Robinsons to be presented at the Hallmark Society awards. Liz Dill, Councillor Hodgins, Sherri and Darwin Robinson, Dar Purewall and Heather Gillis to attend.

Action: Chair Dill to contact the Hallmark Society with an updated list of names.

- (b) “Best of 100”

This item deferred to next meeting due to time..

- (5) Maintaining Public Awareness
 - (a) Esquimalt Current

This item deferred to next meeting due to time.

- (b) Website

This item deferred to next meeting due to time. It will be part of the 2012 Work Plan.

- (c) Heritage Poster/ Postcard

David Sudbury arrived at 7:50 pm and presented the poster he has been working on – it is an interactive poster with an aerial photo of Esquimalt, pictures of heritage sites and QR codes linked to Youtube audio clips. Poster will be on display for month of May at Habit Coffee on Pandora Street in Victoria.

Members discussed use of the poster in the future and its potential for use in increasing public awareness; would like it to go to schools, the recreation centre, displayed at special events, et cetera.

Moved by Sherri Robinson, seconded by Dar Purewall that David Sudbury be asked to make a presentation to Council and that staff provide a date and a report to accompany the presentation.

The motion **CARRIED**.

Chair Dill state she expects a beautiful water colour poster highlighting Captain Jacobson's house from former Committee member Colin MacLock.

9. ELECTIONS

Moved by Councillor Hodgins, seconded by Sherri Robinson that Heather Gillis be elected Chair and Dar Purewall be elected Vice-Chair of the Heritage Advisory Committee for 2012.

The motion **CARRIED**.

10. REPORT FROM STAFF LIAISON

There was none.

11. COMMUNICATIONS

- (1) Hallmark Heritage Society Newsletter, *Preserve*, Volume 40, Number 1, Spring 2012
- (2) Heritage BC, email dated March 28, 2012, re: Update: March 2012
- (3) Heritage BC, email dated April 3, 2012, re: Support for Heritage BC
- (4) Staff Report from Bill Brown dated April 10, 2012, re: Heritage Roads, with memorandum from Karen Hay dated March 26, re: Heritage Roads
- (5) Hallmark Heritage Society, letter dated April 4, 2012 from Helen Edwards, re:

Hallmark Awards night

Moved by Councillor Hodgins, seconded by Sherri Robinson, that the Heritage Advisory Committee ask Council to write a letter of support for Heritage BC and receive the remaining communication items for information.
The motion **CARRIED**.

11. **COMMITTEE MEMBER ANNOUNCEMENTS/REPORTS**

There was none.

12. **NEXT MEETING**

The next meeting of the Heritage Advisory Committee will take place on May 16, 2012.

13. **ADJOURNMENT**

The meeting adjourned at 9:35 p.m.

Heather Gillis, Chair

This 16th day of May, 2012



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES

ARTS, CULTURE AND SPECIAL EVENTS ADVISORY COMMITTEE

Wednesday, May 2, 2012

7:00 p.m.

Council Chambers, Municipal Hall

PRESENT: Bill Percival, Chair
Annie Do, Vice Chair
Councillor Lynda Hundleby
Pamela Martin
Moira Tait
Sandi Best

STAFF: Karen Hay – Planning Technician (Staff Liaison)
Deborah Liske – Recording Secretary

REGRETS: Councillor Dave Hodgins
Meagan Duncan

1. CALL TO ORDER

Chair Percival called the meeting to order at 7:03 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Hundleby, seconded by Moira Tait that the agenda of the Arts, Culture and Special Events Advisory Committee meeting of May 2, 2012 be approved as presented.
The motion **CARRIED**.

4. MINUTES

Moved by Moira Tait, seconded by Vice Chair Do that the minutes of the Arts, Culture and Special Events Advisory Committee meeting of April 4, 2012 be approved as presented.
The motion **CARRIED**.

5. OLD BUSINESS

(1) CRD Arts Committee Grant Funding Information

Councillor Hundleby provided the committee with an overview of the CRD Arts Committee, their mandate, structure and grants available.

Committee members discussed ways of getting information about funding out to artists and suggested including this information on the municipal website. Chair Percival and Karen Hay, Staff Liaison will collect information that could be utilized and bring to the next meeting.

Moved by Councillor Hundleby, seconded by Pamela Martin that Councillor Hundleby's report be received for information.
The motion **CARRIED**.

6. WORK PLAN ITEMS / REPORTS FROM SUB-COMMITTEES

- (1) Esquimalt Arts Festival
(a) Invitation Letters

The draft festival poster created by Matthew Pomeroy of Esquimalt High School was circulated and reviewed by committee members. Revisions were discussed. Committee members noted their pleasure with the poster design.

Karen Hay, Staff Liaison reported the invitation to artists will be included in the Community Arts Council newsletter that will be distributed tomorrow.

Pamela Martin reported the committee was awarded \$ 750.00 from the Parks and Recreation Community Events Funding Program.

Committee members discussed the event and preparations. Ms. Martin will source small musical ensembles (duets, trios, quartets) to provide musical entertainment for the event.

Moved by Councillor Hundleby, seconded by Moira Tait, that the Arts, Culture and Special Events Advisory Committee approves Pamela Martin proceeding with booking musical talent for the Esquimalt Arts Festival.
The motion **CARRIED**.

Committee members discussed participation stations for children to create a piece of art. Tile making or origami stations were suggested. Councillor Hundleby will contact Rosemary Murray and Karen Hay will check with Parks and Recreation programmers for further suggestions and contacts.

Committee members discussed hosting a “celebrity” painting competition. Chair Percival and Pamela Martin will coordinate.

Moira Tait will coordinate St. John Ambulance for first aid services.

Committee members discussed a budget for the event. Committee members will bring back amounts for their budget items to the next meeting for further discussion.

- (2) Centennial Seniors Spring Tea and Concert

Moira Tait provided the committee with a report of the event noting the following:

- Approximately 60 people attended – attendance was down from previous year
- Centennial Celebrations Select Committee supplied the tea and flowers for the event as well as volunteers
- Received a \$ 500.00 grant from the Parks and Recreation Community Events Funding Program
- Gene Furbee, Dance Unlimited and the Metchosin Line Dance Group provided the entertainment
- Refreshments were excellent – refreshment costs were higher due to the closure of municipal food services

Committee members discussed the event and suggestions for next year. They included:

- Increasing advertising, distribute more posters
- Host event on same weekend as the community garage sale – this seems to draw people

Ms. Tait noted Senior Living Magazine wanted to feature a story about the tea. Ms. Tait will draft the article for review by the municipal communications coordinator prior to submission.

Moved by Moira Tait, seconded by Pamela Martin, that the Arts, Culture and Special Events Advisory Committee provide honorariums to Gene Furbee, Dance Unlimited, and the Metchosin Line Dance Group in the amount of \$125.00 each for the entertainment they provided at the Centennial Seniors Spring Tea and Concert.
The motion **CARRIED**.

(3) 2012 Work Plan Discussion

This item was deferred to the next meeting.

7. REPORT FROM STAFF LIAISON

Karen Hay, Staff Liaison circulated a summary of committee expenses for 2009 – 2011.

Moved by Councillor Hundleby, seconded by Moira Tait that the report be received.
The motion **CARRIED**.

Ms. Hay further reported she will be meeting next week with the Creative City Summit organizing group.

8. COMMITTEE MEMBER ANNOUNCEMENTS / REPORTS

Councillor Hundleby reported Council is supporting the 2014 Juno Bid in the amount of \$17,000.00. Councillor Hundleby further reported Jazz Fest is taking place in June; both organizations are looking for volunteers.

Chair Percival suggested committee members review the Esquimalt Public Art policy for updates that are needed e.g. definitions, etc. Councillor Hundleby further suggested the percentage required for public art also be reviewed. Karen Hay, Staff Liaison will bring the public art inventory to the next meeting.

9. NEXT MEETING

The next meeting of the Arts, Culture and Special Events Advisory Committee will take place on Wednesday, June 6, 2012.

10. ADJOURNMENT

The meeting adjourned at 9:05 p.m.

Bill Percival, Chair

This 6th day of June, 2012



Making a difference...together

Environmental Sustainability
625 Fisgard Street, PO Box 1000
Victoria, BC, Canada V8W 2S6

T: 250.360.3078
F: 250.360.3079
www.crd.bc.ca

May 28 agenda

20 April 2012

File: 5677-147.01_5677-121

Ms Laurie Hurst
Chief Administrative Officer
Township of Esquimalt
1229 Esquimalt Rd.
Esquimalt, BC V9A 3P1

CORPORATION OF THE TOWNSHIP OF ESQUIMALT		
For Information:		
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Mayor/Council	
<hr/>		
RECEIVED: APR 24 2012		
Referred: <i>Jeff</i>		
<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> For Response	<input type="checkbox"/> COTW
<input checked="" type="checkbox"/> For Report	<input checked="" type="checkbox"/> Council Agenda	<input type="checkbox"/> IC

Dear Ms Hurst:

RE: REQUEST FOR CONFIRMATION OF PARTICIPATION - REGIONAL KITCHEN SCRAPS PROCESSING

The Capital Regional District (CRD) Board, at its meeting of 11 April 2012, approved the following phased approach to a kitchen scraps strategy for the region:

1. Offer an incentive of \$20/tonne for source-separated kitchen scraps loads delivered to a CRD-approved transfer station or composting facility in 2013 and 2014;
2. Charge a 20% surcharge on garbage loads containing kitchen scraps at Hartland in 2014;
3. Ban kitchen scraps from disposal at Hartland Landfill starting 01 January 2015, and;
4. Tender the interim processing of residential kitchen scraps from confirmed municipal partners for 2013 and 2014.

CRD staff are preparing the short-term processing tender for the work outlined in recommendation four above. As part of the tender information, we require confirmation whether your municipality wishes to be included in the tender during the transition period to a full disposal ban at Hartland landfill. If so, we require the start date of your kitchen scraps collection program and anticipated tonnages to be collected. It is estimated that a household generates approximately 120 kilograms of kitchen scraps annually.

Please provide this information by 31 May 2012. If you have questions or require further information, please contact Russ Smith at rsmith@crd.bc.ca or 250-360-3080.

Yours truly,

Larisa Hutcheson, P.Eng.
General Manager, Environmental Sustainability

AB:dd

cc: Russ Smith, Senior Manager, Environmental Resource Management, CRD
Jeff Miller, Director of Engineering and Public Works, Township of Esquimalt
Wayne Martin, Manager of Public Works, Township of Esquimalt



Office of the Chief Medical Health Officer

May 1, 2012

Mayor Barbara Desjardins & Council
The Township of Esquimalt
1229 Esquimalt Road
Esquimalt, BC V9A 3P1

Form from CORPORATION OF THE TOWNSHIP OF ESQUIMALT with checkboxes for CAO, Mayor/Council, For Action, For Report, For Response, Council Agenda, COTW, IC and a RECEIVED stamp dated MAY 04 2012.

Dear Mayor Desjardins & Members of Council:

Tobacco consumption has decreased dramatically in the past few decades. Nonetheless, tobacco remains the leading preventable cause of premature death in Canada and a leading draw on finite health care resources.

The province of British Columbia has adopted a minimum standard for tobacco control through the Tobacco Control Act. This legislation normalizes what many communities had previously implemented through their insightful and forward thinking regulatory actions.

The efforts of the industry nevertheless are relentless. We are faced with new challenges by products and marketing that continues to recruit youth and young adults into an addiction that leads to half of tobacco users dying from the use of tobacco.

The announcement by the BC government of the Healthy Families BC – Healthy Communities activities invites local governments to contribute to the health and wellbeing of their citizens with a focus on five areas, one of which is tobacco control.

Vancouver Island communities and the province of BC have been national leaders in the efforts to reduce disease caused by tobacco use and smoking. While the current Tobacco Control regulations have been successful in achieving their intended goals, additional actions are needed to bring communities of VIHA in line with the best smoking control practices in place in the province and Canada.

Health Officers for the region of Vancouver Island we request that local governments now take steps to further the efforts to reduce tobacco use, reduce exposures to “second hand” smoke, and to model a tobacco free lifestyle. Specifically, we ask that local government revisit and strengthen tobacco control bylaws to include the following provisions should they not currently already be addressed:

- Prohibit smoking and tobacco use in areas shared by the public, specifically: public spaces, beaches, parks, sports fields, athletic facility stands, and outdoor areas of municipal facilities.
- The current provincial legislation precludes smoking within three meters of doorways, open windows and air intakes. However, a minimum of seven meters is required in outdoor areas to better protect the public and should be the prescribed distance in regulation.
- Areas not included in the Tobacco Control Regulation, namely: outdoor patios (currently exempted by regulation), transit stops (not just shelters), and where individuals are required to queue for the receipt of any service should also be prohibited.
- A developing health threat is associated with the use of Hookah/water pipes. Regardless of the material smoked in these devices the same restrictions as tobacco should be instituted through legislation. Consideration also should be given to preclude the sale and public use of Hookah pipes within the boundary of geographic regions of local governments.

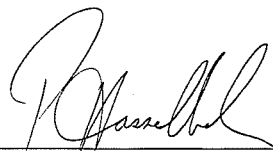
All residents of the island will appreciate the additional value of consistent island – wide policies where smoking is not permitted. Hence this request is being forwarded to all local governments concurrently.

We would further request that your council consider forwarding and supporting resolutions to the UBCM process that call upon the province to implement similar, more stringent provisions in revisions to the Tobacco Control Act. Such resolutions may take time before implementation, hence the importance of your council in acting now to protect and promote the health of your constituents.

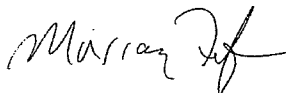
We as the Medical Health Officers would be pleased to present to council, work with your administration as requested, provide suggested modifications to existing or new by-laws or review proposed by-laws and provide comment on your endeavors.



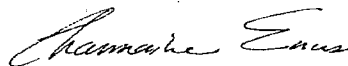
Richard Stanwick, CMHO
MD MSc, FRCPC FAAP
South Vancouver Island



Paul Hasselback
MD, MSc, FRCPC
Central Vancouver Island



Murray Fyfe
MD, MSc, FRCPC
South Vancouver Island



Charmaine Enns
MD, MHSc, FRCPC
North Vancouver Island

**Legislative and
Regulatory
Services
Department**

Legislative Services

#1 Centennial Square

Victoria

British Columbia

V8W 1P6

Tel (250) 361-0571

Fax (250) 361-0348

www.victoria.ca



May 04, 2012

Her Worship Mayor Desjardins and Council
Corporation of the Township of Esquimalt
1229 Esquimalt Road
Victoria, BC V9A 3P1

CORPORATION OF THE TOWNSHIP OF ESQUIMALT
For Information:
 CAO Mayor/Council

RECEIVED: MAY 09 2012
Referred:
 For Action For Approval COTW
 For Report Council Agenda _____

Dear Mayor Desjardins and Council:

Re: 2012 Budget

At the Victoria City Council meeting of April 26, 2012 Council passed the following resolution:

That Council reduce the City of Victoria share of the proposed 2012 Police budget by \$150,000 - with suggested areas for saving coming from eliminating projected increases from both Professional Fees (\$78,099) and Office Supplies (\$15,000), and reducing by 50% the projected expenditures for Miscellaneous (\$56,250), and that we advise the Township of Esquimalt of the substance and rationale of this Motion.

The rationale for the motion was based on Council's desire to further reduce the property tax increase to property owners. Council suggested areas for reductions to the Police Budget, but was open to the Police Board reducing costs in areas that the Board felt appropriate and that would minimize impact on operations.

The Police Board has since complied with this request and reduced the Police Budget by a total of \$177,259, based on the existing cost sharing formula, this results in a reduction of \$150,000 for the City of Victoria, and \$27,259 for the Township of Esquimalt.

Should you have any questions concerning this matter, please contact Brenda Warner, Director of Finance, at 250.361.0597.

Yours truly,

A handwritten signature in black ink, appearing to read "R. Woodland".

Robert G. Woodland
Corporate Administrator

:jh

C: Brenda Warner, Director of Finance



May 8, 2012

Dear Mayor and Council:

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CORPORATION OF THE TOWNSHIP OF ESQUIMALT		
For Information:		
<input type="checkbox"/> CAO	<input type="checkbox"/> Mayor/Council	
<input type="checkbox"/>		
RECEIVED: MAY 14 2012		
Referred:		
<input type="checkbox"/> For Action	<input type="checkbox"/> For Response	<input type="checkbox"/> COTW
<input type="checkbox"/> For Report	<input checked="" type="checkbox"/> Council Agenda	<input type="checkbox"/> IC

Access Awareness Day – June 2, 2012

June 2, 2012 marks our 15th annual Access Awareness Day. Access Awareness Day provides each of us with an opportunity to look at our communities and to think about how we can strive to make our communities a little more accessible and inclusive for everyone. The theme for our 2012 Access Awareness Day is “Celebrate Accessibility, Celebrate Inclusion”. Our goal is to draw attention to the fact that each of us has a role to play in promoting accessibility in our community.

We have created a “leadership” spot on our website to recognize those municipalities and organizations that are interested in joining us to celebrate Access Awareness Day. Here are some ways to celebrate Access Awareness Day:

Highlight success stories: Has your community put policies or actions in place that have made it more accessible? Do you have a story to share that may help to inspire others?

Recognize someone in your community: Is there someone in your community that deserves recognition for going above and beyond in their efforts to build increased awareness and understanding about the needs of people with disabilities?

Hold an event or pass a proclamation: Celebrate Access Awareness Day by organizing an event to promote accessibility and inclusion in your community or by issuing a proclamation in support of Access Awareness day. Consider partnering with accessibility groups to raise awareness and to profile innovative and inclusive local initiatives.

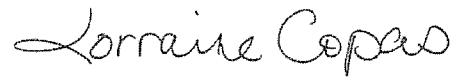
We have enclosed a copy of our “Celebrate accessibility in our communities” measuring tape and accessibility poster which profiles measures that can allow for increased participation in all aspects of community life – social, recreational, cultural and economic. This material can be made available in local community centres, public libraries, or other public spaces as part of Access Awareness Day education and outreach.

SPARC BC has again partnered with UBCM to enlist the support of all municipalities across British Columbia in recognizing Access Awareness Day. We hope you will join us in making Access Awareness Day - June 2, 2012 the best Access Awareness Day ever!

Please feel free to contact Joan Coughlin, Program Coordinator, at 604-718-7734 or by email at JoanCoughlin@sparc.bc.ca, to request additional Access Awareness Day material, or to let us know how we can work together to promote accessibility and inclusion in your community.

Let us know how you celebrated this year's Access Awareness Day. Thank you for your support, and we look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Lorraine Copas".

Lorraine Copas
Executive Director, SPARC BC

Enclosure: Celebrate Accessibility in our communities measuring tape
Accessibility poster

Subject: FW: Letter re: CAP funding
Attachments: SAMPLE LETTER TO YOUR LOCAL MEMBER OF PARLIAMENT re CAP.docx
Importance: High

From: Linda Robertson [lrobertson@gvpl.ca]
Sent: May 9, 2012 13:55
To: 'Moralea Milne'; Zeb King; 'Pamela Madoff'; Rob Martin; 'Kevin Murdoch'; karel roessingh; David Schinbein; 'David Screech'; Lanny Seaton; Nichola Wade
Cc: Maureen Sawa
Subject: RE: Letter re: CAP funding

Good afternoon,

Attached is the sample letter prepared by the Canadian Library Association for municipalities to use when writing to their local MPs in regard to the recent CAP funding cut. GVPL will be sending a similar letter on behalf of the Board to all area MPs as per the motion made at the April Board meeting.

You may wish to suggest to your individual Councils that a similar letter be sent to your area MP on behalf of your municipality.

For your information, I am re-sending the Times-Colonist article (below) regarding the impact of the CAP funding cut on GVPL. Please contact the office if you have any questions or concerns.

Thank you!

Times - Colonist - April 11, 2012
Library budgets altered to keep users logged on

Greater Victoria Public Library officials will adjust their budget to keep free Internet access alive now that federal funding for the service has been cut. Free or low-cost Internet had been provided through libraries and other facilities by the Canada-wide Community Access Program since 1995. It was discontinued at the end of March, and Industry Canada said in a statement that the cut came after the CAP had "achieved its objectives."
Patricia Eaton, the GVPL's manager of public services, said the same level of Internet access will be maintained despite the funding loss. Six of the library system's 10 branches are affected, each losing about \$3,700 in funds. "We're not going to be pulling any computers," Eaton said.

The Vancouver Island Regional Library, with 38 branches, will also keep free Internet going despite losing CAP funding of about \$95,000, said spokeswoman Joy Bauer Adams.

GVPL technology manager Dan Phillips said maintaining established Internet access will require some planning.
"We'll just have to manage our projects slightly differently. We'll have to absorb that cost for that loss."

The high level of use is a key factor in keeping the computers active. Eaton said the smallest GVPL branch in Central Saanich has just five computers with free Internet, but they attracted 640 user sessions in the past month. The main branch in downtown Victoria has 60 computers that generated 10,000 user sessions over the same time period.

"They're just crammed with people. If you walk into any of our branches you'll see people at those computers and you'll see people waiting."

People with limited means and students and are among those clamouring for Internet time.

"A lot of them are filling out forms that are only online," Eaton said. "They're sending in resumés that are only accepted electronically, and they're using email and Facebooking and all of those other things people need in order to stay connected. "They really do require a computer system that works and is going to deliver." Eaton said some of the funding from the federal program helped keep the computers up-to-date and allowed upgrades that kept them from getting old and slow, and the GVPL will do its best to follow suit.

jwbell@timescolonist.com

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Email: lrobertson@gvpl.ca Web: www.gvpl.ca

SAMPLE LETTER TO YOUR LOCAL MEMBER OF PARLIAMENT

May 9, 2012

MP NAME
ADDRESS
ADDRESS
ADDRESS

Dear MP NAME,

As an elected Councillor in your community, and in my role as a Board member of the Greater Victoria Public Library, I am writing you today to urge you to work together with the Federal Government to reinstate the Community Access Program (CAP) with long-term, sustainable funding.

The entire library community is extremely concerned that funding for CAP has been cancelled, as announced on April 5, 2012. It was highlighted that the program has "outlived its usefulness" because 94% of Canadians now live in a community where broadband is available for purchase. But with only 79% of Canadian households having an Internet connection, and 54% of households in the lowest income quartile, it is clear that community-based Internet access is needed to supplement home access.

All Canadians, regardless of economic status or location, should have the ability to access information and services through broadband connection to the Internet, and should be able to access the assistance they need to become digitally literate. For many Canadians, especially those in remote and rural locations, this access has been provided since 1994 by CAP, funded by Industry Canada. CAP sites provide much more than connected computers - they provide training and help to the public to increase their digital literacy. Without this assistance, disadvantaged groups would not be able to benefit from the ability to connect with information and services essential to their well-being, including online banking, tax compliance and benefits, connecting with their families, and remote health services. In addition, CAP sites provide a place for people to connect with the help they need to start them on their journey towards online independence, an essential skill in today's increasingly digital economy.

The continued need for CAP is borne out by use: at sites across Canada, indications are that use of the computers, as well as requests for assistance, have been constant or are increasing. CAP operators report that many of the most remote sites serve as community gathering and sharing spaces where there are no others, and that public libraries depend on CAP sites to deliver their services remotely. Public libraries, which provide Internet access as part of CAP or on their own, are also seeing considerable demand for their services, and would be unable to fund the shortfall resulting from the cut to CAP.

.../2

It is absolutely vital that the Government of Canada reinstate the Community Access Program with long-term, sustainable investments. I urge you, as a Member of Parliament, to work together to reimagine CAP as part of a policy mix focused on bringing the benefits of broadband connection to all Canadians, thereby helping each citizen play a meaningful part in Canada's economic future. I would greatly appreciate the opportunity to meet with you to discuss this issue in greater detail. Please contact me at {insert phone number} to coordinate a meeting. As we build a relationship together, I look forward to your support.

Sincerely,

Councillor (NAME)
Municipality of X