



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, APRIL 16, 2012**

**7:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Dave Hodgins
Councillor Lynda Hundleby
Councillor Robert McKie
Councillor Tim Morrison
Councillor David Schinbein

STAFF:

Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering and Public Works
Bill Brown, Director of Development Services
Mary Turner, Deputy Director of Finance & IT
Anja Nurvo, Manager, Corporate Services
Louise Payne, Recording Secretary

OTHER:

Inspector Keith Lindner, West Division OIC

1. CALL TO ORDER

Mayor Desjardins called the Regular Meeting of Council to order at 7:00 p.m.

2. LATE ITEMS

The following late items were added to the Agenda:

- Referring to Agenda Item 7. Staff Reports (4) Letter from Mark Lindholm, Westbay Investments Ltd., dated April 16, 2012, re: Staff Report – Bill Brown, Director of Development Services – Response to Letter from West Bay Residents’ Association, Report No. DEV-12-018
- Added to Agenda as Item 11 Rise and Report and Renumber Agenda Accordingly – (1) Report from the *In Camera* Meeting of Council, April 2, 2012, Re: Council Committee Appointments

Mayor Desjardins congratulated Councillor Brame who was elected as a Director of the Association of Vancouver Island and Coastal Communities.

Mayor Desjardins announced that April was “Poetry Month”, and read aloud “Esquimalt in the Pink” by Dorothy M. Blenkin, who had been a resident of Esquimalt.

3. APPROVAL OF THE AGENDA

MOTION: Moved by Councillor Brame/Councillor Hundleby:
That the Agenda be approved as amended.

CARRIED UNANIMOUSLY.

4. MINUTES

MOTION: Moved by Councillor Hodgins/Councillor Brame:
That the following minutes adopted as circulated.

- (1) Minutes of the Special Meeting of Council, April 2, 2012; and
- (2) Minutes of the Regular Meeting of Council, April 2, 2012

CARRIED UNANIMOUSLY.

5. PUBLIC INPUT

Muriel Dunn, resident, expressed appreciation to the organizers of the annual Garage Sale in Esquimalt.

6. 2012 PROPERTY TAX RATE PRESENTATION

- (1) 2012 Property Tax Rates – Power Point Presentation by Laurie Hurst, CAO
- (2) 2012 Property Tax Rates, Staff Report No. ADM-12-025

The Chief Administrative Officer gave a Power Point presentation on the 2012 Property Tax Rates options.

Council comments:

- Appreciate eight scenarios presented by CAO;
- Need to provide low property tax rates for 2012, in a responsible manner;
- Having an Economic Master Plan will give Council more information.

MOTION: Moved by Councillor Hundleby/Councillor Morrison:

That Council direct staff to prepare the 2012 tax rate bylaw reflecting a 2.49% tax increase where the 2012 budget reflects the contingency amount and the contribution to Capital Projects Reserve Fund amount at levels consistent with previous years and establishes a reserve fund for potential future policing costs with an initial contribution of \$60,000.

CARRIED (Mayor Desjardins and Councillor Brame opposed).

MOTION: Moved by Councillor Brame/Councillor Hundleby:

That \$2115 be taken out of "Grants - Local" and be included with "Council Membership Fees - Tourism Victoria".

CARRIED UNANIMOUSLY.

MOTION: Moved by Councillor Hodgins/Councillor Morrison:

That Council direct staff to enter into a Financial Strategic Planning process, connected to the Economic Master Plan process, to explore options to reduce the tax burden to "Business" class by Fall, 2012.

CARRIED UNANIMOUSLY.

(3) Public Input Opportunity

There was no public input.

7. STAFF REPORTS

Administration

(1) Animal Control, Staff Report No. ADM-12-024

The Manager of Corporate Services presented the Animal Control report and answered questions from Council.

MOTION: Moved by Councillor Hundleby/Councillor Hodgins:

That Council hereby:

- a) designates Animal Control Officers employed by Victoria Animal Control Services Ltd. as Animal Control Officers for the Township of Esquimalt;
- b) appoints Victoria Animal Control Services Ltd. as poundkeeper for the Township;
- c) designates the Victoria Animal Control Services Ltd. facility located at 564 David Street, Victoria BC V8T 2C8 as the Township's pound; and
- d) gives first, second and third readings to Animal Bylaw, 2002, No. 2495, Amendment Bylaw [No. 4], 2012, No. 2788.

CARRIED UNANIMOUSLY.

Engineering and Public Works

- (2) Options for Sidewalk Location on Wordsley Street – Sidewalk Construction Program (2010 – 2018), Staff Report No. EPW-12-006

The Director of Engineering and Public Works presented the report and answered questions from Council. Council requested staff to include an “extra step” in the public consultation process to include residents of multi-family buildings.

MOTION: Moved by Councillor Brame/Councillor McKie:
That Council approve Alternative 1, outlined in Staff Report No. EPW-12-006 – that the sidewalk would be located its entire length along the north side of Wordsley Street.

CARRIED UNANIMOUSLY.

Development Services

- (3) Heritage Roads, Recognition and Registration, Staff Report No. DEV-12-017

The Director of Development Services presented the report and answered questions from Council.

MOTION: Moved by Councillor Hundleby/Councillor Hodgins:
That Council receive the Staff Report No. DEV-12-017 for information.

CARRIED UNANIMOUSLY.

- (4) Response to Letter from West Bay Residents' Association, Staff Report No. DEV-12-018

The Director of Development Services reviewed the report and answered questions from Council.

MOTION: Moved by Councillor Schinbein/Councillor Brame:
That Council instruct staff to prepare a discussion paper outlining the issues facing future development in and around West Bay Harbour. The discussion paper will include:

- a) an outline of issues;
- b) proposed policy amendments for the Official Community Plan;
- c) An outline of proposed design guidelines to be incorporated into the Official Community Plan; and
- d) A proposed community engagement process to develop and review the proposed policies and guidelines, including heritage.

CARRIED UNANIMOUSLY.

- (5) Summary of March 29, 2012 Workshop about “Physician and Locum Recruitment and Retention”, Staff Report No. DEV-12-019

MOTION: Moved by Councillor Hundleby/Councillor Morrison:
That the memorandum entitled: Reporting Back from the “Physician & Locum Recruitment and Retention Workshop” held in Sidney, BC, on

March 29, 2012 be received for information; and
That staff be directed to contact local physicians to improve communication linkages between physicians and the Township of Esquimalt and identify any needs that the municipality may be able to assist with using tools available to local governments.

CARRIED UNANIMOUSLY.

8. MAYOR'S AND COUNCILLORS' REPORTS

- (1) Report from Councillor Lynda Hundleby, re: CRD Arts Committee Update

MOTION: Moved by Councillor Brame/Councillor McKie:
That Councillor Hundleby's report regarding the Capital Regional District's Arts Committee update be received for information.

CARRIED UNANIMOUSLY.

- (2) Report from Councillor Robert McKie, re: Attendance at Reception for Naval Artist Robert McVittie at Maritime Museum of B.C.

MOTION: Moved by Councillor Brame/Councillor Schinbein:
That Councillor McKie's verbal report on attendance at the reception for Naval Artist Robert McVittie at Maritime Museum of B.C. be received for information.

CARRIED UNANIMOUSLY.

9. REPORTS FROM COMMITTEES

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That the following minutes be received for information:

- (1) Draft Minutes from the Advisory Planning Commission meeting, March 20, 2012; and
- (3) Draft Minutes from the Arts, Culture and Special Events Advisory Committee meeting, April 4, 2012.

CARRIED UNANIMOUSLY.

- (2) Memorandum from the Heritage Advisory Committee, dated March 23, 2012, Re: Heritage Advisory Committee Year End Report 2011

MOTION: Moved by Councillor Brame/Councillor Hodgins:
That the Heritage Advisory Committee Year End Report 2011 be received for information, with thanks to the Committee.

CARRIED UNANIMOUSLY.

- (4) Memorandum from the Arts, Culture and Special Events Advisory Committee, dated April 10, 2012, Re: Arts, Culture and Special Events Advisory Committee Activities and Accomplishments in 2011

MOTION: Moved by Councillor Hodgins/Councillor McKie:
That the Arts, Culture and Special Events Advisory Committee Activities and Accomplishments in 2011 report be received for information, with thanks to the Committee.

CARRIED UNANIMOUSLY.

10. COMMUNICATIONS

- (1) Letter from Helen Edwards, Hallmark Heritage Society, dated April 4, 2012, Re: Hallmark Society Awards Night

MOTION: Moved by Councillor Morrison/Councillor McKie:
That the letter from Helen Edwards, Hallmark Heritage Society, dated April 4, 2012 regarding the Hallmark Society Awards Night be received.

CARRIED UNANIMOUSLY.

- (2) Letter from Mayor Dean Fortin, City of Victoria, dated April 5, 2012, Re: Truth and Reconciliation Commission Regional Event 2012

MOTION: Moved by Councillor Hundleby:
That in recognition of the value of the Truth and Reconciliation Commission Regional 2012 event, that the Township of Esquimalt provide \$5,000 to the Truth and Reconciliation Commission.

There was no seconder for this motion.

MOTION: Moved by Councillor Brame/Councillor Hodgins:
That the letter from Mayor Fortin, City of Victoria dated April 5, 2012 regarding the Truth and Reconciliation Commission Regional Event 2012 be received.

CARRIED UNANIMOUSLY.

MOTION: Moved by Councillor Brame/Councillor McKie:
That a letter be sent to the Truth and Reconciliation Commission advising them that the Township of Esquimalt would consider participating in future regional events if given adequate notice.

CARRIED UNANIMOUSLY.

- (3) Letter from Clinton Shane Ekdahl, Founder of "Day of the Honey Bee", dated April 3, 2012, Re: Request to Proclaim May 29, 2012 as Day of the Honey Bee

MOTION: Moved by Councillor Brame/Councillor Hodgins:
That the letter from Clinton Shane Ekdahl, Founder of "Day of the Honey Bee" dated April 3, 2012 requesting May 29, 2012 be proclaimed as Day of the Honey Bee be received, and that a proclamation be prepared.

CARRIED UNANIMOUSLY.

11. RISE AND REPORT

- (1) Report from the *In Camera* Meeting of Council, April 2, 2012, Re: Council Committee Appointments

At the Special *In Camera* Meeting of Council held on April 2, 2012, Council passed the following resolutions:

“That Council amend the appointment of Tammy Percival to the Victoria Family Court and Youth Justice Committee to a two year term, such appointment to expire on December 31, 2013;

That Council appoint Meagan Duncan to the Arts, Culture and Special Events Advisory Committee for a two year term expiring on December 31, 2013; and

That Council appoint James Harada-Down to the Advisory Planning Commission, in a voting capacity, for the remainder of the term of the vacancy that expires on December 31, 2012.”

12. PUBLIC QUESTION AND COMMENT PERIOD

There were no questions from the public.

13. ADJOURNMENT

MOTION: Moved by Councillor Brame/Councillor Schinbein:

That the Regular Meeting of Council be adjourned at 9:04 p.m.

CARRIED UNANIMOUSLY.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 7th DAY OF MAY, 2012

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER