



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Telephone (250) 414-7100 Fax (250) 414-7111

File 0550-06

March 5, 2012

NOTICE

SPECIAL MEETINGS OF COUNCIL [BUDGET DISCUSSIONS] WILL BE HELD ON TUESDAY, MARCH 6, 2012 AND WEDNESDAY, MARCH 7, 2012, AT 5:45 P.M., IN THE COUNCIL CHAMBERS, ESQUIMALT MUNICIPAL HALL, 1229 ESQUIMALT ROAD.

**ANJA NURVO
CORPORATE OFFICER**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A
SPECIAL COUNCIL

Tuesday, March 6, 2012

And

Wednesday, March 7, 2012 (If Required)

5:45 p.m.

Esquimalt Council Chambers

- 1. CALL TO ORDER**

- 2. LATE ITEMS**

- 3. APPROVAL OF THE AGENDA**

- 4. 2012 BUDGET – OPTIONS**
[Finance]

- 5. CONSIDERATION OF 2012 – 2016 SUPPLEMENTAL OPERATING
AND CAPITAL REQUESTS AND FUNDING**

- 6. PUBLIC INPUT**

- 7. ADJOURNMENT**

BUDGET SUMMARY

2012 BUDGET

March 6 & 7, 2012

Township of
ESQUIMALT

The logo for the Township of Esquimalt features the words "Township of" in a small, white, sans-serif font above the word "ESQUIMALT" in a large, white, serif font. Below the text is a white, stylized wave graphic that curves under the letters.

BUDGET SUMMARY @ 4.42%

BUDGET SUMMARY @ 4.42%

	<u>INCREASE (DECREASE)</u>	
	<u>REVENUE</u>	<u>TAX</u>
Core budget summary	\$ (57,251)	(0.25%)
Supplementary requests	1,092,595	4.79%
Staffing requests	80,198	0.35%
Capital requests	66,490	0.29%
	<u>1,182,032</u>	<u>5.18%</u>
Supplemental Increase:		
Repair roof - 860 Lampson	6,500	0.03%
Supplemental Reduction:		
Finance training overlap	(11,189)	(0.05%)
Overtime - Recreation & Sports Centres	(43,710)	(0.19%)
	<u>1,133,633</u>	<u>4.97%</u>
Core Adjustments:		
Core revenue increase - Parks & Recreation	(50,000)	(0.22%)
Core staffing adjustments:		
Director of Financial Services	8,162	0.04%
Parks Manager - 6 months	(56,914)	(0.25%)
Recreation Program Coordinator	(27,127)	(0.12%)
	<u>1,007,754</u>	<u>4.42%</u>



BUDGET SUMMARY @ 3.61%

BUDGET SUMMARY @ 3.61%

	<u>INCREASE (DECREASE)</u>	
	<u>REVENUE</u>	<u>TAX</u>
Budget summary @ 4.42%	\$1,007,754	4.42%
Supplementary Reduction:		
Local grants	<u>(4,248)</u>	<u>(0.02%)</u>
	1,003,506	4.40%
Core Adjustments (one-time):		
Contingency	(50,000)	(0.22%)
Transfer to Capital Projects Reserve Fund	(60,000)	(0.26%)
Appropriation of Casino Funds	(70,000)	(0.31%)
	<u>\$823,506</u>	<u>3.61%</u>



BUDGET SUMMARY @ 2.56%

BUDGET SUMMARY @ 2.56%

INCREASE (DECREASE)

REVENUE TAX

Budget summary @ 3.61%

\$823,506

3.61%

Supplemental Reductions:

Staffing requests

(80,198)

(0.35%)

Public Works - road condition evaluation

(50,000)

(0.22%)

Public Works - library for engineering reports

(5,000)

(0.02%)

Public Works - storage for plans

(5,000)

(0.02%)

683,308

3.00%

Appropriation of 2011 surplus

(100,000)

(0.44%)

\$583,308

2.56%



BUDGET RECOMMENDATION

BUDGET SUMMARY

	<u>INCREASE (DECREASE)</u>	
	<u>REVENUE</u>	<u>TAX</u>
Budget summary @ 3.61%	\$823,506	3.61%
Appropriation of 2011 surplus	<u>(100,000)</u>	<u>(0.44%)</u>
	<u>\$723,506</u>	<u>3.17%</u>

STAFF RECOMMENDATION:

Council direct staff to develop tax rates based on the budget which reflects a 3.61% tax increase, with direction to appropriate up to \$100,000 of 2011 surplus to offset the tax increase.



CAPITAL REQUESTS – FUNDING SUMMARY

- Does not require current tax revenue to fund:

Capital Projects Reserve Fund	\$ 2,787,721
Machinery & Equip. Reserve Fund	\$ 1,414,030
Grants	\$ 1,528,900
Community Works Fund	\$ 1,050,635
Casino Funds	\$ 57,000
Donations	\$ 30,000
Residents	\$ 35,000
Prior Year General	<u>\$ 435,788</u>
	<u>\$ 7,339,074</u>



CAPITAL REQUESTS – FUNDING SUMMARY

- Require to collect current tax revenue to fund:

- General Operating - Core	\$ 100,000
- General Operating – Supplementary	66,490
- Sewer Operating - Core	<u>81,459</u>

\$ 247,949

TOTAL CAPITAL REQUEST FUNDING \$ 7,587,023

***** Total capital funding amount remains the same for all budget scenarios.***



PROJECTED RESERVE FUND & ACCOUNT BALANCES

	2011	2012	2013	2014	2015	2016
M&E Reserve Fund	2,455,143	1,498,713	1,371,788	1,736,033	2,100,278	2,464,523
Capital Projects Reserve Fund	2,639,282	702,631	840,841	1,506,251	2,166,961	2,835,881
Local Improvement Fund	123,073	123,673	124,273	124,873	125,473	126,073
Tax Sale Lands Reserve Fund	144,926	145,626	146,326	147,026	147,726	148,426
Park Land Acquisition Reserve Fund	38,360	38,560	38,760	38,960	39,160	39,360
Municipal Archives Trust Fund	5,440	5,520	5,600	5,680	5,760	5,840
Sustainability Reserve Fund	84,691	105,111	125,641	146,271	167,001	187,841
Eva Chafe Reserve Fund	38,123	37,213	37,403	37,593	37,783	37,973
	5,529,039	2,657,048	2,690,633	3,742,688	4,790,143	5,845,918
Casino Revenue	199,540	124,540	166,440	208,840	251,640	294,840
Community Works Funding	1,043,881	506,212	869,931	1,237,250	1,608,269	2,117,988
	1,243,421	630,752	1,036,371	1,446,090	1,859,909	2,412,828



SUPPLEMENTARY REQUESTS

4.42%

Supplemental Operating	\$1,044,196
Supplemental Staffing	80,198
Supplemental Capital	66,490
	<u><u>\$1,190,884</u></u>

3.61%

Supplemental Operating	\$1,039,948
Supplemental Staffing	80,198
Supplemental Capital	66,490
	<u><u>\$1,186,636</u></u>

2.56%

Supplemental Operating	\$979,948
Supplemental Capital	66,490
	<u><u>\$1,046,438</u></u>



LEGEND: Budget summary @ 3.61%
Budget summary @ 2.56%

** External Agencies
** Approved Budget Commitments

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET SUPPLEMENTAL REQUESTS	BUDGET REQUEST	ANNUAL CORE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
			YES	NO	
GENERAL GOVERNMENT					
Legislative					
Membership fees - Tourism Victoria	\$2,115	\$2,115	\$2,115		
Membership fees - Treaty Advisory Committee	\$3,500	\$3,500	\$3,500		
Meeting expenses - increase core	\$4,500	\$2,000	\$4,500		
Implement Council calendar & email system	\$1,500	\$1,500	\$1,500		
Subtotal @ 4.42%	\$11,615	\$9,115			
Administration					
Overtime	\$750	\$750	\$750		
Pay for Acting CAO	\$7,000	\$7,000	\$7,000		
Smeadsoft Records Management Program	\$2,000		\$2,000		
Social Media staff training	\$1,700		\$1,700		
Computer software for Communications	\$1,000		\$1,000		
Subtotal @ 4.42%	\$12,450	\$7,750			
Finance					
Salary & benefits - overlap training for Payroll new hire due to retirement	\$11,189		\$11,189		
Salary & benefits - overlap training for Payroll new hire due to retirement	(\$11,189)		(\$11,189)	X	
Legal services - PILT appeal	\$3,000		\$3,000		
Staff training - courses in accordance with education policy	\$2,245		\$2,245		
Subtotal @ 4.42%	\$5,245	\$0			
Grants to Other Organizations					
Grants-Intermunicipal-Social Services	\$604	\$604	\$604		
Grants-Local	\$3,644	\$3,644	\$3,644		
Subtotal @ 4.42%	\$4,248	\$4,248			
Grants-Intermunicipal-Social Services	(\$604)	(\$604)	(\$604)	X	
Grants-Local	(\$3,644)	(\$3,644)	(\$3,644)	X	
Subtotal @ 3.61%	\$0	\$0			
Municipal Hall					
Natural gas - increase core to reflect rate increase	\$6,700	\$6,700	\$6,700		
Subtotal @ 4.42%	\$6,700	\$6,700			
Municipal Rental Properties					
Replace water heater - 860 Lampson	\$1,100		\$1,100		
Repair roof - 860 Lampson	\$6,500		\$6,500		
Replace water heater - 398 Fraser	\$1,100		\$1,100		
Subtotal @ 4.42%	\$8,700	\$0			
GENERAL GOVERNMENT SERVICES - Subtotal @ 4.42%	\$48,958	\$27,813			
GENERAL GOVERNMENT SERVICES - Subtotal @ 3.61%	\$44,710	\$23,565			
Municipal Hall					
Janitorial service - increase core to reflect new contract	\$5,478	\$5,478	\$5,478		
GENERAL GOVERNMENT SERVICES - Total @ 4.42%	\$54,436	\$33,291			
GENERAL GOVERNMENT SERVICES - Total @ 3.61%	\$50,188	\$29,043			
LESS: OFFSETTING REDUCTIONS					
Municipal Rental Properties					
Transfer from Eva Chafe Reserve Fund	(\$1,100)		(\$1,100)		
GENERAL GOVERNMENT SERVICES - Net @ 4.42%	\$53,336	\$33,291			
GENERAL GOVERNMENT SERVICES - Net @ 3.61%	\$49,088	\$29,043			

LEGEND: Budget summary @ 3.61%
Budget summary @ 2.56%

** External Agencies
** Approved Budget Commitments

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET SUPPLEMENTAL REQUESTS	BUDGET REQUEST	ANNUAL CORE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
			YES	NO	
PROTECTIVE SERVICES					
Police Advisory Board/Panel					
Legal services	\$15,000		\$15,000		
Consulting services, including community consultation	\$85,000		\$85,000		
Subtotal @ 4.42%	\$100,000	\$0			
Fire					
Dispatch services - server for iPad tablet system	\$3,000		\$3,000		
Succession planning & exempt staff training	\$10,000	\$5,000	\$10,000		
TOIL payouts - increase core	\$11,000	\$11,000	\$11,000		
FDIC Conference for two firefighters	\$2,950		\$2,950		
Unit 701 - fleet costs	\$3,800	\$3,800	\$3,800		
Subtotal @ 4.42%	\$30,750	\$19,800			
Public Safety Building					
Exterior painting & sealing	\$16,000		\$16,000		
Subtotal @ 4.42%	\$16,000	\$0			
Emergency Program					
Amateur Radio - Director & Deputy stipend	\$2,500	\$2,500	\$2,500		
Amateur Radio - volunteer appreciation	\$360	\$360	\$360		
Emergency Social Services - Deputy Director stipend	\$1,500	\$1,500	\$1,500		
Subtotal @ 4.42%	\$4,360	\$4,360			
PROTECTIVE SERVICES - Subtotal @ 4.42%	\$151,110	\$24,160			
Police					
Increase in Esquimalt share of VicPD policing costs	\$389,157	\$389,157	\$389,157		
PROTECTIVE SERVICES - Total @ 4.42%	\$540,267	\$413,317			
LESS: OFFSETTING REDUCTIONS					
Fire					
Core reduction in Emergency Social Services - Victoria contract	(\$4,304)	(\$4,304)	(\$4,304)		
PROTECTIVE SERVICES - Net @ 4.42%	\$535,963	\$409,013			

LEGEND: Budget summary @ 3.61%
Budget summary @ 2.56%

** External Agencies
** Approved Budget Commitments

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET SUPPLEMENTAL REQUESTS	BUDGET REQUEST	ANNUAL CORE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
			YES	NO	
TRANSPORTATION SERVICES					
Transportation Administration					
Standby pay for callout - increase core	\$2,600	\$2,600	\$2,600		
Professional services - traffic count every 2 years	\$7,000		\$7,000		
Professional services - road condition evaluation every 5 years	\$50,000		\$50,000		
Professional services - library for engineering reports	\$5,000		\$5,000		
Professional services - storage for plans	\$5,000		\$5,000		
Professional services - traffic study for bike lanes on Lampson	\$30,000		\$30,000		
Professional services - road study for Lyall Street	\$40,000		\$40,000		
Subtotal @ 4.42%	\$139,600	\$2,600			
Professional services - road condition evaluation every 5 years	(\$50,000)		(\$50,000)	X	
Professional services - library for engineering reports	(\$5,000)		(\$5,000)	X	
Professional services - storage for plans	(\$5,000)		(\$5,000)	X	
Subtotal @ 2.56%	\$79,600	\$2,600			
Roadway Surfaces					
Asphalt - increase core to 2009 level	\$17,000	\$17,000	\$17,000		
Asphalt - additional core required due to increase in centre lines & bike lanes	\$4,000	\$4,000	\$4,000		
Subtotal @ 4.42%	\$21,000	\$21,000			
Sidewalks					
Concrete - increase core to re-instate 2009 level	\$6,500	\$6,500	\$6,500		
Subtotal @ 4.42%	\$6,500	\$6,500			
Traffic Lights & Signs					
Increase sign inventory	\$5,000		\$5,000		
Subtotal @ 4.42%	\$5,000	\$0			
TRANSPORTATION SERVICES - Subtotal @ 4.42%	\$172,100	\$30,100			
TRANSPORTATION SERVICES - Subtotal @ 2.56%	\$112,100	\$30,100			
Public Works Yard					
Janitorial service - increase core to reflect new contract	\$5,071	\$5,071	\$5,071		
TRANSPORTATION SERVICES - Total @ 4.42%	\$177,171	\$35,171			
TRANSPORTATION SERVICES - Total @ 2.56%	\$117,171	\$35,171			
ENVIRONMENTAL HEALTH SERVICES					
Sewer Services					
Gravity sewer construction materials - increase core due to aging sytem	\$7,000	\$7,000	\$7,000		
Lift stations - purchase H-frame for confined space	\$6,500		\$6,500		
Subtotal @ 4.42%	\$13,500	\$7,000			
ENVIRONMENTAL HEALTH SERVICES - Subtotal @ 4.42%	\$13,500	\$7,000			
Garbage, Waste & Recycling					
Recycling charges - increase to reflect new contract	\$40,018	\$40,018	\$40,018		
ENVIRONMENTAL HEALTH SERVICES - Total @ 4.42%	\$53,518	\$47,018			

LEGEND: Budget summary @ 3.61%
Budget summary @ 2.56%

** External Agencies
** Approved Budget Commitments

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET SUPPLEMENTAL REQUESTS	BUDGET REQUEST	ANNUAL CORE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
			YES	NO	
ENVIRONMENTAL DEVELOPMENT SERVICES					
Development Services					
Request from staff for educational assistance	\$1,500		\$1,500		
Subtotal @ 4.42%	\$1,500	\$0			
Cultural Advisory Committee					
Township contribution to Creative Cities Conference being held in Victoria	\$750		\$750		
Subtotal @ 4.42%	\$750	\$0			
Community Tourism					
Reprint of walking tour brochures	\$4,000		\$4,000		
Subtotal @ 4.42%	\$4,000	\$0			
ENVIRONMENTAL DEVELOPMENT SERVICES - Subtotal @ 4.42%	\$6,250	\$0			
Centennial Celebration Committee					
Communications Coordinator - additional 14 hours per week	\$36,000		\$36,000		
Book	\$20,000		\$20,000		
Walkway	\$125,000		\$125,000		
Events	\$78,200		\$78,200		
Promotion/advertising	\$50,000		\$50,000		
Merchandise for resale	\$7,500		\$7,500		
Signage & banners	\$7,500		\$7,500		
Miscellaneous	\$16,000		\$16,000		
Subtotal @ 4.42%	\$340,200	\$0			
ENVIRONMENTAL DEVELOPMENT SERVICES - Total @ 4.42%	\$346,450	\$0			
LESS: OFFSETTING REDUCTIONS					
Centennial Celebration Committee					
Revenues from grants, sponsorships, merchandise sales & donations	(\$159,470)		(\$159,470)		
ENVIRONMENTAL DEVELOPMENT SERVICES - Net @ 4.42%	\$186,980	\$0			

LEGEND: Budget summary @ 3.61%
Budget summary @ 2.56%

** External Agencies
** Approved Budget Commitments

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET SUPPLEMENTAL REQUESTS	BUDGET REQUEST	ANNUAL CORE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
			YES	NO	
RECREATION & CULTURAL SERVICES					
Recreation Centre					
Admin. - Training - Class mini conference	\$15,000		\$15,000		
Admin. - Special event development	\$100,000		\$100,000		
Operations - Overtime for statutory holidays	\$20,605	\$20,605	\$20,605		
Operations - Overtime for statutory holidays	(\$20,605)	(\$20,605)	(\$20,605)	X	
Subtotal @ 4.42%	\$115,000	\$0			
Sports Centre					
Operations - Overtime for statutory holidays	\$23,105	\$23,105	\$23,105		
Operations - Overtime for statutory holidays	(\$23,105)	(\$23,105)	(\$23,105)	X	
Subtotal @ 4.42%	\$0	\$0	\$0		
Municipal Archives					
Overtime	\$500		\$500		
Annual conference cost for archivist	\$1,050	\$1,050	\$1,050		
Staff training - Past Perfect	\$250		\$250		
Scanner & printer	\$3,000		\$3,000		
Subtotal @ 4.42%	\$4,800	\$1,050			
RECREATION & CULTURAL SERVICES - Subtotal @ 4.42%	\$119,800	\$1,050			
Library					
Increase in Esquimalt share of library costs	\$32,428	\$32,428	\$32,428		
RECREATION & CULTURAL SERVICES - Total @ 4.42%	\$152,228	\$33,478			
LESS: OFFSETTING REDUCTIONS					
Recreation Centre					
Cost recovery for Class mini conference & special event development	(\$115,000)		(\$115,000)		
RECREATION & CULTURAL SERVICES - Net @ 4.42%	\$37,228	\$33,478			

TOTAL SUPPLEMENTARY REQUESTS - Net

\$1,044,196	\$557,971	\$1,044,196	Budget summary @ 4.42%
\$1,039,948	\$553,723	\$1,039,948	Budget summary @ 3.61%
\$979,948	\$553,723	\$979,948	Budget summary @ 2.56%

***** NOTE: SUPPLEMENTAL STAFF REQUESTS NOT INCLUDED IN FINANCIAL PLAN SUMMARY *****

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET SUPPLEMENTAL STAFF REQUESTS	BUDGET REQUEST	ANNUAL CORE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
			YES	NO	
ADMINISTRATION					
Communications Coordinator - additional 14 hours per week - see note below		\$36,000 **			
(** annual costs shifted to Administration full-time after completion of Centennial project)					
Communications Coordinator - additional 14 hours per week - see note below		(\$36,000)		X	
ADMINISTRATION - Total @ 2.56%	\$0	\$0			
INFORMATION TECHNOLOGY					
New position - Application & Desktop Support Technician to start July, 2012	\$29,260	\$68,500	\$29,260		
Cellular for new position	\$650	\$650	\$650		
Staff training for new position	\$1,250	\$1,250	\$1,250		
INFORMATION TECHNOLOGY - Total @ 4.42%	\$31,160	\$70,400			
New position - Application & Desktop Support Technician to start July, 2012	(\$29,260)	(\$68,500)		X	
Cellular for new position	(\$650)	(\$650)		X	
Staff training for new position	(\$1,250)	(\$1,250)		X	
INFORMATION TECHNOLOGY - Total @ 2.56%	\$0	\$0			
BYLAW ENFORCEMENT					
Increase Bylaw Enforcement to full-time	\$26,238	\$26,238	\$26,238		
BYLAW ENFORCEMENT - Total @ 4.42%	\$26,238	\$26,238			
Increase Bylaw Enforcement to full-time	(\$26,238)	(\$26,238)		X	
BYLAW ENFORCEMENT - Total @ 2.56%	\$0	\$0			
PARKS					
Wages & benefits for additional student - May to Sept.	\$22,800	\$22,800	\$22,800		
PARKS - Total @ 4.42%	\$22,800	\$22,800			
Wages & benefits for additional student - May to Sept.	(\$22,800)	(\$22,800)			
PARKS - Total @ 2.56%	\$0	\$0			

TOTAL SUPPLEMENTARY REQUESTS FOR STAFFING

\$80,198	\$155,438	\$80,198	Budget summary @ 4.42%
\$0	\$0	\$0	Budget summary @ 2.56%

LEGEND: *Capital requests not recommended to maintain Reserve Fund and Account Balances*

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET CAPITAL REQUESTS	BUDGET REQUEST			FUNDING SOURCE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
	CORE	SUPP	PRIOR YR.		YES	NO	
General Government							
Upgrade lighting system in Municipal Hall		\$6,000		Community Works Fund	\$6,000		
De-construction of EVP site			\$5,076	Capital Projects Reserve Fund	\$5,076		
Remediation of EVP site - Stage 2 study		\$75,000		Capital Projects Reserve Fund	\$75,000		
		\$50,000		Grant	\$50,000		
File cabinets for Administration (3)		\$3,600		General Operating Fund	\$3,600		
IT							
Desktop computers	\$18,465		\$17,317	M&E Reserve Fund	\$35,782		
Laptop computers	\$6,120		\$4,179	M&E Reserve Fund	\$10,299		
Server computers	\$12,240		\$12,000	M&E Reserve Fund	\$24,240		
Server storage system	\$9,795		\$9,600	M&E Reserve Fund	\$19,395		
Engineering workstations	\$8,200		\$8,200	M&E Reserve Fund	\$16,400		
Wyse thin clients	\$5,780			M&E Reserve Fund	\$5,780		
<i>Upgrade Council Chambers audiovisual equipment (Defer to 2013)</i>				<i>M&E Reserve Fund</i>		<i>\$60,000</i>	
Replace network infrastructure equipment - replace switches & firewalls		\$58,000		M&E Reserve Fund	\$58,000		
Office furnishings for new position		\$5,000		General Operating Fund	\$5,000		
Computer & telephone for new position		\$2,500		General Operating Fund	\$2,500		
Upgrade database software - Municipal Archives			\$5,600	Capital Projects Reserve Fund	\$5,600		
Telephone system upgrade - enable redundancy at Hall & Rec. Ctr.		\$3,000		Capital Projects Reserve Fund	\$3,000		
Protective Services							
Emergency Program - radio antenna for amateur radio group			\$8,046	General Operating Fund	\$8,046		
Annual allowance for machinery and equipment	\$25,000			General Operating Fund	\$25,000		
Replace air handling unit at Public Safety Building		\$8,500		General Operating Fund	\$8,500		
Lighting upgrade at Public Safety Building			\$3,624	General Operating Fund	\$3,624		
Replace command vehicle			\$18,194	M&E Reserve Fund	\$18,194		
Replace 1988 Mack fire engine (2013 - \$450,000)		\$150,000		M&E Reserve Fund	\$150,000		
Seismic upgrade & roof repair			\$54,324	Accumulated surplus	\$54,324		
Generator replacement		\$110,000		Capital Projects Reserve Fund	\$110,000		
<i>Water desalination unit (Defer to 2013)</i>				<i>Capital Projects Reserve Fund</i>		<i>\$30,000</i>	
Galley renovation		\$35,000		Capital Projects Reserve Fund	\$35,000		
Replace apparatus bay doors		\$27,600		Capital Projects Reserve Fund	\$27,600		

LEGEND: *Capital requests not recommended to maintain Reserve Fund and Account Balances*

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET CAPITAL REQUESTS	BUDGET REQUEST			FUNDING SOURCE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
	CORE	SUPP	PRIOR YR.		YES	NO	
Engineering & Transportation Services							
Tandem axle dump truck			\$155,000	M&E Reserve Fund	\$155,000		
Front plow for Tandem axle dump truck			\$10,000	M&E Reserve Fund	\$10,000		
Sander for Tandem axle dump truck			\$20,000	M&E Reserve Fund	\$20,000		
Chev. Aerial Lift Truck - Unit 136			\$95,000	M&E Reserve Fund	\$95,000		
Replace garbage truck		\$350,000		M&E Reserve Fund	\$350,000		
Replace Engineering car - Unit 139		\$32,000		M&E Reserve Fund	\$32,000		
GPS survey equipment			\$20,000	Capital Projects Reserve Fund	\$20,000		
<i>Purchase Municipal Ticketing (MTI) software (Defer to 2013)</i>				<i>Capital Projects Reserve Fund</i>		<i>\$37,900</i>	
Replace printer (shared with Engineering)		\$3,500		General Operating Fund	\$3,500		
GIS software			\$2,884	General Operating Fund	\$2,884		
De-commission seawall at Dellwood			\$17,984	Capital Projects Reserve Fund	\$17,984		
Denniston Park - outfall replacement (Defer to 2013 - \$680,000)			\$10,000	Capital Projects Reserve Fund	\$10,000		
Denniston Park - erosion control			\$30,000	Capital Projects Reserve Fund	\$30,000		
Public Works Yard							
Small equipment purchases	\$5,000			General Operating Fund	\$5,000		
Replace vehicle hoist		\$10,000		Capital Projects Reserve Fund	\$10,000		
Upgrade lighting system in Public Works building		\$35,000		Community Works Fund	\$35,000		
Roads and Streets							
Road infrastructure repairs & maintenance	\$50,000			Casino Funds	\$50,000		
Repair Dunsmuir sinkhole		\$450,000		Capital Projects Reserve Fund	\$450,000		
Traffic calming on Old Esquimalt Road		\$70,000		Capital Projects Reserve Fund	\$70,000		
Craigflower Road-Phase 2 Extended			\$1,044,838	Grant - UBCM	\$1,044,838		
Bus Shelters							
Wooden shelter replacement program (replace 5/year)	\$9,000			Community Works Fund	\$9,000		
Bus stop structure at Lampson & Head		\$20,000		Community Works Fund	\$20,000		
Sidewalks							
Sidewalk accessibility program - Lockley & Colville		\$25,000		Capital Projects Reserve Fund	\$25,000		
Handicapped ramps at various locations	\$10,000			Capital Projects Reserve Fund	\$10,000		
Sidewalk construction program (2010-2018)		\$22,000	\$35,000	Capital Projects Reserve Fund	\$57,000		

LEGEND: *Capital requests not recommended to maintain Reserve Fund and Account Balances*

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET CAPITAL REQUESTS	BUDGET REQUEST			FUNDING SOURCE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
	CORE	SUPP	PRIOR YR.		YES	NO	
Storm Sewers							
New Connections	\$35,000			Residents	\$35,000		
Conversion program	\$40,000			General Operating Fund	\$40,000		
Sanitary sewers	\$81,459			Sewer Operating Fund	\$81,459		
I&I program - sewer capital projects			\$257,255	MFA Borrowing	\$257,255		
Replace internal piping at Seahaven Pump Station		\$7,500		Capital Projects Reserve Fund	\$7,500		
Minor extensions & replacements - various locations	\$25,000		\$25,000	Capital Projects Reserve Fund	\$50,000		
Manhole separation program			\$54,662	Capital Projects Reserve Fund	\$54,662		
Manhole separation program		\$135,000		Community Works Fund	\$135,000		
Replace pump at Grafton Pump Station		\$40,000		Capital Projects Reserve Fund	\$40,000		
Traffic Signals							
Streetlights at Woodway & Gartland Place West		\$5,000		Capital Projects Reserve Fund	\$5,000		
Pre-design of Old Esquimalt Rd. & Lampson intersection	\$25,000	\$25,000		Capital Projects Reserve Fund	\$50,000		
Rebuild Esquimalt Rd. & Lampson intersection		\$80,000		Capital Projects Reserve Fund	\$80,000		
Gateway signs/banners on walk entrances		\$40,000		Capital Projects Reserve Fund	\$40,000		
Banner holders - Craigflower Rd.		\$90,000		Capital Projects Reserve Fund	\$90,000		
Replace banners		\$9,000		Capital Projects Reserve Fund	\$9,000		
Add lighting to entrance signs at 3 locations			\$5,000	General Operating Fund	\$5,000		
Entrance sign improvements			\$7,000	Casino Funds	\$7,000		
Install 5 decorative poles			\$61,224	Accumulated surplus	\$61,224		
Upgrade welcome signage			\$28,204	Accumulated surplus	\$28,204		

LEGEND: *Capital requests not recommended to maintain Reserve Fund and Account Balances*

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET CAPITAL REQUESTS	BUDGET REQUEST			FUNDING SOURCE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
	CORE	SUPP	PRIOR YR.		YES	NO	
Recreation Centre							
Baffles - Pool			\$60,000	Capital Projects Reserve Fund	\$60,000		
Upgrade Recreation Centre		\$100,000		Capital Projects Reserve Fund	\$100,000		
		\$400,000		Grant - Provincial Commission	\$400,000		
Aquatic mechanical upgrade		\$300,000		Capital Projects Reserve Fund	\$300,000		
Install key fobs		\$30,100		Capital Projects Reserve Fund	\$30,100		
Replace floors in hallways & atrium		\$28,525		Capital Projects Reserve Fund	\$28,525		
Install accessibility lift for main pool & hot tub		\$10,225		Capital Projects Reserve Fund	\$10,225		
Outdoor movie screen & sound system		\$12,300		Capital Projects Reserve Fund	\$12,300		
Closed circuit TV network security for Recreation & Sports Centres		\$80,000		Capital Projects Reserve Fund	\$80,000		
Install sports flooring in Seniors room		\$20,500		Capital Projects Reserve Fund	\$20,500		
Purchase online registration software		\$11,500		Capital Projects Reserve Fund	\$11,500		
Server for Delta program		\$8,000		Capital Projects Reserve Fund	\$8,000		
Replace DDC system for HVAC units		\$50,145		Capital Projects Reserve Fund	\$50,145		
Replace treadmills (6)		\$38,940		M&E Reserve Fund	\$38,940		
MIA improvements required at Recreation & Sports Centres		\$9,062		Grant	\$9,062		
Energy reduction project		\$681,000		Community Works Fund	\$681,000		
Upgrade lighting system		\$15,000		Community Works Fund	\$15,000		
Solar hot water conversion		\$91,000		Community Works Fund	\$91,000		
Install HVAC units & exhaust fans		\$29,290		Community Works Fund	\$29,290		
Aquatic wheelchairs		\$5,000		General Operating Fund	\$5,000		
Adobe Suite software		\$2,600		General Operating Fund	\$2,600		
Replace door mats in Recreation & Sports Centres		\$12,450		General Operating Fund	\$12,450		
Sports Centre							
Replace arena heaters		\$30,000		Capital Projects Reserve Fund	\$30,000		
Front doors at ABSC		\$22,700	\$21,500	Capital Projects Reserve Fund	\$44,200		
Install key fobs		\$43,140		Capital Projects Reserve Fund	\$43,140		
Recondition building sound system		\$50,400		Capital Projects Reserve Fund	\$50,400		
Install electronic scoreboard		\$25,000		Capital Projects Reserve Fund	\$25,000		
Replace U126 - zamboni		\$200,000		M&E Reserve Fund	\$200,000		
Replace U125 - flat deck		\$60,000		M&E Reserve Fund	\$60,000		
Install HVAC units & exhaust fans		\$29,345		Community Works Fund	\$29,345		
Replace carpet in Crows Nest		\$7,840		General Operating Fund	\$7,840		

LEGEND: *Capital requests not recommended to maintain Reserve Fund and Account Balances*

CORPORATION OF THE TOWNSHIP OF ESQUIMALT 2012 BUDGET CAPITAL REQUESTS	BUDGET REQUEST			FUNDING SOURCE	RECOMMENDED BY STAFF		COUNCIL COMMENTS/QUESTIONS
	CORE	SUPP	PRIOR YR.		YES	NO	
Parks							
Equipment - replace existing small equipment	\$5,000			M&E Reserve Fund	\$5,000		
Mower Transporter - replace U17			\$7,000	M&E Reserve Fund	\$7,000		
Mower Transporter - replace U159			\$7,000	M&E Reserve Fund	\$7,000		
Mower - replace U174		\$36,000		M&E Reserve Fund	\$36,000		
Replace U164 - Pickup truck			\$60,000	M&E Reserve Fund	\$60,000		
Seniors fitness equipment			\$25,000	Grant	\$25,000		
			\$25,000	Donations	\$25,000		
Install safety lights in vehicles (3)		\$7,000		General Operating Fund	\$7,000		
Backhoe attachment for Kubota		\$8,500		General Operating Fund	\$8,500		
Garbage can upgrade			\$45,000	Capital Projects Reserve Fund	\$45,000		
Signage	\$10,000		\$10,000	Capital Projects Reserve Fund	\$20,000		
Pathways	\$10,000		\$3,873	General Operating Fund	\$13,873		
Irrigation - Annual infrastructure upgrade program	\$10,000		\$1,354	General Operating Fund	\$11,354		
Parks equipment (playground and bleachers)	\$10,000		\$10,000	General Operating Fund	\$20,000		
Picnic Tables & benches funded by donations	\$5,000			Donations	\$5,000		
Community Gardens			\$10,000	Capital Projects Reserve Fund	\$10,000		
All sport court at Lampson (5 yr. MFA debt repayment)			\$95,310	Capital Projects Reserve Fund	\$95,310		
Japanese Garden - Phase 4		\$25,000	\$26,594	Capital Projects Reserve Fund	\$51,594		
Saxe Point Pavilion		\$25,000	\$20,000	Capital Projects Reserve Fund	\$45,000		
Sioux Place/EGP bridge replacement (5 yr. MFA debt repayment)			\$63,260	Capital Projects Reserve Fund	\$63,260		
Macaulay Point - snake rail fencing and stairs			\$57,100	Capital Projects Reserve Fund	\$57,100		
Gorge/Macaulay Point/Bullen pathway - Solar lighting			\$84,000	Capital Projects Reserve Fund	\$84,000		
Kayak launch / ramp at Sioux Place			\$25,000	Capital Projects Reserve Fund	\$25,000		

TOTAL CAPITAL REQUESTS \$7,587,023 = \$416,059 \$4,488,762 \$2,682,202 **TOTAL RECOMMENDED BY STAFF** \$7,587,023
TOTAL NOT RECOMMENDED BY STAFF \$127,900

FUNDING SOURCES	CORE	SUPP	PRIOR YR.
General Operating	\$100,000	\$66,490	\$34,781
Sewer Operating	\$81,459	\$0	\$0
Grants	\$0	\$459,062	\$1,069,838
Casino Funds	\$50,000	\$0	\$7,000
Community Works Fund	\$9,000	\$1,041,635	\$0
Accumulated Surplus	\$0	\$0	\$143,752
Residents	\$35,000	\$0	\$0
Donations	\$5,000	\$0	\$25,000
MFA Borrowing	\$0	\$0	\$257,255
Machinery & Equipment Reserve	\$65,600	\$924,940	\$423,490
Capital Projects Reserve	\$70,000	\$1,996,635	\$721,086
TOTAL FUNDING	\$7,587,023 =	\$416,059	\$4,488,762
		\$2,682,202	