



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
SPECIAL MEETING
OF MUNICIPAL COUNCIL
MONDAY, JULY 11, 2011**

**6:30 P.M.
COUNCIL CHAMBERS**

- PRESENT:** Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Alison Gaul
Councillor Lynda Hundleby
Councillor Bruce McIldoon
- REGRETS:** Councillor Don Linge
- STAFF:** Laurie Hurst, Chief Administrative Officer
Karen Blakely, Director of Financial Services
Jeff Miller, Director of Engineering and Public Works
Barbara Snyder, Director of Development Services
Scott Hartman, Director of Parks & Recreation Services
Marlene Lagoa, Sustainability Coordinator
- OTHER:** Carla Venter, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Special Meeting of Council to order at 6:30 p.m.

2. **MOTION TO GO IN CAMERA**

MOTION: That Council convene *In Camera* to discuss:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
- Litigation or potential litigation affecting the municipality;

In accordance with Section 90 (1) (a) and (g) of the *Community Charter*, and that the general public be excluded.

MOVED/SECONDED. Councillor Brame/Councillor Hundleby.

CARRIED UNANIMOUSLY.

IN CAMERA The Special Meeting of Council convened *In Camera* at 6:31 p.m.

RECONVENE The Special Meeting of Council reconvened at 10:15 p.m.

MOTION: To extend the Special Meeting of Council to 10:30 p.m.

MOVED/SECONDED. Councillor Hundleby/Councillor Brame.

CARRIED UNANIMOUSLY.

3. **LATE ITEMS**

There were no late items.

4. **APPROVAL OF THE AGENDA**

MOTION: That the agenda be approved as circulated.

MOVED/SECONDED. Councillor Brame/Councillor Hundleby.

CARRIED UNANIMOUSLY.

5. **PUBLIC INPUT**

Mayor Desjardins provided three opportunities for the public to speak and there were none.

6. **MAYOR AND COUNCILLORS' REPORTS**

There were none.

7. **REPORTS FROM COMMITTEES**

(1) Committee of the Whole Report, July 11, 2011

MOTION: That Council approve the following recommendations from

the Committee of the Whole dated, July 11, 2011:

1. Clarification on Yard and Garden Waste Disposal Facility Contract, Staff Report No. EPW-11-016

That Council receive this report for information and that the information be forwarded to View Royal Mayor and Council.

2. Conference Attendance and Expense Policy Revisions, Staff Report No. FIN-11-022

That Council approve the revisions to the policies ADMIN-38 Conference Attendance by Elected Officials, ADMIN-11 Travel Allowance – Municipal Staff, Council Appointees and Volunteers and ADMIN-13 Car Allowance – Municipal Staff and Elected Officials as discussed.

3. Local Grant Policy Revisions, Staff Report No. FIN-11-023

1. That Council approve the staff revisions to Council Policies NO. ADMN-29, Local Grants – Esquimalt Community School; NO. ADMIN-32, Local Grants Policy; and NO. ADMIN-52, Local Grants – L'École Victor Brodeur; and

2. The following committee revisions:

- ADMIN-32: The Local Grants Committee be appointed by the Mayor and will consist of THREE members of Council...
- ADMIN-29 & ADMIN-52:
 - A report showing the use of funds for the intended purposes, INCLUDING NAMES OF AWARD RECIPIENTS, must be submitted at least annually.
 - THE SCHOOL IS RESPONSIBLE TO DETERMINE THE RECIPIENTS OF THE AWARDS.
 - The Scholarship continues as a legacy of the Centennial and is awarded to the graduating student with the highest artistic achievement in VISUAL OR PERFORMING ARTS, who is continuing in art studies.

4. Seaspan Shipyards – Property Tax Relief and Tax Strategy, Staff Report No. FIN-11-024

That Council:

1. Investigate a tax strategy which provides investment incentives that applies new tax revenue to rate reduction for Class 4 Major Industry, Class 5 Light Industry and Class 6 Business commencing 2012 fiscal year, as illustrated in example B of Appendix 2.
2. Investigate the possibility of a Revitalization Tax exemption program for Class 4 Major Industry, Class 5

Light Industry and Class 6 Business throughout the Township which would provide a reduced tax rate for new investment for a period of time, as illustrated in example C of Appendix 2.

5. Referendum Question – Regarding Bylaw No. 2756 to Amend the Official Community Plan and Bylaw No. 2757 to Amend the Zoning Bylaw with Regard to the Esquimalt Village Plan, Staff Report No. DEV-11-053

That the following question be placed on the November 2011 General Local Election ballot:

Are you in favour of the Township of Esquimalt adopting amendments to Official Community Plan Bylaw No. 2646 and Zoning Bylaw No. 2050 that would facilitate development of Phase One of the Esquimalt Village Plan which would include a mix of residential, commercial and civic uses in two buildings, one of which may be up to 12 storeys in height, on the site of the old municipal hall and old public works yard?

Yes No

6. Rezoning Application and Development Permit, 856 Esquimalt Road, [Lot A, Section 11, Esquimalt District, Plan VIP80973], 858 Esquimalt Rd, [Lot 2, Section 11, Esquimalt District, Plan 23904], Staff Report No. DEV-11-054

That the application for rezoning authorizing one, 36 metre, 88 unit tower, including approximately 934m² of commercial space, and one, 36 metre, 80 unit residential tower and a development permit limiting the form and character of development to that shown on architectural plans provided by Douglas P. J. Millar Architect, stamped “Received June 3, 2011”, and on the landscape plan prepared by Eckford and Associates Landscape Architecture, stamped “Received June 3, 2011”, and sited as detailed on the survey plan prepared Richard J. Wey and Associates Land Surveyors Inc., stamped “Received June 6, 2011”, for the proposed development located at Lot A, Section 11, Esquimalt District, Plan VIP80973 [856 Esquimalt Rd] and Lot 2, Section 11, Esquimalt District, Plan 23904 [858 Esquimalt Road], be forwarded to Council with a recommendation of approval subject to appropriate notification, preparation of an amending bylaw and a public hearing being held.

7. OCP Amendment and Rezoning Application, 855 Lampson Street, [Lot 11, Section 10, Esquimalt District, Plan 7500], Staff Report No. DEV-11-055

That the application to amend the Official Community Plan designation from “Townhouse Residential” to “Parks and Open Space” and amend the Zoning designation from RD-3 [Two

Family/ Single Family Residential] to P-2 [Parks and Open Space] for Lot 11, Section 10, Esquimalt District, Plan 7500 [855 Lampson Street], be forwarded to Council with a recommendation of approval subject to appropriate notification, preparation of amending bylaws and a public hearing being held.

8. Rezoning Application, 537 Fraser Street, [Lot 6, Section 11, Esquimalt District, Plan 6722, Except that part in Plan 27619], Staff Report No. DEV-11-056

That the application to amend the Zoning designation from RS-1 [Single Family Residential] to P-1 [Public/ Institutional] for Lot 6, Section 11, Esquimalt District, Plan 6722, Except that part in Plan 27619 [537 Fraser Street], be forwarded to Council with a recommendation of approval subject to appropriate notification, preparation of an amending bylaw and a public hearing being held.

9. Development Variance Permit, 1123 / 1125 Norma Court, [Lot 5, Section 11, Esquimalt District, Plan 11619, Staff Report No. DEV-11-057

That the application for a Development Variance Permit reducing the required rear yard setback for the Principal Building as detailed on the survey provided by Brad Cunnin Land Surveying stamped 'Received May 26, 2011', for Lot 5, Section 11, Esquimalt District, Plan 11619 [1123 / 1125 Norma Court], including the following relaxation to Zoning Bylaw, 1992, No. 2050, be forwarded to Council with a recommendation of approval subject to appropriate notification and a hearing being held.

Section 39(8)(a)(iii) – Rear Setback – a 4.6 metre relaxation to the requirement that no Principal Building shall be located within 7.5 metres of a Rear Lot Line. [i.e. from 7.5 metres to 2.9 metres].

10. 875 Phoenix Street, [Lot AM3, Section 10, Esquimalt District, Plan 276], Staff Report No. DEV-11-058

That Council receive for information Staff Report No. DEV-11-058, 875 Phoenix Street [Lot AM3, Section 10, Esquimalt District, Plan 276].

MOVED/SECONDED. Councillor Hundleby/Councillor Brame.
CARRIED UNANIMOUSLY.

- (2) Draft Minutes from the Advisory Planning Commission meeting, May 17, 2011

MOTION: That the Draft minutes from the Advisory Planning

Commission meeting, May 17, 2011, be received. **MOVED/SECONDED.** Councillor Brame/Councillor Gaul. **CARRIED UNANIMOUSLY.**

8. COMMUNICATIONS

- (1) Letter from Hidden Harbour Marine Centre Ltd., dated June 29, 2011, Re: Certificates of Recognition for 475 and 481 Head Street

MOTION: To receive the letter from Hidden Harbour Marine Centre Ltd., dated June 29, 2011, Re: Certificates of Recognition for 475 and 481 Head Street. **MOVED/SECONDED.** Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

- (2) Letter from Child Find British Columbia, dated June 30, 2011, Re: 20th Annual Michael Dunahee Slo-pitch Tournament of Hope

MOTION: To receive the letter from Child Find British Columbia, dated June 30, 2011, Re: 20th Annual Michael Dunahee Slo-pitch Tournament of Hope. **MOVED/SECONDED.** Councillor Hundleby/Councillor Brame. **CARRIED UNANIMOUSLY.**

- (3) Email from Johnny Michel, CBC English Services in BC, dated July 6, 2011, Re: Supporting CBC's Licence Renewal Application

MOTION: To receive the email from Johnny Michel, CBC English Services in BC, dated July 6, 2011, Re: Supporting CBC's Licence Renewal Application. **MOVED/SECONDED.** Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

9. OTHER BUSINESS

- (1) 2010 Annual Report

MOTION: That Council receive the 2010 Annual Report. **MOVED/SECONDED.** Councillor Brame/Councillor Gaul. **CARRIED UNANIMOUSLY.**

10. PUBLIC QUESTION AND COMMENT PERIOD

Mayor Desjardins provided three opportunities for the public to speak and there were none.

11. ADJOURNMENT

MOTION: That the Special Meeting of Council be adjourned at 10:25 p.m. **MOVED/SECONDED.** Councillor Gaul/Councillor Brame. **CARRIED UNANIMOUSLY.**

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 15th DAY OF AUGUST, 2011

CERTIFIED CORRECT:

LAURIE HURST
DEPUTY CORPORATE ADMINISTRATOR