



**CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

**A G E N D A**  
**REGULAR MEETING OF COUNCIL**

Monday, May 2, 2011  
7:00 p.m.  
Esquimalt Council Chambers

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**1. CALL TO ORDER**

**2. LATE ITEMS**

**3. APPROVAL OF THE AGENDA**

**4. MINUTES**

(1) Minutes of the Regular Meeting of Council, April 18, 2011 Pg. 1 – 12

**5. PUBLIC INPUT (On items listed on the Agenda)**

*Excluding items which are or have been the subject of a Public Hearing.*

**6. DELEGATIONS**

(1) Edwin Hubert, Denniston Park Pg. 13

(2) Heather Peeters, Denniston Park Pg. 14

(3) Ian Black, Denniston Park Pg. 15

(4) Peggy Sutter, Denniston Park Pg. 16

**7. STAFF REPORTS**

*Engineering and Public Works*

(1) Denniston Park Update, Staff Report No. EPW-11-010 Pg. 17 – 42

**RECOMMENDATION:**

1. That Council receive this report for information and forward to 2012 budget discussions; and
2. That the report be forwarded to the Parks and Recreation Advisory Committee for input to 2012 budget discussions.

*Administration*

(2) Council Meeting Schedule – June 2011, Staff Report No. ADM-11-028 Pg. 43

**RECOMMENDATION:**

That Council reschedule the Regular Meeting of Council on June 6, 2011 to June 27, 2011.

*Finance*

- (3) Financial Plan and 2011 Tax Rates, Staff Report No. FIN-11-008 Pg. 44 – 53

**RECOMMENDATION:**

That Financial Plan Bylaw, 2011, No. 2763 and Tax Rates Bylaw, 2011, No. 2764 be given 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

*Development Services*

- (4) Changes to Council Policy Plan-25, Public Input on Rezoning and OCP Applications, Staff Report No. DEV-11-032 Pg. 54 – 57

**RECOMMENDATION:**

1. That Council Policy PLAN-25, Public Input on Rezoning and Official Community Plan Applications, be rescinded and replaced with the attached revised PLAN-25; and
2. That Bylaw No. 2762, which would amend Development Approval Procedure Bylaw No. 2562 by increasing the notification area for applications for amendments to the Zoning Bylaw or Official Community Plan to a radius of 100 metres from the subject property, be considered for 1st, 2nd, and 3rd readings.

- (5) Amendment to Zoning Bylaw for Height of Fences Abutting the E & N Right-of-Way, Staff Report No. DEV-11-033 Pg. 58 – 61

**RECOMMENDATION:**

1. That staff be instructed to prepare a bylaw to amend Zoning Bylaw No. 2050 to add the following clauses in Section 22 of the General Regulations:
  - (4) *Where a residential parcel is located immediately adjacent to the north side of the E & N right of way, a fence may have a Height greater than 2.0 metres [6.5 ft.] to ensure privacy for the residents of those parcels.*
  - (5) *Section 22(1) notwithstanding, where a residential parcel is located immediately adjacent to the north side of the E & N right of way, a fence on top of a retaining wall may have a Height of 1.2 metres [4 ft.] to ensure privacy for the residents.*
2. That staff continue to discuss the issue of constructing or assisting with the costs of installing privacy fences for properties abutting the north side of the E & N Rail Trail with CRD Parks staff.

- (6) Application for Heritage Alteration Permit to Allow Installation of the Centennial Brick Walkway in Memorial Park, Staff Report No. DEV-11-034 Pg. 62 – 70

**RECOMMENDATION:**

That Council approve the attached Heritage Alteration Permit for Memorial Park to allow the installation of the Centennial Brick Walkway as detailed below.

- (7) Township of Esquimalt Heritage Policy Update Prepared by Donald Luxton & Associates, Staff Report No. DEV-11-036 Pg. 71 – 107

**RECOMMENDATION:**

That Council adopt the Heritage Policy Update prepared by Donald Luxton & Associates Inc., dated April 2011 and that Council Policy HER-04 [Heritage Policy and Resources Management Plan] be rescinded.

- (8) 2011 Heritage Recognition Certificates, Staff Report No. DEV-11-037 Pg. 108

**RECOMMENDATION:**

That Certificates be presented to the owners of the following properties in recognition of their efforts to restore, maintain and find new uses for heritage buildings:

- 1153 Lyall Street - Christian Carisse & Mary Degnan
- 475 Head Street - Hidden Harbour Marine Centre Ltd. – Jim Witter & Carole Witter
- 481 Head Street - Hidden Harbour Marine Centre Ltd. – Jim Witter & Carole Witter
- 936 Arm Street - Dilys Randall & Sarah Randall
- 948 Old Esquimalt Road – Deborah Hopkins & Terrance Hopkins

- (9) Amendments to the Official Community Plan and Zoning Bylaws to Accommodate Phase 1 of the Esquimalt Village Project, Staff Report No. DEV-11-038 Pg. 109 – 134

**RECOMMENDATION:**

1. That Council **rescind 1<sup>st</sup> and 2<sup>nd</sup> reading** of Official Community Plan Bylaw, 2006, No. 2646 Amendment Bylaw [No. 10], 2011, No. 2756 **approved March 7, 2011**; and
2. That Council **rescind 1<sup>st</sup> and 2<sup>nd</sup> reading** of Zoning Bylaw, 1992, No. 2050, Amendment Bylaw [No. 197], 2011, No. 2757 **approved March 7, 2011**; and
3. That amended Official Community Plan Bylaw, 2006, No. 2646 Amendment Bylaw [No. 10], 2011, No. 2756 which would amend Official Community Plan Bylaw No. 2646 by adding Development Permit Area [No. 6], specific to Phase 1 of the Esquimalt Village Project, and provides for changes in the land use designation of Lot A, Section 11, Esquimalt District, Plan 18121 [1229 Esquimalt Road], Lot B, Section 11, Suburban Lot 40, Esquimalt District, Plan 18121 [1235 Esquimalt Road] and Lot 14, Section 1, Esquimalt District, Plan 1163 [1216 Carlisle Avenue] from Institutional to Esquimalt Village – Mixed Use Multiple Residential and Lot 12, Section 11, Esquimalt District, Plan 1163 [534 Fraser Street] from Parks and Open Space to Esquimalt Village – Mixed Use Multiple Residential, **be considered for first and second reading**; and

4. That amended Zoning Bylaw, 1992, No. 2050, Amendment Bylaw [No. 197], 2011, No. 2757 which provides for changes in the zoning designation of Lot A, Section 11, Esquimalt District, Plan 18121 [1229 Esquimalt Road], Lot B, Section 11, Suburban Lot 40, Esquimalt District, Plan 18121 [1235 Esquimalt Road] and Lot 14, Section 11, Esquimalt District, Plan 1163 [1216 Carlisle Avenue] from TC [Town Centre] to RM-EVP [Esquimalt Village – Mixed Use Multiple Residential] and Lot 12, Section 11, Esquimalt District, Plan 1163 [534 Fraser Street] from P-2 [Park and Open Space] to RM-EVP [Esquimalt Village – Mixed Use Multiple Residential], **be considered for first and second reading**; and

5. That a Public Hearing be held on May 16<sup>th</sup>, 2011

8. **MAYOR'S AND COUNCILLORS' REPORTS**

9. **REPORTS FROM COMMITTEES**

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|------|--|---------------|
| (1)  | Draft minutes from the Access Awareness Advisory Committee meeting, March 9, 2011  | Pg. 135 – 141 |
| (2)  | Memorandum from the Access Awareness Advisory Committee, dated April 20, 2011, Re: Request to Amend Access Awareness Advisory Committee Terms of Reference                                   | Pg. 142 – 146 |
| (3)  | Memorandum from the Access Awareness Advisory Committee, dated April 26, 2011, Re: Access Awareness Advisory Committee 2011 Work Plan  | Pg. 147       |
| (4)  | Adopted minutes from the Environmental Advisory Committee meeting, March 24, 2011  | Pg. 148 – 151 |
| (5)  | Memorandum from the Environmental Advisory Committee, dated April 20, 2011, Re: Environmental Advisory Committee Activities and Accomplishments in 2010                                      | Pg. 152 – 153 |
| (6)  | Memorandum from the Environmental Advisory Committee, dated April 20, 2011, Re: Environmental Advisory Committee 2011 Work Plan  | Pg. 154       |
| (7)  | Draft minutes from the Arts, Culture and Special Events Advisory Committee meeting, April 6, 2011  | Pg. 155 – 158 |
| (8)  | Memorandum from the Arts, Culture and Special Events Advisory Committee, dated April 5, 2011, Re: Arts, Culture and Special Events Advisory Committee Activities and Accomplishments in 2010 | Pg. 159       |
| (9)  | Draft minutes from the Access Awareness Advisory Committee meeting, April 13, 2011   | Pg. 160 – 162 |
| (10) | Draft minutes from the Advisory Planning Commission meeting, April 19, 2011  | Pg. 163 – 166 |

10. **COMMUNICATIONS**

- (1) Letter from Blair Lekstrom, Minister of Transportation and Infrastructure, dated April 13, 2011, Re: Response to Letter of Congratulations Pg. 167
- (2) Letter from Terry Lake, Minister of Environment, dated April 14, 2011, Re: Response to Letter of Congratulations Pg. 168
- (3) Letter from Pat Bell, Minister of Jobs, Tourism and Innovation, dated April 18, 2011, Re: Most Small Business Friendly Community Award Pg. 169 – 173
- (4) Letter from Glenn Harris, Capital Regional District, dated April 27, 2011, Re: Review of the Capital Regional District's Commitments Under the Core Area Liquid Waste Management Plan (Chapters 10 and 11) Pg. 174 – 175

11. **PUBLIC QUESTION AND COMMENT PERIOD**

*Excluding items which are or have been the subject of a Public Hearing.  
Limit of two minutes per speaker.*

12. **ADJOURNMENT**