



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A
REGULAR MEETING OF COUNCIL

Monday, April 4, 2011

7:00 p.m.

Esquimalt Council Chambers

1. **CALL TO ORDER**

2. **LATE ITEMS**

3. **APPROVAL OF THE AGENDA**

4. **MINUTES**

(1) Minutes of the Special Meeting of Council, March 22, 2011

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(2) Minutes of the Special Meeting of Council, March 23, 2011

Pg. 10 – 16

5. **PRESENTATIONS**

(1) Leigh Sifton, Capital Regional District, E & N Rail Trail Update

(2) Ron Boyce, Rockheights Hockey Academy, Rockheights Middle School

6. **BUDGET PRESENTATION**

(1) 2011 Property Tax Rates – Power Point Presentation by Director of Financial Services

7. **PUBLIC INPUT (On items listed on the Agenda)**

Excluding items which are or have been the subject of a Public Hearing.

8. **PUBLIC HEARING**

The Public Hearing is to afford all persons who deem their interest in property affected by the Bylaw an opportunity to be heard or to present written submissions before the Municipal Council on matters contained in the Bylaw:

(1) PUBLIC HEARING – REZONING AND DEVELOPMENT PERMIT APPLICATION [363 KINVER STREET]

i) Notice of Hearing

Pg. 17

ii) Background Information – *Available for Viewing Separately*

- Staff Report No. DEV-11-005
- Staff Report No. DEV-11-016
- Staff Report No. DEV-11-017

PUBLIC INPUT

ADJOURNMENT OF HEARING

9. **PUBLIC HEARING STAFF REPORT**

- (1) Rezoning Application and Development Permit, 363 Kinver Street, [Lot 1, Section 11, Esquimalt District, Plan 6063], Staff Report No. DEV-11-027 Pg. 18 – 49

RECOMMENDATION:

1. That Bylaw No. 2758, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of Lot 1, Section 11, Esquimalt District, Plan 6063 [363 Kinver Street] shown cross-hatched on Schedule 'A', attached hereto, from RD-3 [Two Family /Single Family Residential] to CD No. 78 [Comprehensive Development District No. 78], be considered for **third reading and adoption**; and
2. That should Amending Bylaw No. 2758 be adopted, Development Permit No. 14/2010 limiting the form and character of the proposed development to that shown on architectural plans provided by Mesa Design Group stamped "Received January 31, 2011", the landscape plan prepared by Koi Dragon Enterprises Ltd., stamped "Received January 31, 2011", and sited as detailed on the survey plan prepared by Robert Hartnell Land Surveyor stamped "Received November 19, 2010", be **approved, issued and registered** on the title of Lot 1, Section 11, Esquimalt District, Plan 6063 [363 Kinver Street].

10. **STAFF REPORTS**

Administration

- (1) Feedback of Council Remuneration Report, Staff Report No. ADM-11-025 Pg. 50 – 68

RECOMMENDATION:

That the information be received.

Additional response for feedback received: Email from Warren and Karol Sanderson, 1157A Heald Avenue Pg. 69 – 70

- (2) Anderson Park Community Garden Update, Staff Report No. ADM-11-026 Pg. 71 – 73

RECOMMENDATION:

That Council receive this report for information.

Finance

- (3) Revenue, Tax, Budget and Financial Sustainability Policies and Objectives, Staff Report No. FIN-11-004 Pg. 74 – 84

RECOMMENDATION:

That Council approve the attached Revenue, Tax, Budget and Financial Sustainability Policies and Objectives for inclusion in the 2011 – 2015 Financial Plan Bylaw.

- (4) Shared Policing Services Cost Allocation Formula Defined, Staff Report No. FIN-11-005 Pg. 85 – 90

RECOMMENDATION:

That, for purposes of the cost allocation of shared policing services, it is agreed:

- a) that the term “converted value of land and improvements, including properties exempted from taxation, assessed for hospital district purposes” as referenced in section 3.0 of the Financing and Accounting Agreement of Victoria / Esquimalt Amalgamated Police Services is defined as the documented BC Assessment Revised Roll, including all supplementary revisions (hospital district values) (BCARR) as adjusted by any Authority over properties exempted from taxation (PILT).
- b) that the annual police allocation will be determined using the prior year’s BCARR as known at December 31 and as adjusted, and used, for calculating PILT payments by any Authority over properties exempted from taxation.
- c) where any property assessment is appealed, resulting in a retroactive change in payment (either an increase or decrease), and the confirmed value of the property results in a change which would have impacted the Township’s share of the annual police allocation:
 - a. less than an annual total of \$5,000, the appealed value will be included in the subsequent BCARR and no prior year adjustment will be made
 - b. more than an annual total equal to \$5,000 or more, a retroactive adjustment will be made to the annual police allocation, for all years affected, and the resulting increase or decrease in policing costs will be paid or collected

- (5) Composition of Local Grant Committee, Staff Report No. FIN-11-006 Pg. 91

RECOMMENDATION:

That Council appoint an alternate to the 2011 Local Grant Committee.

Development Services

- (6) Review of Infill Housing Policies with Respect to Subdivision of Lots in the Interior of Blocks of Single and Two Family Residential Development, Staff Report No. DEV-11-023 Pg. 92 – 114

RECOMMENDATION:

That at this time, no change be made to the Township’s Infill Housing Policy and that infill proposals for RD-1 or RD-3 zoned parcels continue to be evaluated on their own merit whether for interior or corner parcels.

11. BYLAWS

For Adoption

- (1) Streets and Traffic Regulation Bylaw, 2005, No. 2607, Amendment Bylaw [No. 7], No. 2760 Pg. 115 – 118

12. MAYOR'S AND COUNCILLORS' REPORTS

- (1) Letter from Councillor Randall Garrison, dated March 30, 2011, Re: Request for Leave of Absence Pg. 119

13. REPORTS FROM COMMITTEES

- (1) Draft minutes from the Advisory Planning Commission meeting, February 15, 2011 Pg. 120 – 128
- (2) Adopted minutes from the Environmental Advisory Committee meeting, February 24, 2011 Pg. 129 – 134
- (3) Memorandum from the Environmental Advisory Committee, dated March 25, 2011, Re: Management of Esquimalt Community Gardens Pg. 135 – 146
- (4) Memorandum from the Heritage Advisory Committee, dated March 16, 2011, Re: Heritage Advisory Committee 2011 Work Plan Pg. 147 – 148
- (5) Draft minutes from the Arts, Culture and Special Events Advisory Committee meeting, March 2, 2011 Pg. 149 – 152
- (6) Memorandum from the Arts, Culture and Special Events Advisory Committee, dated March 21, 2011, Re: Arts, Culture and Special Events Advisory Committee 2011 Work Plan Pg. 153 – 154
- (7) Draft minutes from the Advisory Planning Commission meeting, March 15, 2011 Pg. 155 – 160

14. COMMUNICATIONS

- (1) Letter from Geoff Young, Capital Regional District, dated March 7, 2011, Re: Re-naming the of the E & N Rail Trail Pg. 161
- (2) Letter from Cari Taylor, The Arthritis Society, received March 16, 2011, Re: 2011 Walk to Fight Arthritis Pg. 162
- (3) Letter from Denise Blackwell, Capital Regional District, dated March 17, 2011, Re: Core Area Wastewater Treatment Project – Community Benefits Framework Reports Pg. 163 – 164
- (4) Letter from Helen Edwards, Hallmark Society, dated March 17, 2011, Re: Hallmark Society Awards Night Pg. 165
- (5) Letter from the Abbotsford Chamber of Commerce dated March 21, 2011, Re: Equitable Police Funding Pg. 166 - 178
- (6) Letter from the City of Cranbrook, dated March 25, 2011, Re: Online Municipal Voting Pg. 179 – 181

15. PUBLIC QUESTION AND COMMENT PERIOD

*Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.*

16. ADJOURNMENT