



Corporation of the Township of Esquimalt

COMMITTEE OF THE WHOLE

Monday, January 10, 2011

Esquimalt Municipal Hall – Council Chambers

7:05 p.m.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Don Linge, Councillor Meagan Brame, Councillor Bruce McIldoon, Councillor Randall Garrison, Councillor Alison Gaul, Councillor Lynda Hundleby

STAFF: Laurie Hurst, Chief Administrative Officer
Barbara Snyder, Director of Development Services
Scott Hartman, Director of Parks & Recreation Services
Jeff Miller, Director of Engineering and Public Works
Carollyne Evans, Corporate Administrator

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:05 p.m. and extended New Year's wishes to everyone. Mayor Desjardins extended Council's gratitude to the Esquimalt Fire Department, and the Saanich and Victoria Fire Departments who assisted under mutual aid, for their outstanding service on December 24th with the Admirals Road fire. She also recognized the assistance of the Esquimalt Emergency Services, volunteers and local residents.

2. LATE ITEMS

(1) Rise and Report added as item 6 (1) (a)

3. APPROVAL OF THE AGENDA

MOTION: That the agenda be approved as amended.
MOVED/SECONDED. Councillor Brame/Councillor Garrison.
CARRIED UNANIMOUSLY.

4. MINUTES

(1) Minutes of the Regular Committee of the Whole, November 8, 2010.

MOTION: That the minutes of the Regular Committee of the Whole, November 8, 2010, be approved as amended. **MOVED/SECONDED.** Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

5. **PRESENTATIONS**

(1) Jen Book, Greater Victoria Extreme Weather Protocol

Jen Book, Regional Coordinator for the Greater Victoria Extreme Weather Protocol, provided a power point presentation. Currently Victoria, Saanich and Esquimalt are participants on the Committee. The Protocol was started in 2004 and standards for an official response plan were developed in 2005. In 2007 a dedicated coordinator was hired and by 2008 volunteers became actively involved. Current goals are to create a consistent and seamless system between the three municipalities, increase communication with the street population, and expand the protocol to other jurisdictions. She reviewed how Esquimalt residents are assisted under the protocol and indicated she was actively looking for suitable space in Esquimalt that may be available during extreme weather situations.

(2) Marg Misek-Evans, Capital Regional District Regional Sustainability Strategy

Marg Misek-Evans provided a power point presentation and brief overview of the Capital Regional District Regional Sustainability Strategy. In 2008 the Regional Board decided the strategy needed a review. Nine policy papers have been developed, each addressing a specific issue. The CRD is looking to inspire each municipality to provide their input to the policy papers as well as encourage residents to also provide input (available through a link on the Esquimalt's website) by mid February/early March.

Ms. Misek-Evans noted that specifically for Esquimalt the current design guidelines are impressive and she hoped that there would be a way for the Regional Sustainability Strategy to help facilitate that redevelopment. In March there will be a forum to determine how to advance policies and the balance of 2011 will be used to draft the sustainability strategy.

6. **STAFF REPORTS**

Administration

(1) (a) Rise and Report, Staff Report No ADM-10-10.

Mayor Desjardins advised that at its *In Camera* meeting held January 10, 2011, Council released Staff Report No. ADM-10-10 on Compensation to Elected Officials for Care-Giving as a public document.

MOTION: That Council reconsider the recommendation for compensation for caregiving as outlined in Staff Report ADM-10-10. **MOVED/SECONDED.** Councillor Linge/Councillor Brame.

CARRIED (Mayor Desjardins, Councillors Linge, Brame, Gaul, Hundley in favour/Councillors Garrison and McIldoon opposed).

(1) (b) Special Committee's Report on Council Remuneration, Staff Report No. ADM-11-001.

MOTION: That the Chair of the Council Remuneration Committee be invited to provide a brief overview of the report. **MOVED/SECONDED.** Councillor Gaul/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

The Committee Chair provided a summary of the tasks that the Committee undertook, including a review of the roles and expectations and whether they were adequate for the current remuneration. A list of taxpayer expectations was also developed and recommendations presented based on an assumption of the 5 criteria which the Committee developed.

Council members asked questions of the Committee members and also expressed their appreciation for the work that the Committee had done. Some reservations were expressed around the caregiving component and the level of the proposed increase in remuneration. There was also a recognition of the professionalism, thoroughness and transparency of the Committee's work. Council agreed that more public input was important.

MOTION: That Council postpone discussion on the Council Remuneration Report dated December 13, 2010, including discussion on care-giving, to budget discussions on February 23, 2011, and direct staff to post the entire report on the Township's website and seek public feedback. **MOVED/SECONDED.** Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY**

- (2) Council Input – Future of Policing in Esquimalt, Staff Report ADM-11-003

The Mayor and Council provided input to the Esquimalt Police and Law Enforcement Advisory Board on the following questions:

- 1) What are the strengths of the current policing in Esquimalt?
- 2) What are the weaknesses of current policing in Esquimalt?
- 3) Opportunities – Are there any functions or services that you want the police to perform that they are not currently doing?
- 4) Barriers – With respect to question #3, what may prevent us from getting there?

Each Council member took an opportunity to speak to the questions. A wide ranging discussion ensued. Councillors provided their perspective on the strengths and weaknesses of the current system. Generally they felt that Esquimalt was looking for community policing done in partnership with the community with a focus on crime prevention and solving problems. Some current programs like the community liaison, school liaison and block watch are very successful components of the current policing model. The bike patrols have improved over the summer and the current inspector has provided a hands on and involved approach. What is lacking is a dedicated patrol with the same officers who can get to know the community. Communication and finances continue to be an issue. A familiar complaint is that the police station is not open on weekends and at night.

RECESS Donna Humphries thanked Council for their input.
Council recessed at 8:56 p.m.

RECONVENE Council reconvened the meeting at 9:00 p.m.

(3) Council Committees – Revised Terms of Reference, Staff Report No. ADM-11-004

MOTION: That the following revised Council Policies be forwarded to Council with a recommendation of approval:

- ADMIN-40: Appointment Process – Advisory Committees, Commissions and Board of Variance
- ADMIN-47: Environmental Advisory Committee
- ADMIN-48: Arts, Culture and Special Events Advisory Committee
- ADMIN-49: Access Awareness Advisory Committee
- ADMIN-50: Heritage Advisory Committee
- ADMIN-51: Parks and Recreation Advisory Committee
- ADMIN-60: Role of Youth Representative Appointment to Council Committees

MOVED/SECONDED. Councillor Linge/Councillor Gaul. **CARRIED UNANIMOUSLY**

Engineering and Public Works

Agreement for Tenure Over Crown Land – Gorge Park, Staff Report No. EPW-11-001

MOTION: That the Corporation of the Township of Esquimalt enter into a thirty year agreement with Integrated Land Management Bureau of the Province of British Columbia, for recreational purposes in the general public interest, and that the Mayor and Corporate Administrator be authorized to sign the agreement.

MOVED/SECONDED. Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY**

Question was raised if the Township could remove a boat moored in the Gorge Waterway.

Parks and Recreation

(5) Enabling Accessibility Fund Application, Staff Report No. P&R-11-001

Staff received this late opportunity to submit a proposal by January 14, 2011 for federal funding for accessibility infrastructure upgrades in the Township. Staff assured Council that it would not result in a tax increase as a result of having to leverage existing funds in the Township.

MOTION: That Council direct staff to submit a Federal Government funding application to the Enabling Accessibility Fund for enhancements and upgrades to the Esquimalt Recreation Centre.

That Council approve a funding commitment of 25% of the project budget to a

maximum of \$400,000 should the grant be awarded.

MOVED/SECONDED. Councillor McIldoon/Councillor Garrison. **CARRIED UNANIMOUSLY**

Development Services

(6) Development Variance Permit, 630 Head Street, [Lot 1, Section 11, Esquimalt District, Plan 29010], Staff Report No. DEV-11-001

MOTION: That the application for a Development Variance Permit authorizing the construction shown on the attached site plan stamped "Received November 22, 2010", and including the following variance, at Lot 1 Section 11 Esquimalt District Plan 29010 [630 Head Street] be forwarded to Council with a **recommendation of approval**, subject to appropriate notification and a variance hearing being held.

Zoning Bylaw 1992, No. 2050, Section 44(5)(a) – Lot Coverage – a five percent (5%) increase to the thirty percent (30%) lot coverage limit for all Principle Buildings, Accessory Buildings and Structures, ie. from 30% to 35%. MOVED/ SECONDED. Councillor Brame/Councillor Garrison. **CARRIED UNANIMOUSLY**

(7) Green Checklist for Development Proposals, Staff Report No. DEV-11-002

MOTION: That the Green Building Checklist dated January 5, 2011 be adopted and reviewed in two years time at the January 2013 Committee of the Whole meeting, in addition to reviewing the Checklist when there is any major change to the BC Building Code.. MOVED/SECONDED. Councillor Linge/ Councillor Hundleby. **CARRIED UNANIMOUSLY**

(8) Amendments to the Official Community Plan and Zoning Bylaw to Accommodate Phase 1 of the Esquimalt Village Project, Staff Report No. DEV-11-003

MOTION:

1. That Bylaw No. 2756 which would amend Official Community Plan Bylaw No. 2646 by adding a new Development Permit Area [No. 6] specific to Phase 1 of the Esquimalt Village project be considered;

2. That Bylaw No. 2757 which would amend Zoning Bylaw No. 2050 by adding a new zoning district, Esquimalt Village – Mixed Use Multiple Residential RM-EVP, be considered.

MOVED/SECONDED. Councillor Hundleby /Councillor Brame. **CARRIED UNANIMOUSLY**

Council requested that the bylaws be amended by removing references to club house and day care.

(9) Development Variance Permit, 948 Aral Road, [Proposed 'Lot B' of Parent Parcel Lot 12, Section 2, Esquimalt District, Plan 5837], Staff Report No. DEV-11-004

MOTION: That the application for a Development Variance Permit reducing the required Front Setback for a Principal Building for Proposed 'Lot B' as

detailed on the site plan prepared by Brad Cunnin Land Surveying, stamped "Received December 1, 2010" [Attachment 1], including the following relaxation to Zoning Bylaw, 1992, No. 2050, be forwarded to Council with a **recommendation of approval**, subject to appropriate notification and a variance hearing being held.

Zoning Bylaw, 1992, No. 2050, Section 34(9)(a)(i) – Front Setback – a 2.0 metre reduction to the required setback for a Principal Building from the Front Lot Line from 7.5 metres to 5.5 metres.

MOVED/SECONDED. Councillor McIldoon/Councillor Linge. **CARRIED UNANIMOUSLY**

(10) Rezoning Application and Development Permit, 363 Kinver Street, [Lot 1, Section 11, Esquimalt District, Plan 6063], Staff Report No. DEV-11-005

Councillor Linge declared himself in a conflict of interest due to his business relationship and left Council Chambers at 9:38 p.m.

Councillors discussed this application in length, and raised a number of concerns. Paramount was Council's concern over parking and the driveway access.

MOTION: That the application for rezoning authorizing a new single family dwelling and development permit limiting the form and character of development to that shown on architectural plans provided by Mesa Design Group stamped "Received December 14, 2010", the landscape plan prepared by Koi Dragon Enterprises Ltd., stamped "Received December 14, 2010", and sited as detailed on the survey plan prepared by Robert Hartnell Land Surveyor stamped "Received November 19, 2010", be **postponed** to the February 14, 2011 Committee of the Whole, and that the applicant reconsider the parking alignment.

MOVED/SECONDED. Councillor Garrison/Councillor Gaul. **CARRIED UNANIMOUSLY**

The applicant was asked to provide a full presentation in colour of the development proposal.

Councillor Linge returned to the Council Chambers at 9:58 p.m.

MOTION: That the meeting be extended to 10:15 pm. MOVED/ SECONDED. Councillor Hundleby/Councillor Brame. **CARRIED** (Mayor Desjardins, Councillors Garrison, Hundleby, Linge, Gaul and Brame in favour. Councillor McIldoon opposed).

(11) BC Transit Future Network Plan, Staff Report No. DEV-11-006.

Mayor Desjardins advised Council that the CEO of BC Transit was willing to attend a meeting of Council to address Council's concerns. The Mayor provided an update on the plan, noting that eleven communities have endorsed the plan to date.

MOTION: That Council invite the CEO of BC Transit, Manuel Achadinha, to

make a presentation at the next Committee of the Whole. MOVED/SECONDED. Councillor Gaul/Councillor Hundleby. **CARRIED UNANIMOUSLY**

MOTION: That the meeting be extended to 10:25 pm. MOVED/ SECONDED. Councillor Brame/Councillor Hundleby. **CARRIED** (Mayor Desjardins, Councillors Hundleby, Linge, Gaul and Brame in favour. Councillor McIldoon and Garrison opposed).

MOTION: That Esquimalt Council postpone discussion on the letter from BC Transit, Dated January 5, 2011 until after Manuel Achadinha makes a presentation to Council at the next Committee of the Whole. MOVED/ SECONDED. Councillor Brame/Councillor Garrison. **CARRIED** (Councillors Garrison, Hundleby, Linge, Gaul, Brame and McIldoon in favour. Mayor Desjardins opposed).

7. **COMMUNICATIONS**

- (1) Letter from the Capital Regional District, dated December 3, 2010, Re: Core Area Wastewater Treatment Project – Community Benefit Framework Reports

MOTION: That Council request the CRD for an extension to February 28, 2011 to respond to their letter dated December 3, 2010 inviting Council's input into the Core Area Wastewater Treatment Project – Community Benefits Framework Reports. MOVED/SECONDED. Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY**

- (2) Letter from Donald K Johnson, dated December 15, 2010, Re: An Opportunity to Increase Private Sector Funding to Your Charities.

MOTION: That Council receive the letter from Donald K Johnson dated December 15, 2010 regarding an opportunity to increase private sector funding to your charities. MOVED/SECONDED. Councillor Garrison/Councillor Gaul. **CARRIED** (Councillors Hundleby, Linge, Gaul, Brame, McIldoon and Garrison in favour. Mayor Desjardins opposed).

- (3) Proclamation Request from the Capital Regional District, received December 30, 2010, Re: Alzheimer Awareness Month

MOTION: That Council receive the Proclamation Request from the Capital Regional District, December 30, 2010, Re: Alzheimer Awareness Month. MOVED/SECONDED. Councillor Hundleby/Councillor Brame. **CARRIED UNANIMOUSLY.**

- (4) Email from the City of Colwood, dated January 5, 2011, Re: Intermunicipal Advisory Committee on Disability Issues (IACDI) and Terms of Reference

MOTION: That the email from the City of Colwood, dated January 5, 2011

regarding Intermunicipal Advisory Committee on Disability Issues (IACDI) and Terms of Reference be forwarded to the Access Awareness Committee to provide comments to IACDI by January 21, 2011. **MOVED/SECONDED.** Councillor Hundleby/Mayor Desjardins. **CARRIED** (Mayor Desjardins, Councillors Hundleby, Linge, and McIlldoon in favour. Councillors Gaul, Brame, Garrison opposed).

8. RISE AND REPORT

(1) From the *In Camera* Council Meeting, December 13, 2010.

Mayor Desjardins noted the two Rise and Reports from Council's December 13, 2010 *IN Camera* meeting.

- a) Public Forum on Community Benefits
- b) Appointment to the Township of Esquimalt Committees effective January 1, 2011

9. PUBLIC QUESTION AND COMMENT PERIOD

There was no public input.

10. ADJOURNMENT at 10:27 p.m.

MOTION: That the Committee of the Whole Meeting be adjourned.
MOVED/SECONDED. Councillor Hundleby/Councillor Gaul
CARRIED UNANIMOUSLY

MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS 14TH DAY OF FEBRUARY, 2011

CERTIFIED CORRECT:

LAURIE HURST
DEPUTY CORPORATE ADMINISTRATOR