



Corporation of the Township of Esquimalt

COMMITTEE OF THE WHOLE

Monday, December 13, 2010

Esquimalt Municipal Hall – Council Chambers

7:05 pm.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Bruce McIldoon, Councillor Randall Garrison, Councillor Alison Gaul, Councillor Lynda Hundleby, Councillor Don Linge

STAFF: Laurie Hurst, Chief Administrative Officer
Barbara Snyder, Director of Development Services
Scott Hartman, Director of Parks & Recreation Services
Jeff Miller, Director of Engineering & Public Works
Mary Turner, Deputy Director of Financial Services
Marlene Lagoa, Sustainability Coordinator
Carollyne Evans, Corporate Administrator

OTHER: Inspector Darrell McLean, VicPD West Division
Anthony Beks, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:05 pm.

2. LATE ITEMS

- 1) Sign Standards, [Item 4.5]
- 2) Letter from Provincial Capital Commission, [Item 5.2]

3. APPROVAL OF THE AGENDA

MOTION: That the agenda be approved as amended.
MOVED/SECONDED. Councillor Brame/Councillor Gaul.
CARRIED UNANIMOUSLY.

4. STAFF REPORTS

Administration

- (1) General Update and Input Opportunity, Staff Report No. ADM-10-074

MOTION: That Council receive Staff Report ADM-10-074 “General Update and Input Opportunity” as information and provide input to the Esquimalt Police and Law Enforcement Advisory Board on future policing in Esquimalt.
MOVED/SECONDED. Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY**

Donna Humphries and Graham Lang of the Esquimalt Police and Law Enforcement Advisory Board presented their report. The next step for the Committee is to receive feedback from Council.

Council commented that the youth liaison officers are making a difference and that people in the community appreciate seeing more police.

- (2) Climate Action Revenue Incentive Program – 2010 Report, Staff Report No. ADM-10-075.

Marlene Lagoa, Sustainability Coordinator, spoke to her report. Of note is that the completion of the inventory for 2009 and 2010 will be done early in 2011.

It was noted that under Corporate Actions, the implementation of the bottled water ban was omitted and should be included.

MOTION: That Council approve the release of the revised Township of Esquimalt's 2010 Climate Action Revenue Incentive Program Report by December 31, 2010, and that the revised report be enclosed with the 2010 carbon tax grant application. MOVED/SECONDED. Councillor Hundleby/Councillor Garrison. **CARRIED UNANIMOUSLY**

- (3) Council Summer Recess Schedule, Staff Report No. ADM-10-076

MOTION: That Council schedule its 2011 Council summer recess with a 4 week break from July 18 through to August 12, 2011. MOVED/SECONDED. Councillor Linge/Councillor Gaul. **CARRIED** (Mayor Desjardins, Councillors Gaul, Brame, Linge, Hundleby and McIldoon in favour; Councillor Garrison opposed)

MOTION: That Council endorse the 2011 Council Meeting Schedule and reschedule the date of the Council meeting that falls on a Tuesday following a statutory holiday to the fourth Monday of the month. MOVED/SECONDED. Councillor Brame/Councillor Gaul. **CARRIED UNANIMOUSLY**

- (4) Council Committee Appointments, Staff Report No. ADM-10-078

MOTION: That Council not make any amendment to the Advisory Planning Commission Bylaw No. 2268 and that the Commission continue to elect the Chair from amongst its members. MOVED/SECONDED. Councillor Gaul/Councillor Garrison. **CARRIED** (Councillors Brame, Garrison, Gaul and Hundleby In Favour; Mayor Desjardins, Councillors Linge, McIldoon Opposed)

Discussion

A wide ranging discussion took place regarding the appointments of the Chair and the Vice Chair to the committees. It was recognized that committees are valuable to council and that many members of the community can competently act as Chair/Vice-Chair. In instances when committees lack a Chair or Vice-Chair, Council will appoint someone to fill

that role.

There was a suggestion that the term “youth liaison” be changed to “youth representative”.

The following suggestions were accepted to be incorporated into the Terms of Reference

- to include policy statements clarifying the advisory mandate of the committee, and that any communication and action representing the Township must be endorsed by Council;
- to include a policy statement clarifying the role of the positions of staff liaison and recording secretary;
- to include a policy statement that the Committee will advise and assist council accomplish its goals and objectives;
- to identify the quorum for the Terms of Reference for each committee.
- to reflect wording from the Community Charter re: right to rescind
- to add that Council may appoint a Chair or Vice Chair on committees if no community member comes forward.
- to remove reference to First Nations participation. Council will initiate discussion with the local First Nations to see how they envision participating with Council. Their participation would be a valuable and meaningful addition.

MOTION: That the Terms of Reference for Council’s Committees be amended and brought back for adoption. **MOVED/SECONDED.** Councillor Linge/ Councillor Brame. **CARRIED UNANIMOUSLY.**

Engineering and Public Works

- (5) Engineering Standards for Signage on Roads, Staff Report No. EPW-10-003.

Concerns were expressed that the road signage policy was being interpreted differently throughout the community and that this created accessibility issues for some residents. Jeff Miller, Director of Engineering & Public Works, noted that there may be some variation because of the width of the sidewalks which vary throughout the community. On new construction he assured Council that signage placement is in accordance with the Bylaw and complied with the accessibility component. It was suggested that Esquimalt review its policy and wherever possible to place signs outside the sidewalk area.

MOTION: That Council direct staff to prepare a report giving council additional information on signage placement within Esquimalt’s sidewalks. **MOVED/SECONDED.** Councillor Gaul/Councillor Brame. **CARRIED UNANIMOUSLY.**

RECESS The Committee of the Whole adjourned for a 5 minute recess at 8:10 p.m.

RECONVENE The Committee of the Whole reconvened the meeting at 8:15 p.m.

Parks and Recreation

- (6) Living Wage, Staff Report No. P&R-10-019

MOTION: That Council approve full implementation of a complete Living Wage policy and program by December 2011 as outlined in Option #2 of Staff Report No. P&R-10-019. **MOVED/SECONDED.** Councillor Garrison/Councillor Gaul. **CARRIED** (Councillor Gaul, Garrison, Brame and McIlldoon In Favour; Mayor Desjardins, Councillors Linge and Hundleby Opposed)

Concerns expressed included lack of consultation with business and other groups to ensure a full understanding of the implications and that the projected cost to the community was understated. Support for this motion centered around being leaders, setting an example, and the apparent low impact of the cost of implementing the policy.

Development Services

- (7) Green Checklist for Development Proposals, Staff Report No. DEV-10-095

MOTION: That Council review the draft Green Building Checklist dated November 15th, 2010 and provide direction to staff as to which items require further clarification or discussion as well as identify any additional features that should be included; and

That the revised Green Building Checklist be returned to the January 10th, 2011 meeting of the Committee of the Whole for consideration. **MOVED/SECONDED.** Councillor Gaul/Councillor Hundleby. **CARRIED UNANIMOUSLY**

The list will be given as part of the development permit process as a way of encouraging developers to implement as many green features as possible.

5. **COMMUNICATIONS**

- (1) Letter from the Victoria Secular Humanist Association, dated November 29, 2010, Re: Questioning Permissive Tax Exemptions for Places of Worship

MOTION: That Council receive the letter from the Victoria Secular Humanist Association dated November 29, 2010, Re: Questioning Permissive Tax Exemptions for Places of Worship, and forward it to the Local Grants Committee for review and recommendation to Council. **MOVED/SECONDED.** Councillor Linge/Councillor Gaul. **CARRIED UNANIMOUSLY**

- (2) Letter from the Provincial Capital Commission, dated November 26, 2010

Mayor Desjardins reported that the letter from the Provincial Capital Commission thanked Councillor Hundleby for her dedication and diligence while serving on the Provincial Capital Commission this past year.

6. PUBLIC QUESTION AND COMMENT PERIOD

Muriel Dunn of Old Esquimalt Road expressed her gratitude to the police for the way they handled the recent snow fall and their ongoing work to curb speeding in her neighbourhood. She objected to Council passing the living wage recommendation.

Emmy Labonte of Dunsmuir Road spoke against the passing of the living wage recommendation. Being a senior she had a fixed income and was concerned that it would adversely affect her. She also was not aware that this was on the Council's agenda.

Tim Richards, resident of Esquimalt, supported the living wage and commended Council for their leadership in this regard.

7. ADJOURNMENT

MOTION: That the Committee of the Whole Meeting be adjourned at 9:44 p.m. MOVED/SECONDED. Councillor Gaul/Councillor Hundleby. **CARRIED UNANIMOUSLY**

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 14th DAY OF MARCH, 2011

CERTIFIED CORRECT:

CAROLLYNE EVANS
CORPORATE ADMINISTRATOR