



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, DECEMBER 6, 2010**

**7:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor Barbara Desjardins
Councillor Don Linge
Councillor Meagan Brame
Councillor Randall Garrison
Councillor Bruce McIldoon
Councillor Alison Gaul
Councillor Lynda Hundleby

STAFF:

Laurie Hurst, Chief Administrative Officer
Scott Hartman, Director of Parks & Recreation Services
Barbara Snyder, Director of Development Services
Jeff Miller, Director of Engineering & Public Works
Mary Turner, Deputy Director of Financial Services
Carollyne Evans, Corporate Administrator

OTHER:

Anthony Beks, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the meeting to order at 7:00 pm. and congratulated Esquimalt Country Grocer as being named one of Canada's Best Small Grocery stores. The Mayor also reminded citizens that the Esquimalt's Celebration of Lights and parade will be happening on Tuesday, December 7, 2010. Following the parade at 6:30 pm everyone is encouraged to come to the Archie Browning Sports Centre for entertainment, refreshments and Santa Claus.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

MOTION: That the agenda be approved as circulated.
MOVED/SECONDED. Councillor Linge/Councillor Brame.
CARRIED UNANIMOUSLY

4. **MAYOR'S ANNUAL ADDRESS**

(1) Mayor's Address 2010

It is again my honor and privilege to give the Mayor's annual address to the citizens of the Township of Esquimalt.

The past year has been exciting. Starting with the activities of our country's celebrations of the Olympic Games in Whistler and Vancouver, through our Navy's centennial celebration, Esquimalt positioned itself to play significant roles where and when we could. From hosting the Chinese curling teams to providing the best seats in the region for the fleet review and the naval fireworks, Esquimalt opened its doors to the world and people came and found something special.

As 2010 comes to completion so do several of our key infrastructure projects. In looking back over the last 2 years, the completion of the Admirals/Colville intersection, Phases 1 and 2 of Craigflower Road, the upgrades to Archie Browning Sports Center, and large sections of our sidewalk master plan work have been or are near completion. Environmentally we are officially a solar community and have set ambitious targets for GHG emission reductions for the township. The major project still on the books and moving forward is the village core project. In order to change this liability into an asset for Esquimalt, the preparation for zoning, remediation, and further community engagement is in the works. This project should soon have a physical component to illustrate its reality!

With respect to transportation the CRD is currently working on the E&N Rail trail portion that transits through Esquimalt. This will enhance our

commitment to health and wellness, meeting our climate action charter targets and reducing transportation congestion. It will increase economic development potential, tourism, and recreation visits by others within our region.

With environment and infrastructure commitments being met we must focus on fiscal requirements for Esquimalt to ensure prosperity and growth. The need to increase our tax base and revenues remains a priority. Property taxes are clearly not sustainable for any municipality to rely on. Esquimalt needs to diversify its options for revenues and the evaluation of methods such as Development Cost Charges, and density bonusing must occur. These are 2 ways that other municipalities in the region have benefited significantly over the past decade. Growth through the Community Charter's 'Business Improvement Area designation' or 'revitalization tax exemptions' must also be further pursued.

Finally, I have heard from both residential and business people of the community that taxation is reaching a point where it is not sustainable for people to stay in Esquimalt. We, as your representatives, must recognize that our taxes are but a part of the burden you bear, and our decisions must reflect ways to reduce that burden. I will be holding a community forum in the New Year to hear from you as to suggestions on the provision of services versus taxation increases. This will provide council with information for our budget process. I have ensured that businesses will be notified and given the opportunity within our budget process to have their say regarding proposed tax changes for 2011.

There have been many changes within our Parks and Recreation services that are enhancing our ability to provide you with great opportunities. I have already spoken about the changes to Archie Browning Sports Center. The significant success of the Curling Classic held in Esquimalt last year will be built on this year. We are nearing completion of the Ken Hill Park and look for a grand opening celebration in the spring. Saxe Point Park has expanded due to the generosity of Walter Chafe bequeathing his property to the municipality. The Japanese Garden at Gorge Park continues to be rebuilt.

We are just over a year away from Esquimalt's own centennial celebration. There is a very dedicated group of residents who have been working hard to ensure this will be a very special year. They are connecting with other community groups to celebrate their own events with a centennial flavour. The centennial walkway project is selling engraved bricks for all to take an opportunity to be a part of Esquimalt's history. I hope you have or are planning to purchase your own brick. I cannot stress enough that this is your celebration so go to the centennial website and sign up to participate in whatever way you can.

At this time last year we were still unsure of what the VICPD audit results would show regarding our concerns with respect to

governance, funding and service delivery model. Esquimalt won big when the audit findings and recommendations came. Our concerns were validated and we have been given the opportunity to determine our own recommendations on how and who will police our community and at what cost. I am very proud to say the Esquimalt Police Advisory Board was formed in August 2010 and is working very hard on your behalf to get this report complete and submitted to the Solicitor General by June of 2011.

We are in the process of completing the consultation stage of our process and will be submitting a report this month for Council input. The ongoing evolution of what sewage treatment will look like for the region has changed significantly during this past year. In June, the CRD changed completely to a centralized site at McLoughlin and biosolid treatment piped 18 km up a height of a 50 storey building to Hartland landfill. Esquimalt has been proactive regarding the problems with this design and created a website www.thewrongplan.ca.

I spent the summer and fall meeting with provincial and federal ministers, our MP, MLA, and other local politicians trying to get some support to review our concerns and the change in direction which goes against experts' recommendations and concerns. I have been speaking to Chambers of Commerce, the Victoria Tourism Board, Greater Victoria Harbour Society, and others to generate grassroots voices for change. I remain committed to trying to get change at CRD. There are still many un-answered questions and much emerging information regarding resource recovery revenues from areas that are doing it right. If we are going to do this, we need to do it at the best environmental benefit and the least economic and social cost to the taxpayer. McLoughlin is not that plan.

Part of my role within our strategic plan is to encourage economic development within our community. Esquimalt dockyard is being considered to be the home of a Shipbuilding Center of Excellence. There will only be 2 in the country. This would provide dockyard with significant and consistent work for the future, a training facility and partnership with other dockyards on the West Coast. The significance of winning this contract would be felt not only in Esquimalt but the whole West Coast. I have met with political, shipbuilding, bureaucrats, and officials providing them with information about Esquimalt and the reasons we are the place for one of these centers. I have secured letters of support from other politicians in the area and will continue to do whatever it takes to ensure Esquimalt is a strong candidate. The decision will be made in the spring of 2011 so I will continue to advocate for this.

2011 will set the stage for an incredible Esquimalt celebration in 2012. There are development opportunities that we should see breaking ground and there are businesses that have or are expanding, showing a confidence in our growth, change and potential. Now is not the time to hold back.

I said when I was elected as Mayor 2 years ago, that Esquimalt was the hidden gem of the region. We are no longer hidden and we have the fire of a diamond. Opportunity is knocking on Esquimalt's door more than ever; we only need to make sure the door is open.

(2) Council Appointments

Access Awareness Committee
Councillor Don Linge
Councillor Randall Garrison

Advisory Planning Commission Liaison
Councillor Meagan Brame

Arts, Culture and Special Events Advisory Committee
Councillor Meagan Brame
Councillor Bruce McIldoon

Buccaneer Days Committee
Councillor Randall Garrison
Councillor Bruce McIldoon

Celebration of Lights Committee
Councillor Lynda Hundleby
Councillor Alison Gaul

Centennial Celebrations Select Committee
Mayor Barbara Desjardins
Councillor Don Linge

DND Liaison
Mayor Barbara Desjardins

Environmental Advisory Committee
Councillor Randall Garrison
Councillor Don Linge

ETAG
Councillor Meagan Brame

Heritage Advisory Committee
Councillor Lynda Hundleby
Councillor Bruce McIldoon

Local Grant Committee
Councillor Randall Garrison
Councillor Lynda Hundleby
Councillor Alison Gaul

Parks and Recreation Advisory Committee
Councillor Alison Gaul
Councillor Don Linge

External Boards/Committees – External Appointments

Capital Regional District

Mayor Barb Desjardins
Councillor Don Linge (Alternate)

Capital Regional District Arts Committee

Councillor Bruce McIldoon
Councillor Alison Gaul (Alternate)

Capital Regional District Core Area Liquid Waste Management Committee

Mayor Barb Desjardins

Capital Regional District Solid Waste Advisory Committee

Mayor Barb Desjardins
Councillor Alison Gaul (Alternate)

Capital Region Housing Corporation Board

Councillor Don Linge
Councillor Randall Garrison (Alternate)

Capital Region Housing Trust Fund Commission

Councillor Don Linge

Capital Regional Emergency Services Telecommunication (C.R.E.S.T.)

Councillor Bruce McIldoon
Mayor Barb Desjardins (Alternate)

Capital Regional Water Supply Commission

Councillor Lynda Hundleby
Mayor Barb Desjardins (Alternate)

Commuter Train Steering Committee (Langford-Victoria Commuter Rail Initiative)

Mayor Barb Desjardins
Councillor Randall Garrison (Alternate)

Esquimalt Chamber Of Commerce

Mayor Barb Desjardins
Councillor Don Linge
Councillor Meagan Brame

Greater Victoria Economic Development Agency Advisory Board

Mayor Barb Desjardins

Greater Victoria Harbour Authority

Mayor Barb Desjardins

Greater Victoria Labour Relations Association
Mayor Barb Desjardins
Councillor Bruce McIldoon (Alternate)

Greater Victoria Public Library Board
Councillor Lynda Hundleby

Island Corridor Foundation Community Advisory Committee
Councillor Randall Garrison

Local Government Treaty Committee (TE'MEXW Treaty
Advisory Committee)
Mayor Barb Desjardins

Provincial Capital Commission
Councillor Lynda Hundleby

Victoria Regional Rapid Transit Project Community Liaison
Committee
Mayor Barb Desjardins
Councillor Randall Garrison (Alternate)

Municipal Insurance Association Of British Columbia
Mayor Barb Desjardins

Municipal Auditors – KPMG LLP, Chartered Accountants

MOTION: That Council ratify the Council Appointments. **MOVED/
SECONDED.** Councillor Linge/Councillor Brame.

CARRIED UNANIMOUSLY

5. PUBLIC INPUT

Mayor Desjardins called three times for public input. No public input was received.

6. PUBLIC HEARING

Mayor Desjardins called the Public Hearing to order at 7:17 pm.

**(1) PUBLIC HEARING – REZONING APPLICATION AND
DEVELOPMENT PERMIT [838 ADMIRALS ROAD]**

Barbara Snyder, Director of Development Services, noted that this was the second time this proposal has come forward. The proposed development would allow the applicant to retain and renovate the existing home, subdivide the property and construct a new single family residence.

The applicant had nothing further to add.

The Mayor called for public input:

Emmy Labonte of Dunsmuir Road, spoke to the rezoning application. She noted that the application doesn't impact her, but she was concerned about the removal of trees from the boulevard in order to create a driveway. She was also worried that the root system of the neighbouring Garry Oak could be impacted.

The Mayor called for public input three times and there was no further public input.

Mayor Desjardins declared the Public Hearing on the rezoning application and development permit for 838 Admirals Road closed at 7:25 pm.

7. HEARING

- (1) Development Permit with Variances Application (823 Viewfield Road)

Barbara Snyder, Director of Development Services, noted that this is in an industrial zone, adjacent to residential uses and despite the number of variances, it has a creative design.

The applicant was available to answer questions but had no further comment.

The Mayor called for public input three times and no public input was received. Mayor Desjardins declared the Hearing on the development permit with variances application for 823 Viewfield Road closed at 7:27 pm.

8. PUBLIC HEARING AND HEARING STAFF REPORTS

- (1) Rezoning Application and Development Permit, 838 Admirals Road, (Lot 17, Block 7, Section 10, Esquimalt District, Plan 2546, Except that part in Plan VIP 86845), Staff Report No. DEV-10-089.

A request was made that the applicant consider the trees and replace as necessary.

MOTION: That Bylaw No. 2748, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of Lot 17, Block 7, Section 10, Esquimalt District, Plan 2546, Except that part in Plan VIP 86845 (838 Admirals Road) shown cross-hatched on Schedule "A", attached thereto, from RD-3 (To family/single family residential) to CD No. 75 (Comprehensive Development District No. 75), be considered for third reading and adoption.

FURTHER That should Amending Bylaws No. 2748 be adopted, Development Permit No. 08/2010 limiting the form and character of the proposed development to that shown on architectural plans provided by AJB Home Design stamped "Received November

12, 2010,” on colour renderings provided by Oceanian Design Inc. stamped “Received September 27, 2010,) on the landscape plan prepared by P. Claudia Peterson, stamped “Received November 12, 2010,” sited as detailed on the survey plan prepared by Michael Claxton Land Surveying Inc., stamped “Received August 31, 2010,” and including the arborist report prepared by Talbot Mackenzie & Associates stamped “Received October 20, 2010,” be approved, issues and registered on the title of Lot 17, Block 7, Section 10, Esquimalt District, Plan 2546, Except that part in Plan VIP86845 (838 Admirals Road).

MOVED/SECONDED. Councillor Brame/Councillor Linge.
CARRIED UNANIMOUSLY

- (2) Development Permit with Variances, 823 Viewfield Road, Lot 12, Section 11, Esquimalt District, Plan 307A), Staff Report No. DEV-10-093.

MOTION: That the application for a Development Permit, limiting the form and character of development to that shown on architectural plans provided by Structure Design & Management, stamped “Received October 6, 2010”, on the landscaping plan provided by Forget Me Not Gardens, stamped “Received October 6, 2010”, sited as detailed on the survey plan prepared by Island Land Surveying Inc. stamped “Received November 1, 2010” and including the following variances to Zoning Bylaw No. 2050 and Parking Bylaw No. 2011, be approved, issued and registered on the title of Lot 12, Section 11, Esquimalt District, Plan 307A [823 Viewfield Road].

Zoning Bylaw, 1992, No. 2050, Section 26(1)(b) – Accessory Residential Use in Commercial and Industrial Zones – a waiver from the requirement that an Accessory Residential Use be located over or behind the Principal Use.

Zoning Bylaw, 1992, No. 2050, Section 26(1)(d) – Accessory Residential Use in Commercial and Industrial Zones - an 65.0 square metre increase to the maximum floor area per dwelling unit from 60.0 square metres to 125.0 square metres.

Zoning Bylaw, 1992, No. 2050, Section 53(5)(a) – Building Separation from Residential Use – a 4.5 metre reduction to the 7.5 metre setback requirement from any parcel zoned for residential use on the eastern and southern Lot Lines [ie. from 7.5 metres to 3.0 metres].

Zoning Bylaw, 1992, No. 2050, Section 53(5)(b) – Front Setback – a 3.75 metre reduction to the required 7.5 metre setback from the front lot line [ie. from 7.5 metres to 3.75 metres].

Parking Bylaw, 1992, No. 2011, Part 5(13)(c) Number of Off-Street Parking Spaces - a reduction in the required number of parking spaces for the proposed uses from 7 spaces to 4 spaces.

MOVED/SECONDED. Councillor Hundleby/Councillor Garrison
CARRIED UNANIMOUSLY

9. **STAFF REPORTS**

Administration

- (1) Council Committee/Commission/Board Appointment Process, Staff Report No. AD-10-064

There was a lot of support to having youth representation on committees but also some questions including how the youth position would affect committee quorum, how youth are to be selected, applicable age, and term of appointment. It was also suggested that the committees have "up to 7" citizen representatives. It was agreed that this would be part of the discussion at the next Committee of the Whole.

MOTION: That the discussion on committee structure and appointments, including the youth representative position, be referred to the Committee of the Whole and then brought back to Council. MOVED/SECONDED. Councillor Linge/Councillor Brame. **CARRIED UNANIMOUSLY**

MOTION: That the number of community representatives on Committees be up to 7. MOVED/SECONDED. Councillor Hundleby/Councillor Garrison. **CARRIED UNANIMOUSLY**

MOTION: That Council adopt in principle the 4 items identified in the Environmental Advisory Committee Recommendation:

- 1) That Council appoint youth representatives to advisory committees of Council; and
- 2) That youth representatives be included as voting members of the committee; and
- 3) That youth representatives be between the age of 13 and 18 years; and
- 4) That youth representatives be a resident of Esquimalt or attend a school fulltime within the boundaries of the Township of Esquimalt.

and bring back a formal policy on those four points. MOVED/SECONDED. Councillor Garrison/Councillor Gaul. **CARRIED UNANIMOUSLY**

- (2) Role or Youth Liaison Appointment to Council Committees, Staff Report No. ADM-10-071. This item was discussed in item (1) above and agreed that it be moved to the Committee of the Whole for discussion.

- (3) 2011 Council Meeting Schedule, Staff Report No. ADM-10-073

MOTION: That Staff Report No. ADM-10-073 "Council Meeting Schedule" be postponed to the next Council Meeting on December 13, 2010. **MOVED/SECONDED.** Councillor Garrison/Councillor Hundleby. **CARRIED UNANIMOUSLY**

Parks and Recreation

- (4) Recreation Centre Atrium Upgrade, Staff Report No. P&R-10-018.

Scott Hartman, Director of Parks & Recreation, presented an update to Council. He indicated that 23 written comments were received with concerns around cost and getting the food service operations back in-house. He is currently looking at taking the design to tender and start demolition. It is hoped that construction work would begin soon.

MOTION: That Council receive Staff Report No. P&R-10-018, "Recreation Centre Atrium Upgrade" as information. **MOVED/SECONDED.** Councillor Gaul/Councillor Hundleby. **CARRIED UNANIMOUSLY**

RECESS Council took a brief recess at 7:32 pm.

RECONVENE Council reconvened at 7:37 pm.

Engineering and Public Works

- (5) Various Traffic Issues (TO No.'s 1186, 1187 & 1188), Staff Report No. EPW-10-032

MOTION: That Council approve the following Traffic Orders (TO):

- TO # 1186 - No Parking signs and road markings be installed at the hammerhead turn-around on Glen Vale Road.
- TO # 1187 – No Parking signs and road markings be installed on the North West corner of Lampson Street and Hadfield Avenue intersection.
- TO #1188 - No Parking signs and road markings be installed on the North side of Esquimalt Road at west side of the entrance of the Public Works Yard for a distance of 10m Easterly.

MOVED/SECONDED. Councillor Hundleby/Councillor Brame. **CARRIED UNANIMOUSLY**

Finance

- (6) Council Policy No. ADM – 29 Local Grants – Esquimalt Community School, Staff Report No. FIN-10-031.

MOTION: To allow Mike Thompson, Esquimalt Community School, to make a representation to Council. MOVED/SECONDED. Councillor Brame/Councillor Hundleby.
CARRIED UNANIMOUSLY

Mike Thompson requested money to help the wrestling and basketball teams this year with travel expenses. It will go specifically to help kids participate who otherwise might not be able to. The teams have been very successful during the past year and he was grateful to the Township of Esquimalt for their support.

MOTION: That Council approve the remaining balance in the amount of \$2,400.00 for the local grant under the Athletic Program provided in Council Policy NO. ADMIN – 29.

And further that this money be allocated according to Mike Thompson's presentation, as follows: \$1,500 to the wrestling program and \$900 to the basketball program.

MOVED/SECONDED. Councillor Brame/Councillor Garrison.
CARRIED UNANIMOUSLY

- (7) Appointment of Auditors for Municipal Audit Services, Staff Report No. FIN-10-032.

MOTION: That KPMG LLP, Chartered Accountants be appointed auditors for the Corporation of the Township of Esquimalt for the fiscal year 2010. MOVED/SECONDED. Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY**

- (8) Social Services Operating Grants, Staff Report No. FIN-10-033

MOTION: That Staff Report No. FIN-10-033 "Social Services Operating Grants" be received for information. MOVED/SECONDED. Councillor Linge/Councillor Brame. **CARRIED UNANIMOUSLY**

Development Services

- (9) Bylaw No. 2751 – Delegation of Authority, Staff Report No. DEV-10-090.

MOTION: That Bylaw No. 2751, A Bylaw to Delegate Authority for Selected Development Permits, be considered for 1st, 2nd and 3rd readings. MOVED/SECONDED. Councillor Hundleby/Councillor Garrison. **CARRIED UNANIMOUSLY**

- (10) Rezoning Application and Development Permit, 1127 Wychbury Avenue, (Lot 2, Section 11, Esquimalt District, Plan 5564), Staff Report No. DEV-10-091.

MOTION:

1. That Bylaw No. 2754, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of Lot 2, Section 11, Esquimalt District, Plan 5564 [1127 Wychbury Avenue] shown cross-hatched on Schedule 'A', attached hereto, from RD-3 [Two Family /Single Family Residential] to CD No. 76 [Comprehensive Development District No. 76], be considered for first and second reading; and
2. That a Public Hearing be scheduled; and
3. That prior to a Public Hearing, a draft Development Permit limiting the form and character of the proposed development to that shown on architectural plans provided by Core Drafting Services stamped "Received October 29, 2010", the landscape plan prepared by DP Landscaping, stamped "Received October 29, 2010", and sited as detailed on the survey plan prepared by Michael J. McIlvaney Land Surveying Inc. stamped "Received October 29, 2010", be returned to Council for consideration.

MOVED/SECONDED. Councillor Gaul/Councillor Brame.
CARRIED (Mayor Desjardin, Councillors Gaul, Garrison, Brame, Linge, Hundleby In Favour; Councillor McIlldoon Opposed).

- (11) Rezoning Application and Development Permit, 354 Lampson Street, [Amended Lot 1, Section 11, Esquimalt District, Plan 4150, Except that part in Plan 16255], Staff Report No. DEV-10-092

MOTION:

1. That Bylaw No. 2755, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of Amended Lot 1, Section 11, Esquimalt District, Plan 4150, Except that part in Plan 16255 [354 Lampson Street] shown cross-hatched on Schedule 'A', attached hereto, from RD-3 [Two Family /Single Family Residential] to CD No. 77 [Comprehensive Development District No. 77], be considered for first and second reading; and
2. That a Public Hearing be scheduled; and
3. That prior to a Public Hearing, a draft Development Permit limiting the form and character of the proposed development to that shown on architectural plans provided by Hartman's Drafting and Design, stamped "Received October 29, 2010", the landscape plan prepared by Douglas McLean Landscape Design, stamped "Received September 28, 2010", and sited as detailed on the survey plan prepared by Michael Claxton Land Surveying Inc., stamped "Received November 2, 2010", be returned to Council for consideration.

MOVED/SECONDED. Councillor Brame/Councillor Gaul.
CARRIED UNANIMOUSLY

(12) BC Transit Future Network Plan, Staff Report No. DEV-10-094.

Mayor Desjardins provided an overview of concerns raised by the municipalities at the CRD table. Council discussed the plan however it was generally agreed that Council could not endorse the BC Transit Future Network Plan at this time. Council suggested that the CEO of BC Transit be invited to a Council meeting to specifically address Council's concerns.

Council also directed that a follow up letter be sent to BC Transit, reiterating the following points and asking for a comprehensive response.

- 1) "Adding as a fourth goal: The transit system will utilize technologies that ensure that the GhG reduction targets set by the province and the CRD are achieved by our transit system.
- 2) Making the following changes to the 25 year Transit Network
 - a) that priority consideration be given to rail as the preferred technology for the Rapid Exclusive Corridor;
 - b) that commuter rail on the E & N be fully integrated into the 25-year Transit Network by adding commuter rail as a fifth layer of service and including commuter rail in the implementation plan;
 - c) that the Esquimalt Frequent Transit Connection designation (running from Dockyard to UVic via downtown) be upgraded to designation as a Rapid Priority Corridor; and
 - d) that priority be given in the implementation plan to the development of direct service between Dockyard and the Westshore."

MOTION: That Council postpone discussion on this issue until the Committee of the Whole meeting January 10, 2011 and direct staff to contact the other municipalities to elicit the concerns they have. MOVED/SECONDED. Councillor Linge/Councillor Gaul.
CARRIED UNANIMOUSLY

BYLAWS
For Adoption

(1) Revenue Anticipation Borrowing Bylaw, 2010, No. 2750.

MOTION: That Council adopt the Revenue Anticipation Borrowing Bylaw, 2010, No. 2750. MOVED/SECONDED. Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY**

REPORTS FROM COMMITTEES

MOTION: That Council receive the following Committee Reports:

- (1) Draft minutes from the Advisory Planning Commission meeting, October 19, 2010
- (2) Adopted minutes from the Centennial Celebrations Select Committee meeting, October 26, 2010
- (3) Adopted minutes from the Environmental Advisory Committee meeting, October 28, 2010
- (7) Draft minutes from the Arts, Culture and Special Events Advisory Committee meeting, November 3, 2010
- (8) Draft minutes from the Access Awareness Advisory Committee meeting, November 10, 2010
- (9) Draft minutes from the Environmental Advisory Committee meeting, November 25, 2010

MOVED/SECONDED. Councillor Brame/Councillor Hundleby.

CARRIED UNANIMOUSLY

MOTION: That Council receive the following Committee Report:

- (4) Memorandum from the Environmental Advisory Committee, dated October 28, 2010, Re: Environmental Advisory Committee Activities and Accomplishments in 2009

MOVED/SECONDED. Councillor Gaul/ Councillor Garrison.

CARRIED UNANIMOUSLY

MOTION: That Council receive the following Committee Report:

- (5) Memorandum from the Environmental Advisory Committee, dated November 28, 2010, Re: Heat Pumps and direct staff to bring back a short report on the current regulations pertaining to heat pumps.

MOVED/SECONDED. Councillor Garrison/Councillor Hundleby.

CARRIED UNANIMOUSLY

MOTION: That Council receive the following Committee Report:

- (6) Memorandum from the Environmental Advisory Committee, dated November 28, 2010, Re: Marine Sewage Discharge

MOVED/SECONDED. Councillor Linge/ Councillor Hundleby.

CARRIED UNANIMOUSLY

MOTION: That Council receive the following Committee Report:

- (10) Memorandum from the Environmental Advisory Committee, dated December 1, 2010, Re: Royal Roads University Environmental Project Partnerships; and that Council allow the designation of funds in the amount of \$1,500.00 for costs associated for developing and implementing the Environmental Advisory Committee projects outlined in its memorandum to be carried forward to 2011.

MOVED/SECONDED. Councillor Hundleby/Councillor Garrison.
CARRIED UNANIMOUSLY

MOTION: That Council receive the following Committee Report:
(11) Memorandum from the Environmental Advisory Committee,
dated December 1, 2010, Re: Advisory Committees of Council –
Youth Representatives

MOVED/SECONDED. Councillor Linge/Councillor Garrison.
CARRIED UNANIMOUSLY

13.

COMMUNICATIONS

MOTION: That Council receive the following communications:

- (1) Letter from the Capital Regional District Board, dated November 2, 2010, Re: Plastic Shopping Bags – Model Bylaw
- (2) Letter from Ecole Victor Brodeur, dated November 8, 2010, Re: Letter of Appreciation for Francophone Anti-Idling Signs
- (4) Card from Esquimalt High School, received November 22, 2010, Re: Appreciation for Grant
- (6) Letter from Premier Gordon Campbell, dated November 25, 2010, Re: Vancouver Island Rail Corridor
- (8) Letter from the Union of British Columbia Municipalities, dated November 30, 2010, Re: Gas Tax Agreement Community Works Fund Payment

MOVED/SECONDED. Councillor Hundleby/ Councillor Brame.
CARRIED UNANIMOUSLY

MOTION: That Council receive the following communication:

- (3) Letter from the City of Victoria, dated November 10, 2010, Re: Request for an Update on the Esquimalt Policing and Law Enforcement Advisory Panel/Board

MOVED/SECONDED. Councillor Garrison/Councillor Hundleby.
CARRIED UNANIMOUSLY

MOTION: That Council receive the following communication:

- (5) Letter from the Greater Victoria Chamber of Commerce, dated November 23, 2010, Re: National Urban Agenda That Includes a New Fiscal Framework for Canadian Cities, and refer it to the Esquimalt Chamber of Commerce.

MOVED/SECONDED. Councillor Linge/ Councillor Brame.
CARRIED UNANIMOUSLY

MOTION: That Council receive the following communication:

- (7) Letter from the Capital Regional District, dated November 25, 2010, Re: CRD Board and Hospital Board Inaugural Meetings; and re-appoint Mayor Desjardins and Councillor Linge, as the Alternate, to represent the Township on the CRD Board and Hospital Board.

MOVED/SECONDED. Councillor Brame/ Councillor Garrison.
CARRIED UNANIMOUSLY

MOTION: That Council receive the following communication:

(9) Letter from the Esquimalt Residents Association, dated December 2, 2010, Re: Invitation to Join Esquimalt Residents Association

MOVED/SECONDED. Councillor Brame/ Councillor Hundleby.

CARRIED UNANIMOUSLY

There was general discussion that the main purpose of a residents association is to work with Council, and that there should be some independence between the two organizations.

MOTION: That Council allow Bruce Cuthbert, the Esquimalt Residents Association representative, an opportunity to speak.

MOVED/SECONDED, Councillor Gaul/Councillor Brame.

CARRIED UNANIMOUSLY

Bruce Cuthbert indicated that the purpose of the letter was to establish a better working relationship with Council and to outline the 4 areas of focus for the ERA in the coming year.

Mayor Desjardins agreed to have a meeting with the Esquimalt Residents Association and report back to Council.

14.

NOTICE OF MOTION

WHEREAS issues relating to land use, particularly infill development in established single and two family residential areas have been identified by the Advisory Planning Commission, Development Services Staff and members of the Council,

THEREFORE BE IT RESOLVED that Township of Esquimalt Council refer the current Single-unit Infill Housing Policies contained in Section 9.8 of the Official Community Plan to staff to undertake a comprehensive review including public consultation, and that a report be presented to Council before June 2011.

Discussion

Discussion centered around the OCP needing to be updated. Councillors agreed it was a priority and proposed public consultations and a report from staff in June of 2011. It was suggested that a discussion on DCC's could also be held in late January and might include a review of height, density and zoning issues.

MOVED/SECONDED Councillor McIldoon/Councillor Linge.

CARRIED UNANIMOUSLY

MOTION: That the meeting be extended to 10:15 pm.

MOVED/SECONDED. Councillor Gaul/Councillor Brame.

CARRIED UNANIMOUSLY

15.

PUBLIC QUESTION AND COMMENT PERIOD

No questions or comments were received.

16. ADJOURNMENT

MOTION: That the Regular Meeting of Council be adjourned at 10:10 pm. MOVED/SECONDED. Councillor Hundleby/Councillor Gaul
CARRIED UNANIMOUSLY

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 7th DAY OF FEBRUARY, 2011

CERTIFIED CORRECT:

CAROLLYNE EVANS
CORPORATE ADMINISTRATOR