



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, NOVEMBER 15, 2010**

**7:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Randall Garrison
Councillor Bruce McIldoon
Councillor Lynda Hundleby
Councillor Ali Gaul
Councillor Don Linge

STAFF:

Scott Hartman, Acting Chief Administrative Officer
Barb Snyder, Director of Development Services
Mary Turner, Deputy Director of Financial Services
Carollyne Evans, Corporate Administrator

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:00 p.m.

2. LATE ITEMS

There were four late items:

- (1) Email from Councillor Meagan Brame, November 12, 2010, [Item 7(1)]
- (2) Revised Committee of the Whole Report, November 8, 2010 [Item 8(1)]
- (3) Living Wage Policy Progress Report [Item 6(3)]
- (4) Delete Public Hearing and Public Hearing Staff Report for 838 Admirals Road [Items 6 and 7].

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby that the Agenda be approved as amended.
The motion **CARRIED UNANIMOUSLY.**

4. PRESENTATIONS

- (1) Bruce Devitt and Graham Jackson, Centennial Celebrations Select Committee

Mr. Devitt provided an update on the activities of the Centennial Celebrations Select Committee, making special note of the Centennial Book, pavers and budgets for 2011 and 2012.

Mayor Desjardins thanked the Committee members for their long-term commitment to making the 2012 Centennial Program a success and amazing amount of volunteer hours they have contributed. Council recognized the leadership of Mayor Desjardins in spearheading this initiative.

5. PUBLIC INPUT (On items listed on the Agenda)

Mayor Desjardins called for public input.

Muriel Dunn of Old Esquimalt Road suggested the Committee sell bricks in front of Country Grocery, a popular spot.

Pete Hartman of Lyall Street introduced himself as an applicant for a vacancy on the Advisory Planning Commission or Board of Variance and unfortunately cannot attend for an interview. Mr. Hartman added he has a business in Esquimalt and has lived in the community for 10 years.

6. **STAFF REPORTS**

Administration

- (1) Royal Canadian Legion "Voices" Campaign, Staff Report No. ADM-10-069

Moved by Councillor Brame, seconded by Councillor Garrison that the Township of Esquimalt participate in the Royal Canadian Legion "Voices" Campaign by placing a Legion Banner Ad on its Culture and Heritage home page throughout the campaign period until it concludes on March 28, 2011.

The motion **CARRIED UNANIMOUSLY**.

- (2) Centennial Celebrations Committee Budget and Update, Staff Report No. ADM-10-070

Discussion ensued on the carry over of funds and staff were requested to add staff time to the 2011 budget request.

Moved by Councillor Linge, seconded by Councillor Garrison that Council:

1. Approve the reallocation of funds for the 2010 Centennial Celebrations budget;
2. Approve the carryover of surplus funds from 2010 to 2011; and
3. Approve in principle the Centennial Logo, subject to updating to reproduction standards.

The motion **CARRIED UNANIMOUSLY**.

- (3) Living Wage Policy Progress Report

Scott Hartman, Acting Chief Administrative Officer, advised that staff were in the process of developing a draft policy and recommendations to Council on payment of a living wage. Council requested that the draft policy be brought to the December 13, 2010 meeting of Council for consideration.

Moved by Councillor Garrison, seconded by Councillor Gaul that the verbal progress report on the development of the Living Wage policy from Acting Chief Administrative Officer Scott Hartman be received.

The motion **CARRIED UNANIMOUSLY**.

Finance

- (4) Revenue Anticipation Borrowing Bylaw, Staff Report No. FIN-10-029

Moved by Councillor Linge, seconded by Councillor Hundleby that the *Revenue Anticipation Borrowing Bylaw, 2010, No. 2750*, for the year 2011 in the amount of \$2,500,000, be given 1st, 2nd and 3rd reading.

The motion **CARRIED UNANIMOUSLY**.

Development Services

- (5) Development Permit, 717 Aldebury Street, [Lot 2, Section 11, Esquimalt District, Plan 8650 Except Plan 19161], Staff Report No. DEV-10-086

Moved by Councillor Hundleby, seconded by Councillor Brame that the application for a Development Permit authorizing the sign as shown on the plans prepared by Prime Engineering and stamped "Received October 21, 2010 be **approved, issued and registered** on the title of Lot 2, Section 11, Esquimalt District 8650 Except Plan 19161, [717 Aldebury Street].

The motion **CARRIED UNANIMOUSLY**.

- (6) Green Building Checklist for Development Proposals, Staff Report No. DEV-10-088

Barb Snyder, Director of Development Services, stated that both the Advisory Planning Commission [APC] and Environmental Advisory Committee [EAC] have reviewed the Green Building Checklist and recommend it be approved. It is a living document that will change as technology changes.

Discussion ensued on the green features, mandatory and voluntary threshold issues, and that the report did not include all the feedback from the APC and EAC.

Moved by Councillor Gaul, seconded by Councillor Garrison

1. That consideration of adoption of the Esquimalt Green Building Checklist which lists the green features that Council wishes to have included or at least contemplated for inclusion in the construction of new buildings or renovations, be postponed to the next Committee of the Whole Meeting; and
2. That staff bring back a report to that meeting which includes written feedback from the Advisory Planning Commission and Environmental Advisory Committee.

The motion **CARRIED UNANIMOUSLY**.

7. MAYOR'S AND COUNCILLORS' REPORTS

- (1) National Child Care Information – email from Councillor Meagan Brame, November 12, 2010

Councillor Brame encouraged everyone to drop by the Esquimalt Recreation Centre on November 20, 2010 between 10 am and 1 pm to celebrate National Children's Day.

- (2) Mayor Desjardins stated she is leaving for Ottawa to participate on three committees and the BC Caucus at the Federation of Canadian Municipalities. She noted she is the

only elected official at this time sitting on the PILT subcommittee. Mayor Desjardins will also be meeting with Minister Tony Clement on shipbuilding and a centre of excellence for Esquimalt and will report back to Council.

8. REPORTS FROM COMMITTEES

(1) Committee of the Whole Report, November 8, 2010

Moved by Councillor McIldoon, seconded by Councillor Brame that items 1 to 5 and items 7 to 9 in the Committee of the Whole Report dated November 8, 2010 be approved and item 6 be dealt with separately.

1. That Council direct staff to further explore a Council calendaring system and report back.
2. That proposed Council policy ADMIN – 60, “Role of Youth Liaison Appointment to Council Committees, be received, further amended, and brought back to Council.
3. That Council approve the local grant request in the amount of \$600.00 under the Athletic Program provided in Council Policy NO. ADMIN-29.
4. That staff bring back a staff report in response to Council’s comments regarding BC Transit’s Victoria Regional Transit Future Plan as presented October 18, 2010 and the Victoria Region 25 Year Transit Network map.
5. That Council approve an amendment to Council Policy No. PLAN-23 to add the following requirement under Section 8) immediately following item a):
“b) separate sanitary sewer and storm drain connections for each dwelling unit.”
7. That the application for rezoning authorizing a new single family dwelling and development permit limiting the form and character of development to that shown on architectural plans provided by Hartman’s Drafting and Design, stamped “Received October 29, 2010”, the landscape plan prepared by Douglas McLean Landscape Design, stamped “Received September 28, 2010”, and sited as detailed on the survey plan prepared by Michael Claxton Land Surveying Inc., stamped “Received November 2, 2010”, be forwarded to Council with a recommendation of approval, subject to appropriate notification, preparation of amending bylaws and a public hearing being held.

8. That the application for a Development Permit, limiting the form and character of development to that shown on architectural plans provided by Structure Design & Management, stamped "Received October 6, 2010", on the landscaping plan provided by Forget Me Not Gardens, stamped "Received October 6, 2010", sited as detailed on the survey plan prepared by Island Land Surveying Inc. stamped "Received November 1, 2010" and including the following variances to Zoning Bylaw No. 2050 and Parking Bylaw No. 2011, be forwarded to Council with a recommendation of approval, subject to appropriate notification and a Variance Hearing being held.

Zoning Bylaw, 1992, No. 2050, Section 26(1)(b) – Accessory Residential Use in Commercial and Industrial Zones – a waiver from the requirement that an Accessory Residential Use be located over or behind the Principal Use.

Zoning Bylaw, 1992, No. 2050, Section 26(1)(d) – Accessory Residential Use in Commercial and Industrial Zones - an 65.0 square metre increase to the maximum floor area per dwelling unit from 60.0 square metres to 125.0 square metres.

Zoning Bylaw, 1992, No. 2050, Section 53(5)(a) – Building Separation from Residential Use – a 4.5 metre reduction to the 7.5 metre setback requirement from any parcel zoned for residential use on the eastern and southern Lot Lines [ie. from 7.5 metres to 3.0 metres].

Zoning Bylaw, 1992, No. 2050, Section 53(5)(b) – Front Setback – a 3.75 metre reduction to the required 7.5 metre setback from the front lot line [ie. from 7.5 metres to 3.75 metres].

Parking Bylaw, 1992, No. 2011, Part 5(13)(c) Number of Off-Street Parking Spaces - a reduction in the required number of parking spaces for the proposed uses from 7 spaces to 4 spaces.

9. That Staff, on behalf of Esquimalt Council, draft and submit a response to the Union of BC Municipalities supporting the proposed changes to the ultimate limitation period.

The motion **CARRIED UNANIMOUSLY**.

Moved by Councillor McIlldoon, seconded by Councillor Garrison that consideration of the rezoning application and development permit, 1127 Wychbury Avenue [Lot 2, Section

11, Esquimalt District, Plan 5564] be postponed until March / April 2011 so that staff can gather input from the Saxe Point Residents.

The motion was declared **DEFEATED** with Mayor Desjardins, Councillors Hundleby, Linge, Brame, Garrison, Gaul Opposed and Councillor McIldoon In Favour.

Moved by Councillor Linge, seconded by Councillor Hundleby that the application for rezoning authorizing two single family dwellings and a development permit limiting the form and character of development to that shown on architectural plans provided by Core Drafting Services stamped "Received October 29, 2010", on the landscape plan prepared by DP Landscaping, stamped "Received October 29, 2010", and sited as detailed on the survey plan prepared by Michael J. McIlvaney Land Surveying Inc. stamped "Received October 29, 2010", for the proposed development located at Lot 2, Section 11, Esquimalt District, Plan 5564 [1127 Wychbury Avenue], be forwarded to Council with a recommendation of approval, subject to appropriate notification, preparation of amending bylaws and a public hearing being held.

The motion **CARRIED** with Mayor Desjardins, Councillors Hundleby, Linge, Brame, Garrison, Gaul In Favour and Councillor McIldoon Opposed.

Councillor McIldoon stated he will be preparing a Notice of Motion on the review of infill housing policies in the Official Community Plan as an agenda item at the next meeting of Council.

- (2) Draft minutes from the Heritage Advisory Committee meeting, October 20, 2010

Mayor Desjardins noted she has a concern with committee members exploring military properties and will be speaking further with the Committee Chair and members.

Moved by Councillor Hundleby, seconded by Councillor Brame that the minutes be received.

The motion **CARRIED UNANIMOUSLY**.

9. COMMUNICATIONS

- (1) Letter from Colin Roberts, Esquimalt High School, dated October 22, 2010, Re: Letter of Appreciation for Local Grant

Moved by Councillor Hundleby, seconded by Councillor Garrison that the letter from Colin Roberts, Esquimalt High School, dated October 22, 2010, Re: Letter of Appreciation for Local Grant, be received.

The motion **CARRIED UNANIMOUSLY**.

- (2) Letter from Barbara Steele, Union of British Columbia Municipalities, dated October 25, 2010, Re: 2010 Resolutions

Moved by Councillor Hundleby, seconded by Councillor Garrison that the letter from Barbara Steele, Union of British Columbia Municipalities, dated October 25, 2010, Re: 2010 Resolutions, be received.

The motion **CARRIED UNANIMOUSLY**.

- (3) Letter from Janet Barney, The Canadian Union of Postal Workers Victoria Local, dated October 27, 2010, Re: Request of Support of Two Resolutions

Moved by Councillor Hundleby, seconded by Councillor Garrison that the letter from Janet Barney, The Canadian Union of Postal Workers Victoria Local, dated October 27, 2010, Re: Request of Support of Two Resolutions, be received.

The motion **CARRIED UNANIMOUSLY**.

- (4) Letter from Cheryl L. Jones, dated October 29, 2010, Re: Greater Victoria Public Library

Moved by Councillor Gaul, seconded by Councillor Hundleby that the letter from Cheryl L. Jones, dated October 29, 2010, Re: Greater Victoria Public Library, be received.

The motion **CARRIED UNANIMOUSLY**.

It was pointed out that the Mayor and Council profile page on the website is outdated.

- (5) Letter from Paul Gerrard, Greater Victoria Public Library Board, dated October 31, 2010, Re: 2011 Operating Budget and Five Year Financial Plan (2011 – 2015) – Provisional

Moved by Councillor Hundleby, seconded by Councillor Garrison that the letter from Paul Gerrard, Greater Victoria Public Library Board, dated October 31, 2010, Re: 2011 Operating Budget and Five Year Financial Plan (2011 – 2015) – Provisional, be received.

The motion **CARRIED UNANIMOUSLY**.

- (6) Letter from Mary Polak, Minister of Children and Family, dated November 1, 2010, Re: Adoption Awareness Month

Moved by Councillor Hundleby, seconded by Councillor Garrison that the letter from Mary Polak, Minister of Children and Family, dated November 1, 2010, Re: Adoption Awareness Month, be received.

The motion **CARRIED UNANIMOUSLY**.

- (7) Email from Councillor Philippe Lucas, City of Victoria, dated November 3, 2010, Re: Building Support for Island Corridor Request to VIA Rail

Moved by Councillor Hundleby, seconded by Councillor Garrison that the letter from Councillor Philippe Lucas, City of Victoria, dated November 3, 2010, Re: Building Support for Island Corridor Request to VIA Rail, be received.
The motion **CARRIED UNANIMOUSLY**.

10. PUBLIC QUESTION AND COMMENT PERIOD

Mayor Desjardins called for public input.

Bruce Devitt thanked Council for making all the Committee reports available to the public.

11. ADJOURNMENT

Moved by Councillor Hundleby, seconded by Councillor Garrison that the Regular Meeting be adjourned at 8:14 p.m.
The motion **CARRIED UNANIMOUSLY**.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 17th DAY OF JANUARY, 2011

CERTIFIED CORRECT:

CAROLLYNE EVANS
CORPORATE ADMINISTRATOR