



Corporation of the Township of Esquimalt

COMMITTEE OF THE WHOLE

Tuesday, October 12, 2010

Esquimalt Municipal Hall – Council Chambers

7:00 p.m.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Bruce McIldoon, Councillor Randall Garrison, Councillor Alison Gaul, Councillor Lynda Hundleby, Councillor Don Linge

STAFF: Laurie Hurst, Chief Administrative Officer
Barbara Snyder, Director of Development Services
Diane Knight, Executive Assistant

1. CALL TO ORDER

Mayor Desjardins called the Committee of the Whole to order at 7:00 p.m.

2. LATE ITEMS

There were two late items:

- (1) Pertaining to Agenda Item 6 (3) Delegation for Development Permits
 - Community Charter Section
- (2) Pertaining to Agenda Item 6 (6) Esquimalt Village Project
 - Community Feedback Summary

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby that the agenda be approved as amended.

The motion **CARRIED UNANIMOUSLY**.

4. MINUTES

- (1) Minutes of the Special Committee of the Whole, May 25, 2010

Moved by Councillor Garrison, seconded by Councillor Hundleby that the Minutes of the Special Committee of the Whole, May 25, 2010 be brought back to the next meeting for approval.

The motion **CARRIED UNANIMOUSLY**.

- (2) Minutes of the Regular Committee of the Whole, July 12, 2010
Moved by Councillor Hundleby, seconded by Councillor Garrison that the Minutes of the Regular Committee of the Whole, June 12, 2010 be approved as amended.
The motion **CARRIED UNANIMOUSLY**.
- (3) Minutes of the Special Committee of the Whole, September 13, 2010
Moved by Councillor Brame, seconded by Councillor Garrison that the Minutes of the Special Committee of the Whole, September 13, 2010 be approved.
The motion **CARRIED UNANIMOUSLY**.
- (4) Minutes of the Regular Committee of the Whole, September 13, 2010
Moved by Councillor Garrison, seconded by Councillor Hundleby that the Minutes of the Regular Committee of the Whole, September 13, 2010 be approved as amended.
The motion **CARRIED UNANIMOUSLY**.

5. PRESENTATIONS

- (1) Debbie Thompson, Greater Victoria Coalition to End Homelessness

Ms. Thompson reviewed priorities and membership and distributed hard copies of the presentation and other relevant information. One of the key issues is affordable housing and Canada does not have a National Housing Strategy. She identified Streets to Homes as a pilot project which aims to move 120 people and inquired about ways to better work with the community. Ms. Thompson also thanked the municipality for initiating the Loonie collection box in the Municipal Hall to collect donations for the Coalition.

Councillor Garrison noted that the municipality will be considering a living wage policy and legalized secondary suites.

Moved by Councillor Garrison, seconded by Councillor Gaul that Council create a subcommittee consisting of Councillor Garrison and Councillor Gaul to meet with the Greater Victoria Coalition to End Homelessness and then report back to Council.

The motion **CARRIED UNANIMOUSLY**.

- (2) Esquimalt Village Plan Consulting Team, Esquimalt Village Project

Norm Hotson reported that planning for the site began in 2007 and the original study area included the old municipal hall, public works site, Recreation Centre, Archie Browning Sports Centre and parking lots. They are looking to make the area more vital and pedestrian friendly using green corridors and walkways. He outlined the planning principles to ensure that they are on track. A copy of the consultation summary was included as a late agenda item.

6. STAFF REPORTS

Administration

- (1) Socio-Economic and Community Development Impact Assessment, Staff Report No. ADM-10-063

Moved by Councillor Brame, seconded by Councillor Gaul that Council support the addition of a Socio-Economic and Community Development impact Assessment to the CRD Core Area Liquid Waste Management Plan prior to final approval of the McLoughlin Option.
The motion **CARRIED UNANIMOUSLY**.

Development Services

- (2) Amendments to Building Bylaw No. 2538, Staff Report No. DEV-10-059

The Director of Development Services advised that the recommended \$125 registration fee was comparable with other municipalities. The free grace period is advertised on the web site. She reported that to date approximately ten people have come forward to register their suites. The only way suites come to the attention of the municipality is through complaints or if Inspectors discover there is a health or safety concern. Interested realtors have received verbal information and information packages on secondary suites.

Comments from Council include:

- Concerns if residents did not pay penalties;
- Concerns with the amount of the fee;
- The need to increase the incentive for owners to register their suites;
- Suggestion for a marketing/education strategy presenting the positive aspects of registration;
- Support for extension to deadline;
- Priority is health and safety;
- Suggestion for voluntary registration.

CAO Laurie Hurst reported that inclusion of additional garbage collection and sewage is part of the justification for a higher fee.

Moved by Councillor Garrison, seconded by Councillor Brame that Bylaw No. 2744, which would amend Building Code Bylaw, 2002, No. 2538 to include references to secondary suites and authorize the collection of an annual registration fee, be considered for 1st, 2nd and 3rd readings.
The motion **CARRIED** with Mayor Desjardins, Councillors Gaul, Brame, Garrison, Linge, Hundleby in favour and Councillor McIldoon opposed.

Moved by Councillor Gaul, seconded by Councillor Hundleby that Council grant a six month extension to April 19, 2011, on implementation of registration fees and fines relating to secondary suites.
The motion **CARRIED** with Mayor Desjardins, Councillors Gaul, Brame, Garrison, Linge, Hundleby in favour and Councillor McIldoon opposed.

- (3) Delegation for Development Permits, Staff Report No. DEV-10-060

The Director of Development Services advised that there are currently requests for alterations to development permits which could be delegated to the Director if Council chose to. There is authority in the Local Government Act and the Community Charter for that type of delegation.

Councillors requested to see specific examples of what would be delegated to staff.

Moved by Councillor Linge, seconded by Councillor Hundleby that Council direct staff to bring back a specific list of items to be delegated prior to drafting the appropriate bylaw and amendments to our procedures bylaw and return these to Council for formal consideration.
The motion **CARRIED UNANIMOUSLY**.

- (4) Green Checklist for Development Proposals, Staff Report No. DEV-10-072

The Director of Development Services presented the Green Checklist. She noted that UDI will also be developing a Green Building Checklist.

Comments from Council include:

- Discussion of whether to remove section 63-66 of the Checklist;
- Compliment on preamble;
- Concern that the list may be too long.

Moved by Councillor Linge, seconded by Councillor Brame that the attached document, Esguimalt Green Building Checklist which lists the green building features which Council wishes to have included or at least contemplated for inclusion in the construction of new buildings or renovations, be forwarded to the Advisory Planning Commission and Environmental Advisory Committee for comment and input prior to adoption.
The motion **CARRIED UNANIMOUSLY**.

- (5) Amendments to Ticket Information Utilization Bylaw No. 2619, Staff Report No. DEV-10-073

Moved by Councillor McIldoon, seconded by Mayor Desjardins that a) and b) be separated out from c) in the motion.
The motion **CARRIED** with Mayor Desjardins, Councillors Gaul, Linge and McIldoon in favour and Councillors Garrison, Brame and Hundleby opposed.

Moved by Councillor Linge, seconded by Councillor Gaul that Bylaw No. 2749 which would amend Ticket Information Utilization Bylaw, No. 2619 as follows:

- a) Schedule B1 to establish a fine for failure to renew a Secondary suite Permit;
- b) Schedule B2 to establish fines for failing to register a secondary suite be considered for 1st, 2nd, and 3rd readings.

The motion **CARRIED** with Councillors Hundleby, Linge, Gaul, Brame, Garrison in favour and Mayor Desjardins and Councillor McIldoon opposed.

** For reference, note earlier recommendation on implementation date for registration fees and fines relating to secondary suites.

Moved by Councillor Linge, seconded by Councillor Brame that Bylaw No. 2749 which would amend Ticket Information Utilization Bylaw, No. 2619 as follows:

c) Schedule B9 to reduce parking fines by 50% for payment within 14 days; be considered for 1st, 2nd, and 3rd readings.

The motion **CARRIED UNANIMOUSLY**.

(6) Esquimalt Village Project – Phase 1, Staff Report No. DEV-10-074

Norm Hotson responded to questions from Council regarding Phase 1. He advised that civic use space is included in the plan and in answer to a question regarding office space noted that the highest and best use of the upper floors would be residential.

Comments from Council include:

- Noted details in the plan such as increased height to 12 storeys and increased density;
- Inclusion of solar lighting;
- Accessible parking for the library area;
- Responsive to needs of the community;
- Relocation of memorials;
- Potential to fit in a playground;
- Impact between office space vs residential space.

Moved by Councillor Brame, seconded by Councillor Linge that the following recommendation be postponed to the October 18 Council Meeting:

1. That Council endorse the direction contained in *Esquimalt Village Core: Phase 1 Development*, stamped "Received October 6, 2010", which would establish criteria for mixed-use development on the old Municipal Hall, Town Square, and old Public Works Yard lands identified as Site 1 within the plan; and
2. That should Council endorse the *Esquimalt Village Core: Phase 1 Development*, stamped "Received October 6, 2010", staff be directed to work with the EVP consultant team to prepare the appropriate amending bylaws necessary to adopt the directions of the plan and return them to Council for consideration of first and second reading.

The motion **CARRIED UNANIMOUSLY**.

7. MAYOR'S AND COUNCILLORS' REPORTS

(1) Global Work Party and Call to Action– October 10, 2010, Woodwynn Farms, Buy a Tree, Plant a Tree

Moved by Councillor Brame, seconded by Councillor Garrison to receive the correspondence regarding Global Work Party and Call to Action for information.

The motion **CARRIED UNANIMOUSLY**.

8. **PUBLIC QUESTION AND COMMENT PERIOD**

*Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.*

Bruce Cuthbert thanked Council for their support of the Impact Assessment regarding McLoughlin Point and inquired about the next steps for this initiative. The response from the Mayor indicated that the next steps are up to him as the presentation has much more impact being made by someone independent of the municipality. He was encouraged to distribute it as far and wide as possible.

RECONVENE IN CAMERA

Moved by Councillor Brame, seconded by Councillor Hundleby that Council reconvene *In Camera*.
The motion **CARRIED UNANIMOUSLY**.

9. **ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Hundleby that the Regular Committee of the Whole meeting be adjourned at 9:35 p.m.
The motion **CARRIED UNANIMOUSLY**.

MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS 8th DAY OF NOVEMBER, 2010

CERTIFIED CORRECT:

LAURIE HURST
DEPUTY CORPORATE ADMINISTRATOR