



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
SPECIAL MEETING [BUDGET]
OF MUNICIPAL COUNCIL
MONDAY, MARCH 29, 2010

7:00 P.M.
COUNCIL CHAMBERS

PRESENT:

Mayor Barbara Desjardins
Councillor Lynda Hundleby
Councillor Alison Gaul
Councillor Donald Linge
Councillor Randall Garrison
Councillor Bruce McIldoon

REGRETS:

Councillor Meagan Brame

STAFF:

Laurie Hurst, Chief Administrative Officer
Robin Middleton, Director of Financial Services
Mary Turner, Deputy Director of Financial Services
Jeff Miller, Director of Engineering and Public Works
Diane Knight, Executive Assistant

1. **CALL TO ORDER**

Mayor Desjardins called the meeting to order at 7:05 p.m.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF AGENDA**

Moved by Councillor Linge, seconded by Councillor Hundleby that the Agenda be approved.

The motion **CARRIED UNANIMOUSLY.**

4. **ADOPTION OF THE MINUTES**

(1) Minutes of the Special Meeting of Council (Budget), March 15, 2010

(2) Minutes of the Special Meeting of Council (Budget), March 16, 2010

Moved by Councillor Linge, seconded by Councillor Hundleby that the Minutes of the Special Meeting of Council (Budget), March 15, 2010 and the Minutes of the Special Meeting of Council (Budget), March 16, 2010 be approved as amended.

Moved by Councillor Garrison, seconded by Councillor Linge to delete the following on page 4 of the Minutes of the Special Meeting of Council, March 15, 2010:

“Discussion:

Comment was made that a bylaw is already in place that provides for an automatic increase each year based on the tax increase for the previous year. Caution was raised that the economic climate is difficult for service groups, businesses and residents and municipal government cannot take on the downloading from other levels of government. “

The motion **CARRIED UNANIMOUSLY.**

Moved by Mayor Desjardins, seconded by Councillor Hundleby to delete the following on page 4 of the Minutes of the Special Meeting of Council, March 15, 2010:

“A point of order was raised when a comment was raised about the marketing program and event bid support as a motion was on the floor.”

The motion **CARRIED** with Mayor Desjardins, and Councillors Garrison, Linge, Hundleby, and McIlldoon in Favour and Councillor Gaul Opposed.

THE QUESTION WAS CALLED ON THE MAIN MOTION AND CARRIED UNANIMOUSLY.

5. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

There was no public input.

6. PRESENTATIONS

(1) Budget – Director of Financial Services

The Director of Financial Services reviewed the 2010 Property Tax Rates. She reported that the calculations have been made using a 4.54% increase. She reported on a decrease in the tax revenue from PILT this year of \$423,000. The reason for this decrease is the fact that the assessment of one property had decreased substantially. The Director reviewed the six options that could be used to deal with this shortfall. There is currently \$500,000 in the Working Capital Reserve.

Comments from Council include:

- Comparative data had been requested from a previous meeting and was not given to Council;
- Questions were raised about where the funds in the Working Capital Reserve came from originally;
- Response was that it had been put away 6 or 7 years ago as a cushion as this had happened previously;
- Concerns were raised about putting money back into this fund and how the municipality could do that;
- Response was that the municipality could contribute some funds to the Reserve depending on what issues come up in a given year;
- Concern was raised that if you increase the Class 4 you would also increase the amount of PILT.

The Director of Financial Services will schedule another meeting to continue discussion on the budget.

7. STAFF REPORTS

(1) 2010 – 2014 Financial Plan Disclosure – Staff Report No. FIN-10-006

The Director of Financial Services responded to questions from Council. She advised that she will be undertaking a comprehensive review of all fees and charges.

The CAO advised that the statements made in Schedule A are general statements. The CAO noted that any changes to fees and services would be presented to Council. She reported that this document is a schedule to the financial plan, and will come

back to Council with suggested changes.

Comments from Council include:

- Concerns raised regarding the statement in 4.2 regarding recovering 100% of the cost of providing services;
- Council requested clarification on exactly what services are referred to in 4.2;
- The suggestion was made to increase charges for services that are contracted out.

- (2) Bylaw No. 2733 Reserve Funds Amendment Bylaw [No. 1], Staff Report No. FIN-10-005

Moved by Councillor Garrison, seconded by Councillor Hundleby that Council amend Bylaw No. 2638 Section 2(e) to clarify and codify our accepted and regular practice related to the acquisition of minor capital assets.

The motion **CARRIED UNANIMOUSLY.**

8.

BYLAW

For First, Second and Third Reading

- (1) Reserve Funds Bylaw, 2006, No. 2638 Amendment Bylaw [No. 1], 2010, No. 2733

Moved by Councillor Linge, seconded by Councillor Garrison that Reserve Funds Bylaw, 2006, No. 2638 Amendment Bylaw [No. 1], 2010, No. 2733 be given First, Second and Third Reading.

The motion **CARRIED UNANIMOUSLY.**

9.

OTHER BUSINESS

- (1) Agreement for Use of Federal Real Property, Sewer Force Main, Staff Report No. EPW-10-009

Moved by Councillor Hundleby, seconded by Councillor Gaul that the Corporation of the Township of Esquimalt enter into a five year agreement with the Department of National Defence to allow access for the Township to enter onto DND property to operate and maintain a sewer force main, and that the Mayor and Corporate Administrator be authorized to sign the Agreement.

The motion **CARRIED UNANIMOUSLY.**

10.

PUBLIC INPUT – FINANCIAL PLAN AND TAX RATES

There was no public input.

11. **MOTION TO RECONVENE IN CAMERA**

Moved by Councillor Hundleby, seconded by Councillor Garrison to reconvene *In Camera* pursuant to Section 90 of the *Community Charter* pursuant to Section 90 (1) and that the general public be excluded.

The motion **CARRIED UNANIMOUSLY.**

12. **ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Hundleby that the Special Meeting [Budget] of Council adjourn at 8:08 p.m.

The motion **CARRIED UNANIMOUSLY.**

ACTING MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS 19th DAY OF April, 2010

CERTIFIED CORRECT:

LAURIE HURST
DEPUTY CORPORATE ADMINISTRATOR