



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
SPECIAL MEETING [BUDGET]
OF MUNICIPAL COUNCIL
MONDAY, FEBRUARY 22, 2010

7:02 P.M.
COUNCIL CHAMBERS

PRESENT: Mayor Barbara Desjardins
Councillor Lynda Hundleby
Councillor Meagan Brame
Councillor Alison Gaul
Councillor Donald Linge
Councillor Randall Garrison
Councillor Bruce McIldoon

STAFF: Laurie Hurst, Chief Administrative Officer
Barb Snyder, Director of Development Services
Jeff Miller, Director of Engineering & Public Works
Scott Hartman, Director of Parks & Recreation Services
Robin Middleton, Director of Financial Services
Gord Anderson, Deputy Fire Chief
Mary Turner, Deputy Director of Financial Services
Marlene Lagoa, Sustainability Coordinator
Carollyne Evans, Corporate Administrator

1. CALL TO ORDER

Mayor Desjardins called the Special Meeting of Council to order at 7:02 p.m. Chief Administrative Officer Laurie Hurst introduced Robin Middleton, the new Director of Financial Services.

2. LATE ITEM

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundelby that the Agenda be approved.
The motion **CARRIED UNANIMOUSLY.**

4. MUNICIPAL FINANCE AND BUDGET CHALLENGES

Deputy Director of Financial Services Mary Turner gave a high level overview of the budget with respect to fund accounting, revenue and expenditure classification, capital expenditures, funding reserves, reserve accounts and municipal debt.

Deputy Director Turner reviewed budget challenges and answered questions from Council. She noted the original 2010 core budget from Department Heads would necessitate a tax increase of 7.54%. Department Heads have made reductions to the 2010 core budget totaling \$414,896, and on February 23rd she will go into more detail on the impacts.

5. GRANT FUNDING SUMMARY

Deputy Director Turner stated the Township is fortunate to have the opportunity to take on significant capital projects through grant funding. The Admirals/Colville Intersection is the only capital project that requires borrowing funds that will impact the budget by \$109,814.

6. CORE SUMMARY

Each Department Head presented an overview of their core services and answered questions from Council.

a) Corporate Services

Manager Carollyne Evans noted the 2010 budget could maintain 2009 core service levels

b) Finance

Deputy Director Turner noted the 2010 budget could maintain 2009 core service levels

c) Development Services

Director Snyder noted Development Services will have challenges to maintain core service levels requiring personnel, technology and space.

d) Engineering and Public Works

Director Miller noted a minimum level of service can be maintained with budget funds available. In order to accomplish this, there would be decreases in road surface and sidewalk renewals and management of assets would require improved programs to be effective.

e) Fire Department

Deputy Fire Chief Anderson reported on the services provided in the Fire Department budget. He noted the 2010 core budget reflects the same service levels as 2009.

f) Parks and Recreation Services

Director Hartman reported on the services provided in the Parks and Recreation Services budget. He noted the 2010 core budget protects the integrity and viability of core business units, youth and senior services and reductions have focused on reduced administration costs and operational efficiencies.

7. **ADJOURNMENT**

Moved by Councilor Linge, seconded by Councillor Brame that Council recess the Special Council Budget Meeting at 8:23 p.m. to reconvene February 23rd, 2010 at 5:45 p.m.

The motion **CARRIED UNANIMOUSLY.**

8. **MOTION TO GO *IN CAMERA***

Moved by Councillor Hundleby, seconded by Councillor Brame that Council reconvene *In Camera* pursuant to Section 90 of the *Community Charter* and that the general public be excluded.

The motion **CARRIED UNANIMOUSLY.**

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 15th DAY OF MARCH, 2010

CERTIFIED CORRECT:

CAROLLYNE EVANS
CORPORATE ADMINISTRATOR