



Corporation of the Township of Esquimalt

REGULAR COMMITTEE OF THE WHOLE

Monday, January 11, 2010

Esquimalt Municipal Hall – Council Chambers

7:00 p.m.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Randall Garrison, Councillor Bruce McIlldoon, Councillor Alison Gaul, Councillor Lynda Hundleby, Councillor Don Linge

STAFF: Laurie Hurst, Chief Administrative Officer
Barbara Snyder, Director of Development Services
Mary Turner, Acting Director of Financial Services
Diane Knight, Executive Assistant

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:00 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby that the agenda be approved.

The motion **CARRIED UNANIMOUSLY.**

4. MINUTES

(1) Minutes of the Special Committee of the Whole, November 30, 2009

Moved by Councillor Brame, seconded by Councillor Linge that the Minutes of the Special Committee of the Whole, November 30, 2009 be approved.

The motion **CARRIED UNANIMOUSLY.**

5. STAFF REPORTS

Administration

(1) New Policy ADMIN 57: Youth Involvement in Community, Staff Report No. ADM-10-001

Councillor Meagan Brame thanked staff for developing a policy so quickly. The purpose of the policy is to use it as a starting point. The next stage would be to review and update the Youth Strategy.

Moved by Councillor Brame, seconded by Councillor Garrison that Policy No. ADMIN – 57 “Youth Involvement in the Community” be forwarded to Council with a recommendation of approval.
The motion **CARRIED UNANIMOUSLY**.

Finance

- (2) FIN – 16 Permissive Tax Exemptions Council Policy, Staff Report No. FIN-10-001

The Acting Director of Financial Services advised that the purpose of the policy is to establish general principles to serve as a guide in evaluation of applications for exemptions. The applicants would have to appear only once before a new Council. She will be creating a log to track applications for permissive tax exemptions. Audited financial statements are required with the application.

The CAO noted that currently all applicants have to submit financial documents every year. A 10 year rule was placed on places of Worship. Everyone else applies yearly. The definition for substantive changes should also be included in the policy.

Comments from Council include a suggestion to include what the applicant is doing for Esquimalt in the Eligibility Criteria.

Moved by Councillor Linge, seconded by Councillor Garrison that FIN – 16 Permissive Tax Exemption Policy is adopted by Council.
The motion **CARRIED UNANIMOUSLY**.

Development Services

- (3) Development Permit with Variance, 849 Dunsmuir Road, [Lot 1, Section 11, Esquimalt District, Plan VIP78069], Staff Report No. DEV-10-002

The Director of Development Services indicated that the variance is required because of the 3 lots and a statutory right-of-way.

The proponent Mr. Price advised that the application for the 5 single family dwellings is compatible with the area and with the adjacent towers. They have managed to retain the Garry Oak area. He presented details of construction, which are good quality and have an open design.

Comments from Council include:

- Pleased that the development is moving ahead and happy to see just five single family dwellings;
- Confirmed that the only variance is between the towers and single family dwelling;
- Support for the development.

Moved by Councillor Linge, seconded by Councillor Hundleby that the application for a Development Permit, limiting the form and character of development to that shown on architectural plans provided with the

application stamped "Received December 3, 2009" and sited as shown on the survey plan prepared by Brad Cunnin Land Surveying stamped "Received December 11, 2009" for 5 Single Family Dwellings located on Lot 1, Section 11, Esquimalt District, Plan VIP78069 [849 Dunsmuir Road], and including the following relaxation to Zoning Bylaw, 1992, No. 2050, be forwarded to Council with a recommendation of approval.

Zoning Bylaw, 1992, No. 2050, Section 67.38(7)(b) – Siting Requirements - a 5.2 metre reduction to the requirement that no building shall be located within 9.0 metres of an Interior or Exterior Side Lot Line to authorize the siting of House #2 and the Accessory Buildings of House #1 and House #2 as shown on the survey plan prepared by Brad Cunnin Land Surveying stamped "Received December 11, 2009".

The motion **CARRIED UNANIMOUSLY.**

6. MAYOR AND COUNCILLORS' REPORTS

- (1) Report from Councillor Hundleby, Re: Provincial Capital Commission (For Information)

Councillor Hundleby reported that she was requested to provide information on the Provincial Capital Commission (PCC). Councillor Garrison remarked that DND was thinking of moving the Museum outside of the gates and whether the PCC could look at establishing it in Esquimalt. Councillor Hundleby indicated that she would follow up on this information with Councillor Garrison.

Moved by Councillor Hundleby, seconded by Councillor Brame that the Report from Councillor Hundleby regarding the Provincial Capital Commission be received for information.

The motion **CARRIED UNANIMOUSLY.**

7. PUBLIC INPUT

- (1) Emmy Labonte

Ms. Labonte wished everyone a Happy New Year. She spoke regarding Swallow's Landing, 840 Dunsmuir Road. She is glad to see the end of the mess beside her. She expressed surprise that the health of the two trees was questioned. She commented on an email from Mr. Price stating there no trees were to be cut down. Arbourist say trees are healthy and she hopes he continues with his promise. She asked if the setback on the west side was still 10 metres.

The Director of Development Services responded that the setbacks remain the same at 10 metres.

Ms. Labonte questioned how long the development will take. *This information was not available.* She is very happy with this development of five homes, a major improvement. Thank you for listening and thank you to Mayor and Council.

8. **ADJOURNMENT**

Moved by Linge, seconded by Councillor Gaul that the Committee of the Whole meeting be adjourned at 7:35 p.m.
The motion **CARRIED UNANIMOUSLY.**

9. **MOTION TO GO *IN CAMERA***

Moved by Councillor Linge, seconded by Councillor Gaul, that the meeting reconvene In Camera
The motion **CARRIED UNANIMOUSLY.**

MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS 8TH DAY OF FEBRUARY, 2010

CERTIFIED CORRECT:

LAURIE HURST
DEPUTY CORPORATE ADMINISTRATOR