



## Corporation of the Township of Esquimalt

# REGULAR COMMITTEE OF THE WHOLE

Monday, November 9, 2009

Esquimalt Municipal Hall – Council Chambers

7:00 p.m.

## MINUTES

**PRESENT:** Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Randall Garrison, Councillor Bruce McIlldoon, Councillor Alison Gaul, Councillor Lynda Hundleby, Councillor Don Linge

**STAFF:** Laurie Hurst, Chief Administrative Officer  
Barbara Snyder, Director of Development Services  
Pat Mulcahy, Human Resources Manager  
Marlene Lagoa, Sustainability Coordinator  
Diane Knight, Executive Assistant

### 1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 7:00 p.m.

### 2. LATE ITEMS

There were no late items.

### 3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby that the agenda be approved as presented.  
The motion **CARRIED**.

### 4. PRESENTATION

- (1) Mary Lynn McKenna, Esquimalt Neighbourhood House, Changes to Mental Health Services in Esquimalt

Ms. McKenna informed Council about how Esquimalt residents could be impacted by VIHA's funding cuts to mental health services. She advised Council about the services currently provided by Esquimalt Neighbourhood House Society (ENHS). The Society is able to provide help to local residents faster than other organizations because it is community based. They also provide outreach. As of December 14, 2009, VIHA has terminated the contract for Urgent Short Term Assessment and Treatment (USTAT). With this reduction, residents will lose a very cost effective and efficient service. Funding is not stable. Residents will lose their ability to access VIHA services and to connect with GP's. There is no other comparable service in Esquimalt. She suggested that Council consider contacting those responsible for funding regarding the loss of these services. She thanked

Council for listening.

Mayor Desjardins thanked Ms. McKenna for her presentation.

Councillor Hundleby and Councillor Gaul excused themselves from the meeting due to a conflict of interest.

Moved by Councillor Garrison, seconded by Councillor Linge that Mayor Desjardins write a letter to VIHA and the Minister responsible regarding cutbacks to health care funding and the impact to Esquimalt residents with a copy to MLA Maurine Karagianis and MP Keith Martin.  
The motion **CARRIED**.

Councillor Hundleby and Councillor Gaul returned to the meeting.

## 5. MINUTES

- (1) Minutes of the Special Committee of the Whole, October 5, 2009
- (2) Minutes of the Regular Committee of the Whole, October 13, 2009

Moved by Councillor Gaul, seconded by Councillor McIldoon that the Minutes of the Special Committee of the Whole, October 5, 2009 and the Regular Committee of the Whole, October 13, 2009 be approved.  
The motion **CARRIED**.

Councillor Garrison requested information on the process used for staff returning to Council with further information on issues. The information he was seeking was regarding bus shelters. Laurie Hurst advised that staff prepare an action report which coordinates information returning to Council.

## 6. STAFF REPORTS

### *Administration*

- (1) Township Hiring Practice, Staff Report No. ADM-09-057

The Human Resources Manager presented the staff report regarding hiring practices.

Councillor Brame suggested undertaking a volunteer questionnaire to ensure that the Township is covering all their bases regarding hiring.

Mr. Mulcahy responded that he will research undertaking a survey and report back to Council.

Moved by Councillor Linge, seconded by Councillor Garrison that Council accept this report for information.  
The motion **CARRIED**.

- (2) Official Community Plan Amendments for Bill 27, Staff Report No. ADM-09-061

The Sustainability Coordinator advised that Legislation requires that all local

governments include Green House Gas (GHG) emission reduction targets, policies and actions in their Official Community Plans (OCP) by May 2010. She noted that there are already 36 actions in our OCP which will lead to the reduction of GHG. Based on a guidance document from the Province of BC, the Township is already a leader in this field, for example, draft Sustainable Development Strategy, Green building and Development Policy, Pesticide Use Reduction Bylaw, Pedestrian Charter, Community Gardens Policy, and dedication of a new staff position for climate action planning. In response to questions, Ms. Lagoa noted that the Province of BC has created a Community Energy and Emissions Inventory (CEEI) for each municipality including Esquimalt for the baseline year of 2007. It is uncertain at this time if in the future whether the Province of BC will continue this inventory or it would be up to the municipality. The recommended 33% reduction figure originates from the Province of BC's target. The CRD has adopted this target for their municipalities.

Comments from Council include:

- Concerns were raised regarding how to measure GHG reduction;
- Do we have a comprehensive plan in Esquimalt;
- Suggestions were made to access FCM grants;
- Concerns were raised regarding getting hung up on "how to measure";
- The consequence of not following through on action would be Climate Change;
- Suggestion was made to make more aggressive targets;
- How does DND affect the Township regarding GHG targets and emissions;
- How would having sewage treatment in the municipality impact GHG;
- Is the municipality penalized if we do not meet the targets set;
- Do not want to see consultant fees paid for by municipality;
- Council requires more information before moving forward on this issue.

Moved by Councillor Garrison, seconded by Councillor McIlldoon that the Township of Esquimalt begin a process to set a target for reduction of GHG emissions and develop a separate Community Climate Action Plan in 2010/2011 which outlines how the Township will go about achieving those targets.

The motion **CARRIED**. Councillor Hundleby **OPPOSED**.

(3) Solar Hot Water Quotes, Staff Report No. ADM-09-062

The Sustainability Coordinator reported back to Council with information on choices and alternatives regarding solar hot water. Costs are higher because this is a commercial building. She advised that grants would not be requested for this project.

Comments from Council include:

- What is the status of the solar panels installed by the TLC on their Esquimalt Road building;
- If we did go ahead, is the system transferable to another building;
- Proactive for Council to move forward to be leaders in sustainability for the community;

- If we hold off, grants may no longer be available;
- Take advantage of grants for larger projects;
- Municipality will save on hot water if we proceed with this system;
- Concerns raised that if we use funding for small projects, there will be nothing left for larger projects;
- There will be a BC Hydro program available next year;
- Council would like to see more information on grants available;
- Costs are estimated only;
- Concerns raised regarding variances with height;
- Would like to see a qualified engineer review the options;
- Would like to see a more strategic plan, what else do we want to accomplish;
- Council would like to see more information on these quotes.

The Director of Development Services advised that she will follow up on the status of the solar panels installed on the TLC building and also check into height variances for installation of the proposed system.

The CAO advised that normally the quotes would not come back to Council because of the amount requested although Council can request that the information be returned to them.

Moved by Councillor Garrison, seconded by Councillor Gaul that the Township of Esquimalt install a solar hot water system on the Municipal Hall immediately and that staff bring back information on a monitoring system and aesthetics so that Council can make a decision on the preferred options. The motion **CARRIED**. Councillor Hundleby **OPPOSED**.

(4) Advertising on Municipal Solid Waste Vehicles, Staff Report No. ADM-09-063

The CAO inquired whether Council was interested in pursuing advertising on municipal vehicles, private vs municipal. She reported that not many municipalities do advertise on their vehicles. Costs would be incurred if advertising was municipal and revenue generating if advertising was private.

Comments from Council include:

- What would the costs be to the municipality;
- Is there a Parks and Recreation policy on vehicle advertising;
- Do we have coverage for political advertising;
- Could there be a conflict of interest;
- No reason to pursue this idea unless there is revenue generated.

Moved by Councillor McIlDoon, seconded by Councillor Garrison that Council give approval to the concept of Policy ADMIN – 056, “Advertising on Municipal Solid Waste Vehicles” provided there is a revenue stream and that staff return to Council with more information. The motion **CARRIED**.

***Development Services***

- (5) Development Permit, 1153 Esquimalt Road [Lot A, Section 11, Esquimalt District, Plan 15195, Except Pan 24210], Staff Report No. DEV-09-070

The Director of Development Services advised that Country Grocer has proposed to improve the façade of their lease space and remove the chain link fence.

Moved by Councillor Linge, seconded by Councillor Brame that the application for a Development Permit, limiting the form and character of development at 1153 Esquimalt Road to that shown on plans prepared by Horvath Interior Design and stamped "Received October 2, 2009", be forwarded to Council with a recommendation of approval.

The motion **CARRIED**.

- (6) Development Variance Permit, 937 Rankin Road [Lot 11, Section 2, Esquimalt District, Plan 27073], Staff Report No. DEV-09-071

The Director of Development Services advised that the owner would like to install an accessory building and it does make sense to have a shed at this location. There were no objections from neighbours. Notices will be mailed out to owners and tenants advising them of the date for Council consideration.

The proponent thanked Council for providing leadership on solar hot water.

Council expressed support for the green ideas included with the application.

Moved by Councillor Hundleby, seconded by Councillor Brame that the application for a Development Variance Permit authorizing the siting of a new accessory building as detailed on the site survey prepared by Richard J. Wey and Associates stamped "Received September 16, 2009", constructed as shown on elevation plans submitted with the application stamped "Received September 16, 2009", and including the following relaxation to Zoning Bylaw No. 2050, be forwarded to Council with a recommendation of approval.

Zoning Bylaw No. 2050, Section 36(9)(b)(i) – Siting Requirements – Accessory Building – Front Setback: waiver from the requirement that no Accessory Building shall be located in front of the front face of the Principal Building.

The motion **CARRIED**.

- (7) Results of October 2009 Workshops to Review the Building Heights and Densities of the 2007 OCP, Staff Report No. DEV-09-072

The Director of Development Services advised that a report with recommended changes to the OCP is being prepared and will be brought forward to a Special Committee of the Whole meeting on November 30<sup>th</sup>.

She noted that individual comments were not recorded, and that flip charts were used for summarizing the information.

Moved by Councillor Brame, seconded by Councillor Hundleby that Council receive the report for information.  
The motion **CARRIED**.

(8) The Spaying and Neutering of Cats, Staff Report No. DEV-09-073

The Director of Development Services noted that the municipality should not incur costs to enforce the Bylaw as the CRD is responsible for animal control. The purpose of the bylaw is to reduce the number of stray cats. This bylaw has been adopted by other municipalities.

Comments from Council include:

- Concerns that the municipality not incur costs to enforce the bylaw;
- This Bylaw would increase the workload for CRD Bylaw Enforcement;
- How would this be enforceable.

Moved by Councillor Brame, seconded by Councillor Hundleby that Bylaw No. 2723 which would amend Animal Bylaw, 2002, No. 2495 to provide for the spay or neuter of cats over the age of 5 months be forwarded to Council with a recommendation of approval.

The motion **CARRIED**. Councillors Garrison, Linge and Gaul Opposed.

(9) Esquimalt Green Features Checklist, Staff Report No. DEV-09-074

The Director of Development Services advised that comments have not yet been incorporated into the final Checklist.

Comments from Council include:

- Would like to see a preamble included with the checklist to advise of the intent;
- Support the idea of a checklist;
- Meant to be a tool to provide guidance and direction for development regarding municipal expectation;
- Suggestion to have UDI review the checklist;
- Need to be framed as a communication tool or it could be a detriment to development.

Moved by Councillor Garrison, seconded by Councillor Brame that staff be directed to incorporate comments received from members of the Esquimalt Advisory Planning Commission, those of the Esquimalt Environmental Advisory Committee and any comments from Council into the Esquimalt Green Features Checklist and return the final list to Council for consideration as an amendment to Council Policy PLAN – 35.

The motion **CARRIED**.

7. PUBLIC INPUT

Dale Woods – Mr. Woods spoke about sustainability. At one time there were solar collectors at the Recreation Centre. He suggested that staff check to see if there was a cost benefit. May be false economy. He was glad to see that Council is supporting advertising on the side of municipal vehicles. When did we last negotiate a contract regarding bus shelters. Use examples of what has been done previously.

8. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby that the Committee of the Whole meeting be adjourned at 9:05 p.m.  
The motion **CARRIED**.

---

MAYOR OF THE CORPORATION  
OF THE TOWNSHIP OF ESQUIMALT  
THIS 30<sup>th</sup> DAY OF NOVEMBER, 2009

CERTIFIED CORRECT:

---

LAURIE HURST  
DEPUTY CORPORATE ADMINISTRATOR