



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES  
SPECIAL MEETING  
OF MUNICIPAL COUNCIL  
MONDAY, MAY 25, 2009  
6:15 P.M.  
COUNCIL CHAMBERS

**PRESENT:** Mayor Barbara Desjardins  
Councillor Bruce McIldoon  
Councillor Alison Gaul  
Councillor Meagan Brame  
Councillor Donald Linge  
Councillor Randall Garrison

**REGRETS:** Councillor Lynda Hundleby

**STAFF:** L. Hurst, Acting Chief Administrative Officer  
P. Mulcahy, Human Resources Manager  
B. Snyder, Director of Development Services  
P. Nelson, Fire Chief  
D. Knight, Executive Assistant (recorder)

1. **CALL TO ORDER**

Mayor Desjardins called the meeting to order at 6:13 p.m.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

- (1) Move agenda item 4(1) Audited Financial Statements to Item 4(2).
- (2) Move agenda Item 4(2) Timeline for Approval of Secondary Suites to Item 4(1).

Moved by Councillor Garrison, seconded by Councillor Gaul that the agenda be approved as amended.

The motion **CARRIED**.

4. **STAFF REPORT**

*Development Services*

- (1) Timeline for Approval of Secondary Suites Regulations, Staff Report No. DEV-09-031

The Director of Development Services advised that in order to have opportunity for public input the original timeline approved for Secondary Suites may have to be disregarded. The Bylaw may not be adopted until the Fall.

Comments from Council include:

- It would be best not to rush this bylaw through;
- Council would like to see a copy of Victoria, Saanich and View Royal's Secondary Suite Bylaw;
- Council would also like to see a copy of the BC Building Code that applies to secondary suites;
- There is an urgency to pass the Bylaw before the summer to ease the housing shortage and have accommodation available for students;
- It is was important to have public input at Buccaneer Days;
- It is also important to have more public consultation and input;
- Ensure that APC is able to review the Bylaw.

Moved by Councillor Brame, seconded by Councillor Hundleby that if there is the expectation that public input is to be gathered during Buccaneer Days or if any type of questionnaire or comment sheet is to be provided, that the original timeline be disregarded to allow time for those comments to be tabulated

and brought back to Council prior to the Bylaw receiving 1<sup>st</sup> and 2<sup>nd</sup> reading.

The motion **CARRIED**.

Councillor Garrison **OPPOSED**.

#### *Finance*

(2) Audited Financial Statements, Staff Report No. FIN-0-016

The Director of Financial Services reviewed key items in the Audited Financial Statements. She noted that there is a new requirement to break down revenue and expenditures by service areas.

Moved by Councillor Linge, seconded by Councillor Brame that Council receive the audited consolidated financial statements for the year ended December 31, 2008.

The motion **CARRIED**.

### 5. **RISE AND REPORT**

(1) *Verbal Report from Mayor Desjardins*

1) Chief Administrative Officer Position

With transition now behind it, Council is embarking on a new direction and has decided this is an appropriate time for new staff leadership. Council voted on May 19th to terminate Mr. Day's contract and will be commencing the process of finding his successor. Council wants to express its gratitude and best wishes to Mr. Day in his future endeavours.

2) Fire Department Vehicles

Mayor Desjardins reported that the purchase of vehicles for the Chief and Deputy Chief will be postponed until a business case substantiating these purchases is brought forward to Council for further consideration.

### 6. **MOTION TO GO IN CAMERA**

(1) Moved by Councillor Brame, seconded by Councillor Linge to go *In Camera* pursuant to Section 90 of the *Community Charter* to discuss receipt of advice subject to solicitor-client privilege and negotiations and related discussions respecting the proposed provision of a municipal service, pursuant to Section 90 (1) (i) and (k) and that the general public be excluded.

The motion **CARRIED**.

### 7. **ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Hundleby that the meeting be adjourned at 8:40 p.m.

The motion **CARRIED**.

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MAYOR OF THE CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT  
THIS 1<sup>st</sup> DAY OF JUNE, 2009

CERTIFIED CORRECT

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LAURIE HURST  
A/CORPORATE OFFICER