



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES
REGULAR MEETING
OF MUNICIPAL COUNCIL
MONDAY, JANUARY 19, 2009
7:00 P.M.
COUNCIL CHAMBERS

PRESENT:

Mayor Barbara Desjardins
Councillor Bruce McIldoon
Councillor Alison Gaul
Councillor Lynda Hundleby
Councillor Meagan Brame
Councillor Donald Linge
Councillor Randall Garrison

STAFF:

T. Day, Chief Administrative Officer
L. Hurst, Director of Financial Services
G. Coté, Director of Engineering and Public Works
L. Randle, Corporate Officer (Recorder)
P. Nelson, Fire Chief
B. Snyder, Director of Development Services
A. Katschor, Acting Director of Parks and Recreation Services

1. **CALL TO ORDER**

Mayor Desjardins called the meeting to order at 7:00 p.m.

2. **LATE ITEMS**

Add item 10.2 - a verbal report from the Mayor regarding an update on the Committee and Commission Review

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Gaul that the agenda as amended be approved.

The motion **CARRIED**.

4. **PRESENTATION**

(1) Jen Book Greater Victoria Extreme Weather Protocol

Ms. Book explained that the Greater Victoria Extreme Weather Program is a regional, community driven program to give homeless people shelter during extreme weather. The program has been in operation for almost five years and currently has four shelters in place. Any interested volunteers can contact the Red Cross.

5. **MINUTES**

Moved by Councillor Hundleby, seconded by Councillor McIlldoon that the

(1) Minutes of the Regular Meeting of Council, December 15, 2008 be amended at the top of page 4 under Delegations by striking out the words "Victoria Shipyards" and replacing them with the words "Department of National Defence" and that the

(2) Minutes of the Special Meeting of Council, January 12, 2009 be amended by changing the words in item 5 (2) from "acknowledging her request" to "explaining that there are no plans for a continuous walk way along the Gorge Waterway and that her land is not being expropriated"

and that the minutes as amended, be adopted.

The motion **CARRIED**.

6. **PUBLIC INPUT (On items listed on the Agenda)**

Excluding items which are or have been the subject of a Public Hearing.

(1) Mr. Laverne, 485 Fraser Street stated that rather than spend \$125,000 on a new park in honour of Ken Hill, Council should consider and discuss re-naming an existing park such as Saxe Point Park to Ken Hill – Saxe Point Memorial Park.

(2) Emy Labonte, 873 Dunsmuir Road agrees that the cost and rough terrain make the proposed development of Ken Hill Park at the corner of Grafton and Lyall Street prohibitive.

- (3) Muriel Dunn, 1193 Old Esquimalt Road says that people don't want \$35,000 to be spent on an Official Community Plan review and that the public already knows what it wants.
- (4) Sandy Rozon, 819 Old Esquimalt Road was on the original committee for the development of Ken Hill Park and would like to know where the \$100,000 figure to develop the park has come from.

7. **DELEGATIONS**

The Esquimalt High School Alumni Association delegation did not attend the meeting.

8. **UNFINISHED BUSINESS**

From the Regular Council Meeting, December 15, 2008

- (a) Admirals Gate Townhouse Complex Submarine Hangar Project Committee
 - Concerns Expressed by Admiral's Gate Townhouse Owner's Committee Regarding Future Submarine Repair Facilities, Staff Report No. ADM-09-007

Councillor McIldoon declared a conflict of interest respecting the Admirals Gate Townhouse Complex Submarine Hangar Project and left Council chambers at 7:18 p.m. as he is an employee of the Department of National Defence (DND).

The Chief Administrative Officer explained that Council has no legal authority respecting the proposed submarine hangar development on DND lands. He did gather some background information on the project including information from the federal project representative which is in the staff report.

Moved by Councillor Linge, seconded by Councillor Garrison that a letter be sent to the DND asking whether the proposed 3 storey building can be shifted 90 degrees so that it is parallel to the submarine hangar or whether it could be built to resemble a stairway so that portions of the building would be lower and that the DND respond to the Township of Esquimalt and the community.

The motion **CARRIED**.

Moved by Councillor Linge, seconded by Councillor Hundleby that this report and the attached information be received by Council and forwarded to the representative of the Admiral's Gate Townhouse Owner's Committee for their information.

The motion **CARRIED**.

Moved by Councillor Linge, seconded by Councillor Brame that a letter be sent to the BC Assessment Authority requesting that they review property assessments for Admiral's Gate residents whose properties

may be impacted by construction of the submarine hangar.
The motion **CARRIED.**

Councillor McIlldoon returned to Council chambers at 7:30 p.m.

- (b) Development of Freeman Ken Hill Park
 - Freeman Ken Hill Park, Staff Report No. P&R-09-001

The Acting Director of Parks and Recreation Services presented his report. The Mayor asked if there are additional community partnership opportunities, if the park could be developed incrementally and what the optimal percentage of a municipalities' land base should be park land.

Moved by Councillor Brame, seconded by Councillor McIlldoon that Council receive Staff Report No. P&R-09-001 and that staff report back to Council on the options of renaming an existing park in honour of Ken Hill, developing the proposed park in increments and any other feasible options that may exist.
The motion **CARRIED.**

Council suggested that Ken Hill's family should be consulted on the matter.

9. STAFF REPORTS

Administration

- (1) Update of Acting Appointments, Staff Report No. ADM-09-005

Moved by Councillor Linge, seconded by Councillor Hundleby that the following acting appointments be made:

- Jeff Byron - Acting Director of Parks and Recreation Services
(in the absence of Andy Katschor)
- Trevor Kushner - Acting Director of Engineering and Public Works

The motion **CARRIED.**

Finance

- (2) Early Approval Requests, Staff Report No. FIN-09-001

- (a) Moved by Councillor Hundleby, seconded by Councillor Brame that Council authorize early budget approval for a part-time (.6) Administrative Assistant Union position with an annual cost of approximately \$28,000.
The motion **CARRIED.**

- (b) Moved by Councillor Hundleby, seconded by Councillor Gaul that Council approves as an early budget item, the construction of a communal storm drain in a right-of-way located on the property at 357/359 Kinver Street at a cost of \$20,000.
The motion **CARRIED.**

- (c) Moved by Councillor Hundleby, seconded by Councillor Linge that

Phase 2 of the Craigflower Road Corridor Upgrading receive early budget approval and that staff be authorized to start work on this project.

The motion **CARRIED**.

- (d) Moved by Councillor Brame, seconded by Councillor Hundleby that the annual groundwater monitoring at the Old Public Works Yard receive early budget approval and that the engineering consultant be authorized to carry out the annual monitoring program at a cost of \$8,500.

The motion **CARRIED**.

- (e) The Director of Development Services gave an overview of staff report DEV 09-005 "Request for Early Budget Approval for Official Community Plan Review" and stated that staff could consult with the public about building heights and densities prior to an OCP review on the matter.

Moved by Councillor Hundleby, seconded by Councillor Brame that \$35,000, which was to have been included in the 2009 budget to cover the cost of completing a review of the OCP to address questions of maximum height, density and amenity bonusing, as well as add new sections to meet the requirements imposed by Bill 27, be approved as an early budget item.

The motion **CARRIED**.

Fire Services

- (3) Fire Services Liaison Group – Fire Service Model Project, Staff Report No. FIRE-09-001

Moved by Councillor Hundleby, seconded by Councillor Brame that in response to correspondence received from Gary MacIsaac, Executive Director UBCM, regarding the Fire Service Liaison Group's draft report on its new model for the delivery of fire services it is recommended that this report be received for information.

The motion **CARRIED**.

The Mayor called a short recess at 8:28 p.m.

The Mayor reconvened the meeting at 8:37 p.m.

Engineering and Public Works

- (4) Craigflower Road Corridor Upgrading Phase 1, Staff Report No. EPW-09-004

Moved by Councillor Hundleby, seconded by Councillor Garrison that Council authorize the execution of the contribution agreement with the Federal and Provincial Governments.

The motion **CARRIED**.

- (5) Admirals & Colville Intersection, Staff Report No. EPW-09-007

Moved by Councillor Hundleby, seconded by Councillor Linge that

Council authorize the execution of the Transfer Agreement and Contribution Agreement documents with the Federal Government.
The motion **CARRIED**.

10. MAYOR'S AND COUNCILLOR'S REPORTS

(1) Report from Mayor Desjardins, Activities for December 2008
Mayor Desjardins presented a report on her December, 2008 activities.

(2) Verbal report from the Mayor regarding an update on the Committee and Commission Review.
Mayor Desjardins reported that we are near completion of our review of our committee and commission structure and that the intention to undertake this review was communicated during the Inaugural Speech and was recommended to us during our orientation by an expert on local governance. She further explained that staff are updating the terms of reference for the various committees which will then be brought back to council for approval and when the committees are finalized we will then be inviting applications for appointment to the committees.

Mayor Desjardins offered congratulations to Edna Stewart on reaching her 100th birthday and stated that she will be invited to Council to receive a certificate.

Moved by Councillor Linge, seconded by Councillor Hundleby that the Mayor's reports be received.
The motion **CARRIED**.

11. REPORTS FROM COMMITTEES

(1) Committee of the Whole Report, January 12, 2009
[Motion to approve the recommendations]

Moved by Councillor Gaul, seconded by Councillor Garrison to approve the recommendations in the Regular Committee of the Whole Report, January 12, 2009.
The motion **CARRIED**.

(2) Draft minutes from the Advisory Planning Commission meeting, December 16, 2008.
Moved by Councillor Linge, seconded by Councillor Brame that minutes be received.
The motion **CARRIED**.

11. COMMUNICATIONS

(1) Email from the Federation of Canadian Municipalities, dated December 16, 2008, Re: FCM's 72nd Annual Conference and Municipal Expo

- (2) Letter from the Hallmark Society, dated December 17, 2008, Re: Nominations for Heritage Conservation or Preservation Award
- (3) Letter from the Union of British Columbia Municipalities, dated December 22, 2008, Re: General Strategic Priorities Fund and/or Innovations Fund Approval Follow-up
- (4) Letter from the Union of British Columbia Municipalities, dated December 22, 2008, Re: Township of Esquimalt – 2008 UBCM – Administered Grants
- (5) Letter from the Capital Regional District Environmental Services Department, dated December 23, 2008, Re: Regional Pesticide Reduction and Education
- (6) Email from Correctional Services Canada and Cowichan Tribes, received January 5, 2009, Re: Aboriginal Community Justice Forum
- (7) Notice from the Union of British Columbia Municipalities, received January 5, 2009, Re: Establishment of Trust Fund for Sparwood Avalanche Victims
- (8) Letter from Jacqueline Sloan, dated January 6, 2009, Re: Sidewalks on Fairview Road
- (9) Letter from the Capital Regional District, dated January 9, 2009, Re: 2009 – 2018 Capital Plan for the Capital Regional Hospital District

Moved by Councillor McIlldoon, seconded by Councillor Brame that items 5, 6, 7 and 9 be received for information.
The motion **CARRIED.**

Moved by Councillor Linge, seconded by Councillor Hundleby that item 1 be received.
The motion **CARRIED.**

Moved by Councillor Hundleby, seconded by Councillor Brame that item 2 be received.
The motion **CARRIED.**

Moved by Councillor Hundleby, seconded by Councillor Garrison that item 3 be received.
The motion **CARRIED.**

Moved by Councillor Brame, seconded by Councillor Linge that item 4 be received.
The motion **CARRIED.**

Moved by Councillor Garrison, seconded by Councillor Linge that the

letter from Jacqueline Sloan, dated January 6, 2009, Re: Sidewalks on Fairview Road be received and that a letter of response be sent to Ms. Sloan.

The motion **CARRIED**.

13. BYLAWS
For Adoption

(1) Revenue Anticipation Borrowing Bylaw, 2009, No. 2702

Moved by Councillor Linge, seconded by Councillor Hundleby that Revenue Anticipation Borrowing Bylaw 2009, No. 2702 be adopted.

The motion **CARRIED**.

14. PUBLIC QUESTION AND COMMENT PERIOD

Mayor Desjardins invited comments from the public but none were forthcoming.

15. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby that the meeting be adjourned at 9:00 p.m.

The motion **CARRIED**.

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 2nd DAY OF FEBRUARY, 2009

CERTIFIED CORRECT

LARRY RANDLE
CORPORATE OFFICER