



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
SPECIAL MEETING
OF MUNICIPAL COUNCIL
MONDAY, AUGUST 18, 2008
7:00 P.M.
COUNCIL CHAMBERS**

PRESENT: Mayor Chris Clement
Councillor Donald Linge
Councillor Hy Freedman
Councillor Lynda Hundleby
Councillor Barbara Desjardins
Councillor Jane Sterk

STAFF: L. Hurst, Acting Chief Administrative Officer
G. Coté, Director of Engineering and Public Works
B. Snyder, Director of Development Services
C. Morissette, Director of Parks and Recreation
D. Knight, Executive Assistant

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. LATE ITEMS

The following amendments to the agenda were noted:

- (1) Pertaining to Agenda Item 6(4) Delegation – Kim Bellefontaine
Re: Sewage Treatment and Integrated Resource Management
 - Letter from Kim Bellefontaine dated August 15, 2008
- (2) Pertaining to Agenda Item 8, Mayor’s and Councillor’s Reports
 - Verbal Report regarding upcoming FCM Conference in Jasper
Mayor Clement, Councillor Barbara Desjardins
- (3) Pertaining to Agenda Item 9, Communications
 - Email from Hy Freedman Re: Crest Report to Shareholder Municipalities Victoria and Esquimalt

3. APPROVAL OF THE AGENDA

Moved by Councillor Sterk, seconded by Councillor Linge that the agenda be approved as amended.
The motion **CARRIED**.

4. MINUTES

- (1) Minutes of Joint Meeting of Parks and Recreation Commission, Cultural Advisory Committee and Economic Development Advisory Committee, June 30, 2008
- (2) Minutes of the Regular Meeting of Council, July 7, 2008
- (3) Minutes of the Special Meeting of Council, July 14, 2008

Moved by Councillor Sterk seconded by Councillor Hundleby that the Minutes of the Joint Meeting of Parks and Recreation Commission, Cultural Advisory Committee and Economic Development Advisory Committee, June 30, 2008, Minutes of the Regular Meeting of Council, July 7, 2008, and Minutes of the Special Meeting of Council, July 14, 2008 be adopted.
The motion **CARRIED**.

5. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

(1) Alison Gaul, Grenville Avenue

Ms. Gaul supports having a raised sidewalk between the Sports Centre and Esquimalt Plaza. She expressed concern that the sidewalk will be using funds dedicated to the Archie Browning Sports Centre and that public perception is that these funds

should be used for the Sports Centre and not for upgrading.

(2) **Steven Roberts, 1132 Craigflower Road**

Mr. Roberts spoke in support of the Bylaw to implement Parking Permits on Craigflower Road as there is a problem with parking. He likes the idea of having two permits per household. He expressed concern regarding how this Bylaw would be enforced.

6. **DELEGATION**

(1) **Doubravka B. Spilka, Re: Zebra Crossing on Old Esquimalt Road and Bylaw Making Esquimalt Plaza Smoke Free**

Ms. Spilka spoke about installing a “zebra crossing” on Old Esquimalt Road which she had mentioned several years ago as it is very dangerous to cross the road at Highrock Park. She asked for recognition of the problem and for Council to deal with the traffic issue. Also suggested was that signs warning of the crossing be installed in both directions.

Ms. Spilka also mentioned her concern with people smoking around Country Grocer in the Esquimalt Plaza. She suggested that the smoking is driving people away and that the Plaza should be smoke free.

The Director of Engineering and Public Works noted that there has been extensive public consultation with the neighbourhood regarding Old Esquimalt Road and believes that actions already implemented and playground signs placed on both sides of the crosswalk will alleviate safety concerns.

Mayor Clement noted that he would approach the Plaza owners with Ms. Spilka’s concerns.

(2) **Najib Asfar, Re: Elimination of Bus Stop on Southwest Side of Admirals Road and Landscaping Improvements for Admirals Road / Esquimalt Road Intersection**

Mr. Asfar is landscaping a residential building on Admirals Road and has requested that one of the BC Transit bus stops be removed or moved as it is located in front of his building.

Mayor Clement suggested that he work with the Director of Development Services and the Director of Engineering and Public Works.

(3) **C. Joe Richards, Re: Proclamation Request for Anniversary of First passenger Train from Esquimalt to Nanaimo and Esquimalt Parks**

Mr. Richards suggested a proclamation for September 30th to

celebrate the 122nd Anniversary of the first passenger train from Esquimalt to Nanaimo. He noted that several years ago Council was going to do something about the railway stop at Admirals and Colville road. Mr. Richards gave Mayor Clement a copy of the Esquimalt & Nanaimo Railway schedule from 1939.

He also spoke about a petition he is circulating to have the name of Colville Park changed to Boulton Park in honour of Councillor Basil Boulton who passed away in January of this year.

Mayor Clement noted that he would support the petition to have the park renamed.

(4) Kim Bellefontaine, Re: Sewage Treatment and Integrated Resource Management

Ms. Carole Witter read a letter on behalf of Kim Bellefontaine regarding sewage treatment and advancing opportunities for Integrated Resource Management. The Sewage Treatment Action Group (STAG) requests the support of Mayor and Council to pursue Integrated Resource Management opportunities.

Mayor Clement noted that as Chair of the Core Area Liquid Waste he will support Integrated Resource Management and will also set up a meeting with STAG.

(5) Robert Buckle, Re: Animal Bylaw to Allow Urban Hens – Bylaw 2495

Mr. Buckle expressed concern with the location of structures and cages as it has created a problem in his neighbourhood. He suggested that the guidelines in the Bylaw be changed to include options on the location of structures.

Mayor Clement suggested considering amending the Bylaw to include this information.

7. STAFF REPORTS

Parks and Recreation

(1) Release of Funds to Address Unexpected Sports Centre Needs, Staff Report No. P&R-08-013

The Director of Parks and Recreation reported on the two unexpected needs for the operation of Archie Browning Sports Centre. She commented that she has worked with the owner of the Plaza to come up with the solution of a raised sidewalk between the Sports Centre and Esquimalt Plaza.

Comments from Council include:

- Concerns that funds are coming out of Archie Browning

Sports Centre money and not Public Works funds.

The Director of Financial Services noted that it is not recommended to take the funds for this work from Contingency funds at this time.

Moved by Councillor Freedman, seconded by Councillor Sterk that Council approve the release of \$14,000 from the funds specified for Archie Browning Sports Centre within the Capital Projects Reserve Fund to address two unexpected Sports Centre needs:

1. The replacement of a Food Services dishwasher
2. The installation of a raised sidewalk between the Sports Centre and the Esquimalt Plaza.

The motion **CARRIED**.

Councillor Desjardins **OPPOSED**.

Finance

(2) Local Grants – Esquimalt Community School, Staff Report No. FIN-08-010

The Director of Financial Services noted that the revision to Policy Admin is to be consistent with what is accepted and regular practice. She advised that she will bring forward the proposal to specify funds for L'Ecole Brodeur at 2009 local grant discussions.

Moved by Councillor Hundleby, seconded by Councillor Sterk that Council adopt the revision to Policy Admin – 29 to reflect current and historical practice of allocating \$3,000 for Esquimalt High student athletic team travel costs.

The motion **CARRIED**.

(3) Local Grant Application, Staff Report No. FIN-08-011

Moved by Councillor Sterk, seconded by Councillor Linge that Council approve the Local Grant Application from Big Brothers Big Sisters of Victoria for the full amount requested of \$7,503.

The motion **CARRIED**.

Councillor Hundleby **OPPOSED**.

Development Services

(4) Amendment to Animal Bylaw to Allow Urban Hens, Staff Report No. DEV-08-077

Moved by Councillor Sterk, seconded by Councillor Desjardins that Third Reading of Bylaw 2692 be rescinded and Adoption of Bylaw be tabled until staff review the Bylaw and provide more options to allow the keeping of urban hens.

The motion **CARRIED**.

Engineering and Public Works

(5) Residential Parking Permits on Craigflower Road and Sioux Place, Staff Report No. EPW-08-029

The Director of Public Works and Engineering noted that some residents on Craigflower Road have a large number of cars and several options have been reviewed to deal with this issue. Issuing Residential Parking Permits would be a temporary measure until Craigflower Road is upgraded next year. The long term plan is to maintain parking permits on the North side of the street.

Comments from Council include:

- Concerns with safety for cyclists.
- Part of the reason for street parking is that tenants do not want to pay for parking in their building.
- It is not up to the municipality to provide residential parking.

Moved by Councillor Desjardins, seconded by Councillor Linge that Council authorize staff to amend the Streets and Traffic Control Bylaw to allow the establishment of Residential Parking Permit Zone on a portion of a street. Following the adoption of the amendment, two traffic orders would be issued. One traffic order to implement a Residential Parking Permit Zone on Sioux Place and the north side of Craigflower Road between Sioux Place and house no. 1102. The other would be to repeal Traffic Order No. 1137 which bans daytime parking on the south side of Craigflower Road.

The motion **CARRIED**.

Councillor Sterk **OPPOSED**.

Moved by Councillor Desjardins, seconded by Councillor Hundleby to amend the motion by deleting the last sentence "The other would be to repeal Traffic Order No. 1137 which bans daytime parking on the south side of Craigflower Road".

The motion **CARRIED**.

(6) Old Esquimalt Road – Dominion Road to Head Street, Staff Report No. EPW-08-030

The Director of Public Works and Engineering advised of the installation of a three-way stop at the intersection of Old Esquimalt Road and Aldebury Street. This is an interim measure to address speeding on Old Esquimalt Road. Traffic counts will be done in the Fall to identify the success of the three-way stop. Signs will be posted informing the public about the traffic change.

Comments from Council include:

- Speeding is an issue.
- How will this information to install the stop be relayed to the public?
- Previous information stated that enforcement was going to be increased in the area. Suggestion to request report from Inspector Sylven regarding how often enforcement is carried out.
- Concerns with enforcement and that Esquimalt is under served by the Police.
- Concern that this measure may increase accidents.

Moved by Councillor Linge, seconded by Councillor Sterk that Council approve Traffic order No. 1155 for the installation of three-way stop at the intersection of Old Esquimalt Road and Aldebury street. This three-way stop is considered to be an interim measure until a more detailed traffic study and public consultation process is carried out to determine if other traffic calming measures would be appropriate for the section of Old Esquimalt Road between Dominion Road and Head Street. The motion **CARRIED**.

(7) Various Parking Issues, Staff Report No. EPW-08-031

Moved by Councillor Sterk, seconded by Councillor Hundleby that Council approve the following Traffic Orders (TO):

1. TO # 1151 – no parking on the east side of Admirals Road for a distance of 21 metres south of Woodway Road.
2. TO # 1152 – No parking on the west side of Admirals Road for a distance of 7 m north of the driveway into 883 Admirals Road.
3. TO # 1153 – No parking on the south side of Devonshire Road for a distance of 21 metres west of Porter Road and a distance of 10 metres east of Porter Road.
4. TO # 1154 – No parking on the east side of Dellwood Road for a distance of 11 metres north of Craigflower Road and on the west side of Dellwood Road for a distance of 10 metres north of Craigflower Road.

The motion **CARRIED**.

(8) CRD Bylaw 3150 – Climate Action and Adaptation Service Establishment Bylaw, Staff Report No. EPW-08-032

Comments from Council include:

- Concerns with new clause” withdrawal of services” and that all supporting municipalities would have to pick up the cost.

Moved by Councillor Sterk, seconded by Councillor Hundleby that the Township of Esquimalt give consent to the Capital

Regional District for the adoption of the revised CRD Bylaw No. 3150, *Capital Regional District Action and Adaptation Service Establishment Bylaw, 2008* in accordance with Section 801.4 of the Local Government Act.

The motion **CARRIED**.

Councillor Freedman **OPPOSED**.

(9) **Yard and Garden Waste Drop-Off Facility, Staff Report No. EPW-08-033**

Moved by Councillor Desjardins, seconded by Councillor Hundleby that Yard and Garden Waste Drop-Off Facility, Staff Report No. EPW-08-033 be received for information.

The motion **CARRIED**.

8. **MAYOR'S AND COUNCILLORS' REPORTS**

(1) **Verbal report regarding upcoming FCM Conference in Jasper - Mayor Clement**

Mayor Clement advised that he has been appointed to two FCM Standing Committees, Environmental Issues and Sustainable Development and Community Safety and Crime Prevention. He requested approval to attend the FCM Conference in Jasper, September 3 – 6th, 2008.

Moved by Councillor Desjardins, seconded by Councillor Linge that Council support Mayor Clement's request to participate in the two standing FCM committees, Police and Public Safety and Environment and attend the FCM Conference in Jasper from September 3 – 6, 2008, at a cost not to exceed \$950 and that it be funded by the Mayors allowance within Council Conference and Seminars budget.

The motion **CARRIED**.

Councillors Sterk and Freedman **OPPOSED**.

(2) **Verbal report regarding upcoming FCM Conference in Jasper - Councillor Desjardins**

Councillor Desjardins reported that she has also been appointed to two FCM Standing Committees and she will be travelling to Jasper from September 3-6, 2008 using her own funds.

Moved by Councillor Linge that Council allocate \$500 towards Councillor Desjardins' travel to attend the FCM Conference in Jasper, September 3–6, 2008 to participate in two FCM Standing Committees.

Motion **FAILED** due to lack of a seconder.

9.

COMMUNICATIONS

- (1) Letter from Esquimalt's Celebration of Lights Committee, dated July 2, 2008, Re: Request for Committee of Council Status

Moved by Councillor Linge, seconded by Councillor Desjardins that correspondence dated July 2, Re: Request for Committee of Council Status be referred back to staff for more information. The motion **CARRIED**.

- (2) Letter from Play Greater Victoria, dated July 4, 2008, Re: Early Years Community Appreciation Awards

- (3) Letter from Canadian Classics Rugby Society, dated July 5, 2008, Re: Report on Rugby Canada Challenge

- (4) Letter from Volunteer Victoria, dated July 9, 2008, Re: 2007 / 08 Annual Report

- (5) Letter from Rockland Neighbourhood Association, received July 15, 2008, Re: Effectiveness of Disparate Police Forces

- (6) Letter from Scouts Canada – Greater Victoria Area, dated July 16, 2008, Re: Scout Apple Day

- (7) Letter from Smart Growth BC, dated July 16, 2008, Re: 2007 Annual Report

- (8) Letter from Canadian Forces Base Esquimalt, dated July 17, 2008, Re: 2007 / 2008 Maritime Forces Pacific State of the Environment Report

Moved by Councillor Sterk, seconded by Councillor Linge to refer the correspondence from Canadian Forces Base Esquimalt, dated July 17, 2008, Re: 2007 / 2008 Maritime Forces Pacific State of the Environment Report to the Environment Committee. The motion **CARRIED**.

- (9) Email from Susan Storey-Cooper, dated July 21, 2008, Re: Bylaws

- (10) Letter from Leone Robertson, dated July 22, 2008, Re: High Rise Development

- (11) Letter from Hospital Employees' Union, dated July 25, 2008, Re: Closure of Richmond Unit, Glengarry Hospital

- (12) Letter from Canadian Heritage, dated August 1, 2008, Re: Building Communities through Arts and Heritage (BCAH) Funding Program

Moved by Councillor Hundleby, seconded by Councillor Desjardins to refer the correspondence from Canadian Heritage, dated August 1, 2008, Re: Building Communities through Arts and Heritage (BCAH) Funding Program to the Cultural Advisory Committee.

The motion **CARRIED**.

- (13) Letter from Cam McCulloch, dated August 2, 2008, Re: Out of Control Teenagers

Moved by Councillor Hundleby, seconded by Councillor Sterk to refer the correspondence from Cam McCulloch, dated August 2, 2008, Re: Out of Control Teenagers to the Parks and Recreation Commission.

The motion **CARRIED**.

- (14) Letter from UBCM, dated August 5, 2008, Re: Protocol on Consultation and Cooperation Between UBCM and BC Recreation and Parks Association (BCRPA)

Moved by Councillor Hundleby, seconded by Councillor Freedman to refer the correspondence from UBCM, dated August 5, 2008, Re: Protocol on Consultation and Cooperation Between UBCM and BC Recreation and Parks Association (BCRPA) to the Parks and Recreation Commission.

The motion **CARRIED**.

- (15) Letter from Vancouver Island Safety Council, dated August 8, 2008, Re: Site Location Required for Vancouver Island Safety Council

Memorial Park

- (16) Letter from M. Farsthovel, received July 14, 2008, Re: Memorial Park in Esquimalt

- (17) Letter from Lui Scherer, dated July 16, 2008, Re: Video Surveillance for Memorial Park

- (18) Email received, dated July 22, 2008, Re: Memorial Park

Moved by Councillor Hundleby, seconded by Councillor Desjardins that Correspondence Items 16 – 18 be referred to the Parks and Recreation Commission and Inspector Sylven for information.

The motion **CARRIED**.

Local Grants

- (19) Letter from BC SPCA Wild ARC, dated July 2, 2008, Re: Thank you for Local Grant

- (20) Letter from Esquimalt Photography Club, dated, July 15 2008,

Re: Thank you for Local Grant

- (21) Letter from the Creative Peace Mural Society, dated July 26, 2008, Re: Thank you for Local Grant
- (22) Letter from the Navy Memorial Window Committee, dated July 26, 2008, Re: Thank you for Donation
- (23) Letter from Boys and Girls Club of Greater Victoria, dated August 1, 2008, Re: Thank you for Local Grant

Trade Investment and Labour Mobility Agreement (TILMA)

- (24) Letter from Minister Ida Chong and UBCM President, Susan Gimse, received July 25, 2008, Re: TILMA Agreement
- (25) Letter from UBCM, dated July 25, 2008, Re: Accord Reached on the Trade Investment and Labour Mobility Agreement (TILMA)
- (26) Letter from Lidstone, Young, Anderson, dated July 28, 2008, Re: Accord Reached on the Trade Investment and Labour Mobility (TILMA)

Moved by Councillor Sterk, seconded by Councillor Hundleby to refer Correspondence Items 24 – 26 to the Director of Financial Services.

The motion **CARRIED**.

- (27) Email from Hy Freedman Re: Crest Report to Shareholder Municipalities Victoria and Esquimalt

Moved by Councillor Hundleby, seconded by Councillor Desjardins to receive Correspondence Items 2, 3, 4, 5, 6, 7, 9, 10, 11, 15, 19-23 and 27 for information.

The motion **CARRIED**.

10.

PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing.

(1) Mr. Joe Richards

Mr. Richards spoke against moving or removing the bus stop on Admirals Road as he uses this one all the time and would have to walk too far to the next one.

(2) Sherri Robinson

Mrs. Robinson thanked Mr. Coté for addressing residents concerns about Old Esquimalt Road. She requested no more speedhumps please. She commended the Police on their good service and presence in the area and advised that they are well served with service. She noted that Art Young has nothing of significance in the municipality to remember him by. The plaque in the Recreation Centre has been removed and not been put

back up. She requested that Council give this some thought.

11. RISE AND REPORT

- (1) Report from the *In Camera* Meeting of Council, August 18, 2008, Shoaling Waters Music Festival.

Moved by Councillor Freedman, seconded by Councillor Desjardins that:

- (1) Following receipt of a detailed business plan Council seek legal opinion regarding its ability to provide financial assistance to the proposed Shoaling Waters Music Festival; and
- (2) Council advise the proponent of the Shoaling Waters Music Festival that it cannot make a financial commitment to the festival at this time. Assistance could be considered in the future, once a concrete business plan and written confirmation of significant funding from other sources is received. Further, that Council advise the proponent that Esquimalt Gorge Park may be suitable for development as a festival venue and all discussions surrounding this should be held with the Director of Parks and Recreation.

The motion **CARRIED.**

12. ADJOURNMENT

Moved by Councillor Sterk, seconded by Councillor Hundleby that the meeting be adjourned at 9:04 p.m.

The motion **CARRIED.**

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 2nd DAY OF SEPTEMBER, 2008

CERTIFIED CORRECT

TOM DAY
DEPUTY MUNICIPAL CLERK