



Corporation of the Township of Esquimalt

# Tree Cutting Permit Application

**NOTE:** Under the Bylaw, there is a non-refundable \$25 application fee for the first three trees and \$5 for each additional tree, to be paid at the time the application is submitted. Only the legal owner of the property or their representative can apply for a Tree Cutting Permit.

## APPLICANT INFORMATION (Legal Owner of property)

First and Last Name		Signature	
Street Name & Number		Date of Application	
City	Province	Postal Code	Telephone
Email address			

## APPLICANT INFORMATION (If other than legal owner ie. strata representative or owner's representative)

First and Last Name		Signature	
Street Name & Number		Date of Application	
City	Province	Postal Code	Telephone
Relationship to Owner			

## TREE INFORMATION - REASON FOR REMOVAL

Number of tree(s) for removal	Type of Tree(s)	Address where tree(s) are to be removed from
Reason for tree removal:		
<input type="checkbox"/> Hazardous <input type="checkbox"/> In Decline <input type="checkbox"/> Diseased <input type="checkbox"/> Building Permit <input type="checkbox"/> Pruning		
<input type="checkbox"/> Other _____ _____		

An accurate sketch in a suitable scale detailing the proposed cutting and removal of trees must accompany the application. The trees to be cut down must be identified on the sketch and FLAGGED on the property. (USE REVERSE OF FORM FOR SKETCH.)  
 NOTE: If application is for building permit, an accurate site plan must accompany this form.

## FOR OFFICE USE ONLY

Date	Tree Cutting Permit No.	Parks Manager Signature
Denied <input type="checkbox"/>	Approved as Indicated in letter <input type="checkbox"/>	Replacement Tree Required      Yes <input type="checkbox"/> No

**NOTE:** It is required that your neighbours be informed of your application for tree removal prior to submission of the application.

Initial if neighbours have been informed: \_\_\_\_\_

## Sketch Below

Tree Cutting Applications can be emailed to [trees@esquimalt.ca](mailto:trees@esquimalt.ca) with a credit card number to process payment.

