



ENGINEERING SERVICES

1229 Esquimalt Road, Esquimalt, B.C., V9A 3P1
 Phone (250)414-7108 Fax (250) 414-7160
 www.esquimalt.ca

BOULEVARD ALTERATION PERMIT

Part 1 of 4

An application for Permission to alter the Municipal Boulevard must be obtained by the Contractor, the Firm or the Resident responsible for the work.

NOTE: All data fields must be filled out for the application to be processed. Please put N/A in any field that does not apply to this permit.

Date: _____

Please Print Clearly

Name		Company	
Address		City	
Email		Postal Code	
Phone	Cell	Fax	

Location of Work				
Type of work:				
<table> <tr> <td>Timetable</td> <td></td> </tr> <tr> <td>Start Date and Time:</td> <td>Finish Date and Time:</td> </tr> </table>	Timetable		Start Date and Time:	Finish Date and Time:
Timetable				
Start Date and Time:	Finish Date and Time:			

I/we _____, hereby apply for permission to construct works within the limits of the road under jurisdiction of the Corporation of the Township of Esquimalt in accordance with detailed plans and specifications of the work submitted herewith.

The following are also to accompany this application:

1. A deposit in the form of cash, cheque, or letter of credit to meet the cost of repairing any damage which may be done to the highway during the proposed work, and sufficient to ensure that the proposed work may be completed by the Municipality if left incomplete by the applicant;
2. An indemnification and release of the Municipality from and against all claims, damages, and costs which may arise out of the proposed work (please see below**);
3. Proof of property damage and public liability insurance, showing Township of Esquimalt as an additional named insured, in the minimum amount of two million dollars (\$2,000,000), submitted by the general contractor and any sub-contractor involved in the work.
4. Assume role of Prime Contractor status for the project.

BOULEVARD ALTERATION PERMIT No. _____



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ALTERATION PERMIT**

Part 2 of 4

Waiver and Release **

* _____ in consideration of The Corporation of the
Township of Esquimalt granting * _____ permission to construction
works within the limits of a highway as per Permit No. _____ DOES HEREBY RELEASE and
DOES HEREBY COVENANT to indemnify and save harmless The Corporation of the Township of Esquimalt
of and from any and all manner of action, causes of action, claims and demands whatsoever which
* _____ or other persons may have as a result of the
works as specified herewith and agree to follow all Worker's Compensation Board Regulations.

Dated this _____ day of _____ 20____ at

SIGNED, SEALED and DELIVERED by

_____)
_____)
Authorized Signatory)

_____)
Authorized Signatory)

PERSONAL INFORMATION DECLARATION: Any personal information provided in this application is collected for the purpose of administering the Local Government Act, and the bylaws of the municipality under the Local Government Act, and under the authority of those enactments. Questions about the collection of the information may be directed to the Head of Freedom of Information Officer, 1229 Esquimalt Road, Esquimalt, BC V9A 3P1, 250-414-7135.



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**BOULEVARD
ALTERATION PERMIT**

Part 3 of 4

Terms and Conditions

- The Township reserves the right upon written notice to the property owner to have the boulevard restored to a condition acceptable to the Township at the property owner's expense.
- Maintain all traffic signs in current location. Any temporary relocation to be done by the Township of Esquimalt at the Owner's or Contractor's expense.
- Applicant or Contractor to complete a BC One call prior to commencing work (if applicable).
- Limit lane closures to the hours between 9:00 AM – 3:00PM.
- Open excavations and material/equipment stockpile to be securely barricaded and marked with flashing lights during non-working hours.
- Damage to Township of Esquimalt's services to be reported immediately. All repairs to be performed by the Township of Esquimalt personnel.
- All public and private roads, drives, boulevards, fences, etc., to be restored to "as found", or better, condition.
- Adjacent roads and sidewalks to be kept clean during construction. Costs borne by the Municipality will be billed to the applicant.

Permission has been granted for construction of the proposed works within the limit of a highway at the above-referenced location in accordance with Municipal By-laws, Construction Specifications and the above conditions.

A Boulevard Alteration Permit is required for permission to construct any works within the Municipal Road Allowance or any Municipal Right-of-Way. **Applications must be made a minimum of 7 days prior to the commencement of works.**

Contact: Engineering Services (250) 414-7108

Fees: A refundable security deposit of up to \$500.00 is required with the application. Surface restoration fees will be billed to applicant after completion if required.

Signature: _____

Date: _____



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**BOULEVARD
ALTERATION PERMIT**

Part 4 of 4

Office Use Only

BOULEVARD ALTERATION PERMIT No. _____

Received By: _____

Date: _____

Fee: _____

Approved By: _____
(Engineering Manager)

Date: _____

Distribution

- Engineering Department
- Parks Department
- Planning Department

Approval for Release of Deposit

(Inspector)

(Engineering Manager)

(Date)

(Date)