



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
Minutes - Final**

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

APC Design Review Committee

Wednesday, December 9, 2020

2:30 PM

Esquimalt Council Chambers

Present: 6 - Chair Roger Wheelock
Member Beverly Windjack
Member Tim Cottrell
Member Graeme Verhulst
Member Elizabeth Balderston
Member Xeniya Vins

Absent: 1 - Vice Chair Ally Dewji

Committee Members Bev Windjack, Elizabeth Balderston, Tim Cottrell and Graeme Verhulst attended via conference call

Council Liaisons: Councillor Meagan Brame (absent)
Councillor Jacob Helliwell (absent)

Non-Voting Member: Cst. Greg Shaw, Community Resource Office Vic PD
Esquimalt Division

Staff: Bill Brown, Director of Development Services
Blair McDonald, Director of Community Safety Services
Pearl Barnard, Recording Secretary

1. CALL TO ORDER

Chair Roger Wheelock called the Design Review Committee meeting to order at 2:31 PM.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Member Balderston, seconded by Member Vins: That the agenda be approved as circulated. Carried Unanimously.

4. MINUTES

1) [20-591](#) Minutes of the APC Design Review Committee Meeting, November 4, 2020

Moved by Member Vins, seconded by Member Windjack: That the minutes of the APC Design Review Committee, November 4, 2020 be adopted as circulated. Carried Unanimously.

5. OTHER BUSINESS

- 1) [20-598](#) 2021 Committee Meeting Schedule

6. STAFF REPORTS

- 1) [20-600](#) Initial Review of the proposed Public Safety Building at 500 Park Place

Adam Fawkes, HCMA Architecture + Design, Alec Page, Core Project Management and Paul de Greeff, Landscape Architect, Murdoch de Greeff Inc., provided an overview of the Initial Review of the proposed Public Safety Building Application for 500 Park Place via telephone.

Commission comments and questions included (Response in italics):

*How does the building respond to the Township's Climate Emergency Declaration? *We are following the Canadian Green Building Council for the design of the building. Our energy target is around Step 3 or 4.*

*Concerns with the parking. Where is everyone going to park? *The underground parking is for operational vehicles. There is no onsite parking for staff. Municipal staff will continue to park at Archie Browning.*

*Is it possible to have accessibility parking on Park Place? *The intent is to have some accessibility parking in front of the building; details to be worked out with the Township.*

*The Police Officers will probably park their vehicles on Park Place and Esquimalt Road and not use the designated underground parking. Parking underground could affect their response time by 2-3 minutes for a priority call. *We will be doing a travel analysis and working with the Township.*

*Was there an accessibility checklist in the development of the design? *We have not formally started that. We use the Rick Hansen Foundation Program Guidelines as best practice.*

*Appreciate that the building corner was pulled back on Esquimalt Road and Park Place.

*The front entrance is far away and not very welcoming. Try and make the entrance more friendly and approachable.

*Like the matching Park Place in terms of datum.

*The corner pedestrian space could use some programming elements.

*Consider relocating the water feature to the other side to keep that area open.

*Create a sense of access that incorporates the crosswalk.

*The traffic on Esquimalt Road could make it difficult for the emergency vehicles to go in and out. The area is becoming the downtown for Esquimalt and putting this in the busiest part of the whole community does not make sense.

*The proposed exterior treatment is not inviting and approachable enough.

*Park Place is not particularly pedestrian oriented.

*One member appreciated all the stormwater management techniques in the public realm, another member would rather see big boulevard trees for shade. *These are not mutually exclusive, will review design.*

*Building looks very elegant, excited to see the next phase.

Moved by Member Verhulst, seconded by Member Vins: That the Design Review Committee recommends to Council that the proposal to amend the Official Community Plan and Zoning Bylaw in order to accommodate a new Public Safety Building, generally consistent with the architectural plans prepared by HCMA and dated, received December 2, 2020, and the landscape plan prepared by Murdoch de Greeff dated, received December 2, 2020, to be located at 500 Park Place; (Lot A Suburban Lot 40 Esquimalt District Plan EPP103969 [PID 031-165-788]); be forwarded to Council with a recommendation to approve, as it is an appropriate site and use. Carried.

In Favour: 5 - Chair Roger Wheelock, Member Beverly Windjack, Member Graeme Verhulst, Member Elizabeth Balderston and Member Xeniya Vins

Opposed: 1 - Member Tim Cottrell

Absent: 1 - Vice Chair Ally Dewji

7. ADJOURNMENT

Chair Roger Wheelock thanked Councillor Meagan Brame and Councillor Jacob Helliwell for being Councillor Liaisons to the Design Review Committee during 2020.

The Design Review Committee meeting adjourned at 4:03 PM.

ROGER WHEELOCK, CHAIR
DESIGN REVIEW COMMITTEE
THIS 10TH DAY OF FEBRUARY, 2021

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT