

**BUSINESS LICENCE AND REGULATION
BYLAW, 2013, NO. 2810**

**CONSOLIDATED FOR CONVENIENCE
APRIL, 2016**

**In case of discrepancy, the original Bylaw or
Amending Bylaw must be consulted**

Consolidates Amendments authorized by:

- Amendment Bylaw [No. 1], 2014, No. 2835
- Amendment Bylaw [No. 2]. 2015, No. 2848

CORPORATION OF THE TOWNSHIP OF ESQUIMALT

BYLAW NO. 2810

A Bylaw for the Licensing and Regulation of Business

The Council of the Corporation of the Township of Esquimalt in open meeting assembled hereby enacts as follows:

PART 1 - INTERPRETATION

Title

1. This Bylaw may be cited as the “Business Licence and Regulation Bylaw, 2013, No. 2810.”

Definitions

2. In this Bylaw, unless the context otherwise requires:

- | | |
|-----------------------------|---|
| “Apartment” | means a building which contains three or more dwelling units with each dwelling unit having its principal access from an entrance or hallway or exterior walkway common to other dwelling units. |
| “Business” | means the carrying on of a commercial or industrial activity or undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit, but does not include an activity carried on by the government, its agencies or government owned corporation or by a charitable, philanthropic or religious organization where the whole of the proceeds of the activity are used solely for charitable, philanthropic or religious purposes, and where the organization has received a charitable registration number from Canada Revenue Agency. |
| “Circus or Carnival” | means a public circus or any carnival or show having mechanical riding devices or games of skill or chance. |
| “Council” | means the Municipal Council of the Corporation of the Township of Esquimalt. |
| “Delivery Service” | means the transportation of merchandise or other articles from commercial premises within the Municipality to other premises within or outside of the Municipality. |
| “Drug Paraphernalia” | means any product, equipment, thing or material of any kind primarily used to produce, process, package, store, inject, ingest, inhale or otherwise introduce into the human body a controlled substance as defined in the <i>Controlled Drugs and Substances Act</i> . |

- “Floor Area”** means all the floor space contained within the building or buildings, structure or structures within which a business is carried on and includes any area used for display or storage by such business.
- “Garage Sale”** means the occasional sale of second hand household goods or clothing belonging to the owner or tenant of residential premises, but does not include the sale of vehicles, new goods, or goods on consignment.
- “Home Crafts”** means a business carried on as a home occupation use within a residence in which articles are made by hand, including jewelry, dolls, woodcrafts, stuffed animals, seasonal art, toys, greeting cards, candles, soap, flower arrangements, clothing and fabric art.
- “Home Occupation”** means any occupation or profession carried on by a resident of a residential dwelling on such premises which is clearly incidental to the use of a dwelling for residential purposes.
- “Intermunicipal Business Licence”** means a business licence issued by a municipality pursuant to the Intermunicipal Business Licence Agreement authorized by the Intermunicipal Business Licence Agreement Authorization Bylaw, 1999, No. 2379 and any amendments thereto, for a class of business set out in Schedule ‘B’ hereto.
- “Licence Officer”** means the person from time to time duly appointed as Business Licence Officer for the Municipality and includes a Deputy Licence Officer and any person lawfully acting in that capacity.
- “Manufacture”** means assemble, manufacture, produce or finish goods, substances or things or any part thereof.
- “Market”** means a business that (i) permits individuals or businesses to use or occupy a space, table or booth on public property for the purpose of selling, marketing or promoting of goods or services, and (ii) for which an agreement with the Municipality authorizes that use of the public property. **[added by Bylaw No. 2848]**
- “Mobile Food Vehicle”** means a vehicle used as a food and beverage vending outlet, including food trucks, carts and coffee wagons.
- “Money Lender”** means any business providing short term loans or cheque cashing services, excluding chartered banks, trust companies and credit unions.
- “Municipality”** means the Corporation of the Township of Esquimalt.

“Non-Resident Business”	means a business other than a resident business carried on within the Municipality or with respect to which any work or service is performed within the Municipality.
“Pawnbroker”	means a pawnbroker as defined in the Municipality’s Business Regulation (Second Hand Dealers and Pawnbrokers) Bylaw, 2000, No. 2432.
“Peddler”	means a person engaged in the business of selling directly to the public by calling from premises to premises or by setting up a temporary business on property in order to display samples, take orders, and/or offer for sale wares or merchandise of any kind, but excludes garage sales by a resident of the premises.
“Person”	shall include a corporation, partnership, proprietorship, firm and the personal or other legal representative of a person to whom the context may apply under this Bylaw.
“Professional Office”	means premises where any person or group of people practice any profession governed by provincial or federal statutes or professional associations, including accountant, appraiser, architect, dentist, engineer, insurance agent or broker, medical practitioner, notary public, lawyer, real estate agent or broker, surveyor, or veterinarian.
“Premises”	includes a store, office, warehouse, factory building, enclosed yard, house or other place or any part thereof occupied or used by any person for the purpose of any business, and includes any area situated within any of the foregoing, where more than one separate and/or distinct class or classification of business is carried out.
“Pub”	includes any place where alcoholic beverages are sold to be consumed on site (saloon, inn, hotel, etc.) but excludes restaurants.
“Recycling Depot”	includes any premises used for the collection and shipping of recyclable materials.
“Resident Business”	means a business carried on in or from premises located within the Municipality.
“Second Hand Dealer”	means a second hand dealer as defined in the Municipality’s Business Regulation (Second Hand Dealers and Pawnbrokers) Bylaw, 2000, No. 2432.
“Shows”	includes live entertainment or other forms of entertainment, dances, trade shows and other public shows.
“Trade Qualification”	means written evidence that a person has completed an apprenticeship or is certified for a specific trade with the Ministry of Advanced Education.

Application of Bylaw

3. This Bylaw applies to all land (including the surface of water), buildings or structures within the boundaries of the Corporation of the Township of Esquimalt, subject to applicable Provincial and Federal enactments.

Wording

4. Unless the context otherwise requires, wording importing the singular number or masculine gender shall include the plural number or feminine gender, and the converse shall also apply.

Severability

5. If any section, subsection, or clause of this Bylaw is for any reason held to be invalid by any court of competent jurisdiction, the invalid portion shall be severed and the validity of the remaining portions of this Bylaw shall not be affected.

Duty of Care

6. This Bylaw does not create any duty of care whatsoever on the Municipality, Council, Licence Officer, or any employee or agent of the Municipality in respect of:
 - (1) the issuance of a business licence;
 - (2) any inspection made by the Licence Officer or any employee of the Municipality, or failure to make an inspection; or
 - (3) the enforcement of this Bylaw.

Headings

7. Section headings do not form part of this Bylaw, and are included for convenience only and are not to be used in interpreting this Bylaw.

PART 2 - LICENCE OFFICER

Appointment of Licence Officer

8. Council may by resolution appoint a Licence Officer and one or more Deputy Licence Officers, who are authorized to carry out and administer the provisions of this Bylaw.

Licence Officer's Powers

9.
 - (1) The Licence Officer shall have the power to issue a business licence as hereinafter provided.
 - (2) The Licence Officer may issue a business licence when he/she is satisfied that the applicant has complied with, and that the proposed business and the premises from which the proposed business will operate will be in compliance with, the requirements of this and all other applicable Bylaws, statutes and regulations, and with any orders or notices issued pursuant to the Building Code or Fire Code.

- (3) The Licence Officer may refuse to issue a business licence when he/she is not satisfied that the applicant has complied with, and that the proposed business and the premises from which the proposed business will operate will be in compliance with, the requirements of this and all other applicable Bylaws, statutes and regulations, and with any orders or notices issued pursuant to the Building Code or Fire Code.
- (4) If the Licence Officer refuses to issue a business licence, the applicant is entitled to have Council reconsider the matter.

Approval by Public Authorities

- 10. Before issuing a business licence, the Licence Officer shall satisfy himself/herself that all public authorities having jurisdiction over the carrying on of a particular class of business, or the carrying on of a business from a particular premises, have approved all aspects of the application, and where requested by the Licence Officer, the applicant shall submit letters or certificates of approval from the appropriate authorities.

Right of Entry

- 11. Every Licence Officer, Fire Inspector, Plumbing & Building Official, and Bylaw Enforcement Officer of the Municipality may enter at all reasonable times on any property that is subject to this Bylaw for the purpose of administering and enforcing this Bylaw including to ascertain whether the requirements of this Bylaw and any conditions imposed in a Business Licence are being complied with.

PART 3 – BUSINESS LICENCE

Business Licence Required

- 12. (1) No person shall carry on a business within the Municipality unless he/she is the holder of a valid and subsisting business licence from the Municipality, or of a valid intermunicipal business licence.
- (2) Where a business is carried on, in or from more than one location within the Municipality, the business being carried on from each of the premises shall be deemed to be a separate business.
- (3) Where a business is carried on, in or from any premises within the Municipality and such business also provides services within other municipalities, both a business licence for the premises and an intermunicipal business licence are required from the Municipality.
- (4) Any person who carries on more than one business from any premises shall obtain a separate licence for each business.
- (5) Prior to making any change in the nature, character, kind or description of the business carried on by the holder of a business licence within the Municipality, or prior to commencing to operate any further or additional business within any premises, the licence holder shall submit an application and pay the applicable fee under Schedule 'A' and shall obtain such further or additional business licences as shall be required from the Municipality.

- (6) A business licence shall not be transferable to any other person, business or premises.
- (7) No person shall carry on a business upon any premises other than those described in the Business Licence application without first making an application for a new Business Licence for the new premises, and the powers, conditions, requirements and procedures relating to the initial Business Licence application apply to such application.
- (8) Every holder of a licence shall notify the Municipality immediately of any change in the mailing and/or business address, classification of business, area of the premises or any alteration to the premises in which the business is carried out.
- (9) Every holder of a licence shall notify the Municipality immediately upon termination of the carrying on of the business by the licence holder, and the holder shall surrender the licence to the Municipality.
- (10) The business licence holder shall submit to the Municipality any revised incorporation documents filed with the appropriate provincial or federal government during the currency of the licence.
- (11) No person shall operate a business after receiving notice from the Municipality that the licence for that business has been suspended or cancelled.

Application for Business Licence

13. (1) An application shall be completed by the owner of the business or his/her duly authorized agent, provided that in the case of a partnership or multiple owners, any one of such owners or partners may apply and such owner or partner shall present authorization or a signed declaration confirming that they are the authorized agent of all of the owners or partners.
- (2) An application submitted by an individual on behalf of a corporation shall be deemed to be evidence of authority to act on behalf of the corporation.
- (3) Every person applying for a business licence shall complete such forms as may be required by the Licence Officer for such purpose.

Additional Information Required

14. In order to make a determination regarding an application for issuance or renewal of a business licence, the Licence Officer may require that the applicant provide the following information, to the satisfaction of the Licence Officer:
 - (1) a plan or sketch showing the layout of the proposed location and floor area of the business within the premises,
 - (2) confirmation by a competent authority satisfactory to the Licence Officer of compliance with applicable provincial or federal regulations,
 - (3) for the protection of the public, full particulars of all convictions of any offences recorded against the applicant in the five (5) years immediately preceding the date of application,
 - (4) proof of property, vehicle and/or comprehensive liability insurance coverage,

- (5) confirmation of certification or approval from a municipal, provincial, federal or other applicable agency, professional association or society, where membership is required in order to engage in that business,
- (6) a copy of valid up-to-date incorporation documents setting out the current head office and directors of the corporation.

Licence Fee

- 15. (1) Every person who applies for a business licence shall pay at the time of application the applicable licence fee as prescribed in Schedule 'A'.
- (2) The licence fee prescribed in Schedule 'A' shall be reduced by one-half in respect of a business that becomes liable to be licenced after the thirtieth day of June in any year.
- (3) No part of the licence fee shall be refunded except in the event the application is withdrawn prior to the issuance of the business licence or if issuance of a business licence is refused.
- (4) No refund of the annual licence fee or any part thereof shall be made on account of any person ceasing to do business at any time.
- (5) Where the licence fee is based on the number of units or floor area, no person shall increase the units or floor area without first submitting an application for such change and paying the applicable additional licence fee.

Licence Period

- 16. (1) Except as hereinafter provided, a business licence shall be granted for a one-year period to commence the first day of January and to terminate the thirty-first day of December in each and every year.
- (2) If a business becomes liable to be licenced after the thirtieth day of June in any year, the licence period shall commence on the date of issuance of the business licence and shall terminate the thirty-first day of December of that year.
- (3) The licence period with respect to a fair, craft fair, exhibition, circus or carnival, or other itinerant show or entertainment, when held elsewhere than within a licensed premises, shall be one day.

Renewal

- 17. (1) A licensee who proposes to renew a business licence shall submit to the Municipality a renewal form provided by the Municipality together with the annual licence fee as set out in Schedule 'A' not later than January 31 each year.
- (2) If a business licence is not renewed in accordance with clause 17(1) hereof, a licensee who wishes to continue to carry on the business shall submit the renewal form and annual licence fee in accordance with clause 17(1), together with the late payment fee payable in accordance with Schedule 'A.'

Effect of Licence

- 18. (1) A business licence is not a representation or warranty that the licenced business or the premises on which it is located complies with the Bylaws of the Municipality or with any other applicable statutes, regulations, requirements or standards.
- (2) A business licence authorizes only the person named in the business licence to carry on only the business described, at the premises described, for the period of time specified, and upon such terms and conditions as set out in the licence.

Suspension or Cancellation of Business Licence

- 19. Council may suspend or cancel a business licence for failure to comply with a term or condition of a business licence, failure to comply with any provisions of this Bylaw, or for any reasonable cause.

PART 4 – BUSINESS REGULATION

Display of Licence

- 20. A business licence must be prominently displayed at the premises to which the business licence applies in the sales or reception area to which the public has access. A business that holds an Intermunicipal Business Licence must at all times display a legible copy of such Intermunicipal Business Licence.

Advertising

- 21. No person shall advertise the carrying on of a business in the Municipality unless a Business Licence has been issued for that business.

Circus or Carnival

- 22. (1) A Circus or Carnival shall maintain a policy of comprehensive liability insurance for \$5,000,000.00 all inclusive per occurrence for bodily injury, death and property damage including loss thereof, naming the Municipality as an additional insured party, and shall produce proof of such insurance to the Licence Officer with the application for a business licence.
- (2) The operator of the Circus or Carnival shall ensure that each ride has an elevator inspection plate showing the date of last inspection of the ride.

Shows

- 23. Any person operating a show for persons under the age of nineteen or a show not under a liquor licence, shall:
 - (1) operate the show between the hours of 7:00 p.m. and 1:00 a.m.;
 - (2) provide one security guard from a recognized security company satisfactory to the Licence Officer or a Peace Officer for every 30 persons licensed to be in the premises where the show is held; and

- (3) ensure that the security guards or Peace Officers control the premises and the grounds around the premises.

Drug Paraphernalia

24. (1) No person shall operate a business for the purposes of selling drug paraphernalia within a 0.5 kilometer radius from any point on the grounds of an Elementary, Junior Secondary or High School within the Municipality.
- (2) No person carrying on a business shall display or permit to be displayed on a street or in any window facing a street, or elsewhere where it can be seen by a person outside the premises, any drug paraphernalia.
- (3) No person carrying on a business shall sell drug paraphernalia to any person under the age of 19 years except where the premises are licensed as a pharmacy under the *Pharmacists, Pharmacy Operations and Drug Scheduling Act*.
- (4) No person shall operate a business for the purposes of selling drug paraphernalia except between the hours of 8:00 a.m. and 6:00 p.m.

Secondary Suites

25. No person shall operate a business from a secondary suite in a single family dwelling unless that person occupies the single family dwelling as their principal residence; and such person shall make available on request to the Licence Officer reasonable evidence that the single family dwelling is their principal residence.

Home Occupations

26. No person shall operate a Home Occupation except in compliance with the terms and conditions set out in Section 13 of the *Zoning Bylaw, 1992, No. 2050*, as may be amended or replaced from time to time.

Recycling Depot

27. Any person operating a recycling depot shall:
 - (1) operate a recycling depot fully enclosed within a building, or in containers if stored outside of a building;
 - (2) be permitted to sell recycled material from the premises to walk-in customers; and
 - (3) deliver the material received for disposal to a recycling plant.

Peddlers

28. All peddlers shall when conducting or attempting to conduct business:
 - (1) state to any person with whom he/she is conducting or attempting to conduct business the name of the *business* or organisation with whom he/she is associated, affiliated or representing;

- (2) state to any person with whom he/she is conducting or attempting to conduct business his/her full legal name, including all personal names and surname;
- (3) have affixed to his/her clothing and clearly visible to the public, an identification card on which is printed his/her full legal name and on which is affixed his/her photograph, said photograph being not smaller than passport size, namely 5cm by 5cm;
- (4) show to any person upon request a copy of a valid business licence; and
- (5) have available a letter of permission from the owner of the real property when setting up business on private property other than his/her own property.

Pawnbrokers and Second Hand Dealers

29. No person shall operate as a pawnbroker or second hand dealer except in compliance with the provisions of the Municipality's Business Regulation (Second Hand Dealers and Pawnbrokers) Bylaw, 2000, No. 2432, as may be amended from time to time.

Municipally Owned Lands

30. No person shall offer for sale, lease or rent, any goods or merchandise on any streets or boulevards within the Municipality, or on any lands owned by the Municipality, unless prior written approval is obtained from the Municipality.

Occupancy Permit

31. No person shall occupy or permit occupancy of a new or remodelled premise for the purpose of carrying on a business unless the Municipal Building Official has issued an occupancy permit for the premises.

Trade Qualifications

32. (1) Any person applying for a business licence in an occupation requiring certification from the Ministry of Advanced Education must present proof of Trade Qualification at the time of application.
- (2) Any person operating as a contractor working in the business of plumbing, gas fitting, electrical, refrigeration, sprinkler installation and hair dressing must produce a Trade Qualification at the time of application for a licence.

Garage Sales

33. Any occupier of a property who conducts more than three garage sales within one calendar year requires a business licence. Each such sale shall be not longer than three consecutive days.

Manufacture

34. No person manufacturing or processing any goods on premises located in the Municipality shall allow waste from their plant or operations to accumulate around or on their premises.

Proof of Certification/Registration

35. Any person applying for a business licence for any of the following types of businesses shall submit to the Municipality, prior to the issuance of a business licence, proof of the following, satisfactory to the Business Licence Officer:
- (1) Demolition or hazardous products – registration with WorkSafeBC;
 - (2) Taxi or limousine service – valid Class 4 drivers' licence for all drivers and vehicle and comprehensive liability insurance coverage;
 - (3) Aesthetician including laser treatments – certificate from Board of Cosmetology;
 - (4) Day care centre – VIHA permit to operate.
 - (5) Tattoo Parlours – VIHA approval to operate.
 - (6) Any other trade or occupation that is subject to regulation, approval or licensing under any Provincial or Federal statute – a copy of such approval or licence.

Mobile Food Vehicles

36. (1) An application for a business licence to operate a Mobile Food Vehicle shall be accompanied by the following, to the satisfaction of the Licence Officer:
- (i) evidence of motor vehicle liability insurance, comprehensive public liability insurance and property damage insurance in the minimum amount of \$2,000,000 inclusive;
 - (ii) evidence of approval from VIHA;
 - (iii) evidence of Food Safe certification for all operators and staff;
 - (iv) details of each location within the Municipality on which the applicant intends to operate the vehicle; and
 - (v) the written consent of the property owner of each location on which the applicant intends to operate the vehicle.
- (2) An Intermunicipal Business Licence may be issued for a Mobile Food Vehicle, subject to the condition that the licensee will be required to comply with all of the requirements of any other municipality in which they will be operating pursuant to the Intermunicipal Business Licence. *(Bylaw No. 2835)*
- (3) Mobile Food Vehicles shall only be permitted to operate on properties with zoning that permits a restaurant use.
- (4) A Business Licence issued for a Mobile Food Vehicle shall restrict the hours of operation to those hours that a restaurant is permitted or would be permitted to operate on that property.
- (5) Any person operating a Mobile Food Vehicle shall ensure compliance with the following requirements:

- (i) that the vehicle is at all times located completely on private property (unless for a municipally-sanctioned event);
- (ii) the vehicle shall be removed from the property each day at the close of business and at any times when the vehicle is not staffed;
- (iii) the vehicle and the business are operated so as not to impede other vehicles, pedestrian movement, or access for public or emergency vehicles on or to any property;
- (iv) the Business Licence, VIHA approval and Food Safe certificates shall be prominently displayed on the Vehicle at all times;
- (v) sufficient and suitable garbage collection containers shall be provided and the area around the vehicle shall be kept free of any waste material originating from the business; and
- (vi) each vehicle must be self-contained with no hard-wired connection to services or utilities located on any property.

Drive-Through Restaurants

37. Every owner and operator of a restaurant or business selling food that has a drive through service shall take appropriate and reasonable measures satisfactory to the Licence Officer to reduce the noise and disturbance to nearby residences from speakers and lights applicable for such drive through service.

Money Lenders

38. No person shall operate a Money Lender business except between the hours of 8:00 a.m. and 8:00 p.m. Monday to Saturday.

Terms and Conditions of Licence

39. The Licence Officer may impose terms and conditions that must be met for obtaining, continuing to hold, or renewing a business licence, including.
- (1) hours of operation;
 - (2) the effective period of any licence;
 - (3) to reduce nuisance or negative impacts on the surrounding community; and
 - (4) to ensure compliance with the requirements of this and other applicable Bylaws.
- 39.1 (1) A person holding a business licence for a Market may operate the Market on the area (the "Market Area") described in an agreement with the Municipality authorizing the use of the area for the Market, only between the hours of 8:30 a.m. and 8:00 p.m. on the days set out and only in accordance with all of the terms and conditions of the agreement.
- (2) The provisions of this Bylaw do not apply to an individual or business that is permitted by a person holding a business licence for a Market to sell, market or promote goods or services from a space, table or booth in the Market.

- (3) A person holding a business licence for a Market must obtain and exhibit all applicable health, fire and other local or provincial authorities' approvals at each of the Market's spaces, tables or booths for which the approval is required.
- (4) Where a person holding a business licence for a Market fails to comply with the requirements of this Section, the Municipality may enter the Market Area, do the work described, and charge the costs to the person holding the business licence for the Market.
- (5) Notwithstanding the exemptions set out in the definition of "Business" in Section 2, the licence fee set out in Section 15 shall be payable by the person applying for a business licence for a Market where such person charges a fee to any individuals or businesses to use or occupy a space, table or booth at such Market. In the event the person applying for a business licence for a Market does not charge a fee to any individuals or businesses to use or occupy a space, table or booth at such Market, the Municipality shall waive the licence fee.
[added by Bylaw No. 2848]

PART 5 - OFFENCES AND PENALTIES

Offence

40. No person shall:
- (1) carry on a business for which a business licence is required pursuant to this Bylaw without holding a valid and current business licence for the business;
 - (2) tender a cheque or other negotiable instrument in full or partial payment of any fee payable hereunder, if said cheque or negotiable instrument is fraudulent;
 - (3) fail to display a valid business licence as required by the provisions of this Bylaw;
 - (4) fail to furnish any information or documentation as required by the provisions of this Bylaw;
 - (5) commence or continue to carry on any business or remain open for business after receiving notice that the application has been refused or that the business licence has been suspended or revoked;
 - (6) contravene any provision of this Bylaw;
 - (7) suffer or permit any act or thing to be done or performed in contravention of this Bylaw;
 - (8) neglect or refrain from fulfilling any requirements or provisions of this Bylaw, or
 - (9) fail to comply with any term or condition of the business licence.

Penalties

41. (1) Any person who contravenes any provision of this Bylaw commits an offence which is punishable in accordance with the *Offence Act* of British Columbia.

- (2) Any person who is guilty of an offence under this Bylaw is liable to a fine of not more than \$10,000.00. A separate offence shall be deemed to be committed upon each day during and in which the contravention occurs or continues. The penalties imposed under this section shall be in addition to and not in substitution for any other penalty or remedy that may be imposed pursuant to this Bylaw or otherwise by law.
- (3) Notwithstanding anything herein contained, the amount of any and every licence fee payable by any person pursuant to the provisions of this Bylaw shall be a debt due by that person to the Municipality, which shall be recoverable together with any costs in any court of competent jurisdiction.
- (4) This Bylaw may be enforced by the issuing of a ticket for contravention in accordance with the *Ticket Information Utilization Bylaw, 2005, No. 2619*, as may be amended or replaced from time to time.

PART 6 – MISCELLANEOUS

Repeal

- 42. Bylaw No. 2482, being the “Business Licence and Regulation Bylaw, 2001, No. 2482”; together with all amendments thereto, is hereby repealed.

Schedules

- 43. Schedules ‘A’ and ‘B’ attached hereto form part of this Bylaw.

Effective Date

- 44. (1) Subject to clause (2) hereof, this Bylaw shall come into force and effect on the 1st day of January, 2014.
- (2) Section 24(1) shall come into force and effect on the 1st day of July, 2014.

READ a first time this 9th day of September, 2013

READ a second time this 2nd day of December, 2013

READ a third time this 2nd day of December, 2013

ADOPTED this 16th day of December, 2013

BARBARA DESJARDINS, MAYOR

ANJA NURVO, CORPORATE OFFICER

SCHEDULE 'A'
BYLAW NO. 2810

Licence Fee – Classifications:

Apartments – fee per apartment unit	\$ 15.00
Bulk Oil Storage	\$2,000.00
Commercial – Small – less than 465 sq. metres (5,000 sq. ft.) Floor Area	\$ 100.00
Commercial – Large – more than 465 sq. metres (5,000 sq. ft) Floor Area	\$ 200.00
Drug Paraphernalia Sales	\$2,000.00
Garage Sales (more than 3 per calendar year)	\$ 50.00
Home Crafts	\$ 50.00
Home Occupations	\$ 100.00
Intermunicipal	\$ 100.00
Liquor Sales (off site consumption)	\$2,000.00
Money Lenders	\$2,000.00
Non-Resident Business	\$ 100.00
Professional Office	\$ 100.00
Pub	\$2,000.00

Additional Fees and Charges:

Late Payment Fee	\$ 25.00
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SCHEDULE 'B'

BYLAW NO. 2810

Classes of Business eligible for Intermunicipal Business Licence:

1. Contractors - all types – includes but not limited to:

Acoustics	Interior design
Alarm Systems	Irrigation
Alteration	Iron Worker
Appliance Repair	Janitorial Service
Aluminium Products	Land Clearing
Audio/Video Systems	Landscape Curbs
Bathroom Refinishing	Landscaping
Bricklayer	Lather
Building	Locksmith
Building Mover	Masonry
Building Washing	Mechanical
Bulldozing	Metal Worker
Cabinet Maker	Nursing Services
Carpenter	Oil Worker
Carpet Cleaning	Overhead doors
Chimney Cleaner	Painter
Cleaning Services	Painting and Decorating
Communication Systems	Paving
Concrete	Pest Control
Concrete Cutting and Coring	Pilings
Crack Sealing	Pipeline
Decks	Power Vacuum
Demolition	Power Washing
Diving	Plaster and Stucco
Doors	Plumbing
Drapery and Awnings	Plumbing and Heating
Dredging	Pools and Spas
Drilling and Blasting	Refrigeration and Air Conditioning
Driveway Sealing	Reinforcing Steel
Drywalling and Plastering	Renovation
Electrical	Restaurant Equipment
Elevator	Restoration Service
Energy Conservation	Roofer/Shingler
Excavating	Roof Inspection
Fencing	Sand Blaster
Fire Sprinkler	Sealant Roof and Driveway
Fireplaces	Sanitary Engineer
Floor Laying	Security Service
Furnace Repair	Sewer and Drain
Fuel Tanks	Sheet Metal
Garage Doors	Siding
Garbage Disposal	Sign
Garden Services	Solar Heating

SCHEDULE 'B' (CONTINUED)

Gas Fitter	Stucco
General Contractor	Telephones
Glazing	Tile Setter
Gutter Installation	Traffic Control
Handy Person	Traffic Control Maintenance
Hauling	Tree Service
Heat Pumps	Trucking
Heating	Ventilation
Home Improvement	Water Proofing
Home Repair	Welding
House Moving	Window Coverings
Industrial Flooring	Window Screens
Inspection Service	Woodworking

2. Towing Services

3. Mobile Sales and Service - includes, but not limited to:

- Massage Therapist
- Aesthetician, including Facials, Manicures, Pedicures
- Pet Sitter
- House Sitter
- Food, Beverage and Music Services
- Photographer
- Mechanic
- Hairdresser/ Barber