

COUNCIL POLICY

TITLE:	• • • • • • • • • • • • • • • • • • •	NO. ADMIN – 54
	Award	

POLICY:

The Volunteer Spirit Award recognizes an individual or group who voluntarily performs above and beyond normal expectations and is motivated simply by the accomplishment of the task. The acts worthy of recognition must directly benefit the community of Esquimalt.

PROCEDURE:

Community groups, residents, Committees, Council members and staff will advise the Township's Administration, in writing, of a community member's acts of volunteer spirit and describe the significant contribution to our community.

Council will consider the identifiable individual who is being considered for a municipal award or honour at an In Camera meeting [Community Charter 90(1)(b)].

If approved by Council, the volunteer will be formally recognized at an open Council meeting.

The recognition will be of nominal monetary value not to exceed TEN DOLLARS (\$10.00) and will be in a suitable format appropriate for the occasion, such as a certificate signed by the Mayor and the Chief Administrative Officer and / or publication in the *Esquimalt Current*.

EFFECTIVE DATE:	APPROVED BY:	REF:	AMENDS NO.	PAGE 1 OF 1
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