



Corporation of the Township of Esquimalt
INVITATION TO TENDER No. PRC 01 - 2017

ESQUIMALT RECREATION CENTRE PARKING LOT ASPHALT PAVING

Issue date: May 2, 2017

Contract documents: Available on the Township of Esquimalt website

Closing date and time:

Tenders must be received before 2:00 pm Pacific Time on May 17, 2017

Please submit one original and two complete copies of your tender

Submission address:

All tender bids must be submitted to the Parks and Recreation Department in a sealed envelope marked Tender PRC 01-2017 Esquimalt Recreation Centre Parking Lot Asphalt Paving.

Addressed to: Rick Daykin, Manager, Parks & Facilities
Corporation of the Township of Esquimalt
1151 Esquimalt Road
Victoria, B.C. V9A 3N6

Bid results:

Tenders will not be opened publicly. Results (bidder name and total bid price) will be communicated to all bidders.

Non Mandatory Site Visit:

10:00 am May 12, 2017 Esquimalt Recreation Centre parking lot, 527 Fraser Street Victoria BC. Attendance at the site visit is not mandatory. Interested parties are strongly advised to attend the meeting to gain familiarity with the project.

Addenda:

It is solely the responsibility of the bidder to ensure that it has obtained, prior to the closing date and time, any addenda issued by the Township of Esquimalt. Addenda will be posted on the Township of Esquimalt website. The Township of Esquimalt assumes no responsibility for notifying individual bidders of the existence of addenda.

Contact person:

All enquiries related to this Invitation to Tender are to be directed, in writing, to the following person. Information obtained from any other source is not official and should not be relied upon: Rick Daykin, Manager, Parks & Facilities
Corporation of the Township of Esquimalt
1151 Esquimalt Road
Victoria, B.C. V9A 3N6
Email: rick.daykin@esquimalt.ca

Project Summary

Overview

The Township of Esquimalt is seeking tenders from qualified firms for asphalt paving and line marking as well as other related work for the Esquimalt Recreation Centre parking lot.

Scope of Work

The successful Contractor will provide and coordinate all aspects of work associated with the paving of this parking lot located at 527 Fraser Street.

Work must be completed between June 21, 2017 and June 30, 2017.

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Instructions to Tender - Part I

(TO BE READ WITH "INSTRUCTIONS TO Tender - PART II"
CONTAINED IN THE EDITION OF THE PUBLICATION
"MASTER MUNICIPAL CONSTRUCTION DOCUMENTS" SPECIFIED IN ARTICLE 2.2 BELOW)

Corporation of the Township of Esquimalt

Contract: ESQUIMALT RECREATION CENTRE PARKING LOT ASPHALT PAVING

Introduction

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1.1 These Instructions apply to and govern the preparation of tenders for this *Contract*. The *Contract* is generally for the following work:

Asphalt paving and line marking for Esquimalt Recreation Centre parking lot.

1.2 Direct all inquiries regarding the *Contract*, to:

Rick Daykin, Manager, Parks & Facilities
Corporation of the Township of Esquimalt
1151 Esquimalt Road
Victoria, B.C. V9A 3N6

Telephone:: (250) 412-8508

Fax: (250) 412-8529

Email: rick.daykin@esquimalt.ca

Tender Documents

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2.1 The tender documents, which a tenderer should review to prepare a tender, consist of all of the *Contract Documents* listed in Schedule 1 entitled "Schedule of Contract Documents". Schedule 1 is attached to the Agreement which is included as part of the tender package. The *Contract Documents* include the Drawings listed in Schedule 2 to the Agreement, entitled "List of Drawings".

2.2 A portion of the Contract Documents are included by reference. Copies of these documents have not been included with the tender package. These documents are the Instructions to Tender - Part II, General Conditions, Specifications and Standard Detail Drawings. They are those contained in the publication entitled "Master Municipal Construction Documents - General Conditions, Specifications

and Standard Detail Drawings". Refer to Schedule 1 to the Agreement or, if not specified in Schedule 1, refer to GC 2.3.1, for the correct edition of this publication applicable to this *Contract*. All sections of this publication are by reference included in the *Contract Documents*.

- 2.3 Any additional information made available to Tender prior to the Tender Closing Time by the *Owner* or representative of the *Owner* which is not expressly included in Schedule 1 or Schedule 2 to the Agreement, is not included in the *Contract Documents*. Such additional information is made available only for the assistance of Tender who must make their own judgment about its reliability, accuracy or completeness and neither the *Owner* nor any representative of the *Owner* gives any guarantee or representation that the additional information is reliable, accurate or complete

**Submission of
Tenders** **3**

- 3.1 Tenders must be submitted in a sealed envelope, marked on the outside with the above *Contract* Title and Reference No., and must be received by the office of:

Rick Daykin, Manager of Parks & Facility Services
Corporation of the Township of Esquimalt
1151 Esquimalt Road.
Victoria, B.C. V9A 3N6
Esquimalt Recreation Centre Parking Lot Paving

Telephone:: (250) 412-8508
Email: rick.daykin@esquimalt.ca

- 3.2 Late tenders will not be accepted or considered, and will be returned unopened.

**Additional
Instructions to
Tender**

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4.1 Non Mandatory Site Visit:

10:00 am May 12, 2017 Esquimalt Recreation Centre parking lot, 527 Fraser Street Victoria BC. Interested parties are strongly advised to attend the meeting to gain familiarity with the project.

4.2 Scope of Work

- Install construction signage and site fencing. Lift and stock pile concrete wheel stops and no post barriers and re-install after paving. Supply and install riser rings for 2 manholes and a water service box. Keep work area tidy throughout and at finish of work.
- Mill alligatored asphalt and perimeter areas 38 mm deep. Load and haul material off-site. Prime and base coat milled areas with hot mix asphalt flush to surrounding asphalt. Level course low areas with hot mix asphalt
- Supply, lay and compact hot mix asphalt 38 mm finished, by machine
- Paint lines and a new crosswalk

4.3 Schedule of Work

This project shall be completed between June 21, 2017 and June 30, 2017.

4.4 Evaluation Criteria

This tender shall be awarded on a weighted evaluation criterion.

The criterion is as follows:

- Tender price – 60%
- Schedule of Work – 25%
- Capacity and Experience of the Company and Team – 15%

Bidders shall supply information to show that the Bidder has a proven ability to manage and complete all aspects of the Work and a track record of completing the work on time. Description of projects should include information on the Bidders ability to carry out asphalt paving and line marking.

