



REQUEST FOR PROPOSALS

Addendum No. 2
Issued July 27, 2016

RFP NO. DS 02-2016

ESQUIMALT ROAD URBAN DESIGN GUIDELINES – ESQUIMALT, BC

Responses to a series of questions that have been received by the Township of Esquimalt seeking clarification about a number of points in the Request for Proposals.

Question 1 – “Are the four questions (#3a-d) the extent of the economic analysis expected?”

Answer - Yes, the four questions (#3a-d) are the extent of the economic analysis expected.

Question 2 - “Will the Town pay for engagement expenses, e.g. refreshments, venues, prizes, outside of the project budget?”

Answer - Events can be held in the Council Chambers at no cost if the Council Chambers are available. The Township may also be able to supply recreation passes as prizes.

Question 3 – As the Town has indicated it would like an extensive public consultation process, what percentage of the budget (or range?) does the Town expect be dedicated to engagement? We understand that the public engagement process component of the RFP is only weighted at 10%, so we are not sure if engagement is now less of a priority and needs to be less extensive than you had originally intended.

Answer – During the evaluation of all proposals, the “public engagement” portion of the proposal will receive a 10 percent weighting, however, it is up to the proponent to determine how they wish to distribute their budget. This is first and foremost an urban design project. The public engagement process should be designed to support the urban design process.

Question 4 – Is it important to engage with the Esquimalt and/or Songhees First Nations on this project?

Answer – Yes, it is very important that both the Esquimalt and Songhees First Nations be given an opportunity to be engaged in this project.

Question 5 – How detailed does the 3-D computer model have to be?

Answer – We are only looking for a very basic block model that will illustrate the potential height and massing of the proposed guidelines. The model is only a tool to support the design guidelines.

Question 6 – Do we need a civil engineer on the team?

Answer – This is up to the team, however, the request for proposals calls for a review of “existing service capacities” which is usually an engineering function.

Question 7 – Does the Township have a list of preferred consultants?

Answer – No, the Township does not have a list of preferred consultants.

End of Addendum No. 2

Bill Brown.
Director, Development Services