DEPARTMENTAL LIST OF ROUTINELY AVAILABLE RECORDS



Corporate Services Department

Documents readily available online are linked below. Any documents which do not have active links, can be requested from the department at the contact information provided at the bottom of the list.

Advertising - Statutory Notices for Public Hearings, Development Variance Permits, etc.

Agendas - Advisory Committees, Boards and Commissions of Council

Agendas - Council / Committee of the Whole - Open Meetings

Agendas – Closed Meetings

Agreements

Application Forms – Completed – Applicable to this department only

Awards – Nomination Forms / Applications

Bylaws - Active

Bylaws - draft - Applicable to this department only

<u>Committee Appointments – Application process</u>

Committee, Commission, Board Membership - Names only

Committees, Commissions, Boards – Agendas/ Minutes

Contracts / Agreements / Leases

Council – Financial Disclosure Forms and Indemnities – View only

Council In Camera (Closed) meetings – Agendas/Minutes/ Reports

Council Open Meetings – Agendas / Minutes / Reports

Council Remuneration

Council Resolutions – In Camera (Closed) Meetings

<u>Council Resolutions - Open Meetings</u>

Election Results

Election - List of Registered Electors / Campaign Financing Disclosure Forms / Nomination

Forms - Inspect only

Financial Disclosure Forms - Council

Financial Disclosure Forms - Employees

Freedom of Information / Access Requests - General Information

Government Protocols and Cost-sharing Agreements

Grants and Transfers to the Township – General Information

Individual Requests for Information / Change of Personal Information

Legal Opinions – Applicable to this department only

Litigation – Individual Case Files

Liquor Licences - Municipal Input

Minutes - Advisory Committees, Boards and Commission of Council

Minutes - Council / Committee of the Whole

Minutes - In camera (Closed) Meetings

Mission Statement

Nomination Forms - Elections

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CORPORATE SERVICES ROUTINELY AVAILABLE RECORDS

<u>Proclamations</u> - <u>Current only</u>

Properties – Municipally leased or owned
Public Hearings (see Council meetings) / Notices
Reports and Statistics – Applicable to this department only
Requests for Proposals– Applicable to this department only
Speeches (Mayor Only)
Staff Meetings (this department only) – Minutes and Agendas
Staff Reports – In Camera (Closed) Meetings

Workplans – Applicable to this department only

For the information that is not available through the embedded links above, please contact:

Corporate Services (250)-414-7177

FOI@esquimalt.ca

Published July 2025