

REQUEST FOR QUOTATION NO. PW 26-03

REMEDIAL PATCH PAVING ON LAMPSON STREET
ESQUIMALT, BC

ISSUE DATE:
OCTOBER 14, 2026

CLOSING DATE AND TIME:
OCTOBER 23, 2026, 4:00 PM (PST)

Table of Contents

INVITATION TO QUOTE	3
QUOTATION INSTRUCTIONS	4
QUOTATION FORM	7
SCHEDULE “A” – COST	8
SCHEDULE “B” – SPECIFICATIONS (MINIMUM)	9
SCHEDULE “C” – WARRANTIES	10
SCHEDULE “D” – DELIVERY	10

INVITATION TO QUOTE

The Township of Esquimalt is seeking quotations for asphalt milling and paving on Lampson Street in Esquimalt, BC. The Scope of work includes coordinating and supplying traffic control, notifying BC Transit, and obtaining the required road permit.

The Quotation Form together with all supporting documentation may be submitted via email to cameron.mcinnnes@esquimalt.ca titled: **REMEDIAL PATCH PAVING RFQ NO. PW 26-03**.

Interested parties can obtain the Request for Quotation documents online at www.esquimalt.ca, www.bcbid.gov.bc.ca.

The lowest or any quote will not necessarily be accepted.

Cameron McInnes
Manger of Public Works
Township of Esquimalt

QUOTATION INSTRUCTIONS

1. Submission of Quotation

The Quotation Form together with all supporting documentation may be submitted via email to cameron.mcinnnes@esquimalt.ca titled: **REMEDIAL PATCH PAVING RFQ NO. PW 26-03**.

If Bidder submits Quotation by email, the Bidder assumes all risk that the Quotation is properly received by the receiving office before the closing deadline. The Township of Esquimalt accepts no responsibility for the receipt of emailed Quotations and shall not be liable for any Quotation that is not properly received for any reason.

2. Closing Date

Quotes will be received up to **4:00 PM local time, October 23, 2026**.

3. Acceptability of Quote

Quotations will only be considered when properly submitted on the “Quotation Form” attached and clearly marked with the Quotation number as identified herein. The price quoted shall be in Canadian currency and will include all and every cost, including tax. Pricing shall be held firm for a period of 30 (**THIRTY**) days.

The Township of Esquimalt reserves the right to waive any irregularities at their own discretion. All inclusive prices shall be filled in where indicated on the Quotation Form. The Township reserves the right to accept or reject all or any portion of any Quotation at any time. The lowest quote will not necessarily be accepted.

4. Quotation Inquires/Clarification

If a Bidder has any questions about the contents of the Request for Quotation, or about any matters relating to it (including as to any clarification, error or emissions of this Request for Quotation), the questions must be directed in writing to the Township’s representative at the contact address set out below.

Cameron McInnes

Public Works Manager

Township of Esquimalt

Phone: 250-414-7158

Email: cameron.mcinnnes@esquimalt.ca

5. **General Information**

- 5.1. **Cost** – Quotations will be evaluated individually, against the allocated budget, and in comparison, with one another.
- 5.2. **Specifications** – The Bidder shall complete every space in “Schedule B – specifications”. Bidders may provide specifications that exceed the minimum.
- 5.3. **FOB POINT** – Lampson Street, Esquimalt BC
- 5.4. **Warranty** – Please indicate the warranty that will be provided.

6. **Cancellation**

The Township of Esquimalt reserves the right to cancel this Request for Quotation at any time and for any reason, and will not be responsible for any loss, damage, cost or expense incurred or suffered by any bidder as a result of that cancellation.

7. **Conflict of Interest**

The Bidder warrants that the bidder is not employed by the Township, nor is an immediate relative of such an employee, if the goods or services to be supplied under this Quotation are intended to be supplied to the department in which such employee works.

If the Bidder is a company, the Bidder warrants that none of its officers, directors or employees with authority to bind the company are employees of the Township or immediate relatives of employees of the Township, if the goods or services to be supplied under this Quotation are intended to be supplied to the department in which such employee works.

In this section “Immediate Relative” means a spouse, parent, child, brother, sister, brother-in-law, or sister-in-law of a municipal employee.

8. **Solicitation**

If any director, officer, employee, agent or other representative of a Bidder makes any representation or solicitation to the Mayor, any Councillor, officer or employee of the Corporation with respect to the Quotation, whether before or after the submission of the Quotation, the Corporation shall be entitled to not accept the Quotation.

9. **Disclaimer**

Bidders responding to this competitive process agree to the terms and conditions of the bid opportunity as issued by the Township of Esquimalt. Submissions shall not contain any alterations to the posted document other than entering data in the spaces provided or including attachments as necessary. Bidders who alter the document as issued may be disqualified from this competition.

10. No Claim for Compensation

Except as expressly and specifically permitted in the Quotation Instructions, bidders shall not be entitled to compensation for participating in this Request for Quotation. By submitting a bid, each bidder acknowledges and agrees that it has no claim for such compensation.

11. Agreement on Internal Trade / Tilma

This procurement may be covered by the Agreement on Internal Trade, Annex 502.4 - Procurement ("AIT") and by the NWPTA.

12. Clarification of Quotation Documents

- 12.1. The bidder must carefully examine the Quotation documents. Should a bidder find discrepancies in, or omissions from the document or specifications, or should the bidder be in doubt as to their meaning, the bidder should at once notify the Township of Esquimalt's Public Works Manager in writing. The bidder may not claim, after the submission of a Quotation, that there was any misunderstanding with respect to the conditions imposed by the documents.
- 12.2. No claim by the bidder of unsuitability or unavailability of material will be accepted unless submitted in writing at least **THREE (3)** calendar days before the Request for Quotation closing date, and approval by the owner is granted, prior to Quotation closing.
- 12.3. No verbal agreement or conversation made or had at any time with any officer, agency or employee of the Owner shall affect or modify any of the terms or obligations herein stated.

QUOTATION FORM

In accordance with the "Quotation Instructions, Quotation Form, Schedules A through D and Specifications" as supplied and which I/we have carefully read, the undersigned hereby submits a firm Quotation to the specifications as the following price:

TOTAL PRICE \$ _____ (carried forward from Schedule "A")

The Total price quotation hereby includes and covers duties, value added taxes, handling charges, transportation charges, levies and all other charges to supply the quoted items.

DATED THIS _____ DAY OF _____, 2026

The undersigned warrants that they have the authority to bind the company to this contract.

Company Name: _____

Address: _____

City: _____

Postal
Code: _____

Phone No: _____

Signature of Signing Officer

Name and Title (please print)

Signature of Witness

Witness Name (please print)

Initials: _____

SCHEDULE “A” – COST

All prices to be stated in Canadian currency.

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1840m ²	50mm mill and pave	\$	\$
		Environmental Levy		\$
		PST		\$
		GST		\$
		TOTAL PRICE		\$
		“Please carry Total Price forward to Quotation Form”		

Initials: _____

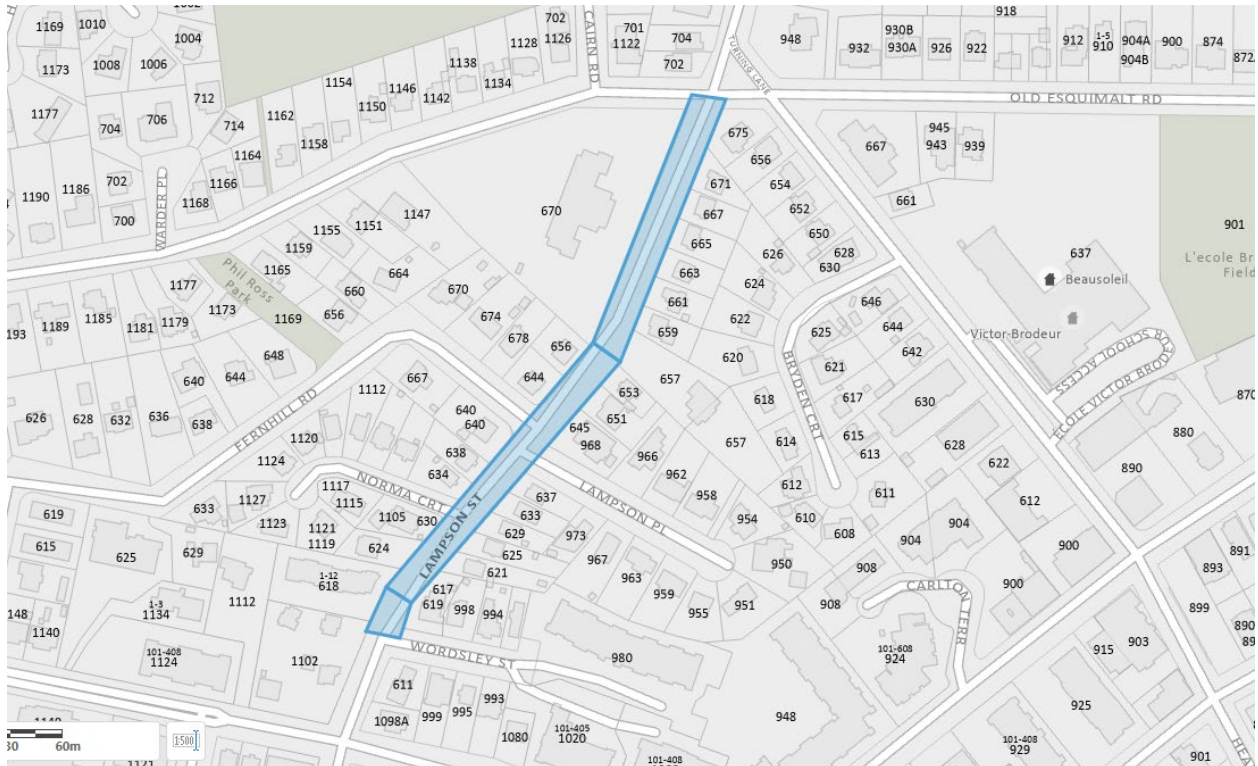
SCHEDULE “B” – SPECIFICATIONS (MINIMUM)

Mill and pave two (2) travel lanes, excluding bike lanes, to a depth greater than or equal to 50mm on Lampson St. Specifications must meet **MMCD 32 12 16 Section 2.1.3 and Standard Field Practice**.

Area 1 1840 m² (approximate) 50 mm asphalt thickness

See attached maps. Note area will be pre marked, site visit will be required as a small portion within job site does not need repaving.

Quotation must include traffic control, notification to BC Transit and application to obtain the required road permit.



Initials: _____

SCHEDULE “C” – WARRANTIES

Warranty:	Provide terms of warranty and specify any restrictions
1 Year Standard	

SCHEDULE “D” – DELIVERY

Based on the date set forth in the Quotation Instructions, please indicate your companies start date to complete this project.

Project start date: _____

Initials: _____