

POSITION TITLE:	Refuse Collector/Truck Driver	POS. NO:	723
DEPARTMENT & DIVISION:	Public Works	EFFECTIVE DATE:	July 14 th , 2025
REVIEWED:	January 2022	APPROVED BY:	Manager of Public Works

POSITION FUNCTION

Reporting to the Public Works Supervisor, performs manual tasks in the collection of household refuse and kitchen scraps including the operation of a Refuse Truck.

KEY DUTIES

Remove and dispose of refuse and kitchen scraps from households, multi-family structures and bus stops by moving and machine-assisted lifting transfer refuse into truck hopper; lift and empty waste receptacles at bus stops into truck hopper; clean up fallen refuse when loading using broom and dustpan.

Perform pre- and post-trip inspections of Refuse Truck by checking such items as air brakes, fluid levels, belts, hoses, and lights.

Report damage and/or needed repairs to Supervisor and Mechanic.

Check first aid and safety equipment; fill out daily equipment logs and time sheet.

Operate Refuse Truck and garbage packers.

Clean inside and outside of truck on a regular basis as time permits.

Act as guide for truck driver during backup procedures and direct traffic when needed.

Perform related duties where required.

INDEPENDENCE

Work is assigned by Supervisor or performed according to established schedules.

Work is reviewed by Supervisor.

All problems are referred to Supervisor.

WORKING CONDITIONS

Physical effort:

Intermittent sitting in cab.

Lift and move heavy equipment and refuse. (continuous)

Mental effort:

Normal.

Visual/auditory effort:

Normal.

Work environment:

Outside

Exposure to garbage, vicious dogs, bacteria, potentially hazardous material. (continuous)

KNOWLEDGE, KEY SKILLS, AND ABILITIES

Model the Township's core values in all programming activities

Understand and carry out job related instructions.

QUALIFICATIONS

Formal education, training, and occupational/professional certification:

Grade 12 or equivalent

Current and valid Class 3 B.C. driver's licence with air endorsement.

Experience:

Not required but would be an asset.

OTHER

Length of time to become familiar with job duties and responsibilities: 3 months.

May be requested to substitute in a more senior position.