



Cooking Instructors (RECREATION INSTRUCTOR 1)

[THIS IS A UNION POSITION]

INTERNAL/EXTERNAL OPPORTUNITY

\$16.93 per hour (plus 14% in lieu of benefits)

Auxiliary positions are available April 30 - June 21, 2018 for the following shifts;

Mondays 4:30-7:00pm plus 1 hour prep time/week

Wednesdays 5:30-8pm plus 1 hour prep time/week

Thursdays 4:45-7:15pm plus 1 hour prep time/week

These positions require you to plan and facilitate cooking classes in a kitchen setting for children/youth 7yrs+.

The incumbent will:

- Ensure a fun and safe environment for all participants through site and risk management
- Be responsible for lesson planning, first aid, and program implementation
- Compile a cooking manual for each set of classes with healthy recipes
- Consistently instruct engaging, interactive classes
- Communicate and work cooperatively with participants, parents, co-workers and supervisors
- Have strong leadership skills
- Have a strong knowledge of cooking techniques and kitchen safety
- Be responsible for purchasing foodstuffs and supplies needed for each class
- Set-up and clean-up the teaching space before and after each class
- Provide excellent customer service and public relations

The preferred candidate will have:

- Experience planning and leading children's programs and activities
- Current First Aid Certificate
- Criminal Record Check
- Foodsafe Certificate

Incumbents will teach the following cooking courses:

The Secret Ingredient (11-16yrs)

Cook, bake, chop & create during The Secret Ingredient cooking/baking studio! No experience needed, just bring your enthusiasm! All supplies & equipment are provided. This is an inspiring, creative space for you to explore cooking & baking skills. Instructor Ariana will be in the kitchen each week, providing you with coaching & mentorship. Guest chefs will visit from time to time, providing tips & inspiration. This is a pre-registered program; purchase a seasonal pass & receive unlimited Studio access for \$50. Late registrations will be pro-rated if spaces are available. A very limited number of single admissions may be available if space permits, for \$8 per admission (please book single admissions ahead of time). For more information, contact Arts & Culture Programmer Gillian Rowan. Sessions do not run on long weekend Mondays.

Apr 30-Jun 18 5:00-6:30pm

Location: Esquimalt Recreation Centre's Teen Centre

Spring Baking (7-12yrs)

Bake cookies, cake & sweets you can duplicate at home. Learn how to make your baking look as good as it tastes and discover the functions of common baking tools.

Wed May 2-May 9 6:00-7:30pm

Thu May 3-May 10 5:15-6:45pm

Location: Esquimalt United Church, Rainbow Kitchen

Breakfast Extravaganza (7-12yrs)

Prepare delicious breakfast favourites in a kid-friendly, fun environment. Complete new recipes each week while learning skills for safe, enjoyable and successful cooking experiences. Classes provide kids with the confidence and ability to assist you in the kitchen at home.

Wed May 16-Jun 20 6:00-7:30pm

Thu May 17-Jun 21 5:15-6:45pm

Location: Esquimalt United Church, Rainbow Kitchen

Visit our website www.esquimalt.ca to view the job description for this position as well as the Township's corporate values and strategic plan.

Please submit your resume and cover letter quoting **Competition No. 18 - 13 by 4:00pm, Tuesday April 24, 2018** to:

Gillian Rowan, Recreation Programmer
527 Fraser St, Esquimalt, BC V9A 6H6
gillian.rowan@esquimalt.ca



Manager Signature

We thank all applicants for their interest, however, only those candidates selected for an interview will be contacted.

**ESQUIMALT
POSITION DESCRIPTION**

Position No. 3070
Effective Date: 15 March 1995

Position Title:	Recreation Instructor
Department/Division/Section:	Parks and Recreation/Recreation

POSITION FUNCTION
Prepare and conduct educational activities patrons registered in recreation programs.

KEY DUTIES

Prepare lesson plans; set up classroom and assemble equipment; select appropriate books and tapes from the public library; purchase supplies; create and organize visual aids; prepare arts and crafts activities such as paints; recommend ideas for new programs.

Greet patrons; conduct classes and activities; assist patrons in the various activities associated with the program; ensure a safe environment; liaise with Building Maintenance staff and other pertinent program staff; assist Coordinators in course/program evaluation process.

Clean up room after course, leaving it in the state in which it was found.

Perform related duties where qualified.

INDEPENDENCE

Work is generated by program registrations and performed according to established routine.
Work is reviewed by supervisor.
Issues such as purchase of equipment, ideas for new programs and schedule changes are referred to supervisor.

WORKING CONDITIONS

Physical Effort:
Lift and move heavy program supplies (occasional).

Mental Effort:
Deal with multiple requests for attention (continuous).

Visual/Auditory Effort:
Normal

Work Environment:
Recreation Centre, Sports Centre, classrooms

KEY SKILLS AND ABILITIES

Understand and apply education practices.
Communicate effectively verbally.
Deal with the public in a courteous and tactful manner.

QUALIFICATIONS

Formal Education, Training and Occupational Certification:

High school graduation.

Certificates relevant to course/program content.

First Aid Certificate.

Experience:

Up to 6 months of related experience or an equivalent combination of education and experience.

OTHER

Length of time to become familiar with job duties and responsibilities: varied, depending on qualifications.

May be requested to substitute in a more senior position.