



## **Chargehand - Sidewalks & Concrete**

### **Regular Full-Time**

**Competition No. 18-39**

**Internal Opportunity**  
This is a Union Position

*Located adjacent to downtown Victoria, Esquimalt is a residential community (population 17,000) with extensive amenities including beautiful parks and beaches, scenic waterfront walkways as well as modern recreational facilities, schools and commercial services.*

The Public Works Department is seeking a motivated individual to fill a regular, full-time Chargehand – Sidewalks & Concrete position. Reporting to the Public Works Manager, the incumbent is responsible for performing and coordinating asphalt and concrete maintenance and repairs to roads and sidewalks.

Additionally, the incumbent may be required to maintain sanitary and storm sewer drains, sewer lines, sewage pumping and metering equipment, valves and control devices; and for performing construction work such as erect shoring in excavation and ditches.

The ideal candidate will have three years of related Public Works experience that includes the following:

- Asphalt maintenance and repairs; preparing forms; mixing and pouring concrete; finishing concrete surfaces; raking and compacting asphalt
- Experience using a variety of hand tools and power equipment
- Demonstrated ability to identify work required and to organize and prioritize the work of a crew
- Accurate record keeping for daily work records, time sheets, and completion of forms

Prior to applying, please review the attached job description which provides a detailed outline of key duties and required qualifications, skills, and abilities.

*Salary: \$30.61 hourly (2018 rates) plus benefits*

*Hours per week: 40*

Please submit your resume quoting Competition No. **18-39** by **4:00 p.m. on Oct 19, 2018** to:  
[hr@esquimalt.ca](mailto:hr@esquimalt.ca).

We thank all applicants for their interest, however, only those candidates selected for an interview will be contacted.

**ESQUIMALT  
POSITION DESCRIPTION**

Position No.: 3014C  
Effective Date: July 5, 2006

<b>Position Title:</b>	Chargehand-Sidewalks & Concrete
<b>Department/Division/Section:</b>	Public Works

**POSITION FUNCTION**

Perform and coordinate asphalt and concrete maintenance and repairs to roads and sidewalks.

**KEY DUTIES**

Perform concrete and asphalt maintenance and repairs; prepare forms; mix and pour concrete; finish concrete surfaces; rake and compact asphalt; direct the placement of safety signs and cones.

Inspect conditions of roads and sidewalks to identify work required.

Coordinate, assign, review and participate in the work of staff involved in road, sidewalk, curb and gutter repair and maintenance; ensure schedules, procedures and established performance and safety standards are met; provide training and input to performance appraisals; complete time sheets.

Operate a vehicle for transport of crew, materials, equipment and towed equipment to job site; operate a variety of hand tools and power equipment such as picks, jackhammer, cement mixer, cement saw, roto drill and compaction roller.

May be required to maintain sanitary and storm sewer drains, sewer lines, sewage pumping and metering equipment, valves and control devices; perform construction work such as erect shoring in excavations and ditches.

Complete daily work records; order materials and equipment for repairs.

Perform related duties where qualified.

**INDEPENDENCE**

Work is assigned by supervisor or performed according to established procedures.

Work is reviewed by supervisor.

Problems with sink holes, broken curbs and sidewalks requiring major repairs are referred to supervisor.

**WORKING CONDITIONS****Physical Effort:**

Operate jackhammer, asphalt roller; shovel concrete and asphalt materials. (continuous)

**Mental Effort:**

Normal.

**Visual/Auditory Effort:**

Normal.

**Work Environment:**

Outdoors.

Work in close proximity to moving traffic and heavy equipment; work on construction sites. (often)

**KEY SKILLS AND ABILITIES**

Communicate effectively verbally.

Operate a variety of hand tools and power equipment.

Organize and prioritize the work of a crew.

Perform all aspects of concrete and asphalt maintenance and repairs.

Finish concrete surfaces.

Complete forms and records accurately.

**QUALIFICATIONS****Formal Education, Training and Occupational Certification:**

Grade 12 - High School Diploma or GED

Current and valid Class 5 B.C. Drivers Licence with airbrake endorsement.

**Experience:**

3 years of related experience or an equivalent combination of education and experience.

**OTHER**

Length of time to become familiar with job duties and responsibilities: varied, depending on qualifications.

May be requested to substitute in a more senior position.

Education amended: Feb. 2, 2004 Approved by Mike Dillistone

Years of Experience amended: July 5, 2006 Approved by Tom Day