

## ESQUIMALT POSITION DESCRIPTION

Pos. No: 801

**EFFECTIVE DATE: MAR. 15, 1995**

Amended: March 2023

Approved by: Director of Engineering and PW

<b>Position Title:</b>	Mechanic II – with TQ
<b>Department/Division/Section:</b>	Public Works

### POSITION FUNCTION

Maintain and repair a fleet of Municipal vehicles and equipment.

### KEY DUTIES

Perform repairs and preventive maintenance to a variety of Municipal vehicles and equipment including small motors, vehicles (heavy duty/medium duty/light duty, fire rescue), off-road vehicles (backhoes, tractors, skid steers), compressors, generators (stationary and mobile) and hydraulic crane truck; diagnose repair problems; remove, inspect, repair or replace defective components, adjusting as necessary; operate and test equipment and vehicles, including new units; use tools of the trade such as torches, welders, hydraulic equipment, air tools and electronic testing equipment.

Inspect propane-powered units for safety; provide comments on vehicle roadworthiness and estimate vehicle down times; order parts as necessary; complete vehicle and equipment repair records.

Maintain Emergency Vehicle Technician certification and carry out inspections, repairs, modifications, upgrades to Fire & Rescue units as per requirements.

Train Township staff in the use of its mechanized equipment.

Perform related duties where qualified.

### INDEPENDENCE

Work is assigned by supervisor or generated by repair requests.

Work is reviewed by supervisor.

Problems such as major repairs are referred to supervisor.

### WORKING CONDITIONS

#### Physical Effort:

Repair heavy vehicles and equipment. (frequent)

#### Mental Effort:

Meet deadlines for repair of emergency response vehicles. (often)

#### Visual/Auditory Effort:

Listen for engine sounds and watch for moving parts while performing repairs for short periods. (often)

#### Work Environment:

Repair shop.

Work on running engines; exposure to exhaust fumes, oil, gas, grease, and inclement weather. (continuous)

## KNOWLEDGE, KEY SKILLS, AND ABILITIES

Promote, incorporate and role model the Township's core values into all program activities:

Accountability – we are transparent and take responsibility for our policies, our decisions and our actions.

Integrity – we practice high standards of ethical behaviour and open communication that inspires trust.

Respect – we value people and treat everyone with dignity and fairness.

Service Excellence – we strive to meet community needs and achieve high-quality results through teamwork, partnerships, innovation and creativity.

Passion – we approach our work with conviction and enthusiasm.

Understand and apply the methods and procedures of mechanical maintenance.

Communicate effectively verbally.

Operate a variety of repair equipment and tools of the trade.

## QUALIFICATIONS

### Formal Education, Training, and Occupational/Professional Certification:

Current and valid B.C. Certificate of Trades Qualification in Heavy Duty/Commercial Transport Mechanics or Trades Qualification in Automotive Mechanics with relevant experience in Heavy Duty/Commercial Transport Mechanics.

Current and valid Class 3 B.C. driver's licence with air brake endorsement.

Able to obtain and maintain Emergency Vehicle Technician certification.

Able to obtain and maintain a B.C. Commercial Vehicle Inspectors license.

### Experience:

Minimum 2 years of related experience.

### Or:

An equivalent combination of education and experience.

## OTHER