

HUMAN RESOURCES
POSITION DESCRIPTION



POSITION TITLE:	Parks Worker 1 (previously Gardener 1)	POS. NO:	731
DEPARTMENT & DIVISION:	Parks and Recreation/Parks	EFFECTIVE DATE:	March 15, 1995
REVIEWED OR AMENDED DATE:	Amended December 27, 2018	APPROVED BY:	Manager of Parks

POSITION FUNCTION

This is a junior position requiring some skill and ability in the application of fundamental practices in urban forestry, horticulture, turf, and parks infrastructure maintenance.

KEY DUTIES

Performs a wide variety of manual tasks in the development and maintenance of parks in horticulture, urban forestry, turf, and parks infrastructure.

Performs horticultural, urban forestry, turf, and park infrastructure maintenance activities such as planting, pruning, watering, painting, sanding, power washing, shearing, brushcutting, weedeating, mowing, weeding, and general plant health care for turf and a variety of native and non-native plants and tree species.

Performs construction and maintenance of parks, playgrounds, water parks, sport courts, washrooms and outbuildings, park furnishings, trails and boardwalks, bridges, signs, landscape areas, sport facilities, trees, and other related park infrastructure.

Supports community events with the set up and take down of tents, tables, chairs, event fencing, barricades, banners, and various other event equipment.

Removes invasive plants and restores natural areas with native trees and shrubs.

Operates a wide range of manual, electric, and motorized tools and equipment common to the parks division.

Performs maintenance on all tools and equipment utilized.

Cleans washrooms, picks up litter, and empties garbage cans.

Perform related duties where qualified.

INDEPENDENCE

Work is assigned by supervisor but the worker exercises some independent judgement in performing less complex assignments.

Work is reviewed by supervisor.

Issues such as priority of assignments are referred to a supervisor.

WORKING CONDITIONS

Physical effort:

Rake; shovel soil; prune trees and shrubs; use various hand tools and mowing equipment (continuous).

Mental effort:

Normal.

Visual/auditory effort:

Normal.

Work environment:

Outdoors.

Work in close proximity to moving traffic; prune branches (continuous).

KNOWLEDGE, KEY SKILLS, AND ABILITIES

Model the Township's core values in all program activities.

Working knowledge of the use of materials, tools, and equipment used in the Parks Division.

Ability to perform a variety of semi-skilled manual tasks requiring the use of some independent judgement.

Ability to communicate effectively both verbally and in writing.

Willing to be flexible in a changing work environment.

Able to establish and maintain respectful and cooperative working relationships.

Recognizes and acts to resolve problems, and provides excellent service to both internal and external customers.

Knowledge of the rules and precautions necessary to prevent and avoid accidents in and around municipal facilities and equipment.

Ability to train others in the work.

Understand and carry out job-related instructions.

Use a variety of hand tools and equipment.

Sufficient health, physical conditioning, strength, stamina, and coordination to permit performance of work in all types of weather.

QUALIFICATIONS

Formal education, training, and occupational/professional certification:

Partial high school.

Current and valid class 5 B.C. driver's licence.

Experience:

2 years of related experience, or an equivalent combination of education and experience.

OTHER

Length of time to become familiar with job duties and responsibilities: 6 months.

May be requested to substitute in a more senior position.