

STAFF VACANCY

BUILDING MAINTENANCE WORKER - RPT

Archie Browning Sport Centre

COMPETITION NUMBER 18-22

[THIS IS A UNION POSITION] INTERNAL/EXTERNAL OPPORTUNITY

HOURS OF WORK: Shift Work

SALARY: \$28.49 per hour – Up to 40 hours per week

Located adjacent to downtown Victoria, Esquimalt is a residential community (population 17,000) with extensive amenities including beautiful parks and beaches, scenic waterfront walkways as well as modern recreational facilities, schools and commercial services.

This position requires you to perform routine servicing and maintenance of refrigeration equipment; monitor and make necessary adjustments to brine level, flow and temperature; clean and disinfect change rooms, washrooms, activity rooms, lockers and hallways; set up rooms for functions; unload and move shipments of materials and supplies; prepare and handle various cleaning materials; undertake facility repairs; make and maintain ice using various equipment and machinery; maintain garbage disposal and re-cycling programs; maintain high level of cleanliness of various public rooms, offices and equipment

The preferred candidate will have

- High school graduation.
- Refrigerator Operator's (Class 5) Certificate
- Current and valid Class 5 B.C. Drivers Licence.

Visit our website www.esquimalt.ca to view the job description for this position as well as the Township's corporate values and strategic plan.

Please submit your resume and covering letter quoting Competition No. 18-22. Posting will remain open until filled.

Francis Mathieson, Program Support
Esquimalt Recreation Centre, 1151 Esquimalt Road, Victoria, BC V9A 3N6
francis.mathieson@esquimalt.ca

July 27, 2018

Rick Daykin, Manager Parks & Facilities

We thank all applicants for their interest, however, only those candidates selected for an interview will be contacted.

ESQUIMALT POSITION DESCRIPTION

Position No.: 3009

Effective Date : November 1, 1999

Position Title:	Building Maintenance Worker
Department/Division/Section:	Parks and Recreation/Recreation

POSITION FUNCTION

Perform custodial and mechanical maintenance functions on buildings and equipment.

KEY DUTIES

Perform routine servicing and maintain various pool and/or refrigeration equipment; test and adjust pool chemistry and temperatures; monitor and make necessary adjustments to brine level, flow and temperature; clean and disinfect change rooms, washrooms, activity rooms, lockers and hallways; set up rooms for functions; unload and move shipments of materials and supplies; prepare and handle various cleaning materials; undertake major facility repairs; make and maintain ice using various equipment and machinery; maintain garbage disposal and re-cycling programs; maintain high level of cleanliness of various public rooms, offices and equipment.

Work closely and cooperatively with Program and Cashier personnel to ensure high quality service provision to the public.

Paint; repair plumbing, electrical fixtures, wood equipment and fixtures such as chairs, tables and cupboards.

Assist supervisor in stock taking and ordering supplies.

Use/*operate* equipment and tools and vehicles such as hand trucks, table and chair dollies, electrical saws, drills, grinder, sander and hand tools.

Respond to enquiries from the public by providing general information on use of activity rooms and kitchen, finding lost articles and children; control rowdiness and misbehaviour in buildings.

Perform related duties where qualified.

INDEPENDENCE

Work is performed following assigned weekly schedule and requests for service.

Work is reviewed daily by supervisor.

Problems involving deviations from established procedures are reported to supervisor.

WORKING CONDITIONS

Physical Effort:

Lift and move heavy materials and equipment. (often)

Mental Effort:

Deal with unruly or abusive people; deal with multiple requests for service. (occasional)

Visual/Auditory Effort:

Normal.

Work Environment:

Recreation Centre and / or Sports Centre.

Work with cleaning compounds, disinfectants, pool chemicals; exposure to body fluids, hot to cold environment. (often)

KEY SKILLS AND ABILITIES

Understand and apply methods and procedures for minor electrical, plumbing and carpentry maintenance and repairs.
Use hand tools and power equipment.
Understand and discuss job related matters.

QUALIFICATIONS**Formal Education, Training and Occupational Certification:.**

High school graduation.
Power Engineer's (Class 5) Certificate
Pool Operator's Certificate, Level I and II
Current and valid Class 5 B.C. Drivers Licence.

Experience:

2 years of related experience.

or an equivalent combination of education and experience.

OTHER

Length of time to become familiar with job duties and responsibilities: up to 12 months.
This is a shift position.
May be requested to substitute in a more senior position.