



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Agenda - Final

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, October 7, 2024

6:00 PM

Esquimalt Council Chambers

In person attendance is permitted.

Members of the public are encouraged to submit their comments to Council by emailing council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.

*The Regular Meeting of Council will be streamed on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

1. CALL TO ORDER

I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF THE COMMUNITY CHARTER

That pursuant to Section 90 (1) (a), (j) and (k) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and, information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; and, negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

II. CLOSED MEETING

III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM WITH MEMBERS OF THE PUBLIC IN ATTENDANCE

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

- 1) [24-456](#) Minutes of the Regular Meeting of Council held on September 23, 2024

Attachments: [Minutes - Regular Meeting of Council September 23, 2024.pdf](#)

4. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING

For Adoption

- 1) [24-447](#) Zoning Amendment Bylaw Adoption - 734 Sea Terrace, Staff Report No. DEV-24-051

Attachments: [APPENDIX A: Zoning Bylaw 1992 No. 2050 Amendment Bylaw, 2023, No. 3116](#)
[APPENDIX B: S.219 Covenant CB1570284 \(registered copy\)](#)

First and Second Reading Subject to a Public Hearing

- 2) [24-190](#) Rezoning Application - 861 & 863 Esquimalt Road, Staff Report No. DEV-24-046

Recommendation:

That Council:

1. Further amend Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3078 as outlined in Staff Report DEV-24-046;
2. Re-read Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3078 a second time as amended; and
3. Authorize the scheduling of a Public Hearing.

Attachments: [Appendix A: Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3078](#)
[Appendix B: Aerial Map](#)
[Appendix C: Architectural Drawings, Landscape Plan, and Surveyor's Site Plan](#)
[Appendix D: Green Building Checklist](#)
[Appendix E: Parking Study](#)
[Appendix F: Transportation Impact Assessment](#)
[Appendix G: Arborist Report](#)
[Appendix H: Developer's Public Consultation Summary.pdf](#)
[Appendix I Public Input](#)
[Appendix J: Letter detailing the Tenant Relocation Plan](#)
[Appendix K: Applicant's Presentation](#)
[Appendix L: Staff's Presentation](#)

5. PUBLIC INPUT ON AGENDA ITEMS 6, 7, AND 8

Limit 2 minutes per speaker.

6. STAFF REPORTS

- 1) [24-448](#) Risk Analysis of Community Bonfire Event, Staff Report No. FIRE-24-005

Attachments: [Attachment 1 - Risk Analysis of Community Bonfire Event.pdf](#)

- 2) [24-408](#) Development Permit Application - 899 Esquimalt Road, Staff Report No. DEV-24-048

Recommendation:

That Council approve Development Permit No. DP000135, Amendment No. 4.

Attachments: [Appendix A: Development Permit No. DP000135, Amendment No. 4](#)
[Appendix B: Architectural Elevations and Landscape Plan](#)

- 3) [24-450](#) Financial Reporting and Analysis, Staff Report FIN-24-017

Attachments: [Variance Analysis Summary](#)
[Operating Budget Variance Report](#)
[Operational Project Variance Report](#)
[Capital Project Variance Report](#)

- 4) [24-452](#) Draft Township of Esquimalt Accessibility Plan, Staff Report No. ADM-24-066

Recommendation:

That Council receive the draft Accessibility Plan for information and direct staff to make the plan available for public feedback for at least 30 days.

Attachments: [Attachment 1: DRAFT CWAAC Esquimalt Accessibility Plan.pdf](#)
[Attachment 2: REVISED CWAAC Terms of Reference.pdf](#)

7. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING

- 1) [24-434](#) 2025 Permissive Tax Exemptions, Staff Report FIN-24-016

Recommendation:

That Council:

1. Give first, second, and third reading to Permissive Tax Exemption Bylaw (Non-Profit Organizations), 2024, No. 3147; and
2. Give first, second, and third reading to Permissive Tax Exemption Bylaw (Places of Worship), 2024, No. 3148.

Attachments: [Permissive Tax Exemption \(Non-Profit Organizations\) Bylaw, 2024, NO. 3147](#)
[Bylaw 3147 Appendix A](#)
[Bylaw 3147 Appendix B](#)
[Permissive Tax Exemption \(Places of Worship\) Bylaw 3148](#)
[2025 Property Tax Exemptions Ad](#)
[FIN-16 Permissive Tax Exemption.pdf](#)

- 2) [24-449](#) Proposed Amendments to Officers Bylaw, Staff Report No. ADM-24-065

Attachments: [2024 10 07 - Bylaw 2777 - Officers Bylaw Consolidation - with track changes](#)
[3149 - Officers Bylaw Amendment Bylaw 2024 No. 3149](#)

8. REPORTS / MINUTES FROM COMMITTEES

- 1) [24-458](#) Recommendations from the September 23, 2024 Special Committee of the Whole for Ratification

Attachments: [2024 09 23 SP COTW Resolutions to be Ratified.pdf](#)

- 2) [24-459](#) Minutes from the Special Capital West Accessibility Advisory Committee meeting held September 4th, 2024.

Attachments: [Minutes from the Special Capital West Accessibility Advisory Committee meeting held September 4th, 2024](#)

9. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

10. ADJOURNMENT