



Corporation of the Township of Esquimalt

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C., V9A 3P1
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APPLICATION TO MAKE PRESENTATION TO THE MUNICIPAL COUNCIL

Pursuant to *Council Procedure Bylaw, 2004, No. 2585*, Sections 41-46, Delegations and Petitions, (**see reverse side**) Council may allow an individual or a delegation to address Council at the meeting provided written application has been received by the Corporate Officer by 12 Noon on the Wednesday prior to the meeting. Each address must be limited to five minutes unless a longer period is agreed to by resolution of those Members present.

DATE OF COUNCIL MEETING: _____

NAME: _____

ORGANIZATION: _____

ADDRESS: _____

TELEPHONE: _____ **FAX:** _____

REASONS FOR APPEARING: _____

Date

Signature

COUNCIL PROCEDURE BYLAW, 2004, 2585
DELEGATIONS AND PETITIONS

41. The Council may allow an individual or a delegation to address Council at the meeting provided written application on a prescribed form has been received by the Corporate Officer by 12 Noon on the Wednesday prior to the meeting. Each address must be limited to five minutes unless a longer period is agreed to by resolution of those Members present.
42. Where written application has not been received by the Corporate Officer as prescribed, an individual or delegation may address the meeting if approved by resolution of the Members present.
43. Council must not permit a delegation to address a meeting of the Council regarding a bylaw in respect of which a public hearing has been held, where the public hearing is required under an enactment as a prerequisite to the adoption of the bylaw.
44. The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council, and elect to refer the matter to the relevant Commission, Committee or Department Head as deemed appropriate according to the subject matter of the delegation.
45. If the Corporate Officer declines to approve the attendance of a delegation to any meeting of Council, Council may, by resolution, upon written request, permit such delegation to appear before it and be heard.
46. Individuals or organizations are not permitted more than one delegation every three months on the same issue unless prior consent has been obtained by a resolution of Council.