

PERMISSIVE TAX EXEMPTION APPLICATION

Deadline: August 31st

COUNCIL WILL ONLY CONSIDER APPLICATIONS FOR A PERMISSIVE TAX EXEMPTION IF THE FOLLOWING INFORMATION IS PROVIDED:

Date:	_____
Name of Organization:	_____
Address:	_____ _____
Contact Person(s):	_____ Phone No.: _____

ATTACHMENTS REQUIRED:

1. Copy of the audited financial statements for the previous year.
2. Copy of the state of title certificate or lease agreement (including legal description), as applicable.
3. Description of the programs/services/benefits delivered from the subject lands and/or improvements including participant numbers, volunteer hours, benefiting group/individual/special needs populations, fees charged for participation.
4. Description of any third party use of the subject land and/or improvements including user group names, fees charged, conditions of use.
5. Statement if local grant approved for current year.

The Financial Officer or designate will present a summary report of the applications, relative to the eligibility criteria, to the Local Grant Committee and will contact applicants to attend the Local Grant Committee meeting, as necessary.

ELIGIBILITY CRITERIA: FOR EACH CATEGORY, PLEASE CHECK APPLICABLE ITEMS

A. SUBJECT PROPERTY MUST BE ONE OF:

- Land or improvements, or both, owned or held by an entity described in B. below.
- Land or improvements, or both, ancillary to a statutory exemption under Section 220 of the *Community Charter*.

B. NATURE OF THE ORGANIZATION MUST BE ONE OF:

- Not for profit corporation
- Athletic or service club/association
- Municipality, regional district, public/local authority
- Licensed community care facility, private hospital or registered assisted living residence
- Partner of the municipality by agreement under Section 225 of the *Community Charter*.
- Organization eligible to Section 220 Statutory Exemption (e.g. place of public worship, cemetery, library, Indian land, senior's home, hospital, etc.)

C. COMMUNITY BENEFITS TO THE TOWNSHIP OF ESQUIMALT AND GREATER COMMUNITY:

- Provides recreational facilities for public use.
- Provides recreation programs to the public.
- Provides programs to and/or facilities used by youth, seniors or other special needs groups.
- Promotes economic development or tourism.
- Preserves heritage important to the community character.
- Preserves an environmentally or ecologically significant area of the community.
- Offers cultural or educational programs to the public which promote community spirit, cohesiveness and/or tolerance.
- Offers services to the public in formal partnership with the municipality.